

## CITY COUNCIL MEETING

Tuesday, August 23, 2016

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, August 23, 2016 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Armstrong  
Roll Call: Present: Blackford, Johansen, Hamp, Absent: Bickford, Altringer

### **GENERAL AGENDA ITEMS.**

#### **Approval of the Agenda**

Mayor Armstrong asked for the approval of the agenda.

Moved by Blackford, Seconded by Hamp; the agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

#### **Approval of the Consent Agenda**

A. Minutes from previous meeting B. USIC Locating Services, LLC \$7,295. C. Block Party September 17, 2016 on 1700 block of NW Gabus Drive D. Block Party August 27, 2016 between Calista and Valley View E. Cigarette/Tobacco Retail Permit for new owners of Maple Vape Ultra Lounge, 200 SE Gateway Drive, Grimes F. McKinney Excavating \$5,369.53 (sewer repair at wastewater plant) G. Public Purpose for July and August 2016 H. Change Order #6 Covenant Construction Services for the 2015 Grimes Parkland Improvements Project increasing contract \$770.00 (modify the landscaping plan) I. Contractor Solutions \$3,659.00 by pass pump monthly rental J. Mississippi Lime Company \$3,556.50 lime for processing water K. McKinney Excavating \$13,826.25 leak repair at well fields L. Water Main Easement to City of Grimes – Grimes Lockbox Storage Site M. Lease Renewal for Crossroads Church at Grimes Community Complex N. Request for Street Closure for DCG Homecoming Parade O. Capital City Equipment \$3595 root grapple for use with storm cleanup and concrete work P. Change Order # 1 Rice Lake for the Phase I Water System Improvement Project increasing contract \$12,926 for additional piping and valves Q. Pay Application # 1 Rice Lake for the Phase I Water System Improvement Project \$199,310.95 R. Grimes Community Complex Banquet Hall Asbestos Removal – Environmental Property Solutions \$5,670 S. Resolution 08-0416 To Fix a Date for a Public Hearing on a Proposal to Enter Into a Water Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount Not To Exceed \$600,000 T. Resolution 08-0516 To Fix A Date for a Public Hearing on a Proposal to Enter Into a Sewer Revenue Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$2,700,000 U. Finance Report for July 2016 V. Claims dated August 23 2016 in the amount of \$891,607.04

Moved by Blackford, Seconded by Hamp; the Consent Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

#### **US Water Report**

Mayor Armstrong stated that no one would be present for US Water however there was a printed report for the Council to review.

### **PUBLIC AGENDA**

#### **A. Public Hearing on Adopting the Proposed Code of Ordinance for the City of Grimes**

Mayor Armstrong opened the Public Hearing at 5:36 pm. There being no oral or written comments the Public Hearing was closed at 5:37 pm.

#### **B. First Reading of Ordinance 658 Adopting the Proposed Code of Ordinance for the City of Grimes.**

Mayor Armstrong stated that every five years, the City needs to codify their Code of Ordinance to ensure any changes have been updated for accuracy and in compliance with state law. Mayor Armstrong noted that the City Attorney Henderson had spent considerable effort to complete this task. City Attorney Henderson added that City Staff had contributed greatly with suggestions and comments on recommended changes and helping to ensure everything is up to date. Council Member Johansen stated that he was particularly pleased with the

removal of an outdated Ordinance that prohibited playing catch outside of a ball field where there were not any signs allowing such activities.

Moved by Johansen, Seconded by Hamp; First Reading of Ordinance 658 shall now pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

## **PUBLIC FORUM**

**“People wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business-May 2005”**

Robert Brownell with the Polk County Board of Supervisors addressed the Council regarding several programs they are operating in Polk County. Supervisor Brownell stated that through Hunger Free Polk County they are currently trying to raise approximately 6 million dollars to work with existing food pantries across the county and are currently about 5 million towards that goal. He noted that the hours of operation at most pantries are very limited and at least half the people using the pantries are not currently in the system at all. Supervisor Brownell stated they recently started a mobile pantry and they will monitor its success going forward. He stated that the Board of Supervisors is also reviewing a potential increase to the minimum wage. Supervisor Brownell advised that they hope to find a reasonable increase level that would not negatively impact the local businesses. He said at this time they are projecting a minimum wage of \$8.75 beginning April 1, 2017 but that could still change. Supervisor Brownell said they are recommending to not freeze tipped wages as well as establishing a Youth Wage for those between the age of 14 thru 17 year olds, but those proposals are still under discussion as well. Mayor Armstrong asked if Polk County was going to be setting up a Polk County Department of Labor for the enforcement mechanism of the minimum wage. Mayor Armstrong stated that it was his understanding that the State Department of Labor as well as Federal would not enforce a County Ordinance. Supervisor Brownell responded that they are not looking at creating a Polk County Department of Labor but would probably use county attorneys on a complaint response level only and any fines would be addressed on the civil level. He stated that if any individual city chose to opt out of the County minimum wage it would be up to that city to establish their own ordinance for their recommended wage. Mayor Armstrong said that if the state legislature were to establish a new minimum wage, it would be wise to close Home Rule on this particular item. Mayor Armstrong thanked Supervisor Brownell for sharing his information and asked him to extend his congratulations to Supervisor Angela Connolly on her induction into the Women’s Hall of Fame last week.

## **COUNCIL ACTIONS**

### **A. Public Hearing to Vacate a Private Drainage Easement in Kennybrook South Plat 1**

Mayor Armstrong opened the Public Hearing at 6 pm. There being no oral or written comments the Public Hearing was closed at 6:01pm

### **B. Termination of Easement Agreement Kennybrook Development LLC, Pepperwood Glen One LLC and the City of Grimes.**

City Engineer Gade stated that during review of the legal documents, it was discovered that there was an old easement agreement that had not been vacated previously. Gade said that the City Attorney drafted the vacation documents to remove that easement which is no longer needed.

Moved by Johansen, Seconded by Blackford; Termination of Easement Agreement Kennybrook Development LLC, Pepperwood Glen One LLC and the City of Grimes shall now pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

### **C. Third Reading of Ordinance #657 Hwy 141 Mixed Use Development Overlay District Revision**

Mayor Armstrong advised the Board that during review, there had been a few minor wording clarifications however those changes did not materially affect the approval process and require going back to the First Reading.

Moved by Blackford, Seconded by Hamp; the Third Reading of Ordinance #657 Hwy 141 Mixed Use Development Overlay District Revision shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

Moved by Blackford, Seconded by Hamp; the Final Passage of Ordinance #657 Hwy 141 Mixed Use Development Overlay District Revision shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

**D. Resolution 08-0616 Providing for the Approval of an Agreement between the 100F and City Grimes for Demolition of 212 SE Main St.**

Moved by Blackford, Seconded by Hamp; Resolution 08-0616 Providing for the Approval of an Agreement between the 100F and City of Grimes for Demolition of 212 SE Main St. shall pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

**COUNCIL DISCUSSIONS**

**Mayors Report**

No Report

**City Attorney Report**

No Report

**City Engineer Report**

City Engineer Gade stated that approximately 80% of the North Sports Complex has been paved but the concession stand is about a month behind schedule due to change orders and wet soil conditions but it is progressing. Gade said that the Tree Board recommended holding off a little longer for cooler weather to ensure successful plantings for the landscaping at Autumn Park.

**City Staff Report**

City Administrator Kelley Brown stated that staff is approximately 75% complete with the brush removal and storm clean up. Brown said this has been a long process and thanked everyone for their patience.

**Old Business - none**

**New Business - none**

**Adjourn** Moved by Hamp; Seconded by Blackford; there being no further business, the meeting shall be adjourned at 6:03 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

ATTEST:

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Rochelle Williams, City Clerk

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Thomas M. Armstrong, Mayor