



101 NE Harvey Street, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

This meeting of the Organizational meeting for the Tree Board was called to order on Wednesday, June 24, 2015 at 5:30 P.M. at Grimes City Hall.

Roll Call: Present: Russ Lickteig, James Hinchliff, Lee Goldsmith, Mark Dungan, Allison Morris
Absent: Charmin Sterbenz and Teresa Barrett

I. GENERAL AGENDA ITEMS

I. APPROVAL OF THE AGENDA

Motion by Dungan, Seconded by Lickteig to approve the agenda.

Roll call: Ayes-5; Nays-0 Motion passes: 5 - 0.

II. INTRODUCTIONS

Mayor Armstrong thanks the board for the willingness to serve. He reviewed the open meeting laws with them. He added that the meeting would be recorded and a staff person would attend the meeting to take care of the minutes and take the votes. They will also make sure the building was secured when the meeting was over. Mayor Armstrong advised that it was a big goal of the City to receive the distinction of Tree City USA. He also added that response to the Emerald Ash Borer would be a goal along with mapping of City trees. He added that a City Council member would also be assigned as liaison. Mayor Armstrong asked each board member to introduce themselves and give some background on themselves.

II. ELECTION OF OFFICERS

Moved by Dungan, Seconded by Goldsmith to appoint Charmin Sterbenz as Chair of the board.

Roll call: Ayes-5; Nays-0 Motion passes: 5 - 0.

Moved by Dungan, Seconded by Hinchliff to appoint Lee Goldsmith as the Vice Chair of the board.

Roll call: Ayes-5; Nays-0 Motion passes: 5 - 0.

Moved by Dungan, Seconded by Morris to appoint Teresa Barrett as the Secretary.

Roll call: Ayes-5; Nays-0 Motion passes: 5 - 0.

II. PUBLIC AGENDA ITEMS

1. Review Tree Board Purpose

Mayor Armstrong reviewed each section of the ordinance that was passed by the Council last year regarding the Tree Board duties. He stated that he would like to coordinate the recording of the inventory with City staff so they are not duplicating efforts. Board member Dungan and Goldsmith both stated that they felt there should be two types of inventory. One would show the

species of trees in the right of way and the other would show the health of the trees along with size. The Board discussed what software may be needed. Board Member Dungan advised that he thought there was some software that he could borrow. Mayor Armstrong asked that under section 27.06 (9) the date be changed to January of 2017. He added that section 27.06 (11) date change to March of 2016 and 27.06 (12) the date be changed to October of 2016. Mayor Armstrong asked the board to consider how often they will need to meet to obtain the goals of the ordinance. Mayor Armstrong reviewed the makeup of the board and stated that one person needs to be an arborist. Mark Dungan advised that he was an arborist. Mayor Armstrong went on to state that one board member needed to be the Park and Recreation Director or his designee and that person would be Allison Morris. Mayor Armstrong reviewed the procedure for anyone who would wish to speak during public forum during the meetings. Board Member Dungan advised Mayor Armstrong that he did consulting on the side and wondered if he should refrain from doing so in the City of Grimes. Mayor Armstrong stated that we would get opinion from the City Attorney. The board discussed using subcommittees to work through some of their goals. Mayor Armstrong stated that would work well to have subcommittees of no more than three people. He stated that possibly Dave Sigler or Kelley Brown could attend the next meeting and discuss how City staff and the board can work together to address the ash borer and the inventory of trees in the City. Allison Morris advised that Toro had given a donation of \$1,500 towards trees in Glenstone.

The Board decided to meet the next month on July 15, 2015 at 5:30 pm. at City Hall.

III. PUBLIC FORUM-

No one was present to address the board.

IV. ZONING ADMINISTRATOR REPORT

New Business- Next meeting, July 15, 2015.

V. ADJOURNMENT

Meeting is adjourned at 6:25pm

Lee Goldsmith, Vice Chair