

## CITY COUNCIL MEETING

Tuesday, June 23, 2015

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Tom Armstrong on Tuesday, June 23, 2015 at 5:30 P.M. at the Grimes City Hall. The Pledge of Allegiance was led by Mayor Armstrong.

Roll Call: Present: Evans, Blackford, Bickford Absent: Patterson, Altringer

### **GENERAL AGENDA ITEMS.**

#### **APPROVAL OF THE AGENDA**

Mayor Armstrong asked for approval of the agenda.

Moved by Evans, Seconded by Blackford; the Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

#### **Approval of the Consent Agenda**

A. Minutes from June 9, 2015 Meeting B. Tobacco License for Maple Vape C. Request for street closure for a block party at Chevalia Trace on August 15<sup>th</sup> D. Request for a street closure from 215 NW 7<sup>th</sup> to 315 NW 7<sup>th</sup> for a block party E. AECOM for the NW Transportation Corridor Feasibility Study - \$5,657.02 F. Dallas County Road Department maintenance services performed by Dallas County Secondary Road Department July 1, 2014 through June 30, 2015 - \$3,579.49 G. Northern Filter Media, Inc. replace filter media at water plant - \$2,946.42 H. Service Agreement with P.R.I.M.E. Benefit Systems of Cedar Rapids, Iowa to administer compliance with COBRA I. Grimes Asphalt and Paving Corporation – Grimes 7<sup>th</sup> Street 2015 Resurfacing - \$49,650. J. Grimes Asphalt and Paving Corporation – Grimes 37<sup>th</sup> Street 2015 Repair - \$7,500 K. Knox Box - \$5,700 L. Request for Write Off of Uncollected Utility Bills in the amount of \$943.55 M. Proposal with Xenia for Water N. Authorization to Pay Accumulated Overtime in the Total Amount of \$23,196.03 to Sean P. McAndrew, Matthew Sprague, Ty M. Wheeler and Andrew Winter Pursuant To Terms of Agreement with United States Department of Labor. O. Wage Increases for Administrative Personnel P. Certificate of Substantial Completion on the North Point Park – Phase 1 Q. Change Order 1 for the North Point Park – Phase 1 R. Agreement from TK to do grass seeding On Grimes North Pointe Park Project S. Engineer’s Statement of Completion on the SE North Pointe Park - Phase 1 T. Progress Payment No. 3 for North Pointe Park Improvements – Phase 1- \$1,995 U. Public Purpose Expenditures for June 2015 - \$1,610.36 V. Pay Request #1 to J&K Contracting LLC for the Hwy 141 Sanitary Sewer Improvements- \$321,233.00 W. Pay Request to Edge Commercial for work at Glenstone Park Phase I - \$403.75 X. Pay Request to Edge Commercial for work at Glenstone Park Phase I - \$9,045.40 Y. Legal Bills to Whitfield and Eddy, P.L.C - legal work and attendance council meetings \$32,974.82 Z. Claims Dated June 23, 2015 in the amount of \$3,869,472.31 a. Request for Block Party July 18, 2015 SE 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup>

Moved by Bickford, Seconded by Evans; that the Consent Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

#### **US Water Report**

Andrew Wood of Grimes Water and Wastewater and US Water was present to address the Council. He stated that the new computer system for the plant is in place. Woods stated that hydrant flushing in the NW corner of town is starting. Wood added that they are addressing concerns from residents regarding hardness of the water.

## **PUBLIC AGENDA ITEMS**

### **A. Public Hearing and Action on the 2015 Current City Budget Amendment**

Mayor Armstrong opened the hearing at 5:40 pm. There being no oral or written comment the hearing was closed at 5:40 pm.

City Administrator Brown stated this amendment would be for the 8.5 million dollar bond that we recently closed on.

Moved by Evans, Seconded by Blackford that the 2015 Current City Budget Amendment; shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

## **PUBLIC FORUM**

No one addressed the Council

## **COUNCIL ACTIONS**

Council Member Patterson joins the meeting teleconference at 5:41 pm.

### **A. Second Reading of Ordinance 647 Requesting to Rezone Approximately 9.89 acres in Lot 43 Chevalia Valley Development from R-3 to R-4 Planned Unit Development for Single Family Housing**

Moved by Blackford, Seconded by Evans; the Second Reading of Ordinance #647 request to rezone approximately 9.89 acres in Lot 43 Chevalia Valley Development from R-3 to R-4 Planned Unit Development for Single Family Housing. This was previously passed with the stipulation that each of the single family homes have a minimum of two car attached garages shall now pass.

**Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0**

Moved by Blackford, Seconded by Evans to waive the third reading of Ordinance 647; shall be approved.

**Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0**

Moved by Blackford, Seconded by Evans that Ordinance #647 shall receive final passage. This shall include the language: with the stipulation that each of the single family homes have a minimum of two car attached garages; shall now be adopted.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0

### **Council Member Patterson leaves the meeting by teleconference.**

B. Second Reading of Ordinance #646 Amending the Grimes Code of Ordinances Chapter 108.06 to provide for the decrease in the charge for the collection of recyclable materials from \$2.65 to \$2.59 effective July 1, 2015.

Moved by Bickford, Seconded by Blackford that the Second Reading of Ordinance #646; shall be approved.

**Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0**

## **COUNCIL DISCUSSIONS**

### **Mayors Report**

Mayor Armstrong advised that the first organizational meeting of the newly formed Tree Board would be Wed. June 24, 2015. He advised that he would like to appoint Renita Darrah to fill the vacant seat on the Public Health and Safety Board. Mayor Armstrong asked for a motion to make this appointment

Moved by Evans, Seconded by Bickford that Renita Darrah be appointed to the Public Health and Safety Board; shall be approved.

**Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0**

Mayor Armstrong advised that the July 28<sup>th</sup> meeting would not be held in order to give some time off for vacations. He also advised that information will be distributed in the community about employment opportunities with the Census Bureau for the Special Census in Grimes. He reminded the Council to look for an email from the city clerk at the beginning of next week to request approval of the final bills for this fiscal year. He added that he would also be appointing an alternate to the Metro Waste Authority Board as Ron Long had advised that he was moving and would no longer be able to serve.

### **City Attorney Report**

No Report

### **City Engineer Report**

City Engineer Gade stated that SE 19<sup>th</sup> Street is now open and just completing some punch list items on the project. He stated that most of the work on the Hwy 141 Sanitary Sewer Project is now complete. Gade stated that the issue with the pipe in the ASR has been addressed. He added that Brookridge West and Brookridge Plat 2 along with Autumn Park Plat 6 have all been paved. Gade stated that they had held a pre con meeting last week for the mass grading of the new Heritage Plat 2 which includes the paving of Gateway Drive. Gade also stated that the public bid package for Beaverbrooke Blvd along with the construction drawing should be done by the end of July.

### **City Staff Report**

City Administrator Brown advised that she was working on an outline of personnel planning for the future which she would have to the Council by the end of the week. She also advised the Council that she had instructed the building department to think outside the box and look at what other cities do all over the U.S for their overlay districts. Brown also stated she was working with John Gade on a request from the Council regarding the engineering fee structure. She added that she has asked Public Works Administrator Dave Sigler to continue look at some of the things that we are doing now and if it continues to be in our best interests to continue to do the work or outsource it. Brown stated that the good news we are in the process of hiring a replacement employee in public works and also adding a position.

### **Old Business**

**none**

**New Business**  
**none**

**Adjourn.** Moved by Bickford; Seconded by Evans; there being no further business, the meeting shall be adjourned at 5:52 p.m.

Roll Call: Ayes: All. Nays: None. Motion passes: 3 to 0.

ATTEST:

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Rochelle Williams, City Clerk

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Thomas M. Armstrong, Mayor

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