

## **CITY COUNCIL MEETING**

Tuesday, November 24, 2015

**Grimes City Hall 5:30 P.M.**

The regular meeting of the Grimes City Council was called to order by Mayor Tom Armstrong on Tuesday, November 24, 2015 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Armstrong.

Roll Call: Present: Patterson, Bickford, Altringer, Evans Absent: Blackford

### **GENERAL AGENDA ITEMS.**

#### **APPROVAL OF THE AGENDA**

Mayor Armstrong asked for approval of the agenda with the following change: remove item T from the Consent Agenda to Council Actions as item A-1.

Moved by Evans, Seconded by Patterson; the Agenda with the change requested by the Mayor; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **BRAVO Presentation – Dave Stone Associate Director of BRAVO**

Dave Stone the Associate Director of BRAVO gave an update to the Council on their activities this past year and thanked the City of Grimes for their support. Stone stated that the mission of Bravo is to provide reliable funding and support that strengthens arts, culture and heritage organizations serving Greater Des Moines which currently partners with 16 of the local governments.

#### **Approval of the Consent Agenda**

A. Minutes from previous meeting B. Snyder & Associates Inc. \$4,623 (professional services for city traffic signal communication network) C. Alcohol License Renewal for Stevie C's ( Class C Liquor License with Sunday sales and Outdoor Services) D. Rehab Bar and Grill Alcohol License Renewal E. Shade Tree Auto Storm Water Management Facility Maintenance Covenant and Permanent Easement Agreement F. Mississippi Lime Company – lime for processing water \$3,928.50 G. Equipment Replacement Due to Flood Loss at Water Plant not to exceed \$89,762.85 H. Request to Purchase 26' x 30' x 17' Shelterlogic Hoop Building - \$6,377.11 I. Set Bid date of December 10, 2015, 2015 and Public Hearing Date of January 12, 2015, for approval of plans specifications, form of contract and estimate of costs and concur with the City of Johnston in the award of the bid for the East 1st Street Paving/NW 70<sup>th</sup> Avenue Improvements J. SE 19<sup>th</sup> Street Project - Release of Liquidated Damages to Concrete Technologies in the amount of \$3,600 K. Tax Increment Financing (TIF) Indebtedness Certification L. Pay Request # 14 to CL Carroll Co Inc for the ASR Well #1 Well Pump and Control Building Improvements - \$6,120.81 M. SE 19<sup>th</sup> Street Pay Application #19 to Concrete Technologies in the amount of \$500. N. Annual Urban Renewal Report 2014- 2015 O. Finance Report for October 2015 P. Claims dated November 24, 2015 in the amount of \$645,559.16. Q. Resolution 11-0715 Setting a Public Hearing on Request to Vacate 25' Storm Sewer and Overland Drainage Easement, Lot 9 and 10 Interstate Gateway Business Park, Grimes, Iowa R. EchoSign Trial Membership through 5/31/16 (trial for budget forecasting that works with Encode and other city budgetary program) S. Public Purpose Expenditure per Resolution 06-2814 T. (moved to Council Actions Employment Contract for City Administrator – Kelley Brown)

Moved by Patterson, Seconded by Blackford; the consent agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Oct-15

	Beg Balance	Receipts	Expenses	Ending Balance
General Fund	1,254,693.85	2,044,051.24	580,084.40	2,718,660.69
Special Revenue Fund	1,148,727.21	890,894.85	4,089.56	2,035,532.50
Debt Service Capital Improvements	2,965,264.02	936,192.12	0.00	3,901,456.14
Enterprise Fund	5,662,349.05	2,662.00	180,333.88	5,484,677.17
Total	5,882,791.76	451,827.60	344,329.62	5,990,289.74
	16,913,825.88	4,325,627.81	1,108,837.46	20,130,616.23

### **US Water Report**

Andrew Wood of Grimes Water and Wastewater and US Water provided an update on the operations and maintenance of the plants over the last 30 days.

### **PUBLIC AGENDA ITEMS**

#### **A. Public Hearing on an Ordinance Adopting Proposed Code of Ordinance for the City of Grimes.**

Mayor Armstrong opened the Public Hearing at 5:45 pm. There being no written or oral comments the Hearing was closed at 5:45 pm.

#### **B. First Reading of Ordinance #652 Adopting Proposed Code of Ordinances for the City of Grimes**

Mayor Armstrong asked that the First Reading of Ordinance #652 be deferred until December 8, 2015 due to some additional revision that needs to be made to the code. He also asked the Council to reset a Public Hearing for December 8, 2015.

Moved Bickford, Seconded by Altringer; the First Reading of Ordinance #653 shall be deferred until December 8, 2015 and a new Public Hearing for Ordinance #653 shall be set for December 08, 2015.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **C. Public Hearing on Code of Ordinances 166A.04 adding section J. Residential Driveway Design Criteria**

Mayor Armstrong opened the Public Hearing at 5:46 pm. There being no oral or written comment the Hearing was closed at 5:46 pm.

Mayor Armstrong explained that this Ordinance would clarify the maximum width of a driveway, approach flare, approach opening and extend the private side of the driveway by 2 ft on one side for a maximum width of 26 ft.

#### **D. First Reading of Ordinance # 651 Grimes Code of Ordinances 166A.04 adding section J. Residential Driveway Design Criteria**

Moved by Evans, Seconded by Bickford; the First Reading of Ordinance #651 shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **E. Public Hearing on Vacating Sanitary Sewer Easement**

Mayor Armstrong opened the Public Hearing at 5:48 pm. There being no written or oral comments the Public Hearing was closed at 5:48 pm.

**F. Resolution 11-0515 Vacating Sanitary Sewer Easement Located in Parcel C of the Northeast Quarter of Section 17, Township 79, Range 25, Recorded at Book 10846, page 771**

Moved by Patterson, Seconded by Evans; Resolution 11-0515 vacating the Sanitary Sewer Easement shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

**PUBLIC FORUM**

No one was signed up for Public Forum.

**COUNCIL ACTIONS**

**A. Third Reading for Ordinance #650 amending Chapter 92 Water rates for the purpose of protecting the Grimes water supply and improving the quality of the Grimes water by increasing water rates by 3.8% effective January 01, 2016 and 3.8% every year thereafter for the next four years. (water rate growth is necessary for the financing of the new Reverse Osmosis system which will decrease the hardness in the Jordan well as well as financing for water treatment plant improvements that will protect the supply and quality of water for the citizens. Water rates have not been altered in Grimes since 2000, even for inflation)**

Moved by Patterson, Seconded by Evans; the Third Reading of Ordinance #650 shall pass.

Council Member Patterson advised that water rates in Grimes have not increased over the last 15 years and this increase should allow us to hold the line for about 30 years. As he had stated at the previous meetings Council Member Patterson added that several other entities in Iowa have increased their water rates this year. He reviewed the rates of two of them, Des Moines Water Works who were increasing rates 10% this year and increased rates 7% last year and Clinton who increase rates 19%.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Moved by Patterson, Seconded Evans; Ordinance #650 shall receive the Final Passage.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

**A.1 Employment Contract for City Administrator Kelley Brown.**

Mayor Armstrong reviewed the employment contract. He stated this would be a 2 year contract starting January 1, 2016 with a 10% increase in salary from \$117,900 to \$130,000 with a \$6,000 sign on bonus and the second year a 10% increase to \$143,000. Mayor Armstrong reviewed the details of Browns' vacation schedule.

Council Member Evans stated she had asked to have the item moved to Council Actions as she could not in good conscious agree to the contract even though she knows she is in the minority. She advised that she wanted the citizens to be aware of what is being paid out and the contents of the agreement. Council Member Evans stated she felt it was too large of an increase given all the accomplishments the Council was trying to reach. Council Member Evans added that Kelley Brown does a great job and she doesn't want to take anything away from her and this is more about the position and not the person.

Moved by Patterson, Seconded by Bickford; the employment contract for City Administrator Kelley Brown shall be approved.

Council Member Patterson stated that he had a lot of respect for Council Members Evans comments. He added that he liked the idea that this position is moving into a more competitive package in the metro area. Council Member Patterson stated that if at some point the position need to be filled it would make

us more competitive. He added that the two year time frame was more in line with what the metro area is doing. Council Member Patterson added that he also like the piece that added goal setting. He clarified this would be the Council setting down with the administrator and giving their thoughts on what need to be worked on for the future.

Ayes: Patterson, Bickford, Altringer Nays: Evans

## **COUNCIL DISCUSSIONS**

### **Mayors Report**

Mayor Armstrong stated that he had attended a ribbon cutting today at the new Metro NW Transfer Station. He added this facility would do all their activities in the building which would keep this entire site clean.

### **City Attorney Report**

No Report

### **City Engineer Report**

No Report

### **City Staff Report**

City Administrator Brown thanked the Council for their support. She added that she respected Council Members Evans comments. Brown thanked everyone for their time and support on this as they work together to a common goal. Brown also added that in February she will have served the City of Grimes for 22 years and that she thanked the community for their trust and their support.

### **Old Business**

None

### **New Business**

none

### **Adjourn.**

Moved by Altringer; Seconded by Bickford; there being no further business, the meeting shall be adjourned at 6:01 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

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Rochelle Williams, City Clerk

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Thomas M. Armstrong, Mayor