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This meeting of the Grimes Planning and Zoning Commission was called to order on Tuesday, November 3, 2015 at 5:30 P.M. at Grimes City Hall.

Roll Call: Present: Bill Bohan, Steve Valline, Mike Chambers, Scott Almeida, Kelsey Clark, City Engineer Mitch Holtz, Council Liaison Craig Patterson, Building Administrator Scott Clyce

I. GENERAL AGENDA ITEMS

I. APPROVAL OF THE AGENDA

Motion by Clark, Second by Chambers to approve the agenda.

Roll call: Ayes-All; Nays-0 Motion passes: 4-0

II. APPROVAL OF THE MINUTES

Motion by Valline, Second by Clark to approve the minutes from the October 6, 2015 meeting.

Roll call: Ayes-All; Nays: 0 Motion passes: 4- 0.

II. PUBLIC AGENDA ITEMS

1. Chevalia Pointe Final Plat 1

Erin Ollendike, Civil Design Advantage, 3405 SE Crossroads Drive Suite G addressed the Board on behalf of the owner & developer JBTT, LLC. Ollendike stated that this development at the corner of NW 27th Street and N. James Street consists of 13 single family lots. Ollendike said that utilities are being installed and paving was expected to start in a couple of weeks. Holtz stated that the fencing requirements for this plat have been noted in the final plat in addition to the public utility easements that will be in the front yards as requested during the Preliminary Plat submittal last month. Holtz also stated that the street name of NE Tanzanite Court was in compliance with the street name requirements.

Council Liaison Patterson stated that he had noticed more traffic volume in that area and was concerned about visibility for drivers. Patterson stated that there should be discussion on potential traffic flow controls such as a three way stop or signal lighting to be placed at that intersection in the future.

Motion by Chambers, Second by Valline to approve Chevalia Pointe Final Plat 1 per the Fox Engineering letter dated October 29, 2015.

Roll call: Ayes-All, Nays- 0 Motion passes: 4- 0

III. PUBLIC FORUM- None

IV. ZONING ADMINISTRATOR REPORT-

City Engineer Holtz stated that this should be the last of the plat submittals for a while with construction getting close to slowing down over the winter months. Building Administrator Clyce stated that there

were 22 single family permits in October bringing the total of 183 single family homes for the year to date and two commercial final inspections.

1. Old Business- None
2. New Business- Next meeting December 1, 2015.

V. ADJOURNMENT

Meeting is adjourned at 5:40 pm

Bill Bohan, Chair

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