



101 NE Hawley, Grimes, Iowa 50111 515.986.3036 Fax: 515.986.3846

**CITY COUNCIL MEETING**  
Grimes City Hall  
101 NE Harvey Street  
February 23, 2016 at 5:30 pm

**Mayor Thomas M. Armstrong**  
**City Council: Jill Altringer, Eric Johansen, Jeremy Hamp**  
**Ty Blackford and Doug Bickford, City Administrator Kelley Brown**  
**City Clerk Rochelle Williams, City Treasurer Deb Gallagher,**  
**City Attorneys Tom Henderson, Erik Fisk, City Engineer John Gade**

Every member of the public and every Council Member desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine comments to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

- We may disagree, but we will be respectful of one another
- All comments will be directed to the issue at hand
- Personal attacks will not be tolerated

### GENERAL AGENDA ITEMS.

1. Call to Order  
Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda
4. Presentation on Updates from The Greater Des Moines Convention and Visitors Bureau – Greg Edwards
5. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
  - A. Minutes from previous meeting
  - B. Municipal Supply Inc. – water meters \$3,807
  - C. Mississippi Lime Company – Quicklime \$3,577.50
  - D. Mercy College of Health Sciences - \$2,900 (4 students EMT-B Class)
  - E. AECOM – Grimes NW Transportation Corridor Feasibility Study
  - F. Gortz Haus Gallery alcohol license refund from local authority \$112.50 (business closed)
  - G. Mustang Grill Alcohol License Renewal Class C Liquor with Outdoor Services and Sunday Sales
  - H. Trans-Iowa Equipment \$6,643.53 (maintenance and repairs to the street sweeper)
  - I. Halvorson Trane \$3,819.57 (repair MAU Unit)



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- J. Request for a GLOFA Walk/Run at the Grimes Sports Complex on April 15, 2016 beginning at 9 pm (Fundraising event that will benefit the fine arts programs at DC-G High School)
- K. Set Public Hearing and First Reading for Granting Black Hills/Iowa Gas Utility Company, LLC D/B/A Black Hills Energy, a Delaware Corporation, its lessees, successors and assigns, a natural gas franchise and the authority to construct, operate, maintain, and extend a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Grimes, Iowa for March 8, 2016.
- L. Request to Relieve a Portion of Sewer Charges - \$47.33 credit
- M. USIC Pricing Proposal for City of Grimes for locating all city utilities including street lights, water, sanitary and storm sewers (locates in Heritage)
- N. Right of Way Services Agreement JCG Land Services (work for Highway 141 utility relocation project and the North James Street Improvement project and other projects and/or assignments as requested periodically by the acquiring authority)
- O. Request to write off remaining EMS charges for veteran family member reference to Resolution #08-0215 Supporting The Home Base Iowa Initiative - \$122.64
- P. Hawkeye Truck Equipment – retro fit para-glide front wing post \$7,050 and full moldboard trip front wing post assembly additional \$1,775 (price does not include any new parts that may be need for wing to function properly)
- Q. Set a Public Hearing and Bid Date for Heritage at Grimes Plat 2 Phase 4 – Division I: NE Beaverbrooke Boulevard Paving Improvements and Division II – Highway 141 Turn Lanes and Traffic Signal for a bid date of March 16, 2016 at 1 pm and Public Hearing for March 22, 2015 at 5:30 pm. both meetings held at Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa
- R. Claims Report
- S. Heritage Box Culvert Change Order for sanitary sewer cleanup cost and add 10 working days to contract
- T. Carpet Replacement for shop at GCC to low bid at Flooring America
- U. Public Purpose Expenditures per Resolution 06-2014
- V. Acceptance of IDOT Funds for North James Street Bridge over Little Beaver Creek in an amount not to exceed \$1,000,000.

6. US Water Report

**PUBLIC AGENDA ITEMS** Council may consider and potentially act on the following Public Agenda items.

- A. Discussion/presentation from Homeowner Requesting to Build a Tiny Home

**PUBLIC FORUM**

**“Those people wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”**



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## **COUNCIL ACTIONS**

## **COUNCIL DISCUSSIONS**

1. Mayor's Report
2. City Engineer
3. City Attorney
4. City Attorney's Report
5. City Engineer's Report
6. City Staff Report
7. Old Business
8. New Business
9. Recess Open Session
10. Reconvene Open Session
11. Resolution 02-0216 providing for Closed Session ref 21.5 1 (c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
12. Rise from Closed Session
13. Reconvene Open Session
14. Open Session – cont
15. New Business - cont

## **ADJOURNMENT**



February 22, 2016

**Mayor & City Council**  
City of Grimes  
101 NE Harvey Street  
Grimes, IA 50111

**Contaminated Floodwater Cleanup Costs – Change Order Request**  
**Heritage at Grimes Box Culvert Project**

*FOX Ref No: 1005-15C.660*

Dear Mayor and City Council:

Jensen Construction Company is requesting **\$10,154** and the addition of **ten (10) working days** to the construction contract via change order for cleaning up the contaminated flood waters at the Heritage at Grimes Box Culvert Project. The flood event and cleanup took place in mid-December (December 12-14) after Grimes (and the Des Moines Metro) received several inches of rainfall in a short duration. The requested change order is to reimburse Jensen for labor, equipment, materials and hepatitis shots required to restore the site to safe working conditions. The additional days is requested to make up for the down-time necessary to do the cleanup.

After reviewing site conditions, site topography and site photographs, FOX discovered that a sanitary manhole lid at the site had been removed by Elder Corporation within the floodplain prior to the flooding event. In addition, we found that the temporary creek crossing that had been constructed by Elder for accessing the site was approximately 2-ft higher than proposed on the plans, which likely raised the overtopping elevation of the flood waters and caused additional storm water to flow into the 48-inch sanitary sewer via open manhole.

The city did bypass sanitary sewer flows (which is allowed by the IDNR during flooding events), which was done downstream of the construction site. Therefore, it is unlikely that the city is to blame for any of the sewage spillover into the construction site. If sewage was found on the construction site, it was likely due to the open manhole coupled with a surcharging sewer or contamination from overland surface water runoff.

The Contract Documents allows for an adjustment of time if the Contractor is delayed in the performance or progress of the Work by, flood, abnormal weather conditions, acts of God, acts or failures to act of utility owners not under the control of the Owner, or other causes not the fault of and beyond control of Owner and contractor. As per the Standard General Conditions (C-700, 12.03), an adjustment of Contract Time shall be the Contractor's sole and exclusive remedy for the delays described herein.

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It is our recommendation to award Jensen Construction the requested 10 working days as part of a change order to remedy the delay in progress due to cleanup of the floodwaters at the Heritage at Grimes Box Culvert construction site. The cleanup was likely due to the manhole lid being left off at the site and improper grading of the temporary crossing, which was constructed by Elder Corporation. Therefore, we recommend that Jensen file a claim against Elder Corporation for the stated reimbursement amount.

Very truly yours,  
FOX Engineering Associates, Inc.

*John Gade, P.E.*

John Gade, P.E.

2/17/2016

# Flooring America

10200 Hickman Ct. Suite 300  
Clive, IA 50325

Customer Name: City of Grimes  
Address  
City, State, Zip  
Phone 986-2143 (Brett)

Project: Grimes Community Center  
Youth Area/Multipurpose

<u>Area:</u>	<u>Products/Services:</u>	<u>Quantity:</u>	<u>SF/SY</u>	<u>Price:</u>	<u>Amount:</u>
Former Shop Room	Shaw Hook Up or Wired Cpt Tile	1560.78	SF	\$1.67	\$2,606.50
	Carpet Tile Adhesive (4gal)	2	EA	\$131.43	\$262.86
	Install Carpet Tiles	1560.78	SF	\$0.50	\$780.39

*\*Add \$1.65/LF for cove base material and install\**

*\*Floor prep, if needed, would be additional\**

**\*\*Tax Exempt\*\***

**Grand Total: \$3,649.75**

Weston Hayes



515•778•1926

# HERITAGE INTERIORS

FLOORING PROFESSIONALS

Visit us at 4141 Merle Hay Rd • DSM, IA 50310  
www.HeritageInteriorsFlooring.com  
Weston@heritageints.com

## Estimate

Date	Estimate #
2/10/2016	1595

Name / Address
Grimes Community Center 410 SE Main Grimes, IA

		Terms	Due Date	Project
			2/10/2016	
Item	Description	Qty	Rate	Total
Carpet	Shaw - TBD	1,584	1.79	2,835.36 <sup>T</sup>
Carpet install	install carpet tiles	1,584	0.55	871.20
Adhesive	carpet tile adhesive	2	100.00	200.00 <sup>T</sup>
			<b>Subtotal</b>	\$3,906.56
			<b>Sales Tax (6.0%)</b>	\$182.12
			<b>Total</b>	\$4,088.68



City of Grimes Community Center carpet tile

louies C [louiesfloorcovering@yahoo.com]

Actions

To:

Brett Barber

Friday, February 12, 2016 11:30 AM

Brett,

Louies Floor Covering will provide and install carpet tile and installation for an allowance of \$4,780.00.

There are several products to select from in this category.

Thank you

A. Craig Klocke  
Louies Floor Covering

Expenditures approved per Resolution 06-2014 for Public Purpose:

February 2016

Date	Vender	Amount
01/26/16	Bankers Trust- 8 meeting meals- Admin	\$ 332.52
02/08/16	Lori's Flowers- Schipper- Admin	\$ 50.00
02/10/16	Casey's- Lunch meeting- Admin	\$ 123.33
02/10/16	Walmart- Birthday- Sigler- Admin	\$ 20.02
02/22/16	Bankers Trust- 6 meeting meals- Admin	<u>\$ 280.92</u>
		\$ 806.79

## CITY COUNCIL MEETING

Tuesday, February 9, 2016

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Tom Armstrong on Tuesday, February 9, 2016 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Armstrong.

Roll Call: Present: Bickford, Hamp, Blackford Absent: Johansen, Altringer

### GENERAL AGENDA ITEMS.

#### **APPROVAL OF THE AGENDA**

Mayor Armstrong asked for approval of the agenda with a request to move item G under Public Agenda to the next Council meeting on February 23, 2016 and to add the Patrol Report.

Moved by Bickford, Seconded by Blackford; the Agenda with the change requested by the Mayor shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

#### **Approval of the Consent Agenda**

A.Minutes from previous meeting B. Harn R/O System Inc. -\$3,000 (lease of reverse osmosis equipment trial) C. Smith Fertilizer & Grain \$3,813.69 (deicer liquid for streets) D.Iowa Storm Water Education Partnership \$3,257.91 E.Bascom Truck & Automotive \$7,248.64 (replace generator on fire vehicle 3730) F. Central Pump and Motor, LLC \$2,505.16 (repair of Aurora pump) G. Snyder & Associates, Inc. - \$8544.75 (professional services for city traffic signal communication network) H.Hotsy Cleaning Systems - \$2,821.76 (installation supplies and labor on new Hotsy at public works building)I.Municipal Supply - \$4,718.40 (water meters) J.Hawkins Inc. - \$2,724 (chemical for processing at the water treatment plant) K.Mississippi Lime Company -\$4,080 (Quicklime used at the water treatment plant) L.Change Order #8 Concrete Technologies for the SE 19<sup>th</sup> Street Project increasing total project \$500 (addition of a sign and changes to quantities need for project) M. Approve Final Acceptance and Payment # 20 to Concrete Technologies for the SE 19<sup>th</sup> Street Improvements in the amount of \$30,000 N.Payment #5 to Heritage at Grimes Plat 2 Phase 2 Little Beaver Creek Tributary Crossing by Jensen Construction Company - \$108,775 O. Claims Report \$470,076.23

Moved by Bickford, Seconded by Blackford; the Consent Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

#### **Patrol Report**

Sgt Matzdorff for the Polk County Sheriff's Office presented the Patrol Report.

#### **PUBLIC AGENDA**

##### **A.Heritage at Grimes Plat 4 Preliminary Plat**

Joel Jackson of Bishop Engineering, 3501 104<sup>th</sup> Street, Urbandale addressed the Council on behalf of the owners Beaverbrooke Development Company. Jackson stated this plat contains 64 single family lots that are 70 foot lots. He added this development is just north of Taylor Estates and east side of Little Beaver Creek. Jackson stated that Fox Engineering comment letter asked that drainage be addressed and he stated that they are looking at back yard drainages along with an intake in the back of lot 47. Mitch Holtz from Fox Engineering stated he had no concerns and was working through the comment letter with Bishop Engineering. He added that it matches the PUD and his comments have been addressed.

Moved by Bickford, Seconded by Hamp; Heritage at Grimes Plat 4 Preliminary Plat shall be approved subject to Fox Engineering letter dated January 27, 2016.  
Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

### **B. Grimes Mini Storage Site Plan**

Council Member Johansen arrives during discussion at 5:40 pm.

Monte Applegate with Snyder & Associates, 2727 SW Snyder Blvd, Ankeny addressed the Council on behalf of owner/developer; McGregor Interests Inc. of Omaha, Nebraska. Applegate stated the address is 3600 SE Gateway Drive at the corner of SE Gateway Drive and SE 37<sup>th</sup> Street. He added that they are proposing a 80,250 square foot storage facility on approximately 4.7 acres. Applegate stated that only a few of the storage units along with the office will be climate controlled. He advised that access into the site would be from SE Gateway Drive. He added that all the storage doors face inward so they will not be visible from any of the external roads. Applegate provided landscaping and building materials plans.

He added that decorative metal fencing is used on this project. Mitch Holtz of Fox Engineering stated they have worked through any questions and Applegate has been agreeable and felt it is a good fit for the area.

Moved by Bickford, Seconded by Johansen; the Grimes Mini Storage Site Plan shall be approved subject to Fox Engineering letter dated January 28, 2016.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **C. Walmart Lot 2 Site Plan**

Jerry Oliver of Civil Engineering Consultants, 2400 86<sup>th</sup> Street #12, Des Moines along with Scott Snyder, Simonson & Associates Architects, 1717 Ingersoll Avenue, Des Moines addressed the Council regarding the 1.2 acre site. Oliver added that this is located at the corner of SE Destination Drive and East 1<sup>st</sup> Street. Oliver stated they are proposing a 6,500 square foot retail center zoned commercial within the Walmart plat. Snyder reviewed the building stating this structure is divided up into four bays. He provided an overview of the site along with the building materials. Mitch Holtz of Fox Engineering advised that one of the comments was to decrease the amount of EIFS building material on this structure. Snyder advised that this comment has been addressed and only 20% of the building would have EIFS used on it. Holtz advised that this was the biggest comment on the site plan and all other questions have been taken care of. Holtz added that when the tenants are known the parking will be addressed.

Moved by Bickford, Seconded by Blackford; the Walmart Lot 2 Site Plan shall be approved subject to Fox Engineering comment letter dated January 28, 2016.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **D. Casey's General Store Site Plan and Request for Waiver of Ordinance 165A.21**

Ed Pelds of Pelds Engineering, 2323 Dixon Street, Des Moines, Iowa addressed the Council on behalf of Casey's General Store. Pelds stated the site for the proposed Casey's General Store at 951 SE Gateway Drive will be on 2.13 acres with a 4,474 square foot building located at the north east corner of SE 11<sup>th</sup> and SE Gateway Drive. He added that this new Casey's will have eight fueling stations and will be the newest store they have at this time. Pelds stated access will be off of SE Gateway Drive. Pelds stated that in reference to the request for waiver of Ordinance 165A.21 he felt they were meeting the intent of the ordinance by having the separation of over 100 feet from the street with the dumpster area. Pelds providing drawings of the building site. Pelds added that the dumpster area is brick except for the gate

area. Mitch Holtz of Fox Engineering stated that the request from Planning and Zoning was to have something more aesthetically pleasing for the gate closure than chain link with slats and would like that noted. Holtz went on to say that the rest of the site plan was good including the landscaping and the brick pillars on the canopy which adds to the overall site. Holtz added that the waiver of requirements would be a Council decision but from his perspective with the additional landscaping along SE 11<sup>th</sup> Street it will not be noticeable. Mayor Armstrong asked for a motion of the waiver of requirement first. Moved by Hamp, Seconded by Blackford; the request for waiver of requirement requested by Casey's General Store shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Moved by Johansen, Seconded Bickford that the Casey's General Store Site Plan shall be approved subject to Fox Engineering letter dated January 28, 2016 and that the gate enclosure shall be constructed of PVC material or something similar.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **E. Heritage DC-G Elementary Site Plan #4.**

Joel Jackson of Bishop Engineering, 3501 104<sup>th</sup> Street Urbandale, Iowa addressed the Council on behalf of Dallas Center - Grimes School District. Jackson stated the proposed elementary school site is on Lot 4 in Heritage at Grimes Plat 2 and has 10.96 acres located just north of Plat 4 and south of the City water plant. Jackson stated this building would be 60,000 square feet and be similar foot print to North Ridge Elementary. He added this will have access from NE Beaverbrooke Blvd and NE Park Drive. Jackson stated that this location would be a neighborhood school and at this time would not have bus traffic. He advised that there would be two points of entry for parent drop-off with exits only on to Beaverbrooke Blvd to the south and NE Park Drive to the east. Jackson stated that the pickups and drop-offs will be split depending the grades of the children. He went on to review the detention areas and walking paths in the area. Jackson stated that an additional turn lane will be added at NE Park Drive to accommodate the additional traffic even though traffic studies don't state that it is warranted. Jackson added the City felt this was very important to add. He noted this drive also accesses the water treatment plant.

Mitch Holtz of Fox Engineering asked if there were any elevations of the building or were they still being reviewed. Jackson stated that the Heritage Architectural Review Committee was still reviewing the plans. Holtz advised that since this in the PUD of Heritage the Heritage Architectural Review Committee will have the final say on the traditional design of the building. Holtz added that Beaverbrooke and Park will need to be completed and they will be worked on this summer. Mayor Armstrong added the Council and Planning and Zoning are just approving the general site plan which includes the landscaping. He stated that the school wants this out to bid as soon as possible so the school is ready to house students August of 2017. The Council asked some further questions regarding the turn lanes and the traffic flows. Holtz advised that this has been one of their concerns early in the design and feel this has been addressed. Council Member Bickford did appreciate the thought put into the access in and out of the school and the connection with the trails. Council Member Hamp noted that he does see that the plan does not address busing but wonders if the plan addresses if this changes. Jackson stated that the children who would attend this school busing would not be necessary due to the distance. He added that if this changed in the future it would be reasonable to believe that there would be fewer cars dropping off kids due to the buses.

Moved by Bickford, Seconded by Hamp; Heritage DC-G Elementary Site Plan #4 shall be approved subject to the Heritage Architectural Review Committee approval of the elevation drawings.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

## **F. Public Hearing and Approval of Plans Specifications and Award of Contract for the Grimes Water /Wastewater Improvements**

Mayor Armstrong opened the Public Hearing at 6:10 pm. Lance Aldrich of Fox Engineering stated the project consists of expansion of the flow equalization basins, a new screw pump wastewater pump station with a new standby generator, installation of a new screenings wash press, additional lime storage, replacement of the controls at Gateway Pump Station, and installation of associated electrical equipment. Aldrich advised three bids were received for the project. He stated the engineer's opinion of probable construction was \$2,900,000. Aldrich advised the bids ranged from a high bid of \$3,322,000 to a low bid of \$2,498,400. Aldrich explained that Fox Engineering contacted Vessco who was the vendor who all bidders selected to provide the lime system. Vessco informed Fox Engineering that the price provided to Rice Lake Construction during bidding was erroneous. Aldrich asked the Council to consider the low bid from Rice Lake Construction and later consider a change order to increase the contract amount by all or part of the value of the error.

Council Member Altringer arrives during the discussion at 6:15 pm.

There be no further discussion Mayor Armstrong closes the Hearing at 6:20 pm.

Moved by Bickford, Seconded by Johansen; the plans, specifications and award the contract for the Grimes Water/Wastewater Improvements be awarded to Rice Lake Construction shall be approved in the amount of \$2,499,400 and to further allow consideration of a change order to increase the contract amount by all or part of the value of the error quoted by Vessco.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

## **PUBLIC FORUM**

No one addressed the Council

## **COUNCIL ACTIONS**

**A. Resolution 02-0116 Request to Refer back to Planning and Zoning Commission for a Determination and Recommendation on a Request from Caymus Park Holdings, LLC to rezone 22.9 acres from a Planned Unit Development with underlying zoning of R-3 Medium Multiple Family District which allows for the construction of single unit townhomes to a PUD that allows for R-3 Medium Multiple Family Districts and the construction of apartments.**

Mayor Armstrong read the resolution which outlined to the Planning and Zoning Commission the items he wished them to consider in order to make a determination and recommendation back to the Council regarding the request for a rezone of the property. Council Member Altringer stated that at the last Planning and Zoning meeting the Commission stated they would welcome to have the rezone request returned to them now that there are further questions and some additional information they didn't have before. Council Member Bickford asked whether the five questions in the resolution were addressed during the Planning and Zoning meeting on January 5, 2016. Mayor Armstrong stated he did not know if these questions were addressed or if they had complete information. Council Member Hamp stated that he felt the five questions in the resolution certainly addressed the concerns that he himself has heard and this put it in a concise form and formal conversation is valuable.

Moved by Hamp, Seconded by Altringer; Resolution 02-0116 referring this request back to Planning and Zoning Commission shall be approved.

Council Member Bickford encouraged all those interested in this issue either for or against to attend the Planning and Zoning meeting and let their voice be heard as they have through this process. He added that he agreed that the Planning and Zoning Commission should look at this again with all the information in front of them. Council Member Johansen stated he was interested in listening to the Planning and Zoning Commission address the questions listed in Resolution 02-0116 and their decision. He added that ultimately this decision comes back to the Council and the more information available and conversation the better. Mayor Armstrong stated the Planning and Zoning Commission meeting would be on March 1, 2016 and then back to City Council on March 8, 2016 with both meetings beginning at 5:30 pm at City Hall.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

## **COUNCIL DISCUSSIONS**

### **Mayors Report**

Mayor Armstrong suggested the following appointments to the Board of Adjustments. Eric Rehm to fill the unexpired term of Dick Piphon until January 1, 2020 and reappointment of Bill Lego to another five year term.

Moved by Hamp, Seconded by Bickford; these appointments shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

### **City Attorney Report**

**No Report**

### **City Engineer Report**

No Report

### **City Staff Report**

No Report

### **Old Business**

**None**

### **New Business**

None

### **Adjourn.**

Moved by Hamp; Seconded by Altringer; there being no further business, the meeting shall be adjourned at 6:30 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 5 to 0.

ATTEST:

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Rochelle Williams, City Clerk

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Thomas M. Armstrong, Mayor



The workshop meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, February 9, 2016 at 7:02 pm at Grimes City Hall.

Roll Call: Present: Altringer, Blackford, Bickford, Johansen, Hamp

**APPROVAL OF THE AGENDA**

Moved by Blackford, seconded by Bickford; the agenda shall be approved.

Roll call. Ayes: All. Nays: None. Motion passes 5 to 0.

**A. Budget Presentations**

The Council heard presentations from the following departments regarding budgets for 2016/17 Fiscal Year: Library, Grimes Chamber and Economic Development, Fire, Water/Wastewater, Park, Street, Building, Cemetery, Police, and Administration.

The Council will meet again on February 23, 2016 to finalize budget requests.

**New Business**

Moved by Hamp, Seconded by Altringer; there being no further business, the workshop meeting is adjourned at 10:00 pm.

ATTEST:

\_\_\_\_\_  
Rochelle Williams, City Clerk

\_\_\_\_\_  
Thomas M. Armstrong, Mayor

Invoice



**MUNICIPAL SUPPLY, INC.**

*Municipal, Contractor, and Industrial Supplies*

1550 N.E. 51st Avenue Des Moines, Iowa 50313

PH: (515) 262-1300 FAX: (515) 262-6662

WATS (800) 747-2025

INVOICE NUMBER: 0613817-IN

INVOICE DATE: 1/29/2016

ORDER NUMBER:

ORDER DATE:

SHIP DATE: 1/29/2016

SALESPERSON: C. ALAN BURNHAM

CUSTOMER NO: 10-GRIMES

RECEIVED FEB - 5

SOLD TO:

**CITY OF GRIMES  
101 N E HARVEY  
GRIMES, IA 50111**

SHIP TO:

**CITY OF GRIMES  
101 N E HARVEY  
GRIMES, IA 50111**

BUYER:

CUSTOMER P.O.	JOB NAME	SHIP VIA			TERMS	
JAKE		AL			NET 30 DAYS	
ITEM NO.	UNIT	ORDERED	SHIPPED	BACK ORD	PRICE	AMOUNT
M510RC13W3WAL DUAL PORT WIRED MXU	EACH	27.00	27.00	0.00	141.000	3,807.00

ORDER# 471419

CC App 2-23-16

**A SERVICE CHARGE OF 1 1/2% WITH A MINIMUM OF \$1.00 PER MONTH  
WILL BE CHARGED ON ALL PAST DUE ACCOUNTS.**

Net Invoice:	3,807.00
Freight:	0.00
Sales Tax:	0.00
<b>Invoice Total:</b>	<b>3,807.00</b>

P.O. No. \_\_\_\_\_

17321

# CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

## PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Municipal Supply, Inc.  
 Name \_\_\_\_\_  
1550 N.E. 5th Avenue, Des Moines, IA 50313  
 Address \_\_\_\_\_  
515-262-1300/515-262-6662  
 Phone Number/Fax Number \_\_\_\_\_

ITEMS	QTY	UNIT PRICE	TOTAL
MXU's	27	141.00	3,807.00

PURCHASE JUSTIFICATION: \_\_\_\_\_  
600-5-810-6350-3

DEPARTMENT: Water

LINE ITEM: \_\_\_\_\_

BEGINNING BUDGET BALANCE: \_\_\_\_\_

ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: J. Solsma DATE: 2-8-2016

### PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley Brown  
 Kelley L. Brown City Administrator/Clerk (ccf)

2-8-16  
 Date

2-23-16  
 Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy



**MISSISSIPPI®  
LIME**

Discovering what's possible with calcium

**MISSISSIPPI LIME COMPANY**

P.O. Box 840033  
Kansas City, MO 64184-0033

Phone: 800-437-5463  
314-543-6300  
Fax: 314-543-6570

**Invoice Number:** 1245923

**Terms:** NET 15 DAYS

**Date:** 02/07/2016

**Bill To** GRIMES IA CITY OF  
83302 101 NORTH HARVEY STR  
GRIMES, IA 50111 USA

**Ship To** GRIMES IA CITY OF  
83303 US WATER  
7850 NW 128TH ST  
GRIMES, IA 50111 US

Shipment Date	Product Number	Product Description	Quantity UOM	Unit Price	Amount
02/07/2016	247	GRAN STANDARD QUICKLIME~ - CaO	23.850 TN	\$150.00	<b>\$3,577.50</b>

**Bill of Lading:** VIA: TRUCK FOB: STE GENEVIEVE, MO

Order #: 580223-1

Customer PO: VERBAL JEFF

Carrier: BEELMAN

Trailer No: 12816

Freight Terms: COLLECT

Net Weight: 47,700.000

Subtotal: \$3,577.50

Total Tax : \$0.00

**Total Amount Due: \$3,577.50**

Note: Pricing includes palletizing and stretch wrapping where applicable.

*CC App 2-23-16*

P.O. No. \_\_\_\_\_

17323

# CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

## PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Mississippi Lime Co.  
Name

P.O. Box 840033, Kansas City, MO. 64184-0033  
Address

800-437-5463/314-543-6570  
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Quicklime</u>	<u>23.850-TN</u>	<u>150.00</u>	<u>3577.50</u>

PURCHASE JUSTIFICATION: \_\_\_\_\_

600-5-810-6350-4

DEPARTMENT: Water

LINE ITEM: \_\_\_\_\_

BEGINNING BUDGET BALANCE: \_\_\_\_\_

ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: J. Waters DATE: 2-8-2016

### PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley Brown  
Kelley L. Brown City Administrator/Clerk (01)

2-8-16  
Date

Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy

RECEIVED FEB - 8



928 6th Avenue  
Des Moines, Iowa 50309-1239

Phone (515) 643-3180  
Toll Free (800) 637-2994, ext. 3-3180  
Fax (515) 643-6698  
www.mchs.edu

**INVOICE**

CC App 2-23-16

**Invoice #:** 0203153-EMT

**Payor:** Grimes Fire and Rescue Department  
C/O Ronald Schipper  
101 NE Harvey St.  
Grimes, IA 50111

**Amount Due:** \$725.00 \* 4 Students = \$2900.00

**Due Date:** Upon Receipt

**Student Name:** Gustaf Henrici  
Alex Goodburn  
Brandon Thacker  
Christopher Hammond

**Student Number:** N/A

**Class Description:** EMT-B Class

**Term:** Spring 2016

POPH

**Please remit payment to:**

Mercy College of Health Sciences  
Attn: Laurie Waldrop  
928 6<sup>th</sup> Avenue  
Des Moines, Iowa 50309-1239

Check Payment to:  
 AECOM Technical Services, Inc.  
 An AECOM Company  
 1178 Paysphere Circle  
 Chicago, IL 60674

ACH Payment to:  
 AECOM Technical Services, Inc.  
 An AECOM Company  
 Bank of America  
 Account Number 5800937020  
 ABA Number 071000039

Wire Transfer Payment to:  
 AECOM Technical Services, Inc.  
 An AECOM Company  
 Bank of America  
 New York, NY 10001  
 Account Number 5800937020  
 ABA Number 026009593  
 SWIFT CODE BOFAUS3N



CC App 2-23-16

RECEIVED FEB - 8

501 Sycamore Street, Suite 222, Waterloo, IA 50703  
 Tel: 319-232-6531 Fax: 319-232-0271

Federal Tax ID No. 95-2661922

ATTN : KELLEY BROWN  
 GRIMES, IA, CITY OF  
 101 NE HARVEY STREET  
 GRIMES, IA 50111

Invoice Date: 04-FEB-16  
 Invoice Number: 37698005

Agreement Number: 60301188  
 Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60301188  
 Bill Through Date : 02-JAN-16 - 29-JAN-16

Project Name : Grimes-NW Transportation Corridor Feasibility Study

Labor Multiplier							
Employee Name/Title	Title/Expenditure	Date	Hours	Rate	Raw Cost	Billed Amt	
Allyn, Todd L	Project Professional	08-JAN-16	28.00	46.68	1,307.04		
Allyn, Todd L	Project Professional	15-JAN-16	30.00	46.68	1,400.40		
Allyn, Todd L	Project Professional	22-JAN-16	38.00	46.68	1,773.84		
Allyn, Todd L	Project Professional	29-JAN-16	32.00	46.68	1,493.76		
Bernhardt, Mary E	Project Support	08-JAN-16	1.00	28.00	28.00		
Bernhardt, Mary E	Project Support	15-JAN-16	1.00	28.00	28.00		
Chumbley, Craig A	Staff Professional	22-JAN-16	0.50	40.76	20.38		
Chumbley, Craig A	Staff Professional	29-JAN-16	1.00	40.76	40.76		
Clough, Gloria M	Project Support	22-JAN-16	1.00	33.62	33.62		
Coselman, Barbara L	Project Support	22-JAN-16	0.25	28.00	7.00		
Durbahn, Brenda J	Staff Professional	22-JAN-16	5.00	45.97	229.86		
Oatman, Terry L	CAD/GIS Operator	08-JAN-16	3.00	28.61	85.83		
Oatman, Terry L	CAD/GIS Operator	15-JAN-16	8.50	28.61	243.19		
Oatman, Terry L	CAD/GIS Operator	22-JAN-16	5.00	28.61	143.05		
Oatman, Terry L	CAD/GIS Operator	29-JAN-16	35.50	28.61	1,015.66		
Wiele, Larry E	Project Professional	29-JAN-16	8.00	58.77	470.16		

Total Labor Multiplier 197.75 8,320.55 8,320.55

OverHead Markup 11,662.08

Labor CPFF Total 19,982.63

Lump Sum

Description Billed Amt  
 Fixed Fee Labor 2,597.74

Total Lump Sum 2,597.74

Project Total : Grimes-NW Transportation Corridor Feasibility Study 22,580.37

Invoice Summaries

Total Current Amount : 22,580.37  
 Retention Amount : 0.00  
 Pre-Tax Amount : 22,580.37  
 Tax Amount : 0.00

Total Invoice Amount : 22,580.37

Billing Summaries

Billing Summary	Current	Prior	Total	Limit	Remain
Billings	22,580.37	173,835.48	196,415.85	375,900.00	179,484.15
Billing Total :	22,580.37	173,835.48	196,415.85		



AECOM Technical Services, Inc.  
501 Sycamore Street, Suite 222  
Waterloo, Iowa 50703

### Cost Plus Fixed Fee Progressive Invoice

Invoice No.: 37698005  
Invoice Period Covered: 1/2/16 through 1/29/16  
Consultant Job No. 60301188

Date: 2/4/2016  
Client Project No.: HDP-3125 (610)--71-77  
City: Grimes  
Client Project Description: Northwest Transportation  
Corridor Feasibility Study  
Client Contact: Ms. Kelley Brown

	Contract Estimate	Cumulative To Date	Current Period
Labor Dollars	\$ 103,515.70	\$ 59,434.03	\$ 8,320.55
Overhead	\$ 162,519.65	\$ 87,788.04	\$ 11,662.08
Direct Expenses			
Mileage	\$ 1,525.50	\$ 991.46	\$ -
Copies	\$ 780.00	\$ 1,201.00	\$ -
EDM Equipment	\$ -	\$ -	\$ -
GPS Equipment	\$ -	\$ -	\$ -
Miscellaneous/Other	\$ 194.50	\$ -	\$ -
Subconsultants			
Veenstra and Kimm, Inc.	\$ 63,800.00	\$ 21,416.78	\$ -
LT Leon Associates	\$ 9,000.00	\$ 6,445.68	\$ -
Estimated Actual Costs	\$ 341,335.35	\$ 177,276.99	\$ 19,982.63
Subtotal Rounded	\$ 341,300.00		\$ -
Fixed Fee	\$ 34,600.00	\$ 19,138.86	\$ 2,597.74
Authorized Contingency	\$ -		
Total Authorized Amount	\$ 375,900.00		
Total Billed to Date	\$ 196,415.85	\$ 196,415.85	\$ 22,580.37
Remaining Authorized Balance	\$ 179,484.15		
Labor Hours (Prime)	1,988.00	1,293.00	197.75



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- Help
- License Search
- License List
- On-Demand Reporting
- Keg Registration Search
- User Profile
- Logoff

- > Refund Application
- > Applicant Signature
- > Local Endorse

## Applicant Signature **BW0093587, Gortz Haus Gallery, Grimes**

Complete the information below and click Finish to complete the application. Note that the license fees will only be withdrawn from accounts after the ABD approves the license.

This application must be completed by a person listed in the Ownership Section.

I hereby declare that all information contained in the Application is true and correct. I understand that misrepresentation of material facts in the Application is a crime and grounds for denial of the license or permit under Iowa law. I further understand that, as a condition of receiving a license, the licensed premises is subject to inspection during business hours by appropriate local, state and federal officials.

NOTE: The Applicant's Name must match one of the owner's names from the Ownership screen.

Applicant's Name:

Date:  MM/DD/YYYY

License effective date:  MM/DD/YYYY

From the Alcoholic Beverage Division: \$ 134.00

From your Local Authority: \$ 112.50

Please print a copy of this page for your records before clicking the "FINISH" button.

Prev

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Iowa Alcoholic Beverages Division  
1918 SE Hulsizer Road, Ankeny, IA 50021  
Toll Free 866.IowaABD (866.469.2223)  
Local 515.281.7400

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------	----------------	--------------	---------------------	-------------------------	--------------	--------

- Refund Application
- Applicant Signature
- Local Endorse

## Refund Application BW0093587, Gortz Haus Gallery, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Last Day of Business:

This request is for:

(Refunds are made for full unused quarters only)

Owner:

Refund Address:

Refund Address Line 2:

Refund City:

State:

Refund Zip:

Federal Employer ID#:

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Links  
Contact

- Help
- License Search
- License List
- On-Demand Reporting
- Keg Registration Search
- User Profile
- Logoff

- > License
- > Privileges
- > Applicant
- > Status Of Business
- > Ownership
- > Criminal History
- > Premises
- > General Premises
- > Applicant Signature
- > Dram Cert
- > Local Endorse
- > History

### Applicant License LC0040561, MUSTANG GRILL, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.  
The navigation links on the top may also be used to move around the application.

<p><b>LENGTH OF LICENSE REQUESTED:</b> (Choose one of the following):</p> <p><input checked="" type="radio"/> 12 month</p> <p><input type="radio"/> 8 month</p> <p><input type="radio"/> 6 month</p> <p><input type="radio"/> 14 day</p> <p><input type="radio"/> 5 day</p>	<p><b>License Status: Submitted to Local Authority</b></p> <p>Original issue date of license: <input type="text" value="01/17/2014"/> MM/DD/YYYY</p> <p>Issue date of current license: <input type="text" value="01/22/2016"/> MM/DD/YYYY</p> <p>License effective date: <input type="text" value="01/24/2016"/> MM/DD/YYYY</p> <p>License expiration date: <input type="text" value="01/23/2017"/> MM/DD/YYYY</p> <p>Number of days notice: <input type="text" value="0"/></p> <p>70 day notice: <input type="text" value="0"/></p> <p>Cancel date: <input type="text"/> MM/DD/YYYY</p>
---	--

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Alcohol  
Tobacco  
Links  
Contact

- Help
- License Search
- License List
- On-Demand Reporting
- Keg Registration Search
- User Profile
- Logoff

- > License
- > Privileges
- > Applicant
- > Status Of Business
- > Ownership
- > Criminal History
- > Premises
- > General Premises
- > Applicant Signature
- > Dram Cert
- > Local Endorse
- > History

### Privileges LC0040561, MUSTANG GRILL, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Catering Privilege
<input checked="" type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	High Proof Brew Pub
<input type="checkbox"/>	Living Quarters
<input checked="" type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

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Links  
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- Help
- License Search
- License List
- On-Demand Reporting
- Keg Registration Search
- User Profile
- Logoff

- License
- Privileges
- Applicant
- Status Of Business
- Ownership
- Criminal History
- Premises
- General Premises
- Applicant Signature
- Dram Cert
- Local Endorse
- History

### Privileges **LC0040561, MUSTANG GRILL, Grimes**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.  
The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Catering Privilege
<input checked="" type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	High Proof Brew Pub
<input type="checkbox"/>	Living Quarters
<input checked="" type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

Prev

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- [Keg Registration Search](#)
- [User Profile](#)
- [Logoff](#)

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- [Privileges](#)
- [Applicant](#)
- [Status Of Business](#)
- [Ownership](#)
- [Criminal History](#)
- [Premises](#)
- [General Premises](#)
- [Applicant Signature](#)
- [Dram Cert](#)
- [Local Endorse](#)
- [History](#)

### Criminal History **LC0040561, MUSTANG GRILL, Grimes**

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

<input type="text" value="No"/> ▼	Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/> ▼	Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/> ▼	If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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ORDER:ST16018  
DATE: 02/ 9/16

TRANS-IOWA EQUIPMENT  
4607 RIO COURT  
ANKENY , IA 50021

CITY OF GRIMES  
101 NE HARVEY STREET  
  
GRIMES IA 50111

SHIP TO: CITY OF GRIMES  
MAINTENANCE SHOP  
901 N MAIN STREET  
GRIMES IA 50111

Customer P.O.: BLAKE  
Customer Phone: 515-986-3036

TERMS: N30  
SALES REP.: THORSON, ERIC  
M/Q PO:

QTY.	DESCRIPTION	EACH	EXTENDED PRICE
=====			
	SWEeper ISSUE-		
1.00	POWER BAND 5/5VX	360.19	360.19
4.00	BRG-.750ID X 1.25LG	4.47	17.88
1.00	FILTER-HYDRAULIC-T3	86.46	86.46
1.00	TEMPLATE MA	136.09	136.09
1.00	FSD-AUX PUMP WITHOUT SOLENOID	881.81	881.81
1.00	WATER MANIFOLD 3 VALVE	662.00	662.00
1.00	AY-WATER MANIFOLD LHS	876.01	876.01
2.00	MOUNT, WATER MANIFOLD	11.70	23.40
1.00	FUEL FILTER	30.11	30.11
1.00	TAIL LIGHT	12.84	12.84
1.00	AIR FILTER	22.68	22.68
1.00	AIR FILTER	30.25	30.25
1.00	OIL FILTER	17.05	17.05
1.00	PRIMARY ELEMENT	42.89	42.89
1.00	SAFETY ELEMENT	29.04	29.04
1.00	OIL FILTER ELEMENT	22.08	22.08
1.00	PRE-FUEL FILTER, T3	58.34	58.34
1.00	FUEL FILTER, TIER 3	59.21	59.21
28.00	LABOR SHOP (FLEET)	105.00	2,940.00
1.00	FREIGHT	100.00	100.00
28.00	HDWRE.-ENV.CHGS.-SHOP SUPPLIES	8.40	235.20

=====

SUB.TOT.	6,643.53
SALES TAX	0.00
F.E.T.	0.00
FREIGHT	
TOTAL	6,643.53

\*\*DO NOT PAY FROM THIS FORM \*\* PRELIMINARY INVOICE ONLY \*\*



PAUL A. HALVORSON, INC.  
 DBA: HALVORSON TRANE  
 2220 NW 108TH STREET  
 CLIVE IA 50325  
 PHONE: (515)270-0004  
 FAX: (515)270-3835

# INVOICE

RECEIVED FEB - 5

PAGE 1

INVOICE DATE 02/03/2016

INVOICE NO 00219797

S GRI009  
 O GRIMES WASTEWATER TRTMT PLANT  
 L 101 NE HARVEY ST  
 D GRIMES IA 50111

S  
 H GRIMES WASTEWATER TRTMT PLANT  
 I CITY OF GRIMES  
 P 101 N HARVEY  
 GRIMES IA 50111

T   
 O

T  
 O

TOTAL DUE 3819.57

SLS 1	SLS 2	DUE DATE	DISC DUE DATE	PROJECT ID	ORDER DATE	SHIP DATE	SHIP NO
300		03/04/2016		ST3676	01/06/2016		
TERMS DESCRIPTION		CUSTOMER P.O.NUMBER		SHIP VIA			
n/30		ANDY WOOD					
ITEM ID	UNIT	SHIPPED	UNIT PRICE	EXTENSION			
01/06/16 W/O No. 00022393 CONTACT: ANDY WOOD P.O. # ANDY WOOD ST3676 - TWO UNITS KEEP TRIPPING PLEASE SEE ATTACHED COPY OF WORK ORDER FOR A COMPLETE DESCRIPTION OF WORK.		1.00	.0000	.00			
EMP: ALA Service Engineer	HR	19.50	150.0000	2925.00			
ROD00824	EA	1.00	651.5700	651.57			
FREIGHT	EA	1.00	18.0000	18.00			
T TRUCK & TOOL CHARGE	TTL	3.00	75.0000	225.00			
						Subtotal :	3819.57
TAXABLE	NONTAXABLE	FREIGHT	SALES TAX	MISC CHARGE	TOTAL		
.00	3819.57	.00	.00	.00	3819.57		

CC App 2-23-16  
 6005-810-6310 ✓

P.O. No. \_\_\_\_\_

17322 ✓

# CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

## PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier

Halvorsen Trane

Name

2220 N.W. 108th Street, Clive, IA. 50325

Address

515-270-0004 / 515-270-3835

Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
Repair MAU	1	3,819.57	3,819.57

PURCHASE JUSTIFICATION: \_\_\_\_\_

600-5-810-6310

DEPARTMENT: \_\_\_\_\_

Waste Water

LINE ITEM: \_\_\_\_\_

BEGINNING BUDGET BALANCE: \_\_\_\_\_

ENDING BUDGET BALANCE: \_\_\_\_\_

PURCHASE REQUESTED BY: \_\_\_\_\_

A. Wood

DATE: \_\_\_\_\_

2-8-2016

### PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley Brown

Kelley L. Brown City Administrator/Clerk *CP*

2-8-16

Date

Council Approval date: (if over \$2500)

Purchaser's Copy

Vendor's Copy

File Copy

## Rochelle Williams

---

**From:** Dave Sigler  
**Sent:** Monday, February 15, 2016 1:42 PM  
**To:** Rochelle Williams  
**Subject:** FW: GLOFA Walk/Run for Council Meeting tonight

Rochelle –

Here is an item for the next council agenda.

Thanks

Dave Sigler  
Public Works Administrator  
City of Grimes  
Cell 515-208-5822  
Office 515-986-3036

---

**From:** Bridie, Sara E [<mailto:sebridie@dmacc.edu>]  
**Sent:** Monday, February 15, 2016 12:39 PM  
**To:** Dave Sigler  
**Subject:** GLOFA Walk/Run for Council Meeting tonight

Dear Grimes City Council:

The Friends of the Fine Arts (FOFA) organization at DC-G High school would like to request your permission to be able to use the Grimes Sport Complex past 9 pm on Friday, April 15, 2016.

We are hosting the first annual GloFa event at the Sports Complex. This new fundraising event will benefit the fine arts programs at DC-G high school. This fundraiser includes a 1 mile and 3.1 mile walk or run for registered participants. Participants wear glow in the dark apparel including necklaces and bracelets. The events will begin at 9 pm so the apparel will be visible in the dark. Most participants will complete the 1 mile or 3.1 mile course by 10 pm.

Following the completion of the events FOFA members will then need time to clean-up the event before leaving the sports complex. A local high school student designed the logo we are using to promote the event. I have included the logo.

We kindly ask your permission to be in the Grimes Sports Complex past 9 pm on Friday, April 15, 2016.

Thank you,

Sara Bridie, FOFA member

## Notice of Public Hearing

Notice is hereby given that the City Council of the City of Grimes, will conduct a Public Hearing March 8, 2016 at 5:30 o'clock p.m. (local time) Grimes City Hall, 101 NE Harvey Street, Grimes, Iowa to receive comments on the following item:

Granting Black Hills/Iowa Gas Utility Company, LLC d/b/a Black Hills Energy, a Delaware Corporation, its lessees, successors and assigns, a natural gas franchise and the authority to construct, operate, maintain, and extend a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City of Grimes, Iowa. The rights and privileges granted hereunder shall remain in effect for a period of twenty five (25) years from the effective date of the Ordinance.

Any and all residents and interested property owners are invited and encouraged to attend this hearing at the time and place mentioned above and to submit comments either orally, in writing or both. For further information, please contact City Hall 515-986-3036

Approved by the Grimes City Council on February 23, 2016

Rochelle Williams, City Clerk

**Rochelle Williams**

---

**From:** ~~Chris Lightfoot <chris.lightfoot@protectivedistributors.com>~~  
**Sent:** Wednesday, February 03, 2016 5:00 PM  
**To:** Rochelle Williams; chris.lightfoot@protectivedistributors.com  
**Subject:** Sewer bill for 713 SE 6th Street

Dear City Councilman,

During the prior month, my husband returned to our home early one morning to see water flowing outside by our house where a hose had burst nearby. The water was not draining into the sewer system but was rather contained outside. Consequently, our water bill and sewer bill were both quite high as of last meter's reading. We take responsibility for the use of water but request that the sewer bill be waived for the service from 12/16/15 - 1/14/16 for 713 SE 6th Street Grimes, Iowa 50111. We appreciate any concern given to this situation.

Sincerely,

~~Chris Lightfoot~~

Feb 2016 used 11,400 gallons  
Normal average usage over 12 mo is  
3,183 gallons

8,217 gal over average

$8,217 \times \$5.76 = 47.33 \text{ credit}$

1 of 2 pages

Account Number - 01-202400-03

Service: Meter: 3329773

Month	Date	Read		Total Consumption	Demand		Reading		Occupant
		Previous	Current		Read	Consumption	Flag	Source	
Year: 2016 Total 1									
Jan	01/14/2016	3580	3694	11400			Regular	Hand Held	03
Year: 2015 Total 12									
Dec	12/16/2015	3550	3580	3000			Regular	Hand Held	03
Nov	11/16/2015	3504	3550	4500			Regular	Hand Held	03
Oct	10/15/2015	3439	3504	6500			Regular	Hand Held	03
Sep	09/16/2015	3403	3439	3600			Regular	Hand Held	03
Aug	08/17/2015	3378	3403	2500			Regular	Hand Held	03
Jul	07/15/2015	3353	3378	2500			Regular	Hand Held	03
Jun	06/15/2015	3321	3353	3200			Regular	Hand Held	03
May	05/18/2015	3289	3321	3200			Regular	Hand Held	03
Apr	04/15/2015	3264	3289	2500			Regular	Hand Held	03
Mar	03/16/2015	3241	3264	2300			Regular	Hand Held	03
Feb	02/16/2015	3214	3241	2700			Regular	Hand Held	03
Jan	01/16/2015	3198	3214	1600			Regular	Hand Held	03
Year: 2014 Total 11									
Dec	12/15/2014	3172	3198	2600			Regular	Hand Held	03
Nov	11/13/2014	3147	3172	2500			Regular	Hand Held	03
Oct	10/13/2014	3119	3147	2800			Regular	Hand Held	03
Sep	09/16/2014	3082	3119	3700			Regular	Hand Held	03
Aug	08/14/2014	3061	3082	2100			Regular	Hand Held	03
Jul	07/14/2014	3049	3061	1200			Regular	Hand Held	03
Jun	06/17/2014	3018	3049	3100			Regular	Hand Held	03
May	05/14/2014	2991	3018	2700			Regular	Hand Held	03
Apr	04/14/2014	2968	2991	2300			Regular	Hand Held	03
Mar	03/17/2014	2949	2968	1900			Regular	Hand Held	03
Feb	02/18/2014	2921	2949	2800			Regular	Hand Held	03

Avg 3221

**Kay Suhr**  
 Utility Billing Clerk  
 City of Grimes  
 101 NE Harvey Street  
 Grimes, Iowa 50111  
 Phone: 515-986-3036  
 FAX: 515-986-3846  
[ksuhr@ci.grimes.ia.us](mailto:ksuhr@ci.grimes.ia.us)

## LOCATING SERVICES

The City of Grimes is in need of locating services to locate street lights and traffic signals. In the past, 1<sup>st</sup> Street and Highway 141 needed locating services, but with the Heritage at Grimes Development under construction this will increase tremendously. City Staff sought out companies that provide locating services in the Des Moines Metro Area: USIC, Encompass Inspections, and GPRS. To get better pricing, the city asked that the water, sewer, and storm sewer be added into the final quote. This would also free up the water department to make the needed improvements to the water and sewer plant.

Currently, USIC is our only option to contract out locating services. Encompass Inspections declined to offer services and GPRS never responded to the inquiry after three attempts to contact them. We did receive a quote from USIC for locating street lights only. The quote was for a \$1500 annual service fee with a \$20/ticket charge on top of that.

In the opinion of City Staff, if we were to conduct locating services with a city employee we would most likely have to hire another person. In 2015, the City of Grimes had 4495 tickets called into Iowa One Call. Divided by the 251 working days in 2015 it averages out to approximately 18 locate tickets/day. This number is skewed though as most of the locates occur during the summer and very little locating of utilities occur in the winter. Locating services for the water department averaged about 30 locate tickets/day in the summer and as little as 10 locate tickets/day in the winter. Add street lights and traffic signals then the number could increase to as many as 50 locates per day during the summer months.



PROTECTING INFRASTRUCTURE

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**City of Grimes**

**In partnership with**

**USIC Locating Services, LLC**



PROTECTING INFRASTRUCTURE

## USIC PRICING PROPOSAL FOR CITY OF GRIMES

### *Pricing Proposal*

- Per One Call Ticket \$17.00
- Project \$12.00 Per ¼ Hour
- Watchdog's \$12.00 Per ¼ Hour
- After Hour Emergencies \$40.00 Flat Fee

Above pricing will have a limit of liability of \$7,500

### **Pricing Definitions**

**Per State One Call Ticket** – All tickets received from State One Call. Each ticket granted 30 minutes of locating time.

**Project Rate** – If locating the City of Grimes utility exceeds thirty minutes, the ticket will then be billed the proposed per ¼ hour Project Rate starting after the 1<sup>st</sup> thirty minutes.

**Watch Dog** – If City of Grimes requests that a USIC technician to be onsite to ensure the protection of the utility during excavation.

**After Hour Emergencies** – This service will be for After Hour Emergency Tickets that are called in between the hours 5:00 P.M - 7:00 A.M, Monday - Friday and all day Saturday & Sunday including Holidays. The fee is a flat fee and total billed for this type of ticket will only be After Hour Emergencies fee identified above. NOTE: We do not charge for travel time.

*In addition to saving money on locating expense, City of Grimes will experience the added value of using our Professional Damage Prevention Services.*

### **OUR VALUE PROPOSITION INCLUDES:**

- Basic Economic Value Summary
- Risk Management Summary



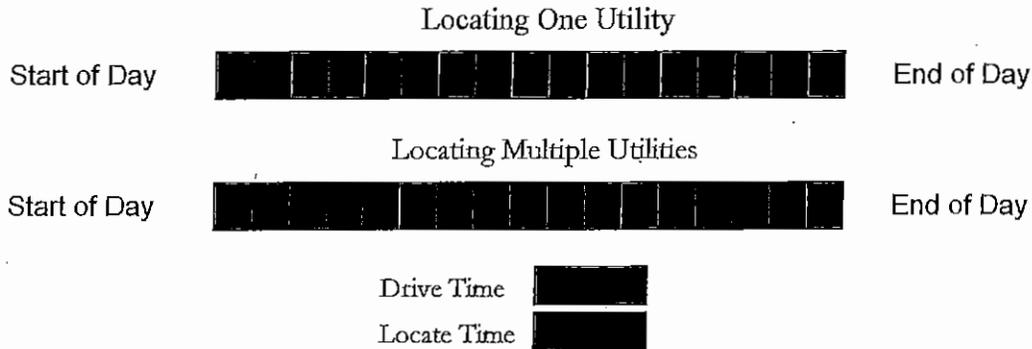
## PROTECTING INFRASTRUCTURE

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- Advanced Technology Summary
- Professional Services Summary

### BASIC ECONOMIC VALUE

- USIC currently visits every job site already for other utility clients creating *economies of scale that cannot be matched* internally or by any other vendor.



### RISK MANAGEMENT

- USIC *investigates every damage occurrence. Reports Upon Request*
- USIC uses a CDI (Certified Damage Investigator) to investigate and prepare reports.
- Each report includes pre and post dig photos and all pertinent documentation.  
All reports are prepared electronically and uploaded through wireless technology.
- All damage reports made available for use in claims recovery efforts
  - Damage reports enables you to recover all damage expense from either the locate vendor or from the excavator.

### ADVANCED TECHNOLOGY

- USIC utilizes an in-house proprietary 'real time' ticket management system (TicketPro) that reflects 26 years of locating experience. The depth of TicketPro cannot be matched by any 'off the shelf' ticket management system.
- USIC technicians work their ticket load in a real time, paperless environment (creating even more labor related efficiencies).



## PROTECTING INFRASTRUCTURE

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- *City of Grimes will have direct, real time access* to our ticket management system (*Customer Portal*). City of Grimes will have ability to:
  - View tickets as they come in from the State One Call service “Real-Time”
  - Quickly identify when ticket is due and if completed, time it was completed and what was located.
  - Query any ticket by ticket number
  - View all post locate photo’s attributed to that located
  - Additional information package available upon request.

### PROFESSIONAL SERVICES

- City of Grimes increases labor support.
- City of Grimes increases labor management in terms of Supervisors, District Managers, Senior Directors and VP of Operations.
- Technician support also includes a Claims Manager, a Quality Manager, a HR Specialist and a Key Accounts Manager
- Accurate and timely locates to include pre-dig photographs to assist in damage recovery.
- USIC uses the latest technology and works ‘real time’ in a paperless environment to ensure data integrity.
- USIC encourages regular performance meetings with City of Grimes
- USIC is engaged nationally in the prominent industry association and legislation (to include the Common Ground Alliance (CGA) and National
- Utility Locating Contractors Association (NULCA). We also track and invest in the latest locating technology.
- USIC provides all labor and materials to include all after hours emergencies, weekends and holidays. We manage the work, you manage us.
- USIC provides City of Grimes all data and tools necessary to professionally manage their damage prevention program.

Street lights only



PROTECTING INFRASTRUCTURE

## USIC PRICING PROPOSAL FOR THE CITY OF GRIMES

### *Pricing Proposal*

- |                          |                    |
|--------------------------|--------------------|
| • Annual Fee             | \$1,500            |
| • Per One Call Ticket    | \$20.00            |
| • Project                | \$12.00 Per ¼ Hour |
| • After Hour Emergencies | \$35.00 Flat Fee   |

Above pricing will have a limit of liability of \$500

### **Pricing Definitions**

**Annual Fee** – Annual fee will be paid prior to beginning of contract and at anniversary date each year thereafter until termination of contract

**Per State One Call Ticket** – All tickets received from State One Call. Each ticket granted 30 minutes of locating time.

**Project Rate** – If locating the City of Grimes utility exceeds thirty minutes, the ticket will then be billed the proposed per ¼ hour Project Rate starting after thirty minutes of locating

**After Hour Emergencies** – This service will be for After Hour Emergency Tickets that are called in between the hours 5:00 P.M - 7:00 A.M, Monday - Friday and all day Saturday & Sunday including Holidays. The fee is a flat fee and total billed for this type of ticket will only be After Hour Emergencies fee identified above. NOTE: We **do not** charge for travel time.

*In addition to saving money on locating expense, City of Grimes will experience the added value of using our Professional Damage Prevention Services.*



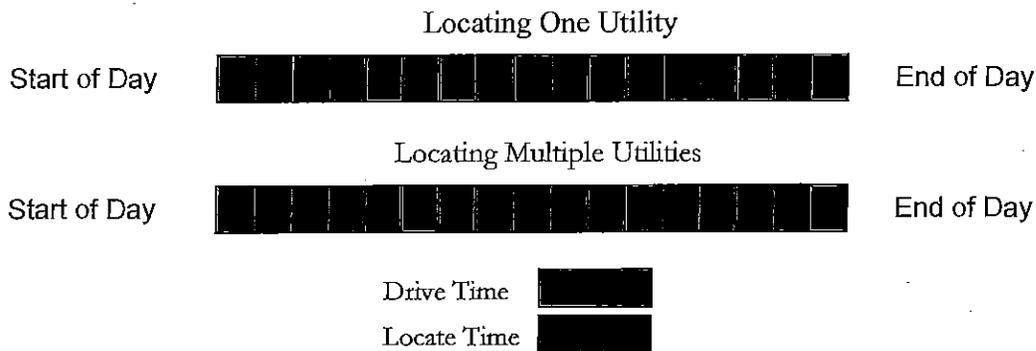
## PROTECTING INFRASTRUCTURE

### OUR VALUE PROPOSITION INCLUDES:

- Basic Economic Value Summary
- Risk Management Summary
- Advanced Technology Summary
- Professional Services Summary

### BASIC ECONOMIC VALUE

- USIC currently visits every job site already for other utility clients creating *economies of scale that cannot be matched* internally or by any other vendor.



### RISK MANAGEMENT

- USIC *investigates every damage occurrence. Reports Upon Request*
- USIC uses a CDI (Certified Damage Investigator) to investigate and prepare reports.
- Each report includes pre and post dig photos and all pertinent documentation.  
All reports are prepared electronically and uploaded through wireless technology.
- All damage reports made available for use in claims recovery efforts
  - Damage reports enables you to recover all damage expense from either the locate vendor or from the excavator.

### ADVANCED TECHNOLOGY

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## PROTECTING INFRASTRUCTURE

---

- USIC technicians work their ticket load in a real time, paperless environment (creating even more labor related efficiencies).
- *City of Grimes will have direct, real time access* to our ticket management system (*Customer Portal*). City of Grimes will have ability to:
  - View tickets as they come in from the State One Call service “Real-Time”
  - Quickly identify when ticket is due and if completed, time it was completed and what was located.
  - Query any ticket by ticket number
  - View all post locate photo’s attributed to that located
  - Additional information package available upon request.
- Custom reporting available. City of Grimes will be able to track all aspects of your damage prevention program (OTP, quality ratios, MWBE spend, etc.). Custom reporting rates will be negotiated during contract negotiation.

### PROFESSIONAL SERVICES

- City of Grimes increases labor support.
- City of Grimes increases labor management in terms of Supervisors, District Managers, Senior Directors and VP of Operations.
- Technician support also includes a Claims Manager, a Quality Manager, a HR Specialist and a Key Accounts Manager
- Accurate and timely locates to include pre-dig photographs to assist in damage recovery.
- USIC uses the latest technology and works ‘real time’ in a paperless environment to ensure data integrity.
- USIC encourages regular performance meetings with City of Grimes
- USIC is engaged nationally in the prominent industry association and legislation (to include the Common Ground Alliance (CGA) and National Utility Locating Contractors Association (NULCA). We also track and invest in the latest locating technology.
- USIC provides all labor and materials to include all after hours emergencies, weekends and holidays. We manage the work, you manage us.
- USIC provides City of Grimes all data and tools necessary to professionally manage their damage prevention program.

Email declining bid for  
locates

**Dave Guthrie**

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**From:** Robert Voss <[rvoss@encompassinspections.net](mailto:rvoss@encompassinspections.net)>  
**Sent:** Wednesday, February 03, 2016 12:21 PM  
**To:** Dave Guthrie  
**Subject:** Locates

Hello Dave,

I'm sorry we decline the offer to bid at this time. Unfortunately, we are not set up to handle public locates in your area". Have a great day!

Concrete Xray/GPR, Camera Inspection, Utility Locating, Leak Detection, Electromagnetic Induction, GIS/Utility Mapping

**ENCOMPASS**  
INSPECTIONS

Robert Voss  
Area Manager  
230 South Clark Street  
Suite #145  
Chicago | IL | 60604  
M 312.859.7314 | F 888.811.8856  
E [rvoss@encompassinspections.net](mailto:rvoss@encompassinspections.net)  
[www.encompassinspections.net](http://www.encompassinspections.net)

Southwest | West Coast | South | Midwest | East Coast

3rd request for info

**Rochelle Williams**

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**From:** Dave Guthrie  
**Sent:** Tuesday, February 16, 2016 9:54 AM  
**To:** Rochelle Williams  
**Subject:** Failed Contact

Rochelle,

I called GPRS Locating Services on 1/26/16 and 2/9/16 and left a message both times. I also sent an email through the company's website on 1/26/15 as well. The company never responded.

David Guthrie  
City of Grimes  
515-330-9438 cell  
515-986-3036 office  
515-986-3846 fax



## Right of Way Services Agreement

This Agreement made this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between \_\_\_\_\_ the City of Grimes, Iowa \_\_\_\_\_, hereinafter referred to as the "ACQUIRING AUTHORITY"; and JCG LAND SERVICES, INC., hereinafter referred to as "JCG". Unless otherwise terminated, this Agreement shall be in effect for a period of one (1) year from the date of this Agreement and shall automatically renew for additional one (1) year periods.

### Project Description

The proposed Scope of Services to be performed is based on a review of factual information provided by the ACQUIRING AUTHORITY, and includes property acquisition plans, area calculations, an estimate of the total number of parcels ultimately affected, title research requirements, Just Compensation valuation assignment(s), the proposed temporary, permanent and fee simple rights sought to be acquired, and drafting of all necessary transfer documents (EXCEPT: Warranty Deeds for Fee Acquisitions; Acquisition Plats with Legal Descriptions; and Appraisal and Appraisal Review products). It has been estimated that the ACQUIRING AUTHORITY intends to acquire property or property rights for: the Highway 141 Utility Relocation Project and the North James Street Improvement Project; and other projects and/or assignments as requested periodically by the ACQUIRING AUTHORITY.

### Governing Law

The laws of the State of Iowa will govern this Agreement. Any litigation arising from this Agreement shall be brought in the courts of this State.

- Professional Liability (\$2,000,000)
- Umbrella Liability (\$5,000,000)
- Automobile Liability (\$1,000,000)
- Worker's Compensation & Employer's Liability (\$1,000,000)
- Cyber Security (\$1,000,000)

### Performance

All services will be performed by JCG in a manner consistent with that degree of skill ordinarily exercised by members of the same profession, and shall give consultation and advice to the ACQUIRING AUTHORITY during the performance of services under this agreement.

### Changes in Work and Extra Work

The Scope of Services proposed in this Agreement is based on information provided by the ACQUIRING AUTHORITY and facts known at the time this Agreement is submitted. If, during the performance of services, facts are discovered that indicate a change in the Scope of Services is necessary or if JCG believes that any work JCG has been directed to perform is beyond the

### Indemnification and Insurance

JCG shall maintain the following insurance and list CLIENT as the certificate holder:

scope of this Agreement, JCG may request that the Scope of Services be re-evaluated. JCG will promptly inform the ACQUIRING AUTHORITY of such situations, and if the facts indicate a material change in the Scope or Project Schedule, the parties shall renegotiate this Agreement as necessary.

#### **Indemnification**

The ACQUIRING AUTHORITY agrees to indemnify JCG from any claims, damages, losses, and costs, including but not limited to, attorney fees and costs of litigation caused by breach of contract, negligence, or willful misconduct of the ACQUIRING AUTHORITY, its employees, affiliated corporations, officers or employees, or any of its subcontractors in connection with this Agreement.

JCG agrees, to the fullest extent permitted by law, to indemnify or hold harmless the ACQUIRING AUTHORITY against all damages, liabilities or costs, including reasonable attorney fees and defense costs, to the extent caused by JCG's negligent acts in connection with this Agreement.

Neither the ACQUIRING AUTHORITY nor JCG shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

#### **Company's Employees**

The ACQUIRING AUTHORITY agrees that neither the ACQUIRING AUTHORITY or any other entity related to the ACQUIRING AUTHORITY will, either directly or indirectly, solicit an employee of JCG Land Services, Inc. or its subsidiaries or hire or make an offer of employment to an employee of JCG Land Services, Inc. or its subsidiaries without prior written consent or for a

period of two (2) years after termination of this Agreement.

#### **Termination**

This Agreement shall terminate when the work of JCG has been completed and JCG has been paid for all completed work.

The ACQUIRING AUTHORITY and JCG may cancel or terminate this Agreement by giving written notice at least thirty (30) days prior to the date of termination. The ACQUIRING AUTHORITY shall pay JCG for services and Reimbursable Expenses performed or incurred prior to the termination date.

#### **Severability and Survival**

Any portion of this Agreement later held to be unenforceable for any reasons shall be deemed void, and all remaining provisions shall continue in full force and effect.

#### **ACQUISITION SERVICES**

JCG shall serve as the ACQUIRING AUTHORITY's professional representative in the performance of the scope of work described in the **Exhibit "A" Scope of Services**, attached and made a part of this Agreement. JCG will provide the level of supervision of its employees, agents, and subcontractors necessary to insure work is performed in compliance with the ACQUIRING AUTHORITY's procedures, policies and schedule and attend the ACQUIRING AUTHORITY's scheduled production or work progress meetings, resolve or recommend solutions to technical or professional property acquisition issues, make recommendations to accept, reject or require additions or revisions to property acquisition work products, supervise the work of JCG's

personnel assigned to the project, respond to inquiries or requests for information made by the ACQUIRING AUTHORITY, and deliver records and files as required by this Agreement.

#### **Title Reports**

For acquisition purposes, public Record of Ownership and Liens report(s) will be obtained by JCG and/or verified to identify all the owners, easements and other interest holders, mortgages and other lien holders, and encumbrancers needed to obtain possession of the interests in land being acquired. *The costs for procuring the Record of Ownership and Liens for each parcel will be a pass-through, reimbursable expense as noted on JCG's project Invoices.*

#### **Public Hearing**

If the property sought to be acquired is agricultural land as defined in Iowa Code Section 6A.21 Condemnation of agricultural land – definitions, JCG shall participate in the public hearing process for the purpose of implementing the requirements of Section 6B.2A Notice of Proposed Public Improvement of the Iowa Code, unless the acquisition is found exempt under Subsection 6B.2A (4).

The ACQUIRING AUTHORITY will mail the Notice of Public Hearing and a Statement of Property Owner's Rights to all property owners and contract purchasers by regular mail not less than 30 days before the date of the hearing; and publish a notice of the public hearing at least 4 but not more than 20 days before the public hearing. Upon request, JCG will participate in the Public Hearing to explain the acquisition process.

#### **Compensation Valuations**

If the proposed acquisition for any parcel is complicated and/or estimated to exceed \$10,000.00, JCG will recommend the services of an experienced Eminent Domain Appraiser to prepare the appraisal products for the ACQUIRING AUTHORITY as required by Section 6B.54(3) of the Iowa Code. If requested, JCG will also recommend an experienced Eminent Domain Review Appraiser. The ACQUIRING AUTHORITY shall approve the Review Appraiser's allocation of value to be offered as Just Compensation for the acquisition of each parcel. *The costs for procuring appraisal and review appraisal reports for each parcel will be a pass-through, reimbursable expense as noted on JCG's project Invoices.*

For uncomplicated acquisitions with compensation anticipated to be less than \$10,000.00 per parcel, JCG will prepare Compensation Estimates to allocate Just Compensation.

#### **Acquisition**

Forms of transfer documents and purchase agreements will be submitted to the ACQUIRING AUTHORITY for approval and acceptance. JCG shall make a good faith effort to negotiate the purchase of the land, or interests in the land, needed for the project. JCG shall make contacts with the property owners, tenants and/or their legal representative to explain the effect of the acquisition, answer questions, and make a written offer to acquire the property. Nonresident landowners shall be contacted by mail, return receipt requested if necessary. If an agreement cannot be reached with a property owner through good faith negotiations, JCG shall consider any evidence of value or an appraisal provided by the landowner; report

landowner counteroffers; and/or make a recommendation whether a settlement should be attempted at an amount other than that previously offered. No action shall be taken based on such recommendations until it has been approved by the ACQUIRING AUTHORITY.

Negotiations shall be considered complete upon occurrence of one of the following: (1) both the owner and tenant accept the offer or an administrative settlement, or (2) either the owner or tenant fails or refuses to sign the offer or administrative settlement, or (3) in the judgment of the ACQUIRING AUTHORITY, negotiations have reached an impasse.

For every parcel on which negotiations have reached an impasse or that cannot be acquired by negotiated agreement, JCG shall deliver as much of the file to the ACQUIRING AUTHORITY as is necessary for the ACQUIRING AUTHORITY's Attorney, or other attorney, to begin preparation for the condemnation of the parcel.

Closing payment information and payee instructions will be provided with each completed parcel file turned in to the ACQUIRING AUTHORITY for the closing and payment process to be performed by the ACQUIRING AUTHORITY.

#### **Relocation Assistance**

If requested, JCG will provide relocation assistance and advisory services in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended. The relocation agent will meet with the ACQUIRING AUTHORITY to review the program and discuss the scope of work before beginning any activities relating to

relocation assistance. They will follow the general procedures, provide services, create and maintain records, and submit reports and status reports as required by State and Federal procedures. The tasks involved with relocation activities include initial interviews with displacees, preparation of studies, presentation of offers, inspecting replacement properties, attending closings, monitoring moves, processing and reviewing claims, and providing advisory assistance.

#### **Not Covered**

Services not furnished by JCG are not covered by the terms of this Agreement. The ACQUIRING AUTHORITY shall be solely responsible for performance of work not covered by this Agreement.

#### **ACQUISITION SERVICE FEES**

JCG shall provide professional right of way and property acquisition services, as described in this Agreement, under a Time and Materials contract at the agreed hourly rates of:

Project Manager	\$95.00
Acquisition Specialist	\$85.00
Relocation Specialist	\$85.00

Plus reimbursable out-of-pocket costs and expenses. Reimbursement for actual expenses include: appraisal and appraisal review services; Record of Ownership and Liens reports; project-related mileage at the current Federal rate; lodging; and a Per Diem rate of \$46.00. Other reimbursable costs include: copy costs; recording or filing fees; mail and phone charges, and similar costs incurred in the performance of the work.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Execution of this Agreement by the ACQUIRING AUTHORITY and JCG constitutes written authorization to JCG to proceed with the Scope of Services contained herein. The Agreement shall become effective on the date noted above.

**SIGNATURES:**

**ACQUIRING AUTHORITY/CLIENT**

Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
e-mail: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**JCG LAND SERVICES**

Jay P. Walton  
JCG Land Services, Inc.  
1715 South G Avenue  
Nevada, IA 50201  
Phone: (515) 382-1698  
Fax: (515) 382-2778  
e-mail: [jay.walton@jcgland.com](mailto:jay.walton@jcgland.com)

By: \_\_\_\_\_

Title: Vice President

**INVOICING**

JCG invoices shall be directed to the appropriate department personnel as follows:

Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_

Exhibit "A"  
**Scope of Services**

**Easement Acquisition:**

On behalf of the City of Grimes, JCG will perform the following tasks; or, when necessary, will obtain those professional services from local, qualified resources and pass those direct costs through to the City based on actual bills and/or receipts for service with JCG's invoice(s):

- **Record of Property Ownership and Liens Certificates.** Based on the final design of the facility or public improvement project, JCG will identify those parcels that are expected to be acquired in fee or encumbered by an easement and place an order with the local abstractor in each respective county for the form of record of property ownership and liens certificates to identify and fulfill title vesting requirements.
- **Compensation Valuation:** For the purposes of determining the fair market value of uncomplicated or low-value acquisitions of right of way along the proposed project(s), JCG will research recent 'arms-length transaction' land sales and develop a range of values for each land type and use along the project corridor and present our opinions of value to the City for review and approval prior to negotiations.
- **Acquisition Process.** JCG will review the record of property ownership and liens certificates to verify ownership interests to be conveyed for each parcel. Upon approval of the form and format for Permanent and Temporary Easement documents, JCG will prepare the necessary transfer documents based on this current ownership information, along with easement purchase agreements and a breakdown of compensation to be paid (for land, plus any damages to the remaining tract, as a direct result of the project or construction). We will provide good-faith negotiations to acquire all rights of way needed for this project. Any Warranty Deed preparation will be the responsibility of the City's attorney, or other attorney to comply with state law.
- **Closing Process.** Upon completion of the acquisition of right of way, JCG will organize and verify data for each parcel file's closing and payment process or return the refused parcel file data to the City for further processing and/or condemnation if negotiations reach an impasse. The completed file will contain originals of all executed conveyance documents, a signed W-9 form, and an Allocation of Proceeds statement directing payment(s) to be made.
- **Project Management.** Throughout the project, JCG will provide a project manager with significant public works project experience to oversee the process and progress of the acquisition team, meet with the City and/or its contractors as necessary, and submit periodic status reports to City personnel that will calculate the level of completion of each respective task in the process.



GRIMES FIRE AND RESCUE  
 P.O. BOX 457  
 WHEELING IL 60090-0457  
 (800) 244-2345

<b>Patient Name:</b> [REDACTED]		
<b>Run Number:</b> 15-367516	<b>Date of Service:</b> 08/05/2015	<b>Time:</b> 21:26:00
<b>Primary Payor:</b> BILL PATIENT		
<b>Secondary Payor:</b> BLUE CROSS BLUE SHIELD IOWA		
<b>From:</b> [REDACTED]		
<b>To:</b> Veterans Administration Hosp		



GRIMES IA 50111-4783

002020

### FINAL NOTICE

Your payment must be received within the next 10 days to prevent further collection proceedings!

Description	Qty.	Price	Contractual Allowance	Amount
A0427 ALS ER BASE RATE	1	672.00	333.82	338.18
A0425 MILEAGE	12.7	152.40		152.40
Payor: CHAMPUS/TRICARE/PGBA			Dep. Date: 10/30/2015	\$367.94

Please refer to your run number on all correspondence.  
 \*\*Please see reverse side for important information\*\*

**BALANCE:**

**\* \$122.64**

\*\*\*TO ENSURE PROPER CREDIT OF YOUR ACCOUNT PLEASE DETACH LOWER PORTION AND RETURN WITH YOUR PAYMENT. THANK YOU.\*\*\*

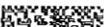
Resolution 08-0215  
 Attached

IOWA HOME BASE  
 VETERAN

<b>PATIENT NAME:</b> [REDACTED]			<b>BALANCE</b> \$122.64
RUN NUMBER	DATE OF SERVICE	STATEMENT DATE	AMOUNT ENCLOSED
15-367516	08/05/2015	01/04/16	\$

REMIT TO:

GRIMES FIRE AND RESCUE  
 P.O. BOX 457  
 WHEELING IL 60090-0457



584511-A-0

**RESOLUTION NO. 08-0215**

**A RESOLUTION SUPPORTING THE HOME BASE IOWA INITIATIVE**

WHEREAS, the Office of the Governor of the State of Iowa has launched a public-private partnership called Home Base Iowa initiative, which is an effort to match military veterans with jobs available across Iowa; and

WHEREAS, the Home Base Iowa initiative consists of two programs, Home Base Iowa Businesses and Home Base Iowa Communities; and

WHEREAS, Governor Branstad is requesting Iowa businesses and communities to promote and support the Home Base Iowa initiative. One of the requirements for Grimes to be a Home Base Community is that the City Council adopt a resolution of support; and

WHEREAS, the City Council of Grimes finds that it is in the best interests of the City of Grimes and veterans everywhere to support the Home Base Iowa initiative and adopt this resolution.

NOW, THEREFORE, it is resolved by the City Council of Grimes, Iowa as follows:

Section 1. The City Council of Grimes hereby proclaims its support for the Home Base Iowa initiative and encourages its residents to take whatever actions are necessary for Grimes to become and continue to be a Home Base Iowa Community.

Section 2. The City Council also encourages Grimes businesses to take whatever actions are necessary to become and continue to be a Home Base Iowa Business.

Section 3. The Mayor, City Administrator, and City Clerk are authorized to take such further action as may be necessary to carry out the intent and purpose of this resolution.

Section 4. The following incentives, rewards or waivers shall be in place for all new or existing Veterans residing in the city limits of Grimes, Iowa after the Veteran has shown proof of either being currently active in the armed services or having received an honorable discharge. In the case of a lost hero, the immediate family (spouse and minor children) shall show proof of the service of their lost loved-one.

- A. The building permit fee for all new homes or home-remodels shall be waived. ( water and sewer connection fees will still apply) Value ranges from \$50 - \$5000
- B. After the purchase of a new home, a tax rebate of \$1000 per year for the first five years. The check shall be issued in November of each year upon receiving proof of the paid tax receipt by the Veteran showing that the taxes for his/her home have been paid and are current. Value = \$5000
- C. Free garbage and recycling for all Veterans who are homeowners. Value = \$10 per month
- D. Waive any and all Fire and EMS fees incurred by the Veteran or immediate family members. Value = undetermined.

- E. Give \$200 of credit towards any park and recreation programs administered by the City of Grimes to be used by the Veteran or immediate family members. Value = \$200 per family
- F. A Military service plaque will be established in Lions Park. Each Veteran's name will be placed on this plaque which title reads: Grimes is proud to be called home to these honored Veterans: List names..... Value = invaluable.

Section 4. All resolutions, orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect immediately upon its adoption and approval.

Passed and approved on 11<sup>th</sup> day of August, 2015.

ATTEST:

\_\_\_\_\_  
Thomas M. Armstrong, Mayor

\_\_\_\_\_  
Rochelle Williams, City Clerk



**HAWKEYE TRUCK EQUIPMENT**

5800 - 2ND AVENUE, P.O. BOX 3283  
DES MOINES, IOWA 50316-0283  
1-800-622-8223 • 515-289-1755

*" The Complete Truck Equipment Center "*

Q U O T A T I O N

Job No.	18537
Quote Date	02/09/16
Expire Date	03/10/16

Customer: 289000  
CITY OF GRIMES  
101 N. HARVEY  
  
GRIMES IA 50111

Terms:				
N10				
Contact:				TY: Order Tkr

WE ARE PLEASED TO QUOTE THE FOLLOWING FOR YOUR APPROVAL

ATTENTION: BLAKE

PHONE: 729-2333

- 1 - PARA-GLIDE FRONT WING POST
- ALL MOUNTING HARDWARE
- USE CUSTOMER EXISTING WING MOLDBOARD, REAR PUSH ARM ASSEMBLY, VALVING AND IN CAB CABLE CONTROLS
- ALL NEW HOSES FOR THE FRONT POST ASSEMBLY
- ALL COMPLETELY INSTALLED, F.O.B. DES MOINES, IA

\$ 7,050.00

OPTIONS NOT INCLUDED IN ABOVE PRICING:

- 1 - FULL MOLDBOARD TRIP FRONT WING POST ASSEMBLY ADD....\$ 1,775.00

\*\*\*NOTES\*\*\*

- THE ABOVE PRICING DOES NOT INCLUDE ANY NEW PARTS THAT MAYBE NEEDED FOR WING TO FUNCTION PROPERLY (HOSES, VALVING, CONTROLS, CABLING, ETC.) IF ANYTHING NEEDS REPLACED THAT WILL BE EXTRA

THANK YOU FOR THE OPPORTUNITY,  
TYLER STEINKAMP

Sub total	\$	0.00
Sales Tax	\$	0.00
Freight	\$	0.00
FET	\$	0.00
Total	\$	0.00

Q. Set a Public Hearing and Bid Date for Heritage at Grimes Plat 2 Phase 4 – Division I:  
NE Beaverbrooke Boulevard Paving Improvements and Division II –

No Paperwork Available

RESOLUTION NO. 02-0216  
DISPENSING WITH THE SPECIAL ELECTION REQUIREMENT  
ON THE MATTER OF GRANTING A GAS FRANCHISE TO  
BLACK HILLS/IOWA GAS UTILITY COMPANY, LLC, D/B/A BLACK HILLS ENERGY

WHEREAS, The City Council of the City of Grimes, Iowa (hereafter referred to as "City") on the \_\_\_ day of \_\_\_\_\_, 2016 passed Ordinance No. \_\_\_\_\_, entitled: "An Ordinance granting Black Hills/Iowa Gas Utility Company, LLC d/b/a Black Hills Energy, a Delaware limited liability corporation, its successors and assigns, a natural gas franchise and the authority to construct, operate, maintain, and extend a natural gas distribution plant and system, and granting the right to use the streets, alleys, and other public places within the present or future corporate limits of the City; and

WHEREAS, under the laws of the State of Iowa any gas franchise granted by the City, shall be effective if submitted to the voters of said City in an election, or if the City Council dispenses with such election requirement, if no petition is filed by voters of said City in accordance with section 362.4 of the Iowa Code; and

WHEREAS, the City Council was elected to represent the residents of the City and the City has not received a petition requesting the issue be placed on the ballot; and

WHEREAS, the City has studied the franchise and matters concerning the operations of Black Hills Energy, and finds there are no compelling reasons to submit the franchise renewal to the electorate;

WHEREAS, Black Hills Energy has not at any time sought approval of the franchise ordinance by the way of an election, and instead desires that the Council dispense with any elections related to the passage or approval of its natural gas franchise;

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby dispenses with the franchise renewal election requirement under section 364.2(b) of the Iowa Code;

RESOLVED FURTHER, that the City Council hereby declares that Ordinance No. <Insert Ord. #> \_\_\_\_\_ shall be effective fourteen (14) days after the date this Resolution is Passed and Approved, unless a petition is filed in accordance with section 362.4 of the Iowa Code, and prior to such effective date;

RESOLVED FURTHER, that in connection with the resolutions set forth above, the members of the Council and the City Clerk be, and each of them hereby is, empowered, authorized and directed to execute and deliver any and all documents and instruments and to take such actions as such persons may deem necessary or appropriate in their sole discretion, and all actions taken in furtherance of the foregoing resolutions are hereby ratified, approved, and adopted as the acts and deeds of the Council.

PASSED AND APPROVED, this \_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor Thomas M. Armstrong

ATTEST: \_\_\_\_\_  
City Clerk Rochelle Williams

(CITY SEAL)

**CERTIFICATE**

State of Iowa                    )  
  )  
County of Polk                    )

I, \_\_\_\_\_, the duly qualified and acting Clerk of the City of Grimes in said County of Polk, Iowa, and the official custodian of the records of the said municipality, hereby certify that the foregoing is a true, correct and complete copy of Ordinance No. \_\_\_\_\_ read \_\_\_\_\_ times and passed in the manner required by law at a meeting of the city council, of said municipality, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, approved and signed on the \_\_\_\_\_ day \_\_\_\_\_, 2016, and recorded on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, as said ordinance appears from the records in my office; that the vote of the city council of City of Grimes on said ordinance as cast and recorded on the records in my office was as follows:

For the Ordinance:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Against the Ordinance:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Given under my hand and the corporate seal of said municipality this \_\_\_\_ day of \_\_\_\_\_, 2016.

Attest: \_\_\_\_\_  
Clerk of the City of  
Grimes, Iowa

Claims February 23 2016

Vendors	Payments	\$312,565.92
Payroll Feb 17 2016	Payroll	\$59,353.51
Payroll Taxes	Taxes	\$20,447.65
Collection Services	Child Support	\$196.15
State Withholding	Withholding	\$3,601.00
AFSCME	Union Dues	\$144.40
IPERS	IPERS	\$12,203.37
Principal Life Insurance	Vol Life	\$126.95
Total		\$408,638.95

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-01405 AECOM TECHNICAL SERVICES, INC							
I-37698005		NW TRANSP CORRIDOR STUDY		22,580.37			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		NW TRANSP CORRIDOR STUDY			310 5-750-6781	CP - ROAD DEVELOPMENT	22
=== VENDOR TOTALS ===				22,580.37			
01-01415 AIR LIQUIDE AMERICA L.P.							
I-63853535		OPERATIONAL CHEMICALS		1,211.22			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		OPERATIONAL CHEMICALS			600 5-810-6350.4	WATER - CHEMICALS	
=== VENDOR TOTALS ===				1,211.22			
01-01586 ANIMAL RESCUE LEAGUE							
I-40		INTAKE LIVE ANIMAL		125.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		INTAKE LIVE ANIMAL			001 5-190-6413	POLICE - ANIMAL CONTROL	
=== VENDOR TOTALS ===				125.00			
01-16698 ARNOLD MOTOR SUPPLY							
I-51-367143		MAINTENANCE		24.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MAINTENANCE			001 5-210-6350	STREETS - EQUIP MAINT	
=== VENDOR TOTALS ===				24.00			
01-1850 ASPHALT PAVING ASSOCIATION OF							
I-1294		ASPHALT PAVING ASSOCIATION OF		520.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		ASPHALT PAVING ASSOCIATION OF			001 5-210-6510	STREETS - SAFETY EQUIP	
=== VENDOR TOTALS ===				520.00			
01-01895 AWARDS PROGRAM SERVICES							
I-19571		UNIT TAGS		110.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		UNIT TAGS			001 5-150-6507	FIRE/RESCUE - OPERATING	
=== VENDOR TOTALS ===				110.00			

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A/P Regular Open Item Register

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-02047 BAKER & TAYLOR							
I-12-31-15 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		54.00	5842 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2031591142 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		541.23	5857 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2031597958 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		694.33	5856 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2031619652 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		593.93	5836 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2031644911 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		340.08	5828 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2031660820 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		324.28	5868 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2031667652 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		583.63	5869 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-203168757B 2/23/2016	APBNK	MATERIALS DUE: 3/25/2016 DISC: 3/25/2016 MATERIALS		467.46	5866 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-NS16010102 2/23/2016	APBNK	SUBSCRIPTION FEE DUE: 3/25/2016 DISC: 3/25/2016 SUBSCRIPTION FEE		665.00	5854 1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===				4,263.94			
01-02054 BANKERS TRUST COMPANY							
I-FEB 2016 2/23/2016	APBNK	CHARGE CARD DUE: 3/25/2016 DISC: 3/25/2016 CHARGE CARD CHARGE CARD		749.08	1099: N 001 5-610-6506 001 5-610-6506	ADMIN - OFFICE EXP ADMIN - OFFICE EXP	
=== VENDOR TOTALS ===				749.08			

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A/P Regular Open Item Register

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-02213	BARCO MUNICIPAL						
I-IN-218965		TRACT CHAIN		752.80			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		TRACT CHAIN			001 5-210-6350	STREETS - EQUIP MAINT	
		=== VENDOR TOTALS ===		752.80			
01-02246	BEELMAN LOGISTICS LLC						
I-476408		LIME DELIVERY		1,682.35			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		LIME DELIVERY			600 5-810-6350.4	WATER - CHEMICALS	
		==== VENDOR TOTALS ===		1,682.35			
01-02237	BISHOP ENGINEERING						
I-19832		HERITAGE AT GRIMES		250.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		120101 HERITAGE AT GRIMES			001 5-170-6407	BLDG DEPT - ENGIN EXP CI	
		=== VENDOR TOTALS ===		250.00			
01-02238	BLACK HILLS ENERGY						
I-255081 FEB 2016		UTILITIES		362.42	5876		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		LIBRARY			001 5-410-6371	LIBRARY - UTILITIES	
		=== VENDOR TOTALS ===		362.42			
01-02536	BMI						
I-27519416		ANNUAL GCC MUSIC LICENSE		336.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		ANNUAL GCC MUSIC LICENSE			001 5-430-6310.1	PARKS - GCC BLDG & GROUN	
		=== VENDOR TOTALS ===		336.00			
01-00055	BOUND TREE MEDICAL, LLC						
I-82049803		BOUND TREE MEDICAL, LLC		743.15			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		BOUND TREE MEDICAL, LLC			001 5-150-6599	FIRE/RESCUE - RESCUE EXP	
I-82052840		EQUIPMENT		391.67			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		EQUIPMENT			001 5-150-6599.1	FIRE/RESCUE - RESCUE RX	
		=== VENDOR TOTALS ===		1,134.82			

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A/P Regular Open Item Register

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POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-03075 CAPITAL SANITARY SUPPLY							
I-C201049		SOAP, PAPER TOWELS		270.94	5858		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SOAP, PAPER TOWELS			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
I-C201892		PAPER PRODUCTS		224.62	5829		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PAPER PRODUCTS			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
=== VENDOR TOTALS ===				495.56			
01-4000 CASEY'S GENERAL STORE							
I-1460215		MEETING		123.33			
2/23/2016	APBNK	MANUAL CK# 064982 2/10/2016			1099: N		
		MEETING			001 5-610-6506	ADMIN - OFFICE EXP	
=== VENDOR TOTALS ===				123.33			
01-03221 CENTER POINT LARGE PRINT							
I-1355630		MATERIALS		503.28	5870		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===				503.28			
01-00047 CENTRAL PUMP AND MOTOR							
I-2152		SERVICE CALL		345.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		SERVICE CALL			610 5-815-6350	SEWER - EQUIP MAINT	
=== VENDOR TOTALS ===				345.00			
01-07227 CENTURY LINK							
I-1341 FEB 2016		UTILITIES		127.40			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		410 SE MAIN			001 5-650-6371	ADMIN - UTILITIES	
I-2143 FEB 2016		UTILITIES		187.80			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		GCC			001 5-430-6371.1	PARK - GCC UTILITIES	
I-3036 FEB 2016		UTILITIES		259.37			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CITY HALL			001 5-650-6371	ADMIN - UTILITIES	

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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-07227	CENTURY LINK	( ** CONTINUED ** )					
I-3176 FEB 2016		UTILITIES		247.65			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 UTILITIES			1099: N 001 5-650-6371	ADMIN - UTILITIES	
I-3391 FEB 2016		UTILITIES		54.11			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 UTILITIES			1099: N 001 5-650-6371	ADMIN - UTILITIES	
I-3551 FEB 2016		UTILITIES		133.22	5877		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 LIBRARY			1099: N 001 5-410-6371	LIBRARY - UTILITIES	
I-4322 FEB 2016		UTILITIES		34.52			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 AUTO DIALER			1099: N 600 5-810-6379	WATER - UTILITIES	
I-4444 FEB 2016		UTILITIES		117.81			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 FIRE			1099: N 001 5-150-6371	FIRE/RESCUE - UTILITIES	
I-8405 FEB 2016		UTILITIES		74.68			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 1700 DESTINATION DR			1099: N 001 5-210-6371	STREETS - UTILITIES	
I-9636 FEB 2016		UTILITIES		102.58			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 900 SE MAIN			1099: N 001 5-210-6371	STREETS - UTILITIES	
I-9651 FEB 2016		UTILITIES		65.57			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 PUMP STATION			1099: N 610 5-815-6379	SEWER - UTILITIES	
=== VENDOR TOTALS ===				1,404.71			
01-04128	CHRISTOPHER HAMMOND						
I-17286		REIMBURSEMENT- EMT		97.95			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016 REIMBURSEMENT- EMT			1099: N 001 5-150-6230	FIRE/RESCUE - TRAINING	
=== VENDOR TOTALS ===				97.95			

2/22/2016 11:10 AM  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTI
01-21640		CINTAS CORPORATION - #762					
I-762433026		BUILDING MAINTENANCE		148.32			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CITY HALL			001 5-650-6310	ADMIN - BLDG & GROUNDS	
		FIRE			001 5-150-6310	FIRE/RESCUE - BLDG & GRO	
		SHOP			001 5-210-6310	STREETS - BLDG & GROUNDS	
I-762434320		MAINTENANCE		148.32			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CITY HALL			001 5-650-6310	ADMIN - BLDG & GROUNDS	
		FIRE			001 5-150-6310	FIRE/RESCUE - BLDG & GRO	
		MAINT			001 5-210-6310	STREETS - BLDG & GROUNDS	
I-762434321		MAINTENANCE		186.64			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MAINTENANCE			600 5-810-6320	WATER - BLDG & GROUNDS	
		=== VENDOR TOTALS ===		483.28			
01-03242		CIVIL DESIGN ADVANTAGE					
I-18194		CROSSROADS PLAT 6/DESTINATION		190.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		CROSSROADS PLAT 6/DESTINATION			310 5-750-6781	CP - ROAD DEVELOPMENT	
		=== VENDOR TOTALS ===		190.00			
01-03641		CROWN TROPHY					
I-13252		WRESTLING MEDALS		87.25			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		WRESTLING MEDALS			001 5-430-6599.1	PARKS - CITY PROGRAMS	
		=== VENDOR TOTALS ===		87.25			
01-04096		D. J. GONGOL & ASSOC					
I-11903		REPAIR PARTS		1,062.39			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		REPAIR PARTS			600 5-810-6310	WATER - PLANT REPAIRS/MA	
		=== VENDOR TOTALS ===		1,062.39			

2/22/2016 11:10 AM  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST#
01-04265		DELL MARKETING L.P.					
I-XJW73N767		MONITOR		1,399.11			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MONITOR			001 5-150-6504	FIRE/RESCUE - EQUIP. & T	
		=== VENDOR TOTALS ===		1,399.11			
01-04266		DELTA DENTAL OF IOWA					
I-551079		INSURANCE		2,607.40			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PARKS			001 5-430-6350	PARKS - EQUIP MAINT	
		ADMIN-BROWN			001 5-610-6150	ADMIN - HEALTH MAYOR/COU	
		STREET			001 5-210-6350	STREETS - EQUIP MAINT	
		BUILDING			001 5-170-6150	BLDG DEPT - BLUE CROSS/B	
		LIBRARY			001 5-410-6150	LIBRARY - BLUE CROSS/BLU	
		ADMIN-STAFF			001 5-620-6150	ADMIN - HEALTH INC CITY	
		FIRE			001 5-150-6150	FIRE/RESCUE - BLUE CROSS	
		SEWER			610 5-815-6150	SEWER - BLUE CROSS/BLUE	
		WATER			600 5-810-6150	WATER - BLUE CROSS/BLUE	
		=== VENDOR TOTALS ===		2,607.40			
01-4411		DILLON LUNDY					
I-17278		PHONE REIMBURSEMENT		105.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PHONE REIMBURSEMENT			001 5-210-6510	STREETS - SAFETY EQUIP	
		=== VENDOR TOTALS ===		105.00			
01-05283		ELAN FINANCIAL SERVICES					
C-2/09/16		TAX REFUND		1.00CR			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PO 5816 TAX REFUND			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-2/9/16		MATERIALS		5,228.68			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PO 5863 POSTAGE			001 5-410-6506	LIBRARY - OFFICE EXP	
		PO 5862 WALMART			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5861 AMAZON			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5849 AMAZON			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5851 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5851 ADAPTER			001 5-410-6504.1	LIBRARY - INFO MANAGEMEN	
		PO 5851 PLANNER			001 5-410-6506	LIBRARY - OFFICE EXP	
		PO 5850 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5847 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5848 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5844 STOOLS			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
		PO 5844 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST#
01-05283	ELAN FINANCIAL SERVICES	( ** CONTINUED ** )					
		PO 5846 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5845 STEPSTOOL			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
		PO 5845 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5875 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5832 STOOL			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
		PO 5832 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5832 LAPTOP ADAPTER			001 5-410-6504.1	LIBRARY - INFO MANAGEMEN	
		PO 5831 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5833 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5835 WEBSITE			001 5-410-6504.1	LIBRARY - INFO MANAGEMEN	
		PO 5834 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5821 PROGRAMMING			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5820 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5820 PROGRAMMING			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5807 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5818 YARDSTICK			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
		PO 5823 WINTER READING			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5822 PROGRAMMING			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5819 NEWSPAPER STAND			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
		PO 5808 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5814 PROGRAMMING			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5865 SOFTWARE LICENSES			001 5-410-6504.1	LIBRARY - INFO MANAGEMEN	
		PO 5810 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5810 WIPES			001 5-410-6506	LIBRARY - OFFICE EXP	
		PO 5815 PROGRAMMING			001 5-410-6502.2	LIBRARY - PROMOTIONS	
		PO 5813 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5812 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5811 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		PO 5809 MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		=== VENDOR TOTALS ===		5,227.68			

01-16155 EMS TECHNOLOGY

I-11055		1/2 ASSET MANAGEMENT LICENSE		450.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		1/2 ASSET MANAGEMENT LICENSE			001 5-150-6350	FIRE/RESCUE - EQUIP MAIN	
		=== VENDOR TOTALS ===		450.00			

01-06084 ETS CORPORATION

I-20245 1-16		CARD FEES		489.93			
2/23/2016	APBNK	DRAFT CK# 000000 2/23/2016			1099: N		
		CARD FEES			600 5-810-6506	WATER - OFFICE EXPENSE	
I-20247 1-16		CARD FEES		1,263.98			
2/23/2016	APBNK	DRAFT CK# 000000 2/23/2016			1099: N		
		CARD FEES			600 5-810-6506	WATER - OFFICE EXPENSE	

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-06084	ETS CORPORATION	( ** CONTINUED ** )					
I-20278 1/16		CARD FEES		62.16			
2/23/2016	APBNK	DRAFT CK# 000000 2/23/2016			1099: N		
		CARD FEES			600 5-810-6506	WATER - OFFICE EXPENSE	
		=== VENDOR TOTALS ===		1,816.07			
01-06082	FAREWAY STORES, INC.						
I-173519		SUPPLIES		251.16			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SUPPLIES			001 5-210-6506	STREETS - OFFICE EXPENSE	
		=== VENDOR TOTALS ===		251.16			
01-06364	FINISH LINE BODY & PAINT						
I-7597		OIL CHANGE-EXPLORER		33.25			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		OIL CHANGE-EXPLORER			001 5-150-6332	FIRE/RESCUE - VEHICLE RE	
		=== VENDOR TOTALS ===		33.25			
01-06090	FIRST CALL						
I-415029		SHOP SUPPLIES		140.42			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		SHOP SUPPLIES			001 5-210-6505	STREETS - SHOP SUPPLIES/	
		=== VENDOR TOTALS ===		140.42			
01-06520	FOX ENGINEERING ASSOCIATES						
I-JAN 2016		ENGINEERING		83,958.20			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		39415 CIP PLANNING			001 5-170-6407	BLDG DEPT - ENGIN EXP CI	
		39408 BEAVERBROOKE PAVING			310 5-750-6781	CP - ROAD DEVELOPMENT	
		39344 WATER TREATMENT PLT			310 5-750-6780	CP - WATER CAPITAL IMPRO	
		39343 GROUNDWATER & WELL STUDY			310 5-750-6780	CP - WATER CAPITAL IMPRO	
		39342 ASR PROJECT			310 5-750-6780	CP - WATER CAPITAL IMPRO	
		39348 HERITAGE PLAT 2 PHASE 2			310 5-750-6761.8	CP - STORM SEWER NPDES	11
		39439 METRO PLANNING MTG			001 5-170-6407	BLDG DEPT - ENGIN EXP CI	
		39433 NORTH CONCESSION STAND			310 5-750-6775	CP - PARK SYSTEM	
		39414 GRIMES MAPPING			001 5-170-6407	BLDG DEPT - ENGIN EXP CI	
		39412 FLOODING CONSULTATION			615 5-817-6490	STORM WATER - CONTRACTS	
		39411 PHASE 2 STORMWATER PERMI			615 5-817-6400	STORM WATER PERMITTING	8
		39410 FLOODPLAIN QUESTIONS			615 5-817-6400	STORM WATER PERMITTING	11
		39407 SE DEST DR EXTENSION			310 5-750-6781	CP - ROAD DEVELOPMENT	
		39406 N JAMES & CULVERT IMPROV			615 5-817-6490	STORM WATER - CONTRACTS	
		39405 HWY 141 WIDENING			310 5-750-6781	CP - ROAD DEVELOPMENT	
		39404 NW 70 ST IMPROVE			310 5-750-6781	CP - ROAD DEVELOPMENT	

2/22/2016 11:10 AM  
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A/P Regular Open Item Register

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01-06520	FOX ENGINEERING ASSOCIATES	( ** CONTINUED ** )					
		39403 SE 19TH ST			310 5-750-6781	CP - ROAD DEVELOPMENT	
		39402 NW 100 & 54 INTERSECTION			310 5-750-6781	CP - ROAD DEVELOPMENT	
		39434 GRIMES PERMITS & WASTE W			001 5-170-6407	BLDG DEPT - ENGIN EXP CI	
		39359 WATER/WASTEWATER IMPROV			310 5-750-6767	CP - SEWER I&I PROJECT/S	17
		39432 OPUS			001 5-170-6407	BLDG DEPT - ENGIN EXP CI	
		39438 GATEWAY BUS PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39431 SILKWOOD MEADOWS			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39430 BROOKE RIDGE DEV			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39429 PRAIRIE BUSINESS PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39428 AUTUMN PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39427 AUTUMN PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39426 CHEVALIA VALLEY			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39424 CHEVALIA VALLEY			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39425 CHEVALIA VALLEY			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39413 HUBBELL/GRIMES BUS PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39463 HERITAGE DEVELOPMENT			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39418 HERITAGE DEVELOPMENT			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39417 HERITAGE DEVELOPMENT			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39416 HERITAGE DEVELOPMENT			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39441 GATEWAY COMMERCE			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39440 GATEWAY COMMERCE			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39437 KENNYBROOK ESTATES			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39435 KENNYBROOK ESTATES			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39419 CROSSROADS BUS PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39470 CROSSROADS BUS PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		39469 CROSSROADS BUS PK			001 5-170-6407.1	BLDG DEPT - ENGINE EXP B	
		=== VENDOR TOTALS ===			83,958.20		

01-06542 FRUSA EMS

I-10187		JANUARY CHARGES		806.47			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		JANUARY CHARGES			001 5-150-6413.1	FIRE/RESCUE - ANDRES MED	
		=== VENDOR TOTALS ===		806.47			

01-00025 GALE / CENGAGE LEARNING

I-57011508		MATERIALS		51.18	5859		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
I-57025658		MATERIALS		31.19	5860		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		=== VENDOR TOTALS ===		82.37			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-7316		GATEHOUSE MEDIA INC					
I-JAN 2015		PUBLICATIONS		1,052.34			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PUBLICATIONS			001 5-699-6414	ADMIN - ADVERTISING & PU	
		=== VENDOR TOTALS ===		1,052.34			
01-08678		GENERAL FIRE & SAFETY					
I-19893		GCC KITHEN INSPECTION		124.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		GCC KITHEN INSPECTION			001 5-430-6310.1	PARKS - GCC BLDG & GROUN	
		=== VENDOR TOTALS ===		124.00			
01-07598		GRAINGER					
I-9012762846		TOOL TOTES		105.30			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		TOOL TOTES			001 5-150-6504	FIRE/RESCUE - EQUIP. & T	
		=== VENDOR TOTALS ===		105.30			
01-07746		GRIMES CHAMBER & ECONOMIC DEV					
I-718		LUNCH/LEARN		15.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		LUNCH/LEARN			001 5-610-6506	ADMIN - OFFICE EXP	
		=== VENDOR TOTALS ===		15.00			
01-07777		HACH COMPANY					
I-9777683		TESTING SUPPLIES		892.70			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		TESTING SUPPLIES			600 5-810-6350.4	WATER - CHEMICALS	
		=== VENDOR TOTALS ===		892.70			
01-08104		HALVORSON TRANE					
I-00219797		MAU REPAIRS		3,819.57			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MAU REPAIRS			600 5-810-6310	WATER - PLANT REPAIRS/MA	
		=== VENDOR TOTALS ===		3,819.57			

2/22/2016 11:10 AM  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST#
01-08128		HAWKEYE TRUCK EQUIPMENT					
I-120677		PLOW SPRINGS		152.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PLOW SPRINGS			001 5-210-6350	STREETS - EQUIP MAINT	
		=== VENDOR TOTALS ===		152.00			
01-08366		HD SUPPLY WATERWORKS					
C-E879085		CREDIT MEMO		204.00CR			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		CREDIT MEMO			600 5-810-6350.2	WATER - MAINS & HYDRANTS	
I-F024728.		CORRECTION FROM PREVIOUS INV		0.01			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CORRECTION FROM PREVIOUS INV			600 5-810-6350.2	WATER - MAINS & HYDRANTS	
I-F025728.		CURB STOP PARTS		66.23			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CURB STOP PARTS			600 5-810-6350.2	WATER - MAINS & HYDRANTS	
I-F087038		WATER MAIN REPAIRS		791.40			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		WATER MAIN REPAIRS			600 5-810-6350.2	WATER - MAINS & HYDRANTS	
		=== VENDOR TOTALS ===		653.64			
01-00059		HEARTLAND PAYMENT SYSTEMS					
I-51175 JAN 2016		CARD FEES		73.61			
2/23/2016	APBNK	DRAFT CK# 000000 2/23/2016			1099: N		
		CARD FEES			001 5-430-6599	PARKS - REC & TRANSPORTA	
		=== VENDOR TOTALS ===		73.61			
01-09420		IOWA EMPLOYMENT CONFERENCE					
I-2016		IOWA EMPLOYMENT CONFERENCE		590.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		WILLIAMS			001 5-610-6506	ADMIN - OFFICE EXP	
		DEYOUNG			001 5-610-6506	ADMIN - OFFICE EXP	
		=== VENDOR TOTALS ===		590.00			

2/22/2016 11:10 AM  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-09491	IOWA FIRE EQUIPMENT CO.						
I-284051		ALARM MONITORING		128.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		1700 DESTINATION			001 5-210-6310	STREETS - BLDG & GROUNDS	
		=== VENDOR TOTALS ===		128.00			
01-09490	IOWA ONE CALL						
I-178670		LOCATES		395.10			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		LOCATES			001 5-170-6499.1	BLDG DEPT - ONE CALL SER	
		=== VENDOR TOTALS ===		395.10			
01-09492	IOWA POETRY ASSOCIATION						
I-12-21-15		MATERIALS		9.00	5838		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		=== VENDOR TOTALS ===		9.00			
01-10025	JETCO, INC.						
I-12611		FLOOD DAMAGE REPAIRS		36,680.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FLOW METERS & SWITCH			600 5-810-6310	WATER - PLANT REPAIRS/MA	30
		=== VENDOR TOTALS ===		36,680.00			
01-10030	JIM'S JOHNS						
I-53526		PORTABLE UNIT		360.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PORTABLE UNIT			001 5-430-6310	PARKS - BLDG & GROUNDS	
		=== VENDOR TOTALS ===		360.00			
01-11330	KECK INC						
I-57240		FUEL		1,173.81			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FUEL			001 5-210-6501	STREETS - PETROLEUM	
I-57368		FUEL		1,022.94			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FUEL			001 5-210-6501	STREETS - PETROLEUM	
		=== VENDOR TOTALS ===		2,196.75			

2/22/2016 11:10 AM  
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 VENDOR SET: 01 Grimes, IA  
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A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST#
01-02856 KOCH BROTHERS							
I-197264		COPIER OVERAGE		30.24			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		COPIER OVERAGE			001 5-610-6506	ADMIN - OFFICE EXP	
I-INV196896		COPY MACHINE		20.32			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		JANUARY 2016			001 5-430-6310.1	PARKS - GCC BLDG & GROUN	
I-INV197045		COPY MACHINE		20.32			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FEBRUARY 2016			001 5-430-6310.1	PARKS - GCC BLDG & GROUN	
I-INV197235		COPY MACHINE		21.95			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MARCH 2016			001 5-430-6310.1	PARKS - GCC BLDG & GROUN	
		=== VENDOR TOTALS ===		92.83			
01-13230 LORI'S BLOOMING FLOWERS AGAIN							
I-17394		PUB PURPOSE-SCHIPPER		50.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		ARRANGEMENT			001 5-610-6506	ADMIN - OFFICE EXP	
		=== VENDOR TOTALS ===		50.00			
01-13163 MAIL SERVICES							
I-1538178		UTILITY BILLING		248.86			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		UTILITY BILLING			600 5-810-6506	WATER - OFFICE EXPENSE	
		UTILITY BILLING			610 5-815-6506	SEWER - OFFICE EXPENSE	
I-1538404		UTILITY BILLING		2,542.63			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SEWER			600 5-810-6506	WATER - OFFICE EXPENSE	
		WATER			610 5-815-6506	SEWER - OFFICE EXPENSE	
		=== VENDOR TOTALS ===		2,791.49			
01-13300 MCKINNEY EXCAVATING							
I-10261		EMERGENCY DEC 12		4,107.63			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		EMERGENCY DEC 12			610 5-815-6350	SEWER - EQUIP MAINT	

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTI
01-13300	MCKINNEY EXCAVATING	( ** CONTINUED ** )					
I-10285		NW 7TH MAIN REPAIR		1,998.75			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		NW 7TH MAIN REPAIR			600 5-810-6350.2	WATER - MAINS & HYDRANTS	:
I-10286		SERVICE CALL		1,003.77			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		SERVICE CALL			600 5-810-6350.2	WATER - MAINS & HYDRANTS	:
		=== VENDOR TOTALS ===		7,110.15			
01-13255	MEDIACOM						
I-0066448	FEB 2016	UTILITIES		65.25			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		UTILITIES			001 5-150-6371	FIRE/RESCUE - UTILITIES	
I-0076132	FEB 2016	UTILITIES		109.95			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		GCC			001 5-430-6371.1	PARK - GCC UTILITIES	
I-68840	FEB 15	CITY HALL		109.95			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CITY HALL			001 5-650-6371	ADMIN - UTILITIES	
		=== VENDOR TOTALS ===		285.15			
01-13275	MENARDS						
I-35609		CEMENT SUPPLIES		8.48			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CEMENT SUPPLIES			600 5-810-6310	WATER - PLANT REPAIRS/MA	
I-35940		GLOVES		24.95			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		GLOVES			001 5-210-6510	STREETS - SAFETY EQUIP	
		=== VENDOR TOTALS ===		33.43			
01-32786	MERCY COLLEGE OF HEALTH SCIENC						
I-0203153-EMT		EMT-B CLASS- 4 STUDENTS		2,900.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		EMT-B CLASS- 4 STUDENTS			001 5-150-6230	FIRE/RESCUE - TRAINING	:
		=== VENDOR TOTALS ===		2,900.00			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-13500 MIDAMERICAN ENERGY CO.							
I-490160216		UTILITIES		10,248.38			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		STREET LIGHTING			001 5-230-6371	STREET LIGHTS.	10
I-580190216		UTILITIES		248.19	5878		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		LIBRARY			001 5-410-6371	LIBRARY - UTILITIES	
=== VENDOR TOTALS ===				10,496.57			
01-13502 MISSISSIPPI LIME CO.							
I-1245923		OPERATING CHEMICALS		3,577.50			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		OPERATING CHEMICALS			600 5-810-6350.4	WATER - CHEMICALS	
=== VENDOR TOTALS ===				3,577.50			
01-13945 MUNICIPAL SUPPLY, INC.							
I-0613817-IN		METERS		3,807.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		METERS			600 5-810-6350.3	WATER - METERS & ACCESSO	
I-0613884-IN		WATER METERS		226.68			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		WATER METERS			600 5-810-6350.2	WATER - MAINS & HYDRANTS	
=== VENDOR TOTALS ===				4,033.68			
01-14706 NORTHEAST DALLAS COUNTY RECORD							
I-2-10-16		SUBSCRIPTION		44.00	5871		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		SUBSCRIPTION			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===				44.00			
01-14987 OCLC, INC							
I-444431		MARC RECORDS		143.13	5874		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MARC RECORDS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===				143.13			

2/22/2016 11:10 AM

A/P Regular Open Item Register

PACKET: 01098 CC 2/23/2016

VENDOR SET: 01 Grimes, IA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-14991 OFFICE DEPOT							
C-817601779001		PAPER RETURN		13.79CR	5826		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PAPER RETURN			001 5-410-6506	LIBRARY - OFFICE EXP	
I-817388011001		TAPE & PAPER		146.14	5841		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		TAPE & PAPER			001 5-410-6506	LIBRARY - OFFICE EXP	
I-817609657001		PAPER		9.68	5840		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PAPER			001 5-410-6506	LIBRARY - OFFICE EXP	
I-817644059001		ANCHOR		8.15	5839		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		ANCHOR			001 5-410-6506	LIBRARY - OFFICE EXP	
=== VENDOR TOTALS ===				150.18			
01-14990 OFFICE DEPOT BUSINESS CREDIT							
I-FEB 2016		OFFICE SUPPLIES		588.08			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FIRE			001 5-150-6506	FIRE/RESCUE - OFFICE EXP	
		CITY HALL			001 5-610-6506	ADMIN - OFFICE EXP	
=== VENDOR TOTALS ===				588.08			
01-16249 PENWORTHY COMPANY							
I-0511386-IN		MATERIALS		348.80	5837		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===				348.80			
01-16366 PETERSON PEST & TERMITE							
I-40556		PEST CONTROL		35.00	5825		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PEST CONTROL			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
=== VENDOR TOTALS ===				35.00			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-16460 PITNEY BOWES, INC.						
I-FEB 2016		POSTAGE METER	1,020.99			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016		1099: N		
		POSTAGE METER		001 5-610-6506	ADMIN - OFFICE EXP	
=== VENDOR TOTALS ===			1,020.99			
01-16715 POLK CO RECORDER						
I-2-10-16		POLK CO RECORDER	74.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016		1099: N		
		POLK CO RECORDER		001 5-640-6411	ADMIN - LEGAL FEES	
=== VENDOR TOTALS ===			74.00			
01-16738 POLK COUNTY TREASURER						
I-6350		ANIMAL CONTROL	652.80			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016		1099: N		
		ANIMAL CONTROL		001 5-190-6413	POLICE - ANIMAL CONTROL	
=== VENDOR TOTALS ===			652.80			
01-16740 POPULAR SUBSCRIPTION SERVICE						
I-KG-00470		MAGAZINES	1,621.88	5843		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016		1099: N		
		MAGAZINES		001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===			1,621.88			
01-00028 PREMIER OFFICE EQUIPMENT						
I-1435409		COPIER OVERAGES	68.43	5853		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016		1099: N		
		COPIER OVERAGES		001 5-410-6506	LIBRARY - OFFICE EXP	
I-1450185		COPIER OVERAGES	48.83	5867		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016		1099: N		
		COPIER OVERAGES		001 5-410-6506	LIBRARY - OFFICE EXP	
=== VENDOR TOTALS ===			117.26			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTI
01-16811 PRINCIPAL FINANACIAL							
I-MARCH 2016		INSURANCE		305.25			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PARK			001 5-430-6150	PARKS - BLUE CROSS/BLUE	
		ADMIN-BROWN			001 5-610-6150	ADMIN - HEALTH MAYOR/COU	
		STREET			001 5-210-6150	STREETS - BLUE CROSS/BLU	
		BUILDING			001 5-170-6150	BLDG DEPT - BLUE CROSS/B	
		LIBRARY			001 5-410-6150	LIBRARY - BLUE CROSS/BLU	
		ADMIN-STAFF			001 5-620-6150	ADMIN - HEALTH INC CITY	
		FIRE			001 5-150-6150	FIRE/RESCUE - BLUE CROSS	
		SEWER			610 5-815-6150	SEWER - BLUE CROSS/BLUE	
		SEWER			600 5-810-6150	WATER - BLUE CROSS/BLUE	
=== VENDOR TOTALS ===				305.25			
01-180133 RACOM CORPORATION							
I-2B114636		MOUNTING BRACKET		29.50			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MOUNTING BRACKET			001 5-150-6340	FIRE/RESCUE - PAGER MAIN	
I-RI-160329		EDACS ACCESS		602.15			
2/22/2016	APBNK	DUE: 2/22/2016 DISC: 2/22/2016			1099: N		
		EDACS ACCESS			001 5-150-6340	FIRE/RESCUE - PAGER MAIN	
=== VENDOR TOTALS ===				631.65			
01-08425 RODAN OFFICE CLEANING							
I-7092		RODAN OFFICE CLEANING		425.00	5824		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		RODAN OFFICE CLEANING			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
=== VENDOR TOTALS ===				425.00			
01-19141 RONALD L. SCHIPPER							
I-MARCH 2016		PHONE REIMBURSEMENT		50.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PHONE REIMBURSEMENT			001 5-150-6340	FIRE/RESCUE - PAGER MAIN	
=== VENDOR TOTALS ===				50.00			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTY
01-19600 SPRAYER SPECIALTIES							
I-0949926-IN		CAB CAMS		2,052.24			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		CAB CAMS			001 5-210-6504	STREETS - EQUIP PURCHASE	2
=== VENDOR TOTALS ===				2,052.24			
01-19655 STAR EQUIPMENT LTD.							
I-01523961		FIELD SERVICE		220.87			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FIELD SERVICE			001 5-210-6350	STREETS - EQUIP MAINT	
=== VENDOR TOTALS ===				220.87			
01-19719 STATE OF IOWA-ELEVATOR SAFETY							
I-39221		ELEVATOR SAFETY		165.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		ELEVATOR SAFETY			001 5-430-6310	PARKS - BLDG & GROUNDS	
=== VENDOR TOTALS ===				165.00			
01-10546 TEI LANDMARK AUDIO							
I-11838725		MATERIALS		1,200.00	5852		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	2
I-11838807		MATERIALS		129.75	5830		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		MATERIALS			001 5-410-6502	LIBRARY - MATERIAL ACQUI	
=== VENDOR TOTALS ===				1,329.75			
01-14001 THE PAPER CORPORATION							
I-86998-00		PAPER		332.26	5855		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		PAPER			001 5-410-6506	LIBRARY - OFFICE EXP	
=== VENDOR TOTALS ===				332.26			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-16252		THE UI CENTER FOR CONFERENCES					
I-IMMI 2016		IMMI CONFERENCE		420.00			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		IMMI CONFERENCE			001 5-610-6506	ADMIN - OFFICE EXP	
		=== VENDOR TOTALS ===		420.00			
01-20662		TOMPKINS INDUSTRIES INC.					
I-403188889		REPAIRS		192.40			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		REPAIRS			001 5-210-6350	STREETS - EQUIP MAINT	
		=== VENDOR TOTALS ===		192.40			
01-16149		TRUE VALUE					
C-B121357		SUPPLIES		0.05CR			
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		SUPPLIES			001 5-210-6310	STREETS - BLDG & GROUNDS	
I-B120847		SUPPLIES		44.04			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SUPPLIES			001 5-210-6505	STREETS - SHOP SUPPLIES/	
I-B121366		MAILBOX REPAIRS		32.12			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		MAILBOX REPAIRS			001 5-210-6509	STREETS - SIGNS & ACCESS	
I-B121424		HARDWARE		95.71			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		HARDWARE			001 5-150-6310	FIRE/RESCUE - BLDG & GRO	
I-B121512		SUPPLIES		53.98			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SUPPLIES			001 5-210-6350	STREETS - EQUIP MAINT	
I-B122060		SUPPLIES		22.97	5806		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SUPPLIES			001 5-410-6310	LIBRARY - BLDG & GROUNDS	
I-B123657		REPAIR SUPPLIES		66.15			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		REPAIR SUPPLIES			001 5-210-6350	STREETS - EQUIP MAINT	
I-B124169		SHOP SUPPLIES		40.24			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		SHOP SUPPLIES			001 5-210-6505	STREETS - SHOP SUPPLIES/	

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-16149	TRUE VALUE	( ** CONTINUED ** )					
I-B124175		SUPPLIES		65.55			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 SUPPLIES			1099: N 001 5-210-6510	STREETS - SAFETY EQUIP	
I-B124263		CLOTHING ALLOWANCE		10.95			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 CLOTHING ALLOWANCE SO			1099: N 001 5-210-6510	STREETS - SAFETY EQUIP	
I-B124598		MAINTENANCE		10.99			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 MAINTENANCE			1099: N 001 5-210-6505	STREETS - SHOP SUPPLIES/	
I-B124603		HARDWARE		16.34			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 HARDWARE			1099: N 001 5-210-6350	STREETS - EQUIP MAINT	
I-B124619		GLOVES		15.99			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 GLOVES			1099: N 001 5-210-6510	STREETS - SAFETY EQUIP	
I-B124811		HARDWARE		1.58			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 HARDWARE			1099: N 001 5-150-6310	FIRE/RESCUE - BLDG & GRO	
		=== VENDOR TOTALS ===		476.56			
01-9699	TY SMEDES NATURE PHOTOGRAPHY						
I-524		MATERIALS		27.95	5827		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016 MATERIALS			1099: N 001 5-410-6502	LIBRARY - MATERIAL ACQUI	
		=== VENDOR TOTALS ===		27.95			
01-01010	TYCO INTEGRATED SECURITY						
I-25918497		SECURITY-CITY HALL		378.00			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016 SECURITY-CITY HALL			1099: N 001 5-650-6416	ADMIN - BLDG & G - SUPPL	
		=== VENDOR TOTALS ===		378.00			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

POST DATE	BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	ACCOUNT NAME	DIST
01-09641 TYLER TECHNOLOGIES						
I-025-147662 2/23/2016	APBNK	ANNUAL FEE 4/16 - 3/17 DUE: 3/25/2016 DISC: 3/25/2016 ANNUAL FEE 4/16 - 3/17 ANNUAL FEE 4/16 - 3/17	1,200.00	1099: N 610 5-815-6506 600 5-810-6506	SEWER - OFFICE EXPENSE WATER - OFFICE EXPENSE	
I-025-148164 2/23/2016	APBNK	MARCH CONTRACT DUE: 3/25/2016 DISC: 3/25/2016 MARCH CONTRACT MARCH CONTRACT	125.00	1099: N 610 5-815-6506 600 5-810-6506	SEWER - OFFICE EXPENSE WATER - OFFICE EXPENSE	
=== VENDOR TOTALS ===			1,325.00			
01-21527 UNIQUE MANAGEMENT SERVICE						
I-420601 2/23/2016	APBNK	COLLECTION SERVICE DUE: 3/25/2016 DISC: 3/25/2016 COLLECTION SERVICE	53.70	5872 1099: N 001 5-410-6506	LIBRARY - OFFICE EXP	
=== VENDOR TOTALS ===			53.70			
01-21580 US WATER						
I-824354 2/23/2016	APBNK	CONTRACT DUE: 2/23/2016 DISC: 2/23/2016 CONTRACT CONTRACT	57,463.79	1099: N 600 5-810-6490 610 5-815-6490	WATER - CONTRACTS SEWER - CONTRACTS	28 28
=== VENDOR TOTALS ===			57,463.79			
01-21755 USA BLUE BOOK						
I-862170 2/23/2016	APBNK	LAB SUPPLIES DUE: 3/25/2016 DISC: 3/25/2016 LAB SUPPLIES	142.95	1099: N 600 5-810-6504	WATER - EQUIPMENT & TOOL	
I-862270 2/23/2016	APBNK	LAB SUPPLIES DUE: 3/25/2016 DISC: 3/25/2016 LAB SUPPLIES	153.07	1099: N 600 5-810-6504	WATER - EQUIPMENT & TOOL	
=== VENDOR TOTALS ===			296.02			

2/22/2016 11:10 AM  
 PACKET: 01098 CC 2/23/2016  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Regular Open Item Register

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-21790		VERIZON WIRELESS, BELLEVU					
I-9759840277		4 G ACCOUNT		887.09			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PUBLIC WORKS			001 5-210-6371	STREETS - UTILITIES	
		BUILDING			001 5-170-6371	BLDG DEPT - UTILITIES	
		PARKS			001 5-430-6371.1	PARK - GCC UTILITIES	
		ADMIN			001 5-650-6371	ADMIN - UTILITIES	
I-9759840278		BASIC PLAN		256.17			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		BASIC PLAN			001 5-210-6371	STREETS - UTILITIES	
I-9759840279		AMBULANCE & DUTY PHONES		278.53			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		AMBULANCE & DUTY PHONES			001 5-150-6371	FIRE/RESCUE - UTILITIES	
=== VENDOR TOTALS ===				1,421.79			
01-02256		WALMART					
I-64983		SUPPLIES		20.02			
2/23/2016	APBNK	MANUAL CK# 064983 2/10/2016			1099: N		
		PUBLIC PURPOSE			001 5-610-6506	ADMIN - OFFICE EXP	
I-64984		SUPPLIES		186.51			
2/23/2016	APBNK	MANUAL CK# 064984 2/17/2016			1099: N		
		SUPPLIES			001 5-150-6310	FIRE/RESCUE - BLDG & GRO	
=== VENDOR TOTALS ===				206.53			
01-23262		WEBSPEC DESIGN					
I-30096		WEBSITE HOSTING		1,040.00	5817		
2/23/2016	APBNK	DUE: 2/23/2016 DISC: 2/23/2016			1099: N		
		WEBSITE HOSTING			001 5-410-6504.1	LIBRARY - INFO MANAGEMEN	
=== VENDOR TOTALS ===				1,040.00			
01-23256		WELLMARK BLUE CROSS					
I-MARCH 2016		INSURANCE		23,488.96			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		PARK			001 5-430-6150	PARKS - BLUE CROSS/BLUE	
		ADMIN-BROWN			001 5-610-6150	ADMIN - HEALTH MAYOR/COU	
		STREET			001 5-210-6150	STREETS - BLUE CROSS/BLU	
		BUILDING			001 5-170-6150	BLDG DEPT - BLUE CROSS/B	
		LIBRARY			001 5-410-6150	LIBRARY - BLUE CROSS/BLU	
		ADMIN -STAFF			001 5-620-6150	ADMIN - HEALTH INC CITY	
		FIRE			001 5-150-6150	FIRE/RESCUE - BLUE CROSS	
		SEWER			610 5-815-6150	SEWER - BLUE CROSS/BLUE	
		WATER			600 5-810-6150	WATER - BLUE CROSS/BLUE	

2/22/2016 11:10 AM

A/P Regular Open Item Register

PACKET: 01098 CC 2/23/2016

VENDOR SET: 01 Grimes, IA

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----				GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----		DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DIST
01-23256	WELLMARK	BLUE CROSS	( ** CONTINUED ** )				
=== VENDOR TOTALS ===				23,488.96			
01-24001	ZEE	MEDICAL INC					
I-158713743		FIRST AID SUPPLIES		39.15	5873		
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		FIRST AID SUPPLIES			001 5-410-6510	LIBRARY - SAFETY EQUIPME	
=== VENDOR TOTALS ===				39.15			
01-24002	ZIEGLER						
I-SW500176616		DRIVE SHAFT REPAIRS		1,038.24			
2/23/2016	APBNK	DUE: 3/25/2016 DISC: 3/25/2016			1099: N		
		DRIVE SHAFT REPAIRS			001 5-210-6350	STREETS - EQUIP MAINT	
=== VENDOR TOTALS ===				1,038.24			
=== PACKET TOTALS ===				312,565.92			

\*\*\*\*\* DIRECT DEPOSIT LIST \*\*\*\*\*

PAY PERIOD ENDING 2/14/2016  
DIRECT DEPOSIT EFFECTIVE DATE 2/17/2016

EMP #	NAME	AMOUNT
01-1461	DEBRA D NICHOLS	221.79
01-0157	STEVEN B ALCORN	334.38
01-0164	GREG C ANDERSON	290.82
01-0225	GREGORY A BESCH	73.01
01-0245	MARTY B BLOOM	8.77
01-0249	TODD M BORCHERDING	243.23
01-0250	BRYAN BRACKEMYER	391.97
01-0265	JAMES BROOKS	1,239.68
01-0267	ANDREA L BROUWER	467.94
01-0282	TIMOTHY W BURNS	180.74
01-0320	SIMON E CARL	1,328.00
01-0335	RANDALL A CHUMBLEY	739.08
01-0372	DENNIS J COGLEY	298.49
01-0424	JOEL D DECKER	354.75
01-0485	CHRISTOPHER B DOYLE	166.66
01-0570	CHARLES S ERICKSON	57.90
01-0670	CHRISTOPHER J FORD	1,512.57
01-0755	ALEXANDER J GOODBURN	131.83
01-0799	CHRISTOPHER R HAMMOND	181.22
01-0820	GUSTAF F HENRICI	185.85
01-1062	TRISTAN G JOHNSON	921.40
01-1250	JAMES E LEAMAN	260.76
01-1257	JUSTIN W LEWIS	341.31
01-1259	DANELL A LILLAND	275.74
01-1328	SEAN P MCANDREW	1,660.28
01-1530	ANDREW J ODELL	94.42
01-1575	COURTNEY L OWEN	69.72
01-1660	TANYA L PIERCE	55.75
01-1682	MATTHEW J PRICE	1,333.08
01-1910	AUSTIN P SAPIENZA	1,275.38
01-1922	RONALD L SCHIPPER	2,172.35
01-1925	DUSTIN J SCHOLZ	251.33
01-2045	BRANDON W THACKER	190.95
01-2340	TY M WHEELER	1,365.82
01-2354	ANDREW D WINTER	1,502.94
01-0370	HEATH R COENEN	1,384.16
01-0482	JOSHUA B DOW	365.65
01-0810	CHRIS D HASTY	1,324.98
01-1061	GREG D JOHNSON	966.61
01-1110	KENT M KANEALY	1,356.07
01-1170	MAHLON G KURTZ	1,486.41
01-1285	DILLON G LUNDY	994.16
01-1551	KEVIN OLGUIN	970.25
01-1550	SAUL OLGUIN FAJARDO	1,328.78
01-1690	BLAKE R PUTNEY	1,391.57
01-1931	ROBERT W SELLNER	1,245.15
01-1945	DAVID M SIGLER	1,849.97
01-0315	FIONNUALA CAREY	948.69
01-0646	JILL E FISHER	1,010.85
01-0720	EMILY S GAY	81.28

\*\*\*\*\* DIRECT DEPOSIT LIST \*\*\*\*\*

PAY PERIOD ENDING 2/14/2016  
DIRECT DEPOSIT EFFECTIVE DATE 2/17/2016

EMP #	NAME	AMOUNT
01-0740	KELLY A GISCH	287.21
01-0812	ROXANNE HAUGE	158.40
01-0815	CHERYL A HEID	1,930.89
01-0920	MAMTA ISRANI	72.09
01-1070	ILONA K JORDISON	142.82
01-1107	JOSHUA T KAMP	110.52
01-1130	KARALEE L KERR	1,247.90
01-1258	JONI D LILLIG	99.66
01-1430	JESSICA A NEAL	451.11
01-1560	SHEILA L OLSON	450.57
01-1821	DENISE A RAMSEY	146.66
01-1890	AARON J RUGGLES	120.53
01-0212	BRETT J BARBER	1,590.13
01-1370	ALLISON M COURTRIGHT	797.32
01-0634	LAURIE A FERGUSON	25.48
01-0483	DOWOOL L KIM	37.29
01-1683	KIMBERLY R PRASKA	159.40
01-1962	NICHOLAS D STANGER	187.19
01-0270	KELLEY L BROWN	3,602.13
01-0440	MARY O DEYOUNG	1,272.39
01-2345	ROCHELLE WILLIAMS	1,745.31
01-0340	SCOTT CLYCE	1,881.54
01-0785	DAVID GUTHRIE	1,229.30
01-1680	STEVEN C POOLE	1,238.88
01-0885	MADONNA HUGHES	919.64
01-1311	JEFFREY J MACKE	1,473.81
01-1990	KAY E SUHR	1,090.85

TOTAL PRINTED: 77

59,353.51

2/22/2016 8:46 AM  
 PACKET: 01100 Payroll Entries - 1  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE	BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME---	DIST
01-02054			BANKERS TRUST COMPANY				
I-T1 201602151184	2/15/2016		FEDERAL WITHHOLDING	7,763.39			
	PYBK		DRAFT /2016 DISC: 2/15/2016		1099: N		
			FEDERAL WITHHOLDING		001 203	FEDERAL TAXES P	
			FEDERAL WITHHOLDING		600 203	FEDERAL TAXES P	
			FEDERAL WITHHOLDING		610 203	FEDERAL TAXES P	
I-T3 201602151184	2/15/2016		FICA W/H	10,279.96			
	PYBK		DRAFT /2016 DISC: 2/15/2016		1099: N		
			FICA W/H		001 203	FEDERAL TAXES P	
			FICA W/H		001 5-110-6110	POLICE - FICA (	
			FICA W/H		001 5-150-6110	FIRE/RESCUE - F	
			FICA W/H		001 5-170-6110	BLDG DEPT - FIC	
			FICA W/H		001 5-210-6110	STREETS - FICA	
			FICA W/H		001 5-410-6110	LIBRARY - FICA	
			FICA W/H		001 5-430-6110	PARKS - FICA (C	
			FICA W/H		001 5-610-6110	ADMIN - FICA MA	
			FICA W/H		001 5-620-6110	ADMIN - FICA CI	
			FICA W/H		600 203	FEDERAL TAXES P	
			FICA W/H		600 5-810-6110	WATER - FICA (C	
			FICA W/H		610 203	FEDERAL TAXES P	
			FICA W/H		610 5-815-6110	SEWER - FICA (C	
I-T4 201602151184	2/15/2016		MEDICARE WH	2,404.30			
	PYBK		DRAFT /2016 DISC: 2/15/2016		1099: N		
			MEDICARE WH		001 203	FEDERAL TAXES P	
			MEDICARE WH		001 5-110-6110	POLICE - FICA (	
			MEDICARE WH		001 5-150-6110	FIRE/RESCUE - F	
			MEDICARE WH		001 5-170-6110	BLDG DEPT - FIC	
			MEDICARE WH		001 5-210-6110	STREETS - FICA	
			MEDICARE WH		001 5-410-6110	LIBRARY - FICA	
			MEDICARE WH		001 5-430-6110	PARKS - FICA (C	
			MEDICARE WH		001 5-610-6110	ADMIN - FICA MA	
			MEDICARE WH		001 5-620-6110	ADMIN - FICA CI	
			MEDICARE WH		600 203	FEDERAL TAXES P	
			MEDICARE WH		600 5-810-6110	WATER - FICA (C	
			MEDICARE WH		610 203	FEDERAL TAXES P	
			MEDICARE WH		610 5-815-6110	SEWER - FICA (C	
			=== VENDOR TOTALS ===	20,447.65			
01-03248			COLLECTION SERVICES CENTE				
I-66 201602151184	2/15/2016		CHILD SUPPORT	196.15			
	PYBK		DRAFT /2016 DISC: 2/15/2016		1099: N		
			CHILD SUPPORT		001 208	CHILD SUPPORT P	
			=== VENDOR TOTALS ===	196.15			

2/22/2016 8:46 AM  
 PACKET: 01100 Payroll Entries - 1  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	-----DESCRIPTION-----	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME--	DIS
01-09444	IOWA DEPT OF REVENUE					
I-T2 201602151184	2/15/2016 PYBK	STATE WITHHOLDING DRAFT /2016 DISC: 2/00/2016 STATE WITHHOLDING STATE WITHHOLDING STATE WITHHOLDING	3,601.00	1099: N 001 204 600 204 610 204	STATE TAXES PAY STATE TAXES PAY STATE TAXES PAY	
		=== VENDOR TOTALS ===	3,601.00			
		=== PACKET TOTALS ===	24,244.80			

2/22/2016 8:46 AM  
 PACKET: 01099 Payroll Entries - 0  
 VENDOR SET: 01 Grimes, IA  
 SEQUENCE : ALPHABETIC  
 DUE TO/FROM ACCOUNTS SUPPRESSED

A/P Direct Item Register

-----ID-----	ITM DATE BANK CODE	DESCRIPTION	GROSS DISCOUNT	P.O. # G/L ACCOUNT	---ACCOUNT NAME---	DIS?
01-01400	AFSCME					
I-12 201602151184	2/15/2016 PYBK	UNION DUES DUE: 2/15/2016 DISC: 2/15/2016 UNION DUES	144.40	1099: N 001 206	UNION DUES PAYA	
		=== VENDOR TOTALS ===	144.40			
01-09575	IOWA PUBLIC EMPLOYEES RET					
I-91 201602151184	2/15/2016 PYBK	IPERS REGULAR DRAFT /2016 DISC: 2/15/2016 IPERS REGULAR IPERS REGULAR	8,283.66	1099: N 001 205 001 5-110-6130 001 5-170-6130 001 5-210-6130 001 5-410-6130 001 5-430-6130 001 5-610-6130 001 5-620-6130 600 205 600 5-810-6130 610 205 610 5-815-6130	IPERS PAYABLE POLICE - IPERS BLDG DEPT - IPE STREETS - IPERS LIBRARY - IPERS PARKS - IPERS ( ADMIN - IPERS M ADMIN - IPERS C IPERS PAYABLE WATER - IPERS ( IPERS PAYABLE SEWER - IPERS ( :	
I-92 201602151184	2/15/2016 APBNK	IPERS FIRE DRAFT /2016 DISC: 2/15/2016 IPERS FIRE IPERS FIRE IPERS FIRE	3,919.71	1099: N 001 205 001 5-150-6130 001 5-430-6130	IPERS PAYABLE FIRE/RESCUE - I PARKS - IPERS ( :	
		=== VENDOR TOTALS ===	12,203.37			
01-00080	PRINCIPAL LIFE INSURANCE					
I-17 201602151184	2/15/2016 PYBK	Voluntary Life Ins DUE: 2/15/2016 DISC: 2/15/2016 Voluntary Life Ins Voluntary Life Ins Voluntary Life Ins	126.95	1099: N 001 206 600 206 610 206	UNION DUES PAYA UNION DUES PAYA UNION DUES PAYA	
		=== VENDOR TOTALS ===	126.95			
		=== PACKET TOTALS ===	12,474.72			



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[www.iowadot.gov](http://www.iowadot.gov)

Office of Local Systems  
800 Lincoln Way | Ames, IA 50010  
Phone: 515.239.1291 | Email: [John.Dostart@dot.iowa.gov](mailto:John.Dostart@dot.iowa.gov)

January 19, 2016

Re: Offer of City Bridge Funding  
FHWA Bridge No.: 282270

City of Grimes  
Kelley L. Brown  
101 NE Harvey St.  
Grimes, IA 50111

Dear Ms. Brown:

I am pleased to inform you that the **N. James St. Bridge over Little Beaver Creek** in your city is ranked high enough on the city bridge candidate list to receive funding for replacement. Each year, the Iowa Department of Transportation (Iowa DOT) uses the City Bridge Candidate List to offer either Federal or State funds for replacement or rehabilitation of city bridges. The Iowa DOT makes final determination of whether a project will receive Federal or State funds.

Federally funded projects can receive 80 percent reimbursement of all eligible and properly documented project costs, up to a limit of \$1,000,000 in Federal-aid funds. State funded projects can receive 80 percent reimbursement of all eligible and properly documented project costs, up to the limit specified in the funding agreement. The remaining 20 percent of eligible project costs, as well as any ineligible project costs, are paid by the city. Eligible project costs may include the following: engineering services, bridge construction, a limited amount of roadway approach construction (as determined by the Iowa DOT), right-of-way acquisition, and in certain cases, utility relocations.

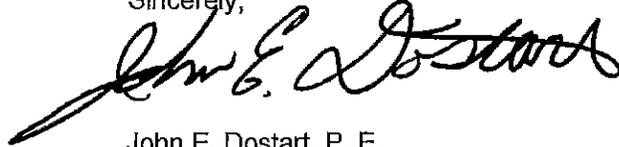
If the city accepts this offer of funding, the city must sign the project agreement with the DOT within 90 days of receipt. The city must also develop the project to a successful contract letting within three years of signing the project agreement. These funds are offered in anticipation of a letting date after October 1, 2016.

If the city decides to accept funding for this project, please send a letter confirming the city's acceptance by **February 19, 2016**. Complete the attached sheet and include it with the City's letter of acceptance. If the timing of your city council meetings will not allow a response by this date, please contact me in advance.



If the city decides not to accept funding at this time, I would appreciate if you would inform me of your rejection by the same date. The bridge will remain on the Candidate List and may be offered funding in the future. However, each year new bridges are added to the Candidate List, and bridges already on the list continue to deteriorate, thereby changing the priority point calculations. These factors, combined with variations in funding levels, make it impossible to predict with certainty when this bridge may rank high enough to be offered funding again. If you have any questions about this program, please contact me.

Sincerely,



John E. Dostart, P. E.  
Urban Engineer  
Office of Local Systems  
[John.Dostart@dot.iowa.gov](mailto:John.Dostart@dot.iowa.gov)

cc: Gregg Durbin, P.E., District 1 Local Systems Engineer  
Mike Clayton, District 1 Planner

Attachment

Attachment to Offer of City Bridge Funding

City Name: \_\_\_\_\_

Accept: \_\_\_\_\_ Decline: \_\_\_\_\_

FHWA Bridge Number: \_\_\_\_\_

Who will be administering the project? City: \_\_\_\_\_ County: \_\_\_\_\_

Type of Project: Reconstruction: \_\_\_\_\_ Replacement: \_\_\_\_\_

Name of the contact person: \_\_\_\_\_

Title of contact: \_\_\_\_\_

Phone number of contact: \_\_\_\_\_

Address of contact: \_\_\_\_\_

Are there any apparent reasons this project cannot be let within 3 years of signing the agreement?

No: \_\_\_\_\_ Yes: \_\_\_\_\_, explanation: \_\_\_\_\_

Current estimated preliminary engineering (P.E.) costs \$ \_\_\_\_\_

Current estimated right-of-way (ROW) costs \$ \_\_\_\_\_

Current estimated construction engineering (C.E.) costs \$ \_\_\_\_\_

Current estimated construction costs \$ \_\_\_\_\_

Total estimated project cost \$ \_\_\_\_\_



Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

February 12, 2016

To: City of Grimes

From: Andrew Wood, Jeff Waters, Jake Solsma, Christina Shepherd, Austin TeBrink

O&M Report: February 2016

### **Water Plant Operation & Maintenance**

Maintenance staff performed monthly inspections and completed the monthly preventative maintenance work on all water plant equipment during the first week of January.

The Harn R.O. pilot study continues on the shallow/Jordan well blended water. This study will be completed in April 2016. Due to high second stage vessel pressures we've started performing a weekly low pH flush to help reduce pressure. Harn also shipped a clean in place (CIP) unit that will be implemented in February.

The Booster Station automatic transfer switch that council approved in the fall of 2015 was installed and is now operational.

The process water line that caused the September flooding of the water plant lower level monitoring pit was removed and replaced with a ductile iron water line. The insurance engineers have received the parts in question and will make a determination as to the cause of failure/loss.

Staff has continued their cleaning and organization of the facilities throughout the month.

### **Wastewater Plant Operation & Maintenance**

The WWTP operated well within permit limits during the month of January 2016. The average effluent CBOD5 concentration was 1.85 mg/L, average Total Suspended Solids concentration was 3.67 mg/L, and the average Ammonia Nitrogen concentration was 0.37 mg/L.

Maintenance staff performed monthly greasing and facility inspections during the first week of January.



**Water and Wastewater Utility Operations, Maintenance, Engineering, Construction**

The pre bid meeting for the WWTP improvements project was held on January 12, 2016 at 1:30pm at the wastewater treatment plant. Bid submittals were accepted and bid awarded to Rice Lake on January 27<sup>th</sup>.

On January 12<sup>th</sup> the systems integrator for the City updated the licenses on the City computers at the water and wastewater facilities.

The wastewater plant grit removal Tea-Cups were cleaned and the annual inspection was performed in January.

Preparation work for the wastewater plant improvements along with painting and cleaning have continued throughout the winter season.

#### **Distribution & Collection System Operations**

With the hard freezing this month we experienced our first main break of the year on an old 4" cast iron pipe on the corner of NE Jacob and NE 5th Street. The repair was completed with a 4" repair band. There was also a 2" service line that broke at CTI on SE 37th. More valves were turned this month trying to isolate the area being repaired. Crews continued to perform locates (124), place disconnect notices (87), inspect and flush hydrants (15), exercise valves (20), inspect priority manholes (7) and install water meters (25). 124 work orders were completed in January.



**UTILITY GROUP**

**Water and Wastewater Utility Operations, Maintenance, Engineering, Construction**

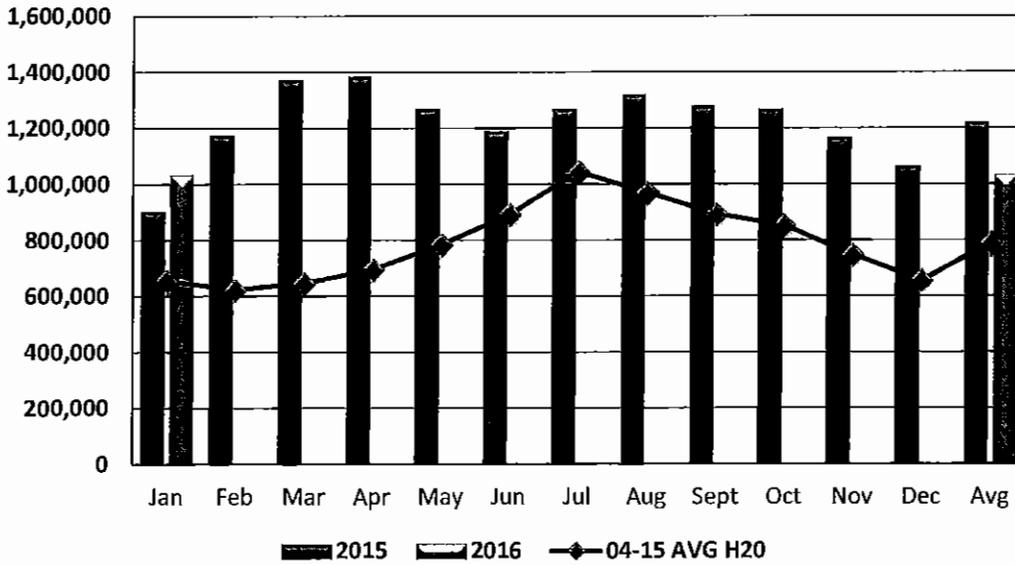
		2011	2012	2013
<b>Water</b>				
Average Daily Pumped	gallons	1,062,480	1,168,730	813,650
Maximum Daily Pumped	gallons	1,344,000	1,488,000	1,087,000
Minimum Daily Pumped	gallons	806,000	835,000	455,000
<b>Hardness</b>				
Hardness - Avg Raw	grains	33.82	31.37	14.49
Hardness - Avg Finish	grains	18.69	17.29	9.93
<b>Iron mg/l</b>				
Avg Raw	mg/L	5.64	5.9	0.33
Avg Finish	mg/L	0.1	0.31	0.06
<b>Fluoride mg/l</b>				
Avg Raw Fl.	mg/L	1.21	1.32	2.2
Avg Finish Fl.	mg/L	0.98	1.11	1.35
<b>BOD</b>				
BOD Effluent Avg	mg/L	1.85	0.80	0
BOD Effluent Permit Limit	mg/L	25	25	25
<b>TSS</b>				
TSS Effluent Avg	mg/L	3.67	11.20	3.22
TSS Effluent Permit Limit	mg/L	30	30	30
<b>Nitrogen Ammonia</b>				
NH3-N Effluent Avg	mg/L	0.37	0.15	0.35
NH3-N Effluent Permit Limit	mg/L	2.8	2.8	6.2
<b>Effluent Flow</b>				
Average Daily	gallons	1,824,839	2,424,065	1,182,452
Maximum Daily	gallons	2,250,000	2,936,000	1,339,000
Minimum Daily	gallons	1,290,000	1,879,000	1,015,000
<b>Work Orders</b>				
Work Orders	#	91	90	92
<b>Locates</b>				
Locates	#	274	312	198
<b>Meters Installed</b>				
Residential	#	20	27	17
Commercial	#	1	2	0
<b>Temp Hydrants</b>				
Temp Hydrants	#	1	2	0
<b>Disconnect Notices</b>				
Disconnect Notices	#	85	85	0
<b>Services Disconnected</b>				
Services Disconnected	#	8	8	3
<b>Hydrants Inspected/Flushed</b>				
Hydrants Inspected/Flushed	#	10	30	12
<b>Valves Exercised</b>				
Valves Exercised	#	12	10	21
<b>Manholes Inspected</b>				
Manholes Inspected	#	5	15	25



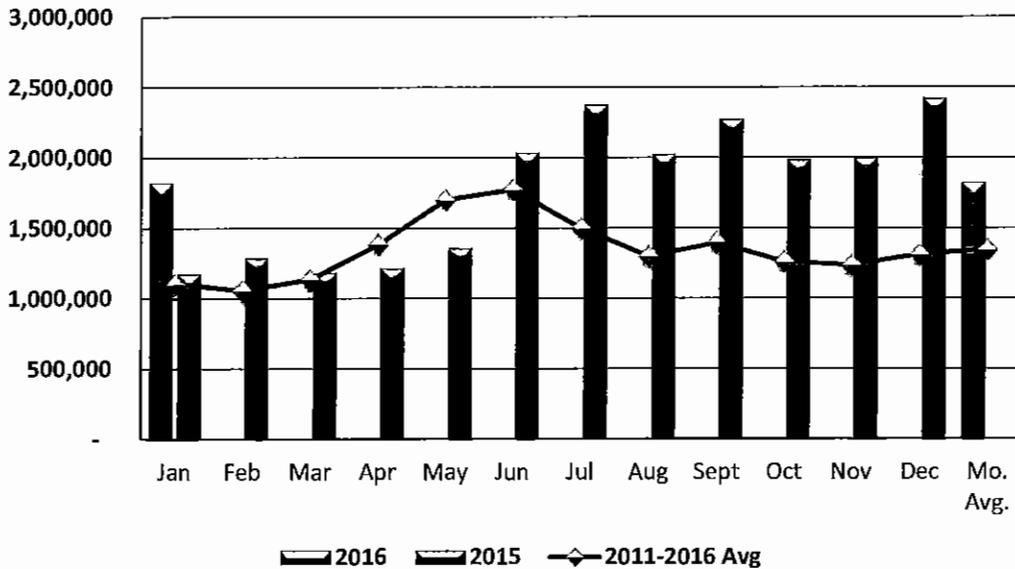
**UTILITY GROUP**

Water and Wastewater Utility Operations, Maintenance, Engineering, Construction

### Average Daily Water Pumped - In Gallons



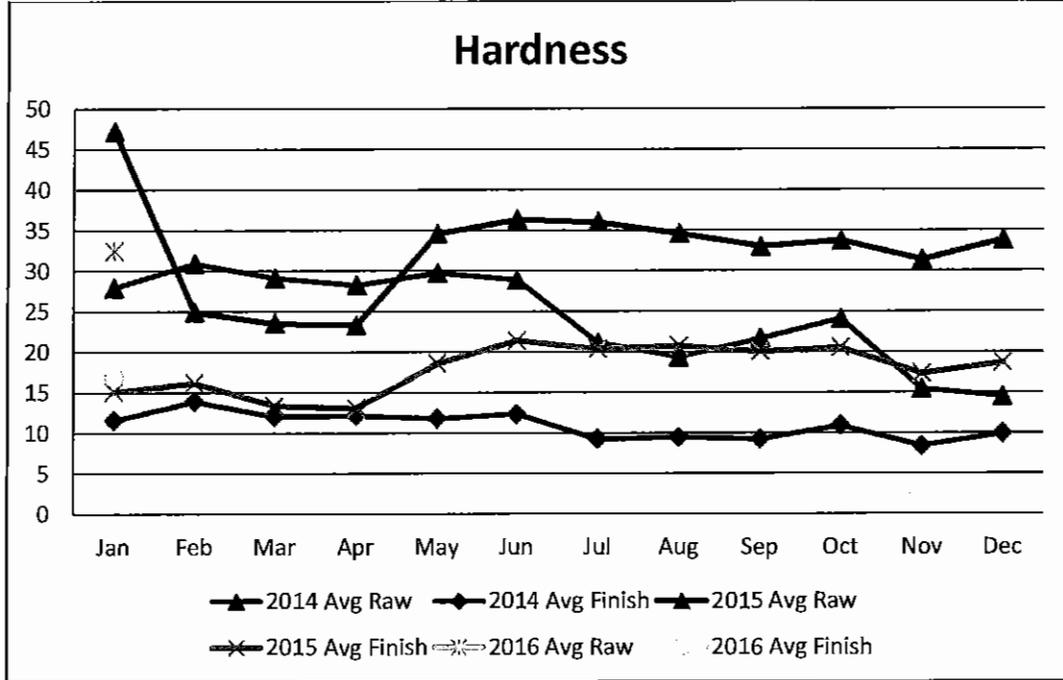
### Average Daily Wastewater Pumped - In Gallons





UTILITY GROUP

Water and Wastewater Utility Operations, Maintenance, Engineering, Construction



## Rochelle Williams

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**From:** Scott Clyce  
**Sent:** Tuesday, January 26, 2016 9:35 AM  
**To:** Rochelle Williams  
**Subject:** Tiny House

Rochelle,

Here are the code sections for the tiny house. I will bring the rest of the material to you this morning.

- *Minimum area.* One habitable room that's at least 120 square feet. IRC 304.1
- *Minimum dimensions.* At least 7 feet in any horizontal dimension. – IRC 304.3
- *Height effect on room area.* At least 7 feet high. If sloped, also over 5 feet. – R304.4

Thanks,

Scott Clyce  
Building Administrator  
City of Grimes

101 NE Harvey Street  
Grimes, Iowa 50111  
Office: 515-986-3036  
Cell: 515-402-3588  
Email: [sclyce@ci.grimes.ia.us](mailto:sclyce@ci.grimes.ia.us)  
[www.grimesiowa.gov](http://www.grimesiowa.gov)

Government's first duty and highest obligation is public safety. --- Arnold Schwarzenegger

1-23-16

To: City of Grimes  
Building Addmenterstor

I James R Moriset am asking for a variance, to  
section R304

- R304.1
- R304.3
- R304.4
- R305.1

Sir as I have shown you in my plans this is considered a mini home. This home as by sqft it would be 265 and this will be a starter home. Then I will be adding on a shed and a workshop. In the first phase I will do drive way and foundation for larger home. And all tire and axels will be removed as soon as I affix the home. As the next phase would be a shed aprox. 12/18ft. The tired phase would be the workshop as I have shown you are aprox 24x36.

All sewer, water and electric will be to city specs.

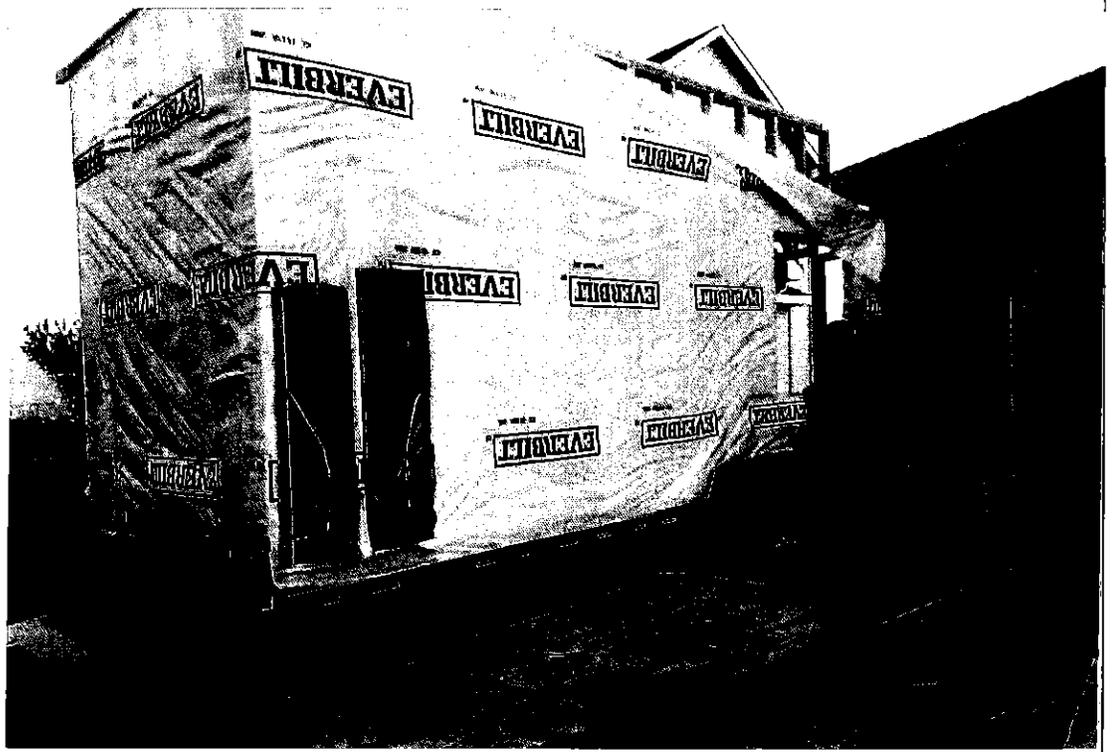
Sir I am a retired firefighter/Para-medic. I

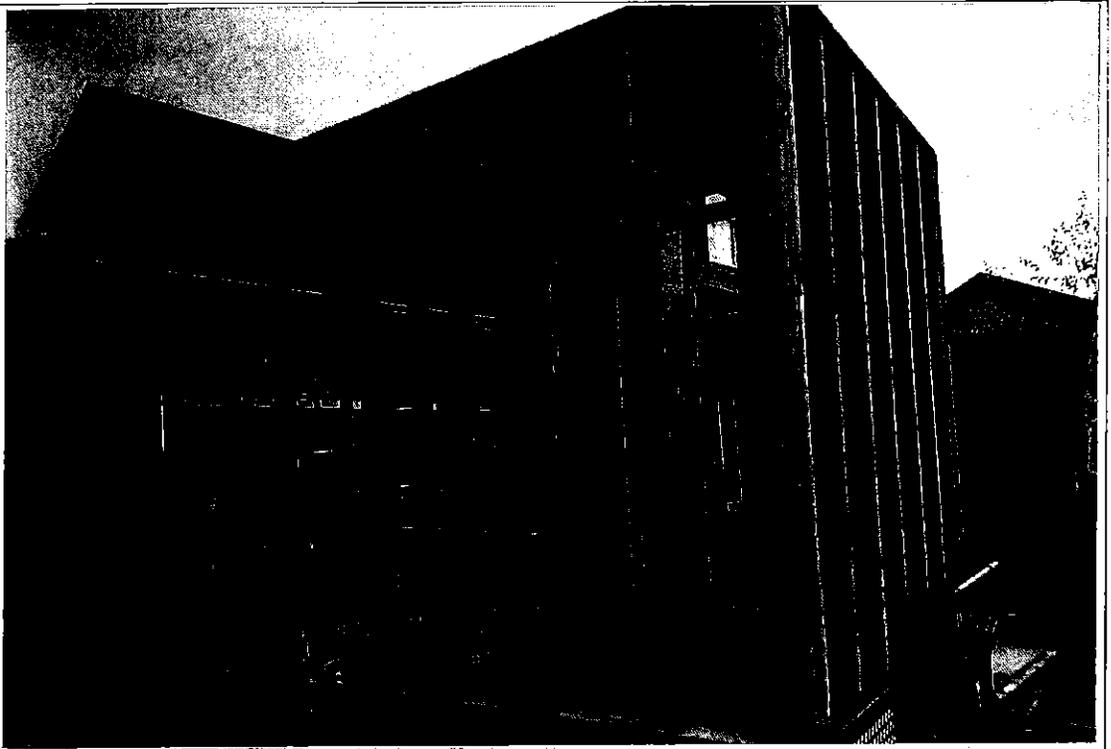
want this the last home I have to build. My son Tobias and his wife and four children live on se 16 st. living here is the utmost enjoyable move I have ever had. The town's people and residents have made me feel right at home.

Thank you for thinking of my appeal

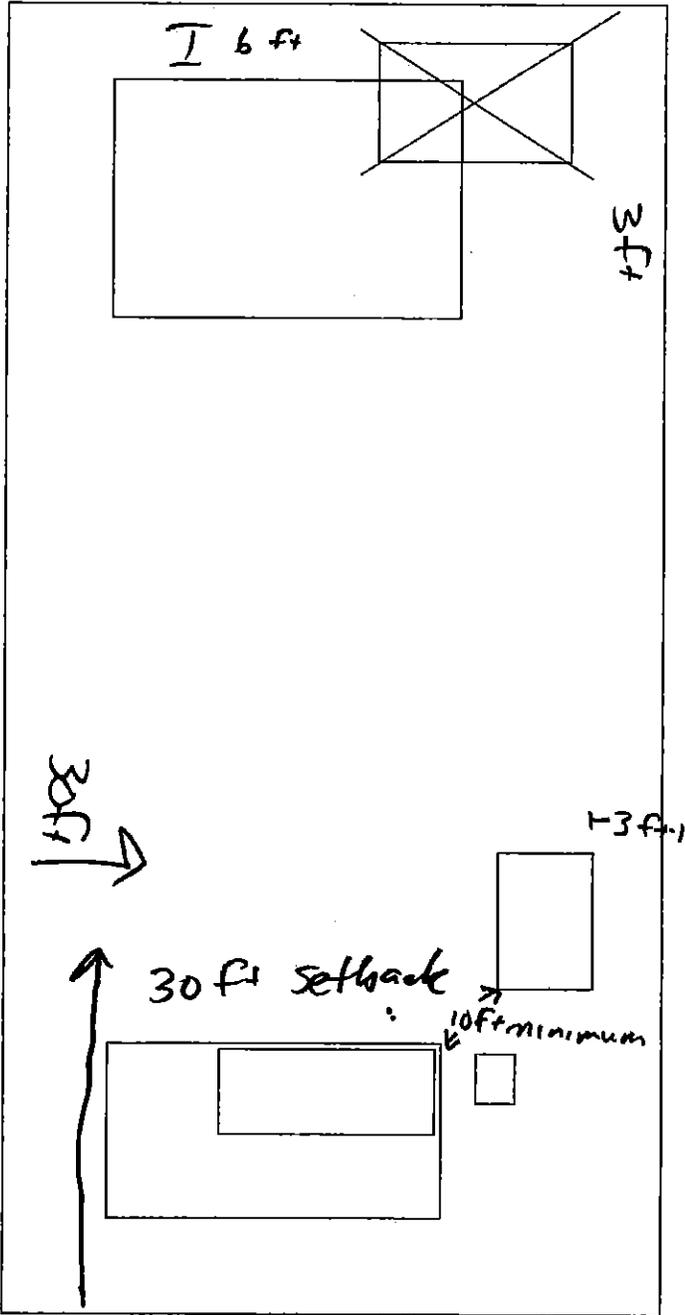
A handwritten signature in black ink, appearing to read 'James R. Moriset', with a stylized flourish at the end.

James R Moriset  
808 SE 16 ST  
Grimes, Ia 50111  
515-422-8711



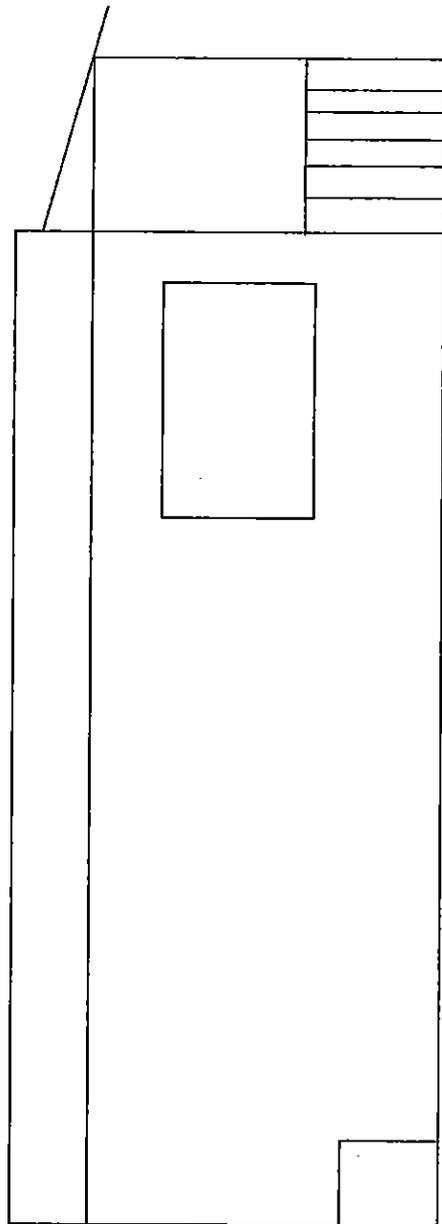


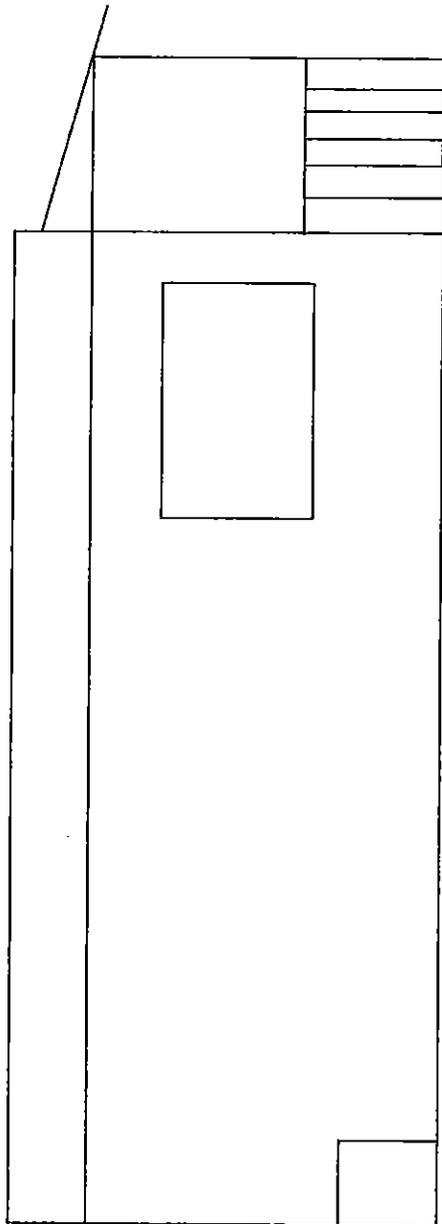
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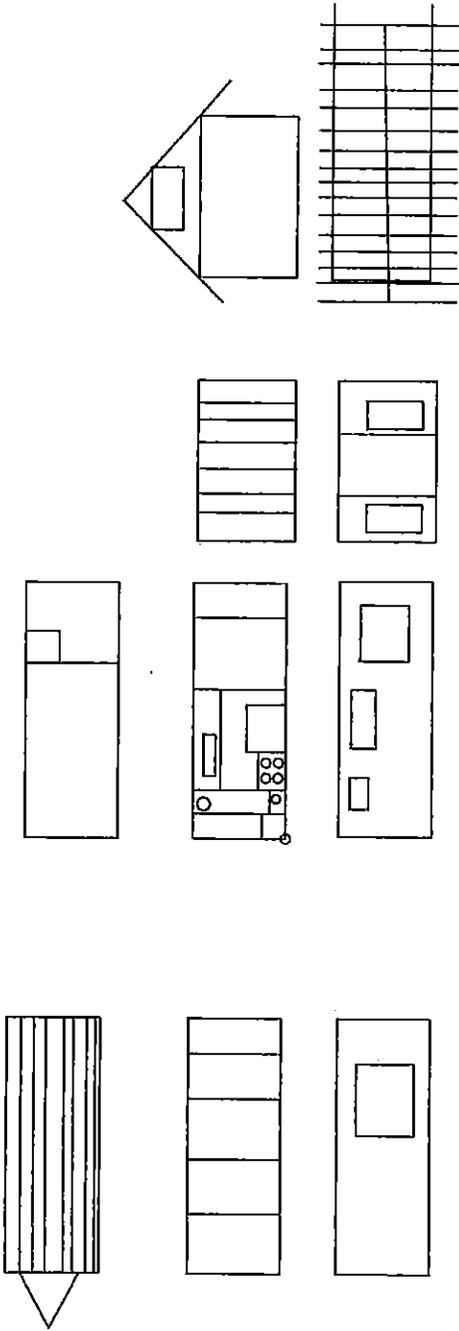


2nd

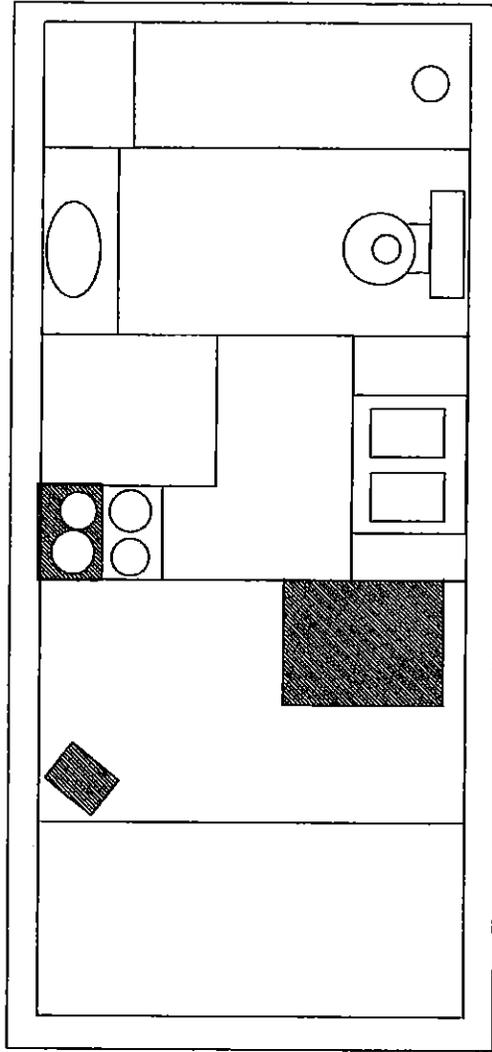
Authn - nearby  
 971 - 1026







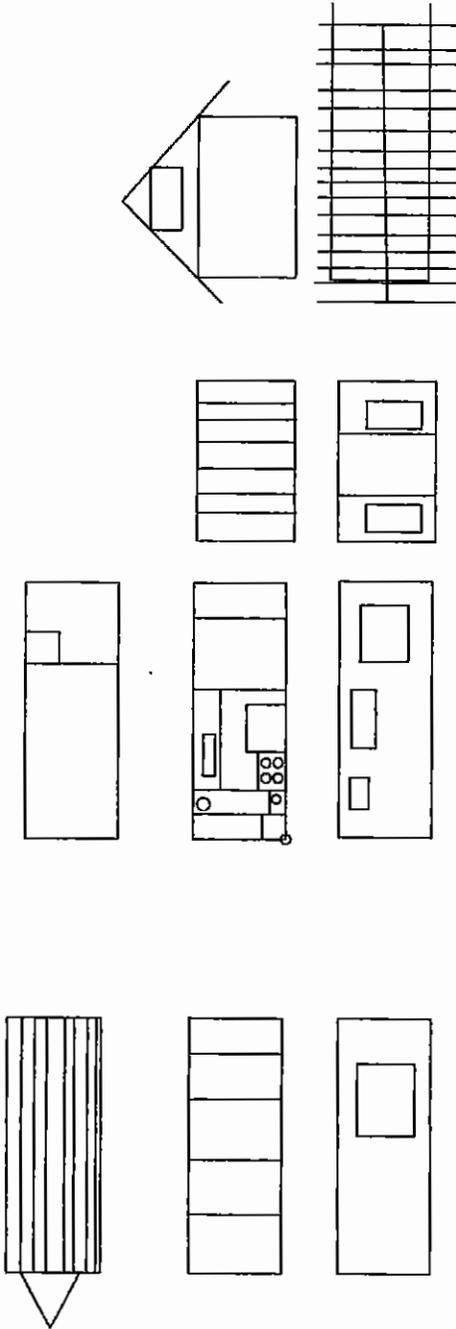
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**CITY COUNCIL MEETING  
Workshop Immediately Following Council Meeting  
Tuesday February 23, 2016  
Grimes City Hall**

**Following the City Council Meeting  
Mayor Tom Armstrong**

**City Council: Jill Altringer, Ty Blackford, Doug Bickford, Jeremy Hamp, Eric Johansen  
City Administrator Kelley Brown, City Clerk Rochelle Williams,  
City Treasurer Deb Gallagher  
City Attorneys Tom Henderson  
City Engineer John Gade**

**I. GENERAL AGENDA ITEMS**

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Update on the Water System and ASR – Fox Engineering
5. Budget Follow Up Discussion
6. New Business

**II. ADJOURNMENT.**