

CITY COUNCIL MEETING
Tuesday, April 12, 2016
Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Tom Armstrong on Tuesday, April 12, 2016 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Alex Noble of Boy Scout Troop 171.

Roll Call: Present: Altringer, Bickford, Hamp, Johansen, Absent: Blackford

GENERAL AGENDA ITEMS.

APPROVAL OF THE AGENDA

Mayor Armstrong asked for approval of the agenda.

Moved by Altringer, Seconded by Hamp; the Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Approval of the Consent Agenda

A. Minutes from previous meeting B. Request to close NE 2nd from NE Jacob to alley on 5/28/16 for graduation party C. Sauerman & Son Inc. –Ag Lime for infields and warning racks at South Complex, waterworks an Lions Park baseball and softball fields - \$2,979.68 D. Mid-American Energy – Purchase five (5) light poles and installation Crossroad Business Park of Grimes Plat 6 \$24,774.45 (City will be reimbursed by developer) E. Mississippi Lime Company – Quicklime for water plant \$3,597.00 F. Mississippi Lime Company – Quicklime for water plant \$3,549.00 G. Greater Des Moines Convention & Visitors Bureau – Hotel Motel Tax Giving \$3937.26 H. Central Pump & Motor, LLC – Baldor Motor \$5097.21 I. A&W Electric Inc. wiring for fuel tank - \$3,091.88 J. Engagement Letter for Bond Counsel Services with Dorsey and Whitney LLP K. Iowa Department of Transportation Project Approval #BRM-3125(613)-8N-77 (development and completion of bridge project N James Street over Little Beaver Creek) L. RightStuf – Development Agreement Payment \$4,883. M.IOWADOT - \$2,508.77 (material testing for SE 19th Street Project) N. MidAmerican Energy - \$14,026.64 (Grimes Waste Water Treatment Plant Upgrade to provide underground primary distribution system and pad mounted transformer of 277/480 volt, three-phase, four-wire underground electric service for project) O. Conduit Systems License Agreement - agreement between City of Grimes and Iowa Network Services, Inc to provide conduit system specifically for the use of telecommunication providers and expressly for the purpose of providing fiber optic based broadband connectivity. P. Ronald Pearce Asphalt Paving \$17,500 (overlay between 7th and 8th on NE Harvey Street and continue the intersection of 8th Street. Q. Change Order #1 Rice Lake Construction Group for the Water/Wastewater Improvements increasing contract \$89,000 (cover gross pricing error made by Custom Conveyor) R. Rice Lake Construction bid for piping and misc work for emergency Reverse Osmosis System \$218,750.00 (revised bid) S. Jetco Electric bid for electrical and controls work for the emergency reverse osmosis system \$56,750 T. Utility Refunds U. Resolution 04-0416 Setting Date for Public Hearing on Urban Renewal Plan Amendment for May 10, 2016 V. Letter of Engagement with Dorsey and Whitney for the Urban Renewal Plan Amendment W. Payment #3 Covenant Construction Services, LLC \$70,727.87 (2015 Grimes Parkland Improvements Project) X. Change Order #2 Covenant Construction Services, LLC increasing contract \$4,200 to include addition of ag-lime to touch up warning tracks and infields for fields in North Sports Complex (2015 Grimes Parkland Improvements Project)Y. Payment #4 to McAninch Corporation \$60,361.86 for Crossroads Business Park of Grimes

Plat 6 – SE Destination Drive Extension Z. Payment #7 Jensen Construction Company \$140,317.85 for the Heritage at Grimes Plat 2 Phase 2 Little Beaver Creek Tributary Crossing a. Change Order #3 to Jensen Construction Company increasing contract \$20,705 for additional labor, materials, equipment and trucking required addressing a conflict between the proposed box culvert retaining wall footing and the existing sanitary sewer for the Heritage at Grimes Plat 2 Phase 2 Little Beaver Creek Tributary Crossing b. Harn R/O \$5,500 (monthly lease and pilot report) c. Iowa Signal Inc. \$2,665 (created a full 3 lanes east bound on SE 19th Street and to relocate the signal loops to help ease traffic d. Claims Report for April 12, 2016 in the amount of \$760,054.78 e. Finance Report for March 2016 f. Request for reduction in sewer charges g. McKinney Excavating \$3,000 (reshape and grade swale on west edge of North Sports Complex due water issues)

Moved by Hamp, Seconded by Altringer; the Consent Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Fire Department Report

Deputy Chief Ron Schipper was present to update the Council on the department's activities. He advised for the month of March they had 80 calls for service of which 65% were EMS. He added that their year to date calls were 232 which is 42 call ahead of last year. Deputy Chief Schipper stated that they had one of the largest fires at 1010 SE Dolan with around \$150,000 loss. Deputy Chief Schipper added they had also had a fire in our district on April 3 on 210th Street which resulted in about \$10,000 damage to an out building. He stated they responded to a mutual aid fire in Johnston off of 86th Street. He added that it was an outstanding job done by our crews. Deputy Chief Schipper stated they were performing testing for lieutenant promotions. He also wanted to thank the City for putting up the banners advertising the upcoming Fireman's Association pancake feed on May 7, 2016. Council Member Altringer asked what departments all aided in the fire on Dolan. Deputy Chief Schipper stated this was the maiden fire for the new truck and it performed outstanding. He added that units came from Johnston, Urbandale, Dallas Center and Polk City.

Patrol Report

Chief Tim Krum from the Polk County Sheriff's department was present. He advised for the month there were 539 calls and trips, 191 traffic stops with 55 tickets and 81 warnings. He added that there had not been any accidents on Hwy 141 but they were having focusing on this area to keep the traffic slowed down.

Presentation from DART – Des Moines Area Regional Transit Authority – Elizabeth Presutti

Elizabeth Presutti the General Manager of DART was present to update the Council. Presutti reviewed with the Council the current routes and different services available. She also discussed some long range planning being done by DART to accommodate the increase in the population forecasted. DART Commissioner and Council Member in Urbandale Tom Gayman addressed the Council. Commissioner Gayman thanked the City for their support of DART. He added he represents Grimes, Johnston, and Urbandale with DART. Commissioner Gayman wanted to thank Brian Buethe and Mayor Armstrong for all their help with different economic opportunities that have come to the area. Presutti added that she wanted to introduce the new Chief Operating Officer Tim Sanderson.

Alex Noble – Eagle Scout Project

Alex Noble of Boy Scout Troop 171 presented an Eagle Scout Project for approval. Noble reviewed his plan for replacing some fencing at Lions Park. Noble asked for assistance with putting up no parking signs during the construction and assistance to haul the old fencing away.

Moved by Johansen, Seconded by Bickford; the fencing project at Lions Park as presented and the request to assist Noble with the parking issues and removal of the old fencing shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

PUBLIC AGENDA

A. Gateway Industrial Park Preliminary Plat

Brent Culp of Snyder & Associates, Inc 2727 SE Snyder Blvd, Ankeny addressed the Council on behalf of OPUS Group. Jeff Smith the Regional Director of OPUS was also present. Culp stated that the 78 ½ acre project was located on the SE quadrant of SE 19th Street and Highway 141 and includes the extension of SE Gateway Drive as well as the extension of SE Little Beaver Drive. Culp stated there are a total of 5 lots ranging in size from approximately 12 acres to 18 ½. He added that Lot 1 is in the Highway 141 Mixed Used Corridor Zone 1 and Lot 2 is in the Highway 141 Mixed Use Corridor Zone 2 and the Transportation Overlay District and Lot 5 is in the Transportation Overlay District. Culp stated that the proposed Outlot X will allow Lot 2 to avoid being classified as entirely in Zone 1 of the Highway 141 Corridor. He added that Fox Engineering recommended removing Outlot X and adding a note to the preliminary and final plats stating that Lot 2 shall be considered Zone 2 of the Highway 141 Corridor and advised that Planning and Zoning recommended this recommendation.

Moved by Bickford, Seconded by Altringer; the Gateway Industrial Park Preliminary Plat shall be approved subject to Fox Engineering letter dated March 29, 2016, Planning and Zoning's recommendation with the removal of outlot X, and adding a note to the preliminary and final plats stating that Lot 2 shall be considered Zone 2 of the Hwy 141 Corridor.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

B. Public Hearing on General Obligation Refunding Loan Agreement

Mayor Armstrong opened the Public Hearing at 6:31 pm. There being no oral or written comments the Hearing was closed at 6:31pm.

C. Public Hearing on General Obligation Water Improvement Loan Agreement

Mayor Armstrong opened the Public Hearing at 6:32 pm. There being no oral or written comments the Hearing was closed at 6:32 pm.

D. Resolution 04-0316 Taking Additional Action On Proposal To enter Into Loan Agreements, Combining Loan Agreements and Authorizing the Use of a Preliminary Official Statement for the Sale of Bonds

Moved by Altringer, Seconded by Hamp; Resolution 04-0316 taking additional action on proposal to enter into loan agreements, combining loan agreements and authorizing the use of a preliminary official statement for the sale of bonds shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

E. Form of Letter Amendment Agreement to Serve as Dissemination Agent for Secondary Market and Disclosure Agreement to Serve as Dissemination Agent for Secondary Market

Disclosure Addendum between City of Grimes and Piper Jaffray and Co.

Moved by Johansen, Seconded by Altringer; the agreement between the City of Grimes and Piper Jaffray and Company with regard to the bond sale shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

F. Request from Governor's District Alliance to show outdoor movies and temporary street closure

John Koester from the Governors District Alliance was present to request that the Governors District Alliance along with local business would like to show three outdoor movies in Grimes in the Governors District this summer. He added the target date is the first Friday of the summer months including June 3, July 1 and August 5th. Koester asked if the City would help with shutting down a portion of the Governors District to help with this event. Council Member Johansen asked if other business had been contacted who might be affected by the closure. Koester stated that most of them had been contacted but he would make sure all were aware.

Moved by Altringer, Seconded by Hamp; the request for outdoor movies and the temporary street closure shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

PUBLIC FORUM

No one addressed the Council.

COUNCIL ACTIONS

A. Third Reading of Ordinance 654 granting Black Hills/Iowa Gas Utility Company, LLC d/b/a Black Hills Energy, a Delaware Corporation, its lessees, successors and assigns, a natural gas franchise and the authority to construct, operate, maintain, and extend a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Grimes, Iowa.

Moved by Altringer, Seconded by Johansen; the Second Reading of Ordinance 654 granting Black Hills/Iowa Gas Utility Company, LLC d/b/a Black Hills Energy, a Delaware Corporation, its lessees, successors and assigns, a natural gas franchise and the authority to construct, operate, maintain, and extend a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Grimes, Iowa shall be approved.

Roll call. Ayes: all. Nays: none. Motion passes 4 to 0.

Moved by Altringer, Seconded by Johansen; Ordinance 654 shall now receive its Final Passage.

Roll call. Ayes: all. Nays: none. Motion passes 4 to 0.

B. Resolution 04-0116 Dispensing With The Special Election Requirement On The Matter Of Granting A Gas Franchise To Black Hills/Iowa Gas Utility Company, LLC, D/B/A Black Hills Energy

Moved by Bickford, Seconded by Hamp; Resolution 04-0116 dispensing with the special election requirement on the matter of granting a gas franchise to Black Hill/Iowa Gas Utility Company, LLC, D/B/A Black Hill Energy shall be approved.

Roll call. Ayes: all. Nays: none. Motion passes 4 to 0.

COUNCIL DISCUSSIONS

Mayors Report

a. Monarch Pledge – Plant Grow, Fly Program

Moved by Johansen, Seconded by Bickford; Mayor Armstrong shall be authorized to sign the Monarch Pledge.

Roll call. Ayes: all. Nays: none. Motion passes 4 to 0.

Mayor Armstrong advised that Board of Adjustment member Eric Rehm was present and had sent a letter to the Council regarding his appointment. Rehm addressed the Council. He advised the Council that due to unforeseen circumstances his family was moving from Grimes to Johnston. Rehm advised that he wished to continue on Board but understood that although the Ordinance didn't specifically state it, it may be a requirement to live in Grimes to be on the Board. Council Member Altringer and Johansen voiced that they felt the intent of the Code was that Board members be residents of Grimes. Council Member Bickford stated that he did not have issue with Rehm not living in Grimes and being on the Board. The Council thanked Rehm for his service on the Board. Rehm stated that he would not be moving until the end of May so he wished to stay on the Board until that time. Mayor Armstrong addressed Rehm and said the he had heard the thought of the Council so it was up to Rehm to decide what to do. Mayor Armstrong also thanked him for serving on the Board. Rehm stated that he totally understood the concerns and thanked them.

City Attorney Report

City Attorney Henderson advised he was watching a case in the Supreme Court regarding TIF which could have wide spread implications to City government and he would keep the Council updated. He added currently this is being challenged in Pleasant Hill.

City Engineer Report

No Report

City Staff Report

Old Business

New Business

Recess Open Session at 6:55 pm.

Reconvene Open Session at 7:02 pm.

Resolution 03-0416 providing for Closed Session ref 21.5 1 (c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Moved by Hamp, Seconded by Altringer; Resolution 03-0416 shall be approved.

Roll call. Ayes: all. Nays: none. Motion passes 4 to 0.

Rise from Closed Session

Moved by Johansen, Seconded by Bickford; the City Council shall rise from Closed Session at 7:35 p. m.

Roll call. Ayes: all. Nays: none. Motion passes 4 to 0.

Reconvene Open Session

Moved by Hamp, Seconded by Bickford; to reconvene open session.

New Business – cont.

Mayor Armstrong advised there was no action coming out of Closed Session.

Moved by Hamp; Seconded by Altringer; there being no further business, the meeting shall be adjourned at 7:35 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

Rochelle Williams, City Clerk

Thomas M. Armstrong, Mayor



The workshop meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, April 12, 2016 at 7:45 pm at Grimes City Hall.

Roll Call: Present: Altringer, Johansen, Hamp, Bickford. Absent: Blackford

APPROVAL OF THE AGENDA

Moved by Hamp, seconded by Altringer; the agenda shall be approved.

Roll call. Ayes: All. Nays: None. Motion passes 4 to 0.

Rider Corner Presentation – HR Green and IDOT

Andy Swisher and David Dougherty of HR Green along with District Engineer Scott Dockstader were present to give an update to the Council on the project and timelines for improvements on Hwy 141 and the Interstate System.

CIP Discussion

John Gade of Fox Engineering provided an overview of all projects on the CIP to the Council.

City Administrator Brown informed the Council of correspondence she received this past week.

New Business

Moved by Hamp, Seconded by Altringer; there being no further business, the workshop meeting is adjourned at 10:03 pm.

ATTEST:

Rochelle Williams, City Clerk

Thomas M. Armstrong, Mayor



Central Pump & Motor, LLC
 5152-B NE 12th Avenue
 Pleasant Hill, IA 50327
 515-412-1738
 lisa@centralpumpiowa.com

Invoice

Date	Invoice #
4/5/2016	2214

Bill To
City of Grimes 101 Harvey Street Grimes, IA 50111

P.O. No.	Terms	Due Date	Project
	Net 30	5/5/2016	

Quantity	Description	Rate	Amount
	Replacement pump for the existing KSB, KRTK 100-316/294XG(279), SN 3-M07-718040/1M 2002, with a Mody pump.		
1	Replacement pump: Mody, Model MSP3-100.0-4 Channel 1 with 40hp motor with 50' of cable	13,450.00	13,450.00
1	Expedite shipping in 2-5 business days	427.77	427.77
	Shipping - PO	497.77	497.77
	Delivered and installed 4/4/16. See invoice 2215 for installation charges.		
<i>CC App 4-26-16</i>			
Total			\$14,375.54

P.O. No. _____

17749

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Central Pump
 Name _____
 Pleasant Hill
 Address _____
 Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Replacement Pump</u>			<u>14,375.44</u>

PURCHASE JUSTIFICATION: replacement pump for SE L/S
pump #2

DEPARTMENT: 610-5-815-6350

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Andrew Wood DATE: 4/12/16
 PURCHASE ORDER APPROVAL AND ASSIGNMENT

K. L. Brown
 Kelley L. Brown City Administrator/Clerk CLD
4-26-16

4-13-16
 Date

Council Approval date: (if over \$2500)

- Purchaser's Copy Vendor's Copy File Copy

Remit To Address:
P.O. Box 2153, Dept. 1906
Birmingham, AL 35287-1906

Boom Truck



RECEIVED APR 11

GRIMES, CITY OF
101 NE HARVEY STREET
GRIMES, IA 50111

Invoice

Invoice Date: Wednesday, April 06, 2016
Customer: GRI047
Work Order/Job No: 371221

Page 1 of 2

GRI047-237641

Terms: UPON RECEIPT

Customer P.O. No:

Work Performed: CONTACT:
BLAKE PH: 515-729-2333

 COPY

CONCERN:
PERFORM DIELECTRIC TEST AND DOT INSPECTION AT GRIMES YARD

CORRECTION:
**PERFORMED DIALECTRIC TEST.
**INSTALLED NEW HOSES IN THE BOOM
**REPAIRED THE EXTEND CYLINDER

Date	Number	Part No. and/or Description	Qty	Unit Meas	Rate	Extension
4/1/2016 to 3/29/2016	1.00	Overtime	2.50	Hours	120.0000	\$300.00
4/1/2016	1.00	Straighttime	36.50	Hours	100.0000	\$3,650.00
	1.00	HARDWARE	1.00	Each	6.5100	\$6.51
	1.00	SWITCH #TG6566	1.00	Each	18.4300	\$18.43
	1.00	CYLINDER REPAIR	1.00	Each	2,512.8200	\$2,512.82
	1.00	1/4" HOSE ASSY #HA-04	1.00	Each	102.7400	\$102.74
	1.00	DIALECTRIC TEST	1.00	Each	140.0000	\$140.00

Total Invoice: \$6,730.50

T = Taxable

Thank You For Your Business
Crane Sales and Service
Des Moines, Ia
515-259-5358



THE SNOWPLOW
& CONSTRUCTION
WEAR PARTS EXPERTS

RECEIVED APR 18

CALL: 800.294.6837
FAX: 888.810.9363
1900 Joseph Lloyd Parkway
Willoughby, Ohio 44094

Winter Equipment Company
1900 Joseph Lloyd Parkway
Willoughby, OH 44094

Invoice ID: **IV30152**
Date: **4/13/2016**
Order No: **SO29172**
Page No: **1 of 1**
F.O.B.:

Sold To
City of Grimes Attn: Accounts Payable 101 N Harvey Street Grimes, IA 50111

Ship To
City of Grimes Attn: Dave Sigler 101 N Harvey Street Grimes, IA 50111

CUSTOMER ID		CUSTOMER PO		PAYMENT TERMS		FREIGHT TERMS	
CTYGRIMESIA		Verbal Dave		Net 30 Days		Freight: Billed	
SALES REP ID			SHIPPING METHOD		SHIP DATE		INVOICE DUE DATE
CGV			Estes		4/13/2016		5/13/2016
QUANTITY						UNIT PRICE	EXTENDED PRICE
ORD	SHP	BCK	PART	DESCRIPTION			
1	1	0	SYS-RZ11XLFP	Razor XL System 11ft SHP Med		\$1,983.330	\$1,983.33
1	1	0	SYS-PT11FP	Patriot System 11ft SHP		\$1,658.330	
				Discount Percent 35%	Discounted Price	\$1,077.910	\$1,077.91
	1			FREIGHT CHARGE		\$90.270	\$90.27
	1			FREIGHT NO CHARGE		(\$90.270)	(\$90.27)

LIST PRICE INVOICE TOTAL:	\$3,061.24
TOTAL DISCOUNT SAVINGS:	(\$580.42)
SUB TOTAL:	\$3,061.24
TOTAL AMOUNT DUE:	\$3,061.24



YOU SAVED \$580.42 *cc 4-26-16*

PLEASE REFERENCE THIS INVOICE NUMBER ON YOUR CHECK AND REMIT TO: 1900 Joseph Lloyd Parkway Willoughby, OH 44094

CALL TO ORDER
800.294.6837

WINTEREQUIPMENT.COM

P.O. No. _____

17782

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Winter Equipment

Name

1900 Joseph Lloyd Parkway Willoughby OH 44094

Address

Phone Number/Fax Number _____

ITEMS	QTY	UNIT PRICE	TOTAL
Razor cutting system - Belly blade			1983.33
Patriot edge system			1077.91
			<u>3061.24</u>

PURCHASE JUSTIFICATION: _____

Belly blades and curb guards for plowing

DEPARTMENT: Streets -

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: Dave S. B.

DATE: 9-19-16

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley L. Brown City Administrator/Clerk

Date

Council Approval date: (if over \$2500)

Purchaser's Copy

Vendor's Copy

File Copy



MISSISSIPPI®
LIME

Discovering what's possible with calcium

MISSISSIPPI LIME COMPANY

P.O. Box 840033
Kansas City, MO 64184-0033

Phone: 800-437-5463
314-543-6300
Fax: 314-543-6570

Invoice Number: 1255999

Terms: NET 15 DAYS

Date: 04/15/2016

Bill To
83302 GRIMES IA CITY OF
101 NORTH HARVEY STR
GRIMES, IA 50111 USA

Ship To
83303 GRIMES IA CITY OF
US WATER
7850 NW 128TH ST
GRIMES, IA 50111 US

Shipment Date	Product Number	Product Description	Quantity UOM	Unit Price	Amount
04/15/2016	247	GRAN STANDARD QUICKLIME~ - CaO	24.000 TN	\$150.00	\$3,600.00

Bill of Lading: VIA: TRUCK FOB: STE GENEVIEVE, MO

Order #: 584761-1

Customer PO: VERBAL JEFF

Carrier: RUAN LOGIS

Trailer No: 96179

Freight Terms: COLLECT

Net Weight: 48,000.000

Subtotal: \$3,600.00

Total Tax : \$0.00

Total Amount Due: \$3,600.00

Note: Pricing includes palletizing and stretch wrapping where applicable.

6005-810-6350.4 ✓

CC App 4-26-16

P.O. No. _____

17757 ✓

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Mississippi Lime Company
Name

P.O. Box 840033, Kansas City, MO. 64184-0033
Address

800-437-5463/314-543-6570
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
Lime	24.0 Ton	150.00	3,600.00

PURCHASE JUSTIFICATION: _____

600-5-810-6350-4

DEPARTMENT: Water

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: J. Waters DATE: 4-18-2016

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley Brown
Kelley L. Brown City Administrator/Clerk 20

4-18-16
Date

Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy

Rochelle Williams

From: Sara Kraft <kraft.sara@yahoo.com>
Sent: Tuesday, April 19, 2016 2:42 PM
To: Rochelle Williams
Subject: Block party street closure

Hey Rochelle we spoke last week about closing part of our street for a block party on April 30th. We would just block it off starting from our address at 900 Nw Prairie Creek dr to next door at 904 nw prairie creek. Party will start at 4pm. Let me know if any additional info is needed.

Thanks
Sara Kraft

Sent from my iPhone

MINUTES FOR MEETING TO
AUTHORIZE BOND PURCHASE
AGREEMENT

419952-44

Grimes, Iowa

April 26, 2016

The City Council of the City of Grimes, Iowa, met on April 26, 2016, at _____ o'clock
____.m., at the _____, Grimes, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the
following members of the City Council present and absent:

Present: _____

Absent: _____.

After due consideration and discussion, Council Member _____
introduced the following resolution and moved its adoption, seconded by Council Member
_____. The Mayor put the question upon the adoption of said
resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

RESOLUTION NO. _____

Resolution approving Bond Purchase Agreement for the sale of Bonds thereunder

WHEREAS, the City of Grimes (the “City”), in Dallas and Polk Counties, State of Iowa, previously issued its \$5,200,000 General Obligation Corporate Purpose Bonds, Series 2007, dated August 1, 2007 (the “2007 Bonds”) a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2016	\$355,000	4.00%	2020	\$420,000	4.10%
2017	\$340,000	4.00%	2021	\$440,000	4.10%
2018	\$385,000	4.05%	2023	\$455,000	4.10%
2019	\$405,000	4.05%			

;and

WHEREAS, pursuant to the resolution (the “2007 Bond Resolution”) authorizing the issuance of the 2007 Bonds, the City reserved the right to call the 2007 Bonds maturing in the years 2018 to 2022 (the “Callable 2007 Bonds”), inclusive, for optional early redemption on any date on or after June 1, 2017, subject to the provisions of the 2007 Bond Resolution; and

WHEREAS, the City has heretofore proposed to enter into a General Obligation Refunding Loan Agreement (the “Refunding Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$2,200,000 for the purpose of paying the cost, to that extent, of advance refunding the Callable 2007 Bonds, and has published notice of the proposed action and has held a hearing thereon on April 12, 2016; and

WHEREAS, the City has also heretofore proposed to enter into a General Obligation Loan Agreement (the “Water Improvement Loan Agreement”) (together, the Refunding Loan Agreement and the Water Improvement Loan Agreement shall hereinafter be referred to as the “Loan Agreements”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$3,500,000 for the purpose of paying the costs, to that extent, of constructing improvements to the City’s Municipal Waterworks System, and has held a hearing thereon on April 12, 2016; and

WHEREAS, pursuant to Section 384.28 of the Code of Iowa, the City Council has combined the Loan Agreements into a single loan agreement (the “Loan Agreement”); and

WHEREAS, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of \$5,665,000 General Obligation Water Improvement and Refunding Bonds, Series 2016 (the “Bonds”) to be issued in evidence of the obligation of the City under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and has authorized its use by Piper Jaffray & Co. (the “Underwriter”); and

WHEREAS, a certain Bond Purchase Agreement (the "Bond Purchase Agreement") has been prepared to set forth the terms of the Bonds and the understanding between the City and the Underwriter with respect to the purchase thereof and it is now necessary to make provision for the approval of the Bond Purchase Agreement and its execution and delivery;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Grimes, Iowa, as follows:

Section 1. The City Council hereby approves the Bond Purchase Agreement in substantially the form as has been presented to the City Council. The Mayor and the City Clerk are hereby authorized to execute the Bond Purchase Agreement on behalf of the City and to deliver the same to the Underwriter.

Section 2. Further action with respect to the authorization of the Loan Agreement and the issuance of the Bonds is hereby adjourned to the City Council meeting on May 10, 2016.

Section 3. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved April 26, 2016.

Mayor

Attest:

City Clerk

• • • •

At the conclusion of the meeting and upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTIES OF DALLAS AND POLK
CITY OF GRIMES

SS:

I, the undersigned, City Clerk of the City of Grimes, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records relating to the City Council's approval of a bond purchase agreement, and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this _____ day of _____, 2016.

City Clerk

April 20, 2016

Via Email

Kelley Brown
City Administrator/City Hall
Grimes, Iowa

Re: General Obligation Water Improvement and Refunding Bonds, Series 2016
Our File No. 419952-44

Dear Kelley:

We have prepared and attach proceedings related to the action to be taken on the Loan Agreement at the April 26, 2016 City Council meeting.

The proceedings attached include the following items:

1. Minutes of the meeting, followed by the resolution providing for the approval of a bond purchase agreement with Piper Jaffray & Co.
2. Attestation Certificate attesting to the validity of the transcript.

Please take the time to review the proposed Bond Purchase Agreement being provided by Piper Jaffray & Co. and contact me to discuss as needed. Please forward a copy of the executed contract to me for our files.

As these proceedings are completed, please return on fully executed copy to our office.

If you have any questions, please contact Emily Hammond or me.

Best regards,

John P. Danos

Attachments

cc: Rochelle Williams
Deb Harmsen
Diana VanVleet

CONTRACT MODIFICATION

Non-Substantial Part
 Substantial Non-Part

No: 1

Concurrence Date

Contract ID: 77-7875-638 County: Polk
 Accounting ID: 33029 Project No: STP-U-7875(638)-70-77
 Kind of Work: PCC Pavement Widening Date Prepared: April 8, 2016
 Contractor: Concrete Technologies, Inc.

You are hereby authorized to make the following changes to the contract documents.

A - Description of changes to be made or extra work to be done:

- 7001- Bid Item No. 002, 2102-2625001, Embankment, In Place, Contractor Furnished. Add 1,178 CY to Plan Quantity. Cost per contract.
- 7002- Bid Item No. 003, 2102-2710070, Excavation CI 10, Roadway and Borrow. Decrease Plan Quantity by 1,458 CY. Cost per contract.
- 7003- Bid Item No. 021, 2416-0100030, Aprons, Concrete, 30 In. Dia. Decrease Plan Quantity from 1 Each to 0 Each.
- 7004- Bid Item No. 032, 2435-0251300, Intake, SW-513, Add 1 Each to Plan Quantity. Cost per Contract.
- 7005- Bid Item No. 035, 2503-0114224, Storm Sewer, Trenched, 24 IN Dia. Increase Plan Quantity from 1642 LF to 1607.00 LF
- 7008- Bid Item No. 036- 2503-0114230, Storm Sewer, Trenched, 30 IN Dia. Decrease Plan Quantity from 838 LF to 810 LF

B - Reason for change or extra work:

Due to utility conflicts at 100th Street and 54th Avenue the grading is being revised.

Contract Time Adjustment: No Time Added Time Added _____ To be determined later

When authorized, contractor agrees to perform the work outlined above in accordance with provisions of the contract documents.

Agreed: *Chris Peterson* 4/20/16 Recommended: _____
Contractor Date Project Engineer Date

Approved: _____ Approved: _____
District Staff Date Central Office (when Applicable) Date

Federal Participation Approved Not Eligible FHWA Concurrence: _____
FHWA (if required) Date

Accounting ID: 33029

C-1 – Settlement for cost of work to be made as follows:

Contract Modification No: 1

- 7001- 1,178 CY x \$12.60 = \$14842.80
- 7002- 1,468 CY CR x \$3.55= \$5,175.90 CR
- 7003- 1 Each CR x \$2,020.00 = \$2,020.00 CR
- 7004- 1 Each x \$2,425.00 = \$2,425.00
- 7005- 35 LF x \$64.65= \$2,262.75
- 7006- 28 LF CR x \$82.30= \$2,304.40 CR

C-2 – Justification for cost(s):

Cost as per Contract. No added Working Days to Contract.

D – ITEMS INCLUDED IN CONTRACT

Change No.	Line Item Number – Description	Unit Price .xxx	Quantity .xxx	Amount .xx
7001	2102-2625001, Embankment, In Place, Contractor Furnished.	\$ 12.600	1,178.000	\$ 14,842.80
7002	2102-2710070, Excavation CI 10, Roadway and Borrow.	\$ 3.550	-1,468.000	-\$ 5,175.90
7003	2416-0100030, Aprons, Concrete, 30 in. Dia.	\$ 2,020.000	-1.000	-\$ 2,020.00
7004	2435-0251300, Intake, SW-513,	\$ 2,425.000	1.000	\$ 2,425.00
7005	2503-0114224, Storm Sewer, Trenched, 24 IN Dia.	\$ 64.650	35.000	\$ 2,262.75
7006	2503-0114230, Storm Sewer, Trenched, 30 IN Dia.	\$ 82.300	-28.000	-\$ 2,304.40
7				
7				
TOTAL				\$ 10,030.25

E – ITEMS NOT INCLUDED IN CONTRACT

Change No.	Item Description	Item Number	Function Code	Unit Price .xxx	Quantity .xxx	Amount .xx
8						
8						
8						
8						
8						
8						
8						
8						
TOTAL						\$ 0.00

CONTRACT MODIFICATION

Non-Substantial Part Non-Part
 Substantial Part Non-Part

No: 2

Concurrence Date _____

Contract ID: 77-7875-638 County: Polk
 Accounting ID: 33029 Project No: STP-U-7875(638)-70-77
 Kind of Work: PCC Pavement Widening Date Prepared: April 13, 2016
 Contractor: Concrete Technologies, Inc.

You are hereby authorized to make the following changes to the contract documents.

A - Description of changes to be made or extra work to be done:

7007- Bid item No. 009, 2301-1033085, Standard or Slip Form PCC Pavement, Cl. C, Cl. 3 Durability, 8.5 In. Change bid item to add continuous steel reinforcement paving. Add #4 Longitudinal and transverse bars at 5 foot spacing and offset at the centerline of the pavement. Increase bid item by \$5.55/SY from \$46.50/SY to \$52.05/sy

B - Reason for change or extra work:

Change 8.5 IN PCC Pavement from Non-Reinforced to Continuous Reinforced Pavement.

Contract Time Adjustment: No Time Added Time Added 5 To be determined later

When authorized, contractor agrees to perform the work outlined above in accordance with provisions of the contract documents.

Agreed: *Frank P. Platten* 4-20-16 Recommended: _____
Contractor Date Project Engineer Date

Approved: _____ Approved: _____
District Staff Date Central Office (when Applicable) Date

Federal Participation Approved Not Eligible FHWA Concurrence: _____
FHWA (if required) Date

Accounting ID: 33029

C-1 -- Settlement for cost of work to be made as follows:

Contract Modification No: 2

7007- 38788.3 SY x \$5.55 = \$215,275.07

C-2 -- Justification for cost(s):

7007- Price falls within the IDOT 2015 Summary of Awarded prices for this bid item. 5 Additional Working Days will be added to project. It was the intent to be continuously reinforced based on the typical section but a detail was not included in the plans. The contractor did not include the reinforcement in the bid item.

D -- ITEMS INCLUDED IN CONTRACT

Change No.	Line Item Number -- Description	Unit Price .xxx	Quantity .xxx	Amount .xx
7007	Bid Item No. 009,2301-1033085, Standard or 6ft Form POC Pavement, Ct. C. Cl. 3 Durability, 8.6 In	\$ 5.550	38,788.300	\$ 215,275.07
7				
7				
7				
7				
7				
7				
7				
TOTAL				\$ 215,275.07

E -- ITEMS NOT INCLUDED IN CONTRACT

Change No.	Item Description	Item Number	Function Code	Unit Price .xxx	Quantity .xxx	Amount .xx
8						
8						
8						
8						
8						
8						
8						
8						
TOTAL						\$ 0.00

77-719

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2016 - AMENDMENT #

To the Auditor of POLK & DALLAS County, Iowa:

The City Council of Grimes in said County/Countries met on 05/10/2016, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. _____

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2016
(AS AMENDED LAST ON _____.)

Be it Resolved by the Council of the City of Grimes

Section 1. Following notice published _____ <== ENTER PUBLICATION/POSTING DATE

and the public hearing held, _____ the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	6,400,540	3,600	6,404,140
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	6,400,540	3,600	6,404,140
Delinquent Property Taxes	4	1,000	0	1,000
TIF Revenues	5	1,351,603	0	1,351,603
Other City Taxes	6	332,730	12,003	344,733
Licenses & Permits	7	442,028	96,497	538,525
Use of Money and Property	8	66,800	23,800	90,600
Intergovernmental	9	1,119,379	379,822	1,499,201
Charges for Services	10	5,818,900	-90,250	5,728,650
Special Assessments	11	100,000	0	100,000
Miscellaneous	12	54,000	19,400	73,400
Other Financing Sources	13	2,700,000	1,858,000	4,558,000
Transfers In	14	4,422,827	-780,000	3,642,827
Total Revenues and Other Sources	15	22,809,807	1,522,872	24,332,679
Expenditures & Other Financing Uses				
Public Safety	16	3,075,591	-73,320	3,002,271
Public Works	17	1,926,500	187,500	2,114,000
Health and Social Services	18	13,000	17,000	30,000
Culture and Recreation	19	1,367,562	-122,796	1,244,766
Community and Economic Development	20	159,110	3,460	162,570
General Government	21	770,127	124,482	894,609
Debt Service	22	3,459,292	0	3,459,292
Capital Projects	23	7,125,000	1,000,000	8,125,000
Total Government Activities Expenditures	24	17,896,182	1,136,326	19,032,508
Business Type / Enterprises	25	3,821,714	561,578	4,383,292
Total Gov Activities & Business Expenditures	26	21,717,896	1,697,904	23,415,800
Transfers Out	27	4,422,827	-780,000	3,642,827
Total Expenditures/Transfers Out	28	26,140,723	917,904	27,058,627
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-3,330,916	604,968	-2,725,948
Beginning Fund Balance July 1	30	17,272,015	0	17,272,015
Ending Fund Balance June 30	31	13,941,099	604,968	14,546,067

Passed this _____ day of _____
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Grimes in POLK & DALLAS County, Iowa

will meet at Grimes City Hall, 101 NE Harvey St. Grimes. Iowa

at 5:30 p.m. on 05/10/2016
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2016
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	6,400,540	3,600	6,404,140
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	6,400,540	3,600	6,404,140
Delinquent Property Taxes	4	1,000		1,000
TIF Revenues	5	1,351,603		1,351,603
Other City Taxes	6	332,730	12,003	344,733
Licenses & Permits	7	442,028	96,497	538,525
Use of Money and Property	8	66,800	23,800	90,600
Intergovernmental	9	1,119,379	379,822	1,499,201
Charges for Services	10	5,818,900	-90,250	5,728,650
Special Assessments	11	100,000		100,000
Miscellaneous	12	54,000	19,400	73,400
Other Financing Sources	13	2,700,000	1,858,000	4,558,000
Transfers In	14	4,422,827	-780,000	3,642,827
Total Revenues and Other Sources	15	22,809,807	1,522,872	24,332,679
Expenditures & Other Financing Uses				
Public Safety	16	3,075,591	-73,320	3,002,271
Public Works	17	1,926,500	187,500	2,114,000
Health and Social Services	18	13,000	17,000	30,000
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Total Gov Activities & Business Expenditures	26	21,717,896	1,697,904	23,415,800
Transfers Out	27	4,422,827	-780,000	3,642,827
Total Expenditures/Transfers Out	28	26,140,723	917,904	27,058,627
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29	-3,330,916	604,968	-2,725,948
Beginning Fund Balance July 1	30	17,272,015		17,272,015
Ending Fund Balance June 30	31	13,941,099	604,968	14,546,067

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

The major revenue adjustments come from an increase in building permit fees received, RUT received from the increase in population from our Special Census and the loan proceeds for the Fire Truck. The changes in expenditures are due to an increase in RUT expenditures, park capital due to the North Sports Complex project and Water Capital due to the R/O System. Water Enterprise fund also increased due to the Lime Removal and plant maintenance costs. Sewer Enterprise also increased due to equipment maintenance and line maintenance.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Kelley L. Brown

City Clerk/ Finance Officer Name

Expenditures approved per Resolution 06-2814 for Public Purpose:

April 2016

Date	Vender	Amount
03/22/16	Fareway	\$ 157.01
03/30/16	Bankers Trust- 7 meeting meals-Admin	\$ 278.22
03/29/16	DeYoung-Reimbursement- Supplies- Admin	\$ 8.45
04/04/16	Walmart- Graduation materials-Guthrie	\$ 21.96
04/07/16	Boesen- Funeral flowers-Admin	\$ 69.50
04/12/16	Fareway- CC meeting- Admin	\$ 168.14
04/21/16	Bankers Trust- 3 meeting meals 1 staff Bday-Admin	\$ 170.28
04/21/16	Sam's Club- Office supplies- Admin	\$ 123.87
		<hr/>
		\$ 997.43



*101 N. Harvey Street ~ Grimes, Iowa 50111 ~ Phone 515.986.2143 ~ Fax 515.986.3846
Tax Id is 42-600-4731*

April 22, 2016

To the Mayor and Grimes City Council:

I am writing this recommendation to have the rooms painted at the GCC where the YMCA used to be located. It would be 4 rooms not including the child watch room. They are currently white and haven't been painted for 8 years so they are dirty and fading. We would like to approve Nockels Painting at the cost of \$3400 to paint the rooms a neutral color with new carpet tiles coming later.

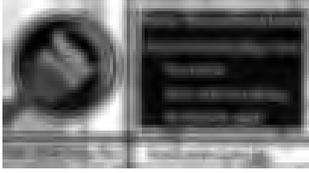
Thank you for your consideration.

Sincerely,

Brett Barber, Parks and Rec Director
City of Grimes

City of Grimes ~ 101 NE Harvey Street ~ Grimes, Iowa

ESTIMATE



Grimes Community Center c/o Brett Barber

410 SE Main Street
Grimes, Iowa

(515) 986-2143

Brian Nockels
208 NW Maplewood Drive
Grimes, Iowa 50111

Estimate # 000110
Date 04/03/2016

Phone: (515) 986-3132
Email: briannockels@q.com
Web: briannockels.mysite.com

Description	Total
Interior - GCC	\$3,400.00
Provide paint, equipment and labor to apply two coats of semigloss, finish wall paint to the following areas: Weight Room Cardio Room Fitness Class Room Spinning Room	
Includes applying stain blocking primer to black trim around doors, windows	
Paint Option - Sherwin Williams Solo Semigloss or ProMar 200 Zero VOC	

Subtotal	\$3,400.00
Iowa Sales Tax	\$204.00
Total	\$3,604.00

RE: Grimes Community Complex- Painting

mikesr@centralstatespainting.com

Sent: Thursday, April 21, 2016 4:13 PM

To: Brett Barber

Cc: mikey damerville [mikejr@centralstatespainting.com]

Brett,

we can do the rooms mentioned below (Per our walk through) for **\$4640.00**

Michael Damerville Sr.
Project Manager / Estimator
Central States Painting

----- Original Message -----

Subject: RE: Grimes Community Complex- Painting

From: Brett Barber <bbarber@ci.grimes.ia.us>

Date: Thu, April 21, 2016 11:09 am

To: "mikesr@centralstatespainting.com"

<mikesr@centralstatespainting.com>

Cc: mikey damerville <mikejr@centralstatespainting.com>

Can you email a price quote for these rooms? We just need something official to pass along to City Hall. Thanks!

Brett Barber, Parks and Recreation Director
City of Grimes
o: 515-986-2143
c: 515-205-8881
e: bbarber@ci.grimes.ia.us

From: mikesr@centralstatespainting.com [mikesr@centralstatespainting.com]

Sent: Monday, April 04, 2016 8:16 AM

To: Brett Barber

Cc: mikey damerville

Subject: RE: Grimes Community Complex- Painting

Hi Brett,

of coarse i want to bid this work for you. ill call you later today.

Michael Damerville Sr.
Project Manager / Estimator
Central States Painting

----- Original Message -----

Subject: Grimes Community Complex- Painting

From: Brett Barber <bbarber@ci.grimes.ia.us>

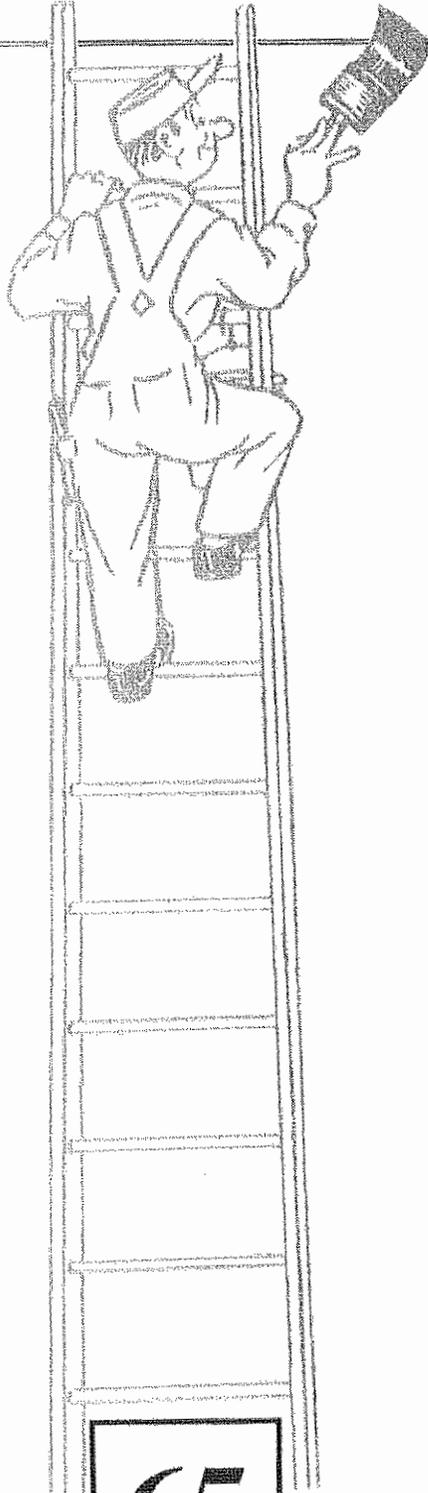
Date: Thu, March 31, 2016 2:30 pm

To: "mikesr@centralstatespainting.com"

WES JARNAGIN, Inc.

PAINTING • SANDBLASTING CONTRACTORS
TRUCK • EQUIPMENT PAINTING & SIGN WRITING

6395 N.W. BEAVER • P.O. BOX 408 • JOHNSTON IOWA 50131 • PH. 515/276-8532 • FAX 515/276-5898



ESTIMATE

April 04, 2016

City of Grimes
Attn: Brett Barber
Re: Interior Painting

Estimate to paint the walls with two coats of Sherwin Williams Promar 200 Latex Semi Gloss wall paint. We will also paint the 1/2 side of the previously painted door and window frames that are on the walls that we paint. We will use SW DTM Acrylic Semi Gloss paint on the frames. This work will be completed in the Fitness Class, Spinning, Fitness & Controlled Weight Rooms.

Labor and material \$ 4,865.00

Option to switch the wall paint to SW Pre Catalyzed Semi Gloss Epoxy. Add \$ 450.00

Thank you,

Bob Willson

Bob Willson
Estimator
bwillson@jarnaginpainting.com



It Always Costs More Not To Paint -

Equal Opportunity Employer





MUNICIPAL SUPPLY, INC.

Municipal, Contractor, and Industrial Supplies

1550 N.E. 51st Avenue Des Moines, Iowa 50313
 PH: (515) 262-1300 FAX: (515) 262-6662
 WATS (800) 747-2025

INVOICE NUMBER: 0619526-IN
 INVOICE DATE: 4/18/2016

ORDER NUMBER:
 ORDER DATE:
 SHIP DATE: 4/12/2016
 SALESPERSON: C. ALAN BURNHAM
 CUSTOMER NO: 10-GRIMES

RECEIVED APR 20

SOLD TO:
CITY OF GRIMES
 101 N E HARVEY
 GRIMES, IA 50111

SHIP TO:
CITY OF GRIMES
 101 N E HARVEY
 GRIMES, IA 50111

BUYER:

CUSTOMER P.O. JAKE	JOB NAME	SHIP VIA AL			TERMS NET 30 DAYS	
ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
I2S5GMXX 3/4S 100G IPERL MTR SM 25' 3W	EACH	64.00	64.00	0.00	116.000	7,424.00
I4S5GLXX 1" IPERL 1000G MTR SM 25' 3W	EACH	18.00	18.00	0.00	196.000	3,528.00
TP4011 3/4" X 1/8" RUBBER MTR GASKET	EACH	500.00	500.00	0.00	0.200	100.00

ORDER# 482614

CC 4-26-16

A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF \$1.00 PER MONTH
 WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.

Net Invoice: 11,052.00
 Freight: 0.00
 Sales Tax: 0.00
Invoice Total: 11,052.00

P.O. No. _____

17764

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Municipal Supply, Inc.
Name

1550 N.E. 51st Ave. Des Moines, IA 50313
Address

515-262-1300 / 515-262-6662
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
100G Meters	64	116.000	7,424.00
1000G Meters	18	196.000	3,528.00
Meter Gaskets	500	0.200	100.00
Total			11,052.00

PURCHASE JUSTIFICATION: _____

600-5-810-6350-3

DEPARTMENT: Water

LINE ITEM: _____

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: J. Solisma DATE: 4-21-2016

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley L. Brown _____
Kelley L. Brown City Administrator/Clerk *clg* Date 4-21-16

4-26-16
Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy

RECEIVED APR 1 8



3405 SE Crossroads Drive, Suite C
Grimes, Iowa 50111
515/986-3013 Fax 515/986-3083
FTIN 47-0794664

INVOICE

Project No: 02.16022.00
PM: Sevilla, P.E., Carlos
Dept: Geotech

Invoice #: 56039
Date: 04/13/2016
Page: 1 of 1

Bill to:
City of Grimes
Ms. Kelley Brown, City Administrator
101 NE Harvey Street
Grimes, IA. 50111

Project:
North James Street Widening
geotechnical exploration
North James Street Grimes, IA 50111

Date	Quant	Code	Description	Sample	Rate	Amount
04/13/2016	1.00	GEO	Geotechnical Investigation Study\Report (Lump Sum)	X-6413	\$4,950.00	\$4,950.00
Invoice Total:						\$4,950.00

cc 4-26-16

REMIT TO: THIELE GEOTECH, INC
13478 Chandler Road
Omaha, Nebraska 68138-3716
402/556-2171 Fax 402/556-7831

TERMS: DUE UPON RECEIPT
We Accept Visa/MasterCard/AmX

PAST DUE BALANCES SUBJECT TO 1.25% SERVICE CHARGE PER MONTH
PLEASE REFERENCE INVOICE NUMBER WITH PAYMENT

Olivia DeYoung

From: John Gade <jmg@foxeng.com>
Sent: Monday, April 18, 2016 2:19 PM
To: Olivia DeYoung
Subject: Re: Invoice approval

That is correct.

Please process.

John Gade, P.E.

Director of Municipal Engineering

FOX Engineering Associates, Inc.

414 South 17th Street | Suite 107 | Ames, IA 50010

Office | 515.233.0000 | Cell | 515.291.2470

www.foxeng.com

From: "Olivia DeYoung" <odeyoung@ci.grimes.ia.us>
To: "John Gade" <jgade@foxeng.com>
Sent: Monday, April 18, 2016 1:14:49 PM
Subject: Invoice approval

Invoice form Thiele Geotech for approval. Thank you!

Olivia DeYoung

101 NE Harvey Street

Grimes IA 50111

515-986-3036



Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

April 18, 2016

To: City of Grimes

From: Andrew Wood, Jeff Waters, Jake Solsma, Christina Shepherd, Austin TeBrink

O&M Report: March 2016

Water Plant Operation & Maintenance

Maintenance staff performed monthly inspections and completed the monthly preventative maintenance work on all water plant equipment during the first week of March.

The Harn R.O. pilot study continues on the shallow/Jordan well blended water. This study will be completed in April 2016. Due to high second stage vessel pressures we've started performing a weekly low pH flush to help reduce pressure.

The backflow preventer at the WTP was inspected and the annual certification was completed as required.

A pressure reducing valve was installed on the 4" potable water supply line. The P.R.V. regulates the incoming pressure and eliminates an over pressure situation that could cause leaks and breaks.

The ASR pump was pulled and inspected. The inspection revealed the seal section shaft had sheared. The pump was sent to GE for analysis and cause of damage.

The Booster station insulation and drywall was removed and new insulation is being installed. The old insulation was holding moisture and falling off the ceiling.

The raw water lines have been painted and marked as "out-of-service" for emergency use.

Preparations for the installation of the emergency Reverse Osmosis unit continued through March. On-site meetings with USWUG, Fox Eng, Jetco and Rice Lake have taken place throughout the month.



Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

Wastewater Plant Operation & Maintenance

The WWTP operated well within permit limits during the month of February 2016. The average effluent CBOD5 concentration was 2.68 mg/L, average Total Suspended Solids concentration was 12.42 mg/L, and the average Ammonia Nitrogen concentration was 0.28 mg/L.

Maintenance staff performed monthly greasing and facility inspections during the first week of March.

Annual inspection and maintenance of the lift stations were performed. This process includes cleaning of the pumps, checking pump oil and condition, testing and cleaning of floats, cleaning of the panel and all others site structures.

The pH sensor on the SE probe of Aeration Basin No. 2 had a new sensor cap installed.

The batteries were replaced on the WWTP emergency backup generator.

Rice Lake began mobilizing equipment and job trailers for the WWTP improvement project.

USW staff has met with Rice Lake and subcontractors on-site throughout March in preparation for the improvement project.

Preparation work for the wastewater plant improvements along with painting and cleaning have continued.

Distribution & Collection System Operations

With the construction season in full swing we are working alongside contractors as they install and pressurize new water mains and/or take new service samples, so we are aware of where our water is going. With the nicer weather, staff has increased hydrant flushing. Staff worked throughout the month of March CCTV the collection systems and identifying large source of Inflow and Infiltration.

Crews continued to perform locates (500), place disconnect notices (75), inspect and flush hydrants (25), exercise valves (30), inspect priority manholes (24) and install water meters (21). Sixty-six (80) work orders were completed in March.

USW

UTILITY GROUP

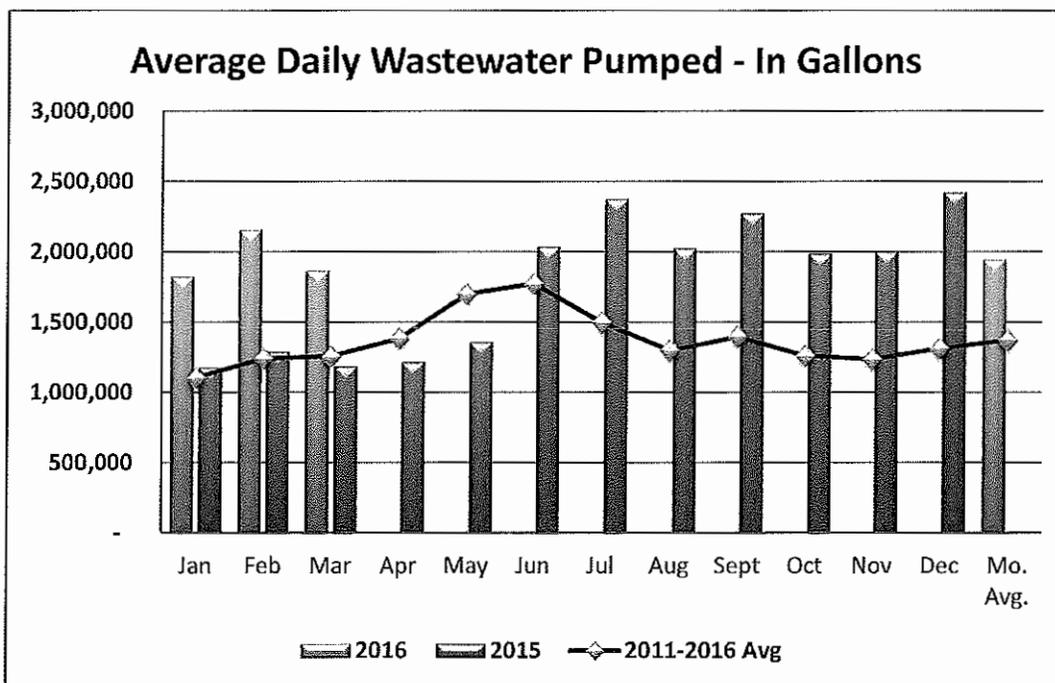
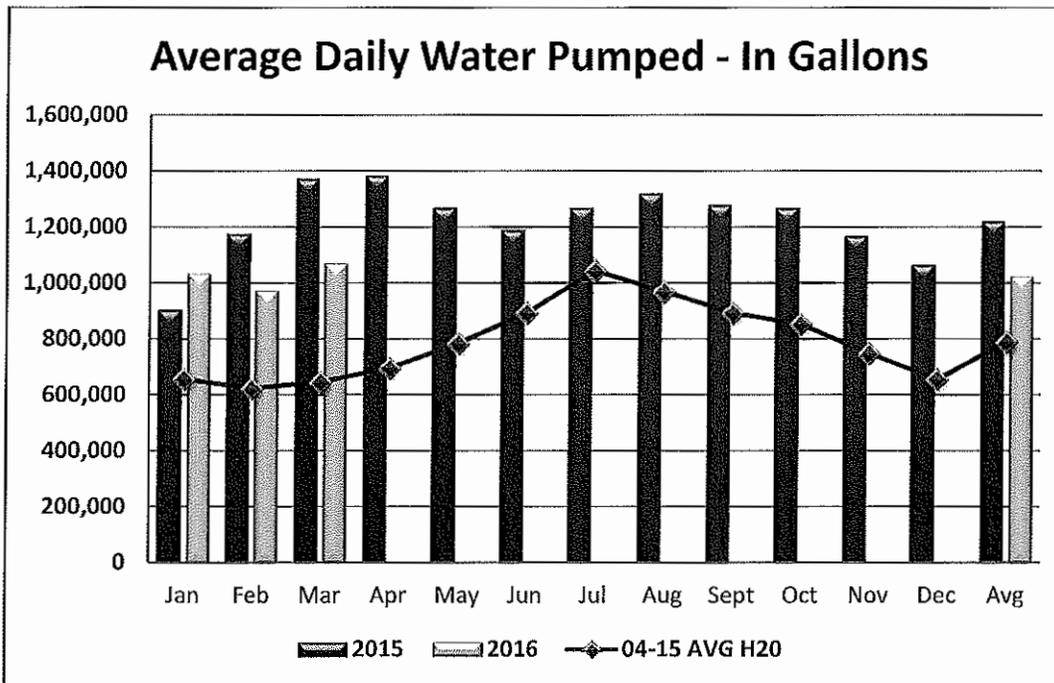
Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

		16-Mar	16-Feb	15-Mar
Water				
	Units			
Average Daily Pumped	gallons	1,069,770	972,450	1,374,100
Maximum Daily Pumped	gallons	1,424,000	1,364,000	1,606,000
Minimum Daily Pumped	gallons	832,000	717,000	1,045,000
Hardness				
Hardness - Avg Raw	grains	30.49	30.84	23.51
Hardness - Avg Finish	grains	16.59	17.17	13.36
Iron mg/l				
Avg Raw	mg/L	0.10	5.93	5.59
Avg Finish	mg/L	0.1	0.14	0.13
Fluoride mg/l				
Avg Raw Fl.	mg/L	1.27	1.19	1.43
Avg Finish Fl.	mg/L	1.1	1	1.1
Wastewater				
BOD				
	mg/L			
BOD Effluent Avg	mg/L	1.72	2.68	0.35
BOD Effluent Permit Limit	mg/L	25	25	25
TSS				
	mg/L			
TSS Effluent Avg	mg/L	3.53	12.42	2.07
TSS Effluent Permit Limit	mg/L	30	30	30
Nitrogen Ammonia				
	mg/L			
NH3-N Effluent Avg	mg/L	0.00	0.28	0.00
NH3-N Effluent Permit Limit	mg/L	2.8	5.8	2.8
Effluent Flow				
	gallons			
Average Daily	gallons	1,886,452	2,153,793	1,188,710
Maximum Daily	gallons	2,229,000	2,490,000	1,460,000
Minimum Daily	gallons	1,298,000	1,560,000	958,000
Distribution				
	#			
Work Orders	#	80	66	108
Locates	#	500	226	318
Meters Installed				
	#			
Residential	#	21	32	22
Commercial	#	0	0	1
Temp Hydrants	#	2	1	0
Disconnect Notices	#	75	83	67
Services Disconnected	#	8	10	9
Hydrants Inspected/Flushed	#	25	23	19
Valves Exercised	#	30	25	15
Manholes Inspected	#	24	37	14

USW

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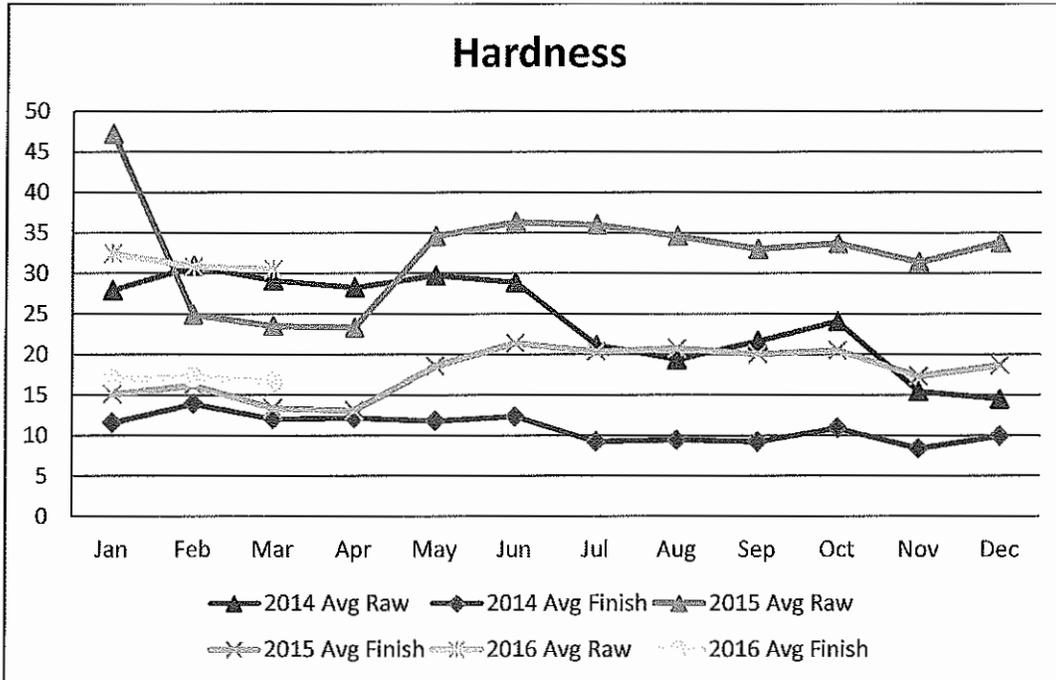
Water and Wastewater Utility Operations, Maintenance, Engineering, Construction





UTILITY GROUP

Water and Wastewater Utility Operations, Maintenance, Engineering, Construction



HERITAGE AT GRIMES - GUIDELINES FOR DESIGN

3

LAND USE AND BULK REGULATIONS

The basis for Land Use and Bulk Regulations will generally follow the City of Grimes Zoning Ordinance, Chapter 165 of the City Code. Deviations from the Zoning Ordinance shown in this PUD will govern throughout the Heritage at Grimes Development. Heritage at Grimes is divided into 10 different areas. Listed below and shown in Figure 3-1 are the designations for each of the different areas.

HERITAGE ZONING SCHEMATIC

Area A _____	Commercial	Area F _____	Multi Family High Density
Area B _____	Single Family Type II	Area G _____	Town Center
Area C _____	Multi Family Medium Density	Area H _____	Multi Family Medium Density
Area D _____	Single Family Type I	Area I _____	Multi Family Medium Density
Area E _____	Commercial	Area J _____	Single Family Type I

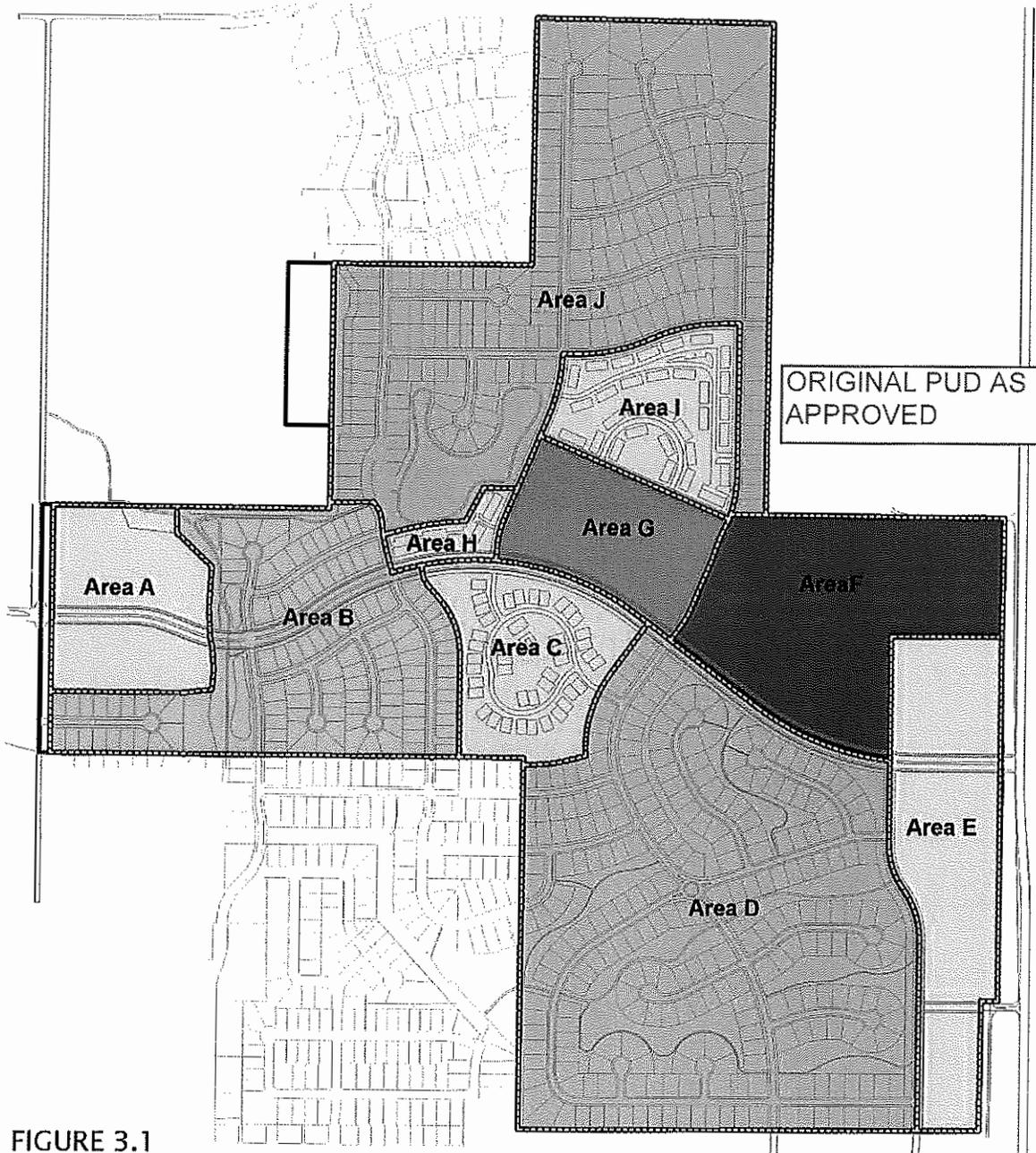


FIGURE 3.1

7

HERITAGE AT GRIMES - GUIDELINES FOR DESIGN

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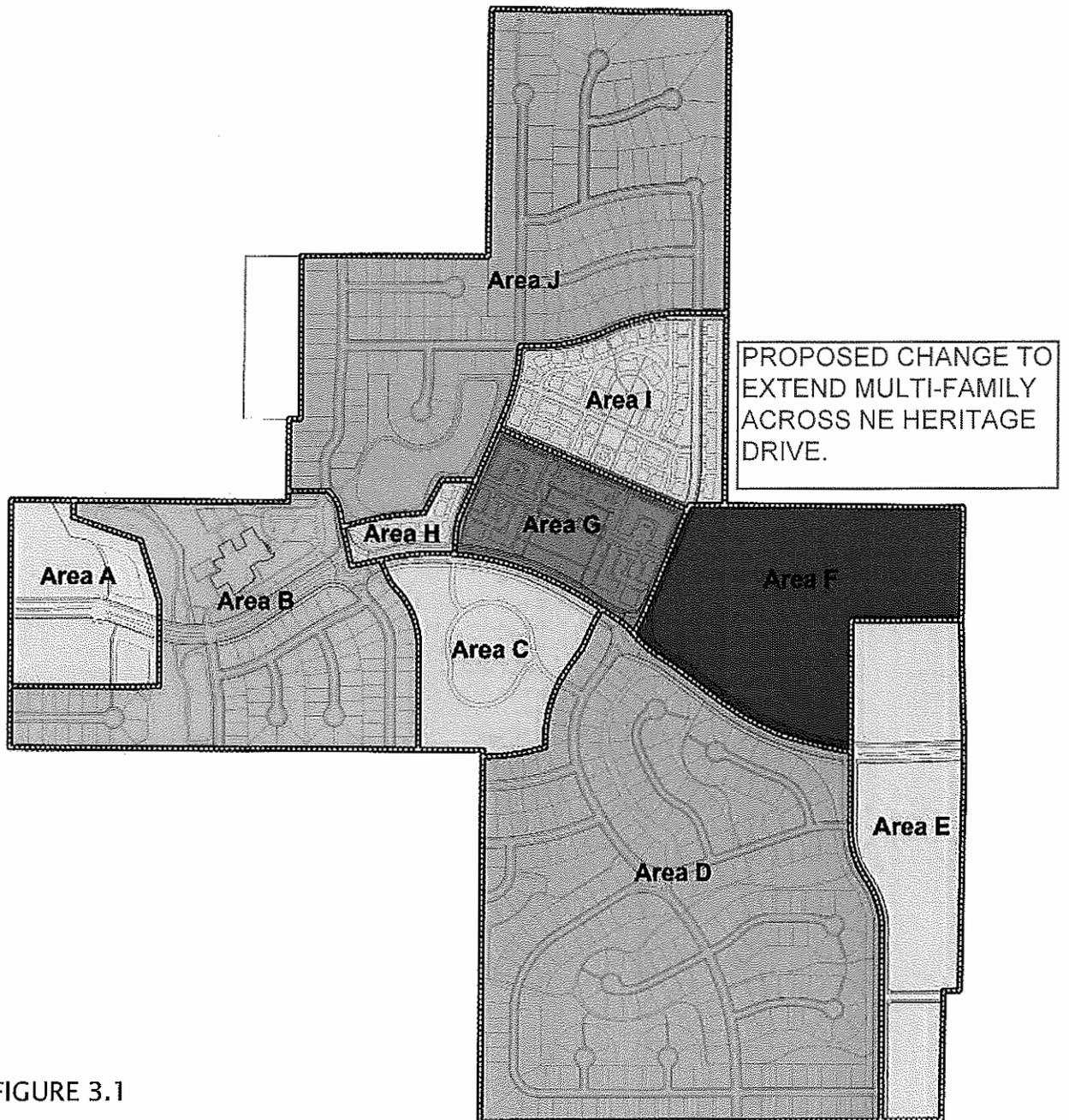


FIGURE 3.1

7



**CONCEPT
MASTER PLAN**

- EXISTING BUILDINGS
- EXISTING PARKING
- EXISTING ROADS
- EXISTING UTILITIES
- EXISTING LANDSCAPE
- EXISTING TREES
- EXISTING WATERWAYS
- EXISTING UTILITIES
- EXISTING UTILITIES
- EXISTING UTILITIES



Scale: 1" = 100'

April 22nd, 2016

Mayor and City Council
Grimes, Iowa
101 N. Harvey Street
Grimes, Iowa 50111



Honorable Mayor and Members of the City Council:

On behalf of the Owner, Beaverbrooke Development Company, I am requesting consideration of rezoning the following legally described property from

PUD-PLANNED UNIT DEVELOPMENT: SINGLE FAMILY TYPE I TO PUD-PLANNED UNIT DEVELOPMENT: MULTI FAMILY MEDIUM DENSITY:

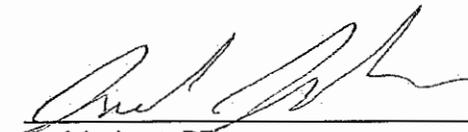
PROPERTY DESCRIPTION:

An irregular shaped portion of parcel K as recorded in Book 11866 at page 944 in the Office of the Polk County Recorder, within the Southeast Quarter of Section 29, Township 80 North, range 25 West of the 5th P.M., Grimes, Dallas County, Iowa, all more particularly described as follows: Commencing at the Southeast Corner of said Section 29; thence N89°29'04"W, assumed bearing for this description, along the south line of the Southeast Quarter of said Section 29, a distance of 1349.52 feet to the point of beginning; thence N89°28'42"W, a distance of 193.22 feet; thence northeasterly along a 750.00 foot radius curve concave to the west, a distance of 223.87 feet, said curve having a chord bearing of N08°46'13"E and a chord length of 223.04 feet; thence N00°13'09"E, a distance of 811.88 feet; thence N90°00'00"E, a distance of 160.00 feet to the easterly line of said Parcel K; thence S00°12'57"W along the easterly line of said Parcel K, a distance of 1034.08 feet to the point of beginning.

Said tract of land being subject to and together with any and all easements of record.

Said tract of land contains 3.85 acres.

Respectfully Submitted,


Joel Jackson, PE

Date

4-22-2016