

## CITY COUNCIL MEETING

Tuesday, January 13, 2015

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, January 13, 2015 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Armstrong.

Roll Call: Present: Bickford, Blackford, Altringer and Patterson Absent: Evans

### GENERAL AGENDA ITEMS.

#### **APPROVAL OF THE AGENDA**

Mayor Armstrong asked for approval of the agenda.

Moved by Blackford, Seconded by Patterson; the Consent Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **Approval of the Consent Agenda**

A. Minutes from December 9, 2014 Meeting B. AECOM - \$13,391.39 – Grimes NW Transportation Corridor Feasibility Study C. Great Iowa Treasure Hunt Unclaimed Utility Refunds D. Midwest Indoor Air Quality, LLC - \$3,700 (air quality inspection at Grimes Community Complex E. A&W Electric, Inc. - \$2,650.38 (work on Christmas and street lights) F. Sprayer Specialties, Inc. \$4,585.40 (modifications to equipment for spreading deicer, snow melt) G. Alcohol License Renewal for Food Depot Bar and Grill – Class C Liquor License with Sunday Sales H. 2015 ISWEP Educational Materials - \$3,194 I. Air Cleaning Technologies, Inc for removal and installation of old Plymovent system at old Johnston Fire Station to Grimes Fire Station - \$12,401.50 J.

Engagement Letter with City of Grimes – Piper Jaffray (engage Piper Jaffray as underwriter or Placement agent respecting the Bonds) K. Sprayer Specialties, Inc for valves, fixtures and hoses to use with pretreating streets - \$3,232.37 L. Change Order 1 from Iowa Signal, Inc. for the Highway 44 & Meadows/High School Traffic Signal \$1,400 ((install changeable message signs in both the eastbound and westbound traffic on Highway 44 Prior to the turn on of the traffic signal located at the Meadows/High School entrance for 7 days) M. Change Order 5 for the SE 19<sup>th</sup> Street Paving Project decreasing the contract \$417.34 (due to weather conditions delays to the project material changes needed) N. Resolution 01-0115 Authorizing Transfers From and Back To The General Fund To and Back From The Debt Service Fund to Pay the Principal Balance Not to Exceed \$700,000 for the Purchase Of a New Fire Truck O. Resolution 01-0315 Authorizing An Internal Advance to the Capital Project Funds P. Jetco Inc. Software Upgrade at the Water Plant not to exceed \$33,000 Q. Alcohol License Renewal for Mustang Grill – Class C Liquor License with outdoor and Sunday Sales R. Change Order #5 to C.L. Carroll Co., Inc for the ASR Well No 1, Well Pump and Control Building Improvements - \$9,486.85 (replace electrical panel, paint floor of building, install primary conduits) S. Pay Request #4 to CL Carroll Co Inc. for the ASR Well #1 Well Pump and Control Building Improvements - \$ 92,172.10 T. Pay Request #2 to TK Concrete for North Pointe Park Improvements Phase 1 - \$5,907.50 U. Set a Public Hearing for January 27, 2015 to Institute Proceedings to Enter Into A Loan Agreement And Borrow Money In The Principal Amount Not To Exceed \$700,000 for a Pierce Manufacturing Rescue Fire Engine and Equipment V. Authorize Legal Counsel to Start TIF Proceedings for the Grimes Distribution Center IV W.. Claims in the amount of \$1,041,144.19

Moved by Altringer, Seconded by Bickford; the agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **Fire Chief Report**

Chief Krohse was present to update the Council on the fire department. Chief Krohse advised that for the month of December they closed out with 69 runs and a year-to-date total of 876. He stated this compares with 767 calls in 2014. Chief Krohse added that the majority of the increase in calls were EMS. He added that there were 17 structure fires in the City at a total cost of \$30,000 in dollar loss.

## **Patrol Report**

Deputy Ballinger from the Polk County Sheriff's office was present to update the Council. He advised that from November 10 to the present there were 351 calls for service with 178 traffic stops for a total of 529 contacts and 69 cases were made. He stated that quite a few of these calls were due to the cold weather. Deputy Ballinger stated that on the agenda tonight would be the first readings on the ordinance regarding parking in fire lanes. He added that these will aid in having areas cleared for medical emergencies, fires, and clear lines of sight for drivers and pedestrians coming out of buildings. Deputy Ballinger also informed the Council that the Public Health and Safety Committee had implemented a new traffic flow pattern for use at South Prairie Elementary along South James. He added that the school had developed the plan. Deputy Ballinger stated that Chief Joe Simon was with him and that we would be taking over as the liaison for Grimes. Chief Simon advised that he was happy to be back in Grimes.

## **PUBLIC AGENDA ITEMS**

### **A. Public Hearing on a change to Chapter 69.07 (19) and 70.03 on Fire Lane Enforcement**

Mayor Armstrong opened the Public Hearing at 5:34 pm. There being no oral or written comment, the Public Hearing was closed at 5:34 pm.

### **B. First Reading of Ordinance #639 Amending the Grimes Code of Ordinances Chapter 69.07 Parking Regulations by Adding Section 19 Fire Lanes**

Mayor Armstrong advised the Council that this amendment request was brought to us by the Public Safety Committee. He added that this language would aid law enforcement in enforcing violations to those parking in fire lanes.

Moved by Bickford, Seconded by Blackford; the First Reading of Ordinance #639 Amending the Grimes Code of Ordinances Chapter 69.07 Parking Regulations by Adding Section 19 Fire Lanes shall now pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **C. First Reading of Ordinance #640 Amending Chapter 70.03 Parking Violations**

Mayor Armstrong advised that this section would add the fine to the fire lane violation of \$50.00.

Moved by Bickford, Seconded by Blackford; the First Reading of Ordinance #640 Amending Chapter 70.03; shall now pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **D. Request from Eldon Schlenker to rezone .200 acres at 500 N E Main Street from M-3 Heavy Industrial District to R-2 Single and Two Family Dwelling District to refer onto Planning and Zoning Board on February 3, 2015 at 5:30 pm and City Council on February 10, 2015 at 5:30 pm.**

Moved by Patterson, Seconded by Altringer; the request from Eldon Schlenker for a rezone at 500 N E Main Street shall be referred to Planning and Zoning Board for Public Hearings on February 3, 2015 at 5:30 pm. and back to the City Council on February 10, 2015 at 5:30 pm.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **E. Resolution 01-0215 Authorizing The City Of Grimes To Submit An Application to the Iowa Department Of Transportation (RISE) Program For The Partial Funding of the Roadway Construction Project Consisting of SE Gateway Drive from 1,300' South of SE 19<sup>th</sup> Street, SE 23<sup>rd</sup> Street 450 ft West of Hwy 141, and Right Turn Lane Improvements On Hwy 141 To Access SE 23<sup>rd</sup> Street and Further Approving the Application Which Obligates The City Of Grimes To Matching Funds For the Construction Of Said Project.**

Council Member Altringer voiced concerns over passing the Resolution without the developer's agreement in place first. City Engineer Gade advised that time was of the essences to submit the application. He stated that during the preliminary and final plat the agreement could be worked out and if no agreement is made and the RISE money is awarded we could decline the award. City Administrator Brown stated that we could make the motion contingent on receiving a written letter from the developer stating that they understand their obligation. Dave Harmeyer, the developer, was in attendance and clarified that he was aware of his obligation to pay ½ of this roadway.

Moved by Altringer, Seconded by Blackford; Resolution 01-0215 Authorizing the City of Grimes to submit an application to the Iowa Department of Transportation (RISE) Program for the partial funding of the roadway construction project and further approving the application which obligates the City of Grimes to matching funds for the construction of said project with the receipt of a letter from the developer stating they understand their obligation for this project shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

## **PUBLIC FORUM**

No one addressed the Council.

## **COUNCIL ACTIONS**

### **A. 28E Joint Public Improvement for NW70th Avenue (joint street improvement Project with the City of Johnston)**

City Engineer Gade stated that the project begins at the City of Johnston's west corporate limits and extends east approximately 3500 LF to NW 98<sup>th</sup> Street and is the reconstruction of NW 70<sup>th</sup> in this area. He added this 28E lays out the responsibilities of each City for the project. City Administrator Brown reminded the Council that this project had been presented by the City of Johnston at a Council meeting in November. Gade added that this project would include a bike trail that would connect Johnston and Grimes and extend to 100<sup>th</sup> Street. City Council Member Altringer voiced some concern over the cost match for this project. Mayor Armstrong added that this project would be discussed further this evening during the workshop meeting.

Moved by Patterson, Seconded by Bickford; the 28 E Joint Public Improvement for NW 70<sup>th</sup> Avenue shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **B. Consideration of a Request from R&R Realty for a Waiver of Requirements for Signage at Prairie Business Park and Action**

Tom Rupprecht of R & R Realty, 1225 Jordan Creek Parkway #200, West Des Moines addressed the Council on behalf of the Owner. Rupprecht stated that due to the unusually large size of the lots and buildings being constructed, the type of signs that would visually meet the needs of both tenants and delivery drivers and passersby would need to be slightly larger than currently allowed. Gade added that Planning and Zoning had approve the signage request and requested that the necessary line of vision be considered with the setbacks.

Moved by Patterson, Seconded by Altringer; the request from R&R Realty for a waiver of requirements for signage at Prairie Business Park shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **C. Autumn Park Plat 5 Preliminary Plat**

Emily Harding, Civil Design Advantage, 3405 Crossroads Dr. Suite G, Grimes addressed the Council on behalf of the Developer. Harding stated this plat is located south of Autumn Park Plat 4 that was just recently completed, and north of 1<sup>st</sup> Street and west of Brookside Dr. It contains 16.94 acres and has 50 single family lots. Harding said most of the lots are 70 ft wide or greater however some are closer to 68

ft wide. Harding advised that there are several outlots on the east side of the plat to be used for detention and they will be deeded to the City when the Plat is complete and all lots are sold. Harding added that during construction, the maintenance of these basins will be the responsibility of the Developer but then when completed turned over to the City.

Moved by Bickford, Seconded by Blackford; Autumn Park Plat 5 Preliminary Plat shall be approved.  
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

## **COUNCIL DISCUSSIONS**

### **Mayors Report**

The Mayor stated that he would not make the appointments to the Planning and Zoning Board until the January 27<sup>th</sup> meeting.

### **City Attorney Report**

No Report

### **City Engineer Report**

No Report

### **City Staff Report**

No Report

### **Old Business**

### **New Business**

Mayor Armstrong advised that he wished to add Resolution 01-0415 to the meeting. Mayor Armstrong went on to read a Resolution honoring City Administrator Kelley Brown as Citizen of the Year for 2015 and declaring January 22, 2015 as Kelley Brown Day in the City of Grimes.

Moved by Patterson, Seconded by Blackford; Resolution 01-0415; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **Adjourn.**

Moved by Altringer, Seconded by Bickford; there being no further business, the meeting shall be adjourned at 6:10 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

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Rochelle Williams, City Clerk

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Thomas M. Armstrong, Mayor