

## Appendix O

### **SE Main Street Reconstruction Project communications**

#### Contents:

- a) e-mail, handbills and map that represent what was distributed weekly and available to the public online regarding activities associated with this project (5 pages).

Zimbra

sbw@foxeng.com

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**Grimes Times: FW: SE Main Street Update - Notice of Tree Removals**

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**From :** Kelley Brown <kelbrown@ci.grimes.ia.us>

Wed, Apr 24, 2013 12:10 PM

**Subject :** Grimes Times: FW: SE Main Street Update - Notice of Tree Removals 1 attachment**To :** sbw@foxeng.com**Reply To :** Kelley Brown <kelbrown@ci.grimes.ia.us>

Hello Grimes Governors District Officials, Residents and Stakeholders and Grimes citizens,

You are receiving this email because we want all of you to be up to date and receive the SE Main Street Improvement Project updates. Throughout the construction of this project, I'll be sending notices and updates to let people know what **IS** happening as well as what **WILL BE** happening along SE Main.

The tree removal contractor will begin his work on Friday, April 26th and will continue into Saturday, April 27th. SE Main Street will be closed to thru-traffic in front of the Grimes Community Center for a few hours on Friday morning. Parking for the GCC will need to be moved to the north and south parking areas of the community center during the time that the roadway is closed.

This work does not count toward the contractor's working day total. "Working Day" construction is estimated to begin on May 1st.

See the attached construction update for more details. This update is also posted on the City of Grimes website: <http://www.grimesiowa.gov/Home/GovernorsDistrictInformation2012.aspx>

Thank you all for putting up with the inconvenience that comes along with improvement projects.

**Mitch Holtz, P.E.**

**FOX Engineering Associates, Inc.**

414 South 17th Street | Suite 107 | Ames, IA 50010

Office | 515.233.0000 | Cell | 515.231.6005

[www.foxeng.com](http://www.foxeng.com)

*Kelley L Brown*

**City Administrator**

**City of Grimes**

**101 NE Harvey Street**

**Grimes, IA 50111**

**515-986-3036**

**fax 515-986-3846**

I hope you look for It, for It is always there whether you look for It or not.

*"We systematically overestimate the value of access to information and underestimate the value of access to each other." -Clay Shirky (via Joshua Blankenship)*

**If you want to add or remove your address from our e-mail list please go to**

**<http://grimes.iowa.org> You can receive timely updates on the status of our projects or other city news.**



**April 26 - Tree Removal Notice.pdf**  
209 KB

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# SE Main Street Improvements



## IMPORTANT CONSTRUCTION UPDATE!!

Absolute Concrete (General Contractor for the SE Main Street Project) has informed us of their intent to begin tree removals along SE Main Street and adjacent side streets beginning this **FRIDAY, April 26<sup>th</sup>**. It is expected that work will continue into Saturday, April 27<sup>th</sup>. Most of the trees that are to be removed are located east of the Grimes Community Center (GCC).

### What to Expect

The tree removal subcontractor, Wright Outdoor Solutions, will utilize dump trucks, chain saws, a boom lift, and manual labor to remove trees and stumps that have been marked for removal. All branches, trucks, and twigs will be removed from the site. The subcontractor will have cones and other necessary signs up along the street to let people know if/where they can drive their vehicles safely.

### What You Need to Know

This work will require that SE Main Street be shut down to thru traffic in front of the GCC building from 8am to 12pm on Friday. Parking in front of the GCC building will need to be moved to the north and south parking lots of the GCC. The entrances of said north and south parking areas will not be closed and parking will not be restricted. Patrons of the Community Center are asked to utilize the north and southeast entrances into the building.

It will be important to not bother the tree removal contractor so that he can get his work done quickly to get out of the way of the GCC and open SE Main Street back up to thru traffic.

This work does not count toward the Contractor's total allotment of working days for Phase 1 of the project. Official working days are estimated to begin the first week of May, barring adverse weather conditions.

If you need any special assistance or have further questions, please utilize the contacts highlighted below.

### Primary Contact For Construction Concerns:

Contact: Mitch Holtz, Project Engineer  
FOX Engineering  
Phone: 515-233-0000 (office)

### Secondary Contact:

Dave Nethers, Field Representative  
FOX Engineering  
515-291-2850 (cell)

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Contractor: Absolute Concrete  
Contact : Brian Watson  
Phone: 515-450-4058 (mobile)

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*Thank you for your attention to this matter!*



John Gade, Project Manager  
FOX Engineering  
414 South 17<sup>th</sup> Street, Suite 107  
Ames, Iowa 50010  
Office: 515-233-0000

Kelley Brown, City Administrator  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111  
Office: 515-986-3036

Brian Watson, Project Manager  
Absolute Concrete, Inc.  
P.O. Box 148  
Slater, IA 50244  
Mobile – 515-450-4058

# Grimes SE Main Street Improvements

## Property Owner Information Sheet

### Primary Contact:

City Contact: Mitch Holtz, P.E.  
Project Manager  
FOX Engineering  
Phone: 515-231-6005 (mobile)

### Secondary Contacts:

Contractor: Absolute Concrete  
Contact: Brian Watson  
Phone: 515-450-4058 (mobile)

Engineering: FOX Engineering  
Contact: Dave Nethers, Field Representative  
Phone: 515-291-2850 (mobile)

### If you lose service, please contact:

Gas: 800-595-5325  
Power: 800-799-4443  
Mediacom: 855-633-4226  
CenturyLink: 877-348-9007  
Water: 888-861-1921 (PeopleService)  
Sanitary: 888-861-1921 (PeopleService)

### Garbage and mail service information (within a given phase):

Garbage – Containers shall be placed in at nearest adjacent side street or alley.  
Mail – Temporary mailboxes will be provided for US Postal Service during construction at a location to be determined.  
Parking – Business customers and property owners/tenants may park on side streets or open portions of SE Main and walk to buildings. New parking lots are being constructed off SE 2<sup>nd</sup>, SE 3<sup>rd</sup>, and SE 4<sup>th</sup> to provide parking during construction.

### Anticipated start date:

The Contractor plans to begin Phase 1 improvements on May 1, 2013. Construction will proceed north through the spring, summer, and fall months. See the enclosed figure for further details.

# STAGING PLAN

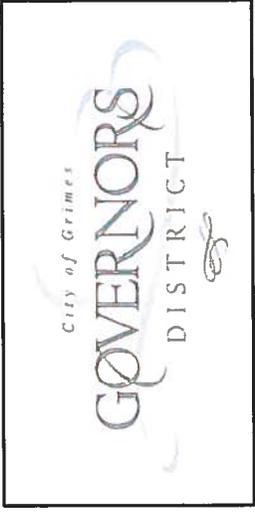
## SE MAIN STREET IMPROVEMENTS

### GRIMES, IOWA

PHASE 1 - Spring 2013  
 PHASE 2 - Summer 2013  
 PHASE 3 - Early Fall 2013  
 PHASE 4 - Late Fall 2013

(May)  
 (Mid May, June, July)  
 (August & September)  
 (October & November)

10 Working Days  
 50 Working Days  
 35 Working Days  
 30 Working Days



**NOTE:** Dates subject to change  
 Working Days are days where conditions allow work by Contractor  
 Saturdays and Sundays do not count as working days

