



101 NE Harvey, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

CITY COUNCIL MEETING

Grimes City Hall 5:30 P.M.

February 25, 2014

Mayor Tom Armstrong

City Council: Jill Altringer, Tami Evans, Craig Patterson

Ty Blackford and Doug Bickford

City Administrator Kelley Brown

City Clerk Rochelle Williams, City Treasurer Deb Gallagher,

City Attorneys Tom Henderson, Erik Fisk

City Engineer John Gade

Every member of the public and every Council Member desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine comments to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

- We may disagree, but we will be respectful of one another
- All comments will be directed to the issue at hand
- Personal attacks will not be tolerated

GENERAL AGENDA ITEMS.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Eagle Scout Project Presentation – Cole Benson
6. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. Minutes from meeting on February 11, 2014
 - B. Gortz Haus Liquor License Renewal Special Class C with Outdoor Services and Sunday Sales requested (*licenses are renewed annually at local and state level*)
 - C. Resolution 02-1414 to Appoint a Member to the Polk County Emergency Management Polk County -Primary Chief Krohse Alternate Joe McAreavy (*this is a link between the Polk County Emergency Management Agency and the local jurisdiction*)
 - D. Request for Early Release of Retained Funds for the SE Main Street Project to Absolute Concrete For the SE Main Street Improvement Project - \$22,720.18 (*according to Iowa Code 26.13 at any time after all or any part of the work on a public Improvement is substantially completed; the contractor may request the release of all or part of the retained funds owed.*)



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- E. Vessco – Preventative Maintenance Parts for the Water Treatment Plant and Repair Parts for Old Water Plant - \$4,712.05 (*preventative maintenance for the water plants*)
- F. Physio- Control purchase of Lucas CPR Device EMS -\$13,477.30 (*\$10,000 to be paid through grant from Prairie Meadows Grant, CPR device to be purchased by fire department*)
- G. Midwest Breathing Air LLC Bauer Compressor for EMS - \$3,295 (*replace current system with upgraded filtration system*)
- H. University of Iowa Hygienic Lab for Special ASR Testing - \$3,775 (*this is for testing of the ASR "Aquifer Storage and Recovery Well"*)
- I. Set Public Hearing and Action for the Amendment of Current City Budget for March 11, 2014 (*when revenue and expenditure appropriation are changed during a budget year the Council must approve the amendment through a public hearing and action*)
- J. Set Public Hearing and Action on the Proposed Budget for fiscal year July 1, 2014- June 30, 2015 for March 11, 2014 (*a Public Hearing and action is required to show the proposed receipts and expenditures that are being budgeted for in the new fiscal year*)
- K. Request for early payoff of Lift Station note not to exceed \$417,500 (*current note is at 6 ½ percent, funding will come from water tapping fees*)
- L. Claims Report date February 25, 2014

7. PeopleService Report

PUBLIC AGENDA ITEMS Council may consider and potentially act on the following Public Agenda items.

- A. Presentation on Tomorrow Plan – Bethany Wilcoxon Des Moines Area MPO (*support of the Greater Des Moines area to strengthen diversity and equity in order to promote the environmental and economic health of the region, community, neighborhoods, and its individuals*)
- B. Resolution 02-1314 Support of the Tomorrow Plan
- C. Discussion/ Watershed Management Authority of Walnut Creek – Bethany Wilcoxon Des Moines Area MPO
- D. 28E to Create a Watershed Management Authority for Walnut Creek (*Code of Iowa authorizes two or more political subdivision located within the same United State Geological Survey Hydrologic Unit Code watershed to enter into a 28E to establish a watershed management authority to enable cooperation in supporting watershed planning and improvements for mutual advantage*)
- E. Set a Date to Received Bids for March 18, 2014 at 2:30 pm and Set a Date for a Public Hearing, Approval of Plans and Specifications and Award of Contract for March 25, 2014 for the ASR Well No. 1 Well Pump and Control Building Improvements (*the extent of work will include installation of a new ASR well pump, demolition of existing water treatment plant equipment, installation of chemical feed systems, installation of piping and valves, HVAC and plumbing replacement, building renovations, structural modifications, and installation of associated electrical equipment*)
- F. Public Hearing First Reading of Ordinance #625 to Add Language to Chapter 106 Collection of Solid Waste to add language regarding pick up of solid waste (*if the 96 gallon container is full and resident has additional garbage this may be picked up by placing garbage in bags next to the container. A bag of garbage by itself will not be picked up. Additional bags shall not be placed in containers.*)



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PUBLIC FORUM

“Those people wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

COUNCIL ACTIONS

- A. Glenstone Park Phase I Alternate Bids Discussion (*Alternate 1- artificial grass at a cost of \$24,525
Alternate 2 - basketball court at a cost of \$37,730*)

COUNCIL DISCUSSIONS

1. Mayor’s Report
 - a. Appointments
2. City Attorney’s Report
3. City Engineer’s Report
4. City Staff Report
 - a. discussion on chickens
5. Old Business
6. New Business

ADJOURNMENT

CITY COUNCIL MEETING

Tuesday, February 11, 2014

Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, February 11, 2014 at 5:30 P.M. at the Grimes City Hall.

Roll Call: Present: Evans, Blackford, Patterson, Altringer. Absent: Bickford

GENERAL AGENDA ITEMS.

APPROVAL OF THE AGENDA

Mayor Armstrong asked for approval of the agenda.

Moved by Evans, Seconded by Blackford; the agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Approval of the Consent Agenda

A. Minutes from meeting on January 28, 2014 B. Change Order #4 SE Main Street to Absolute Concrete, Inc. in the amount of \$28,488.01 (*additional paving for parking at 304 SE 2nd St, additional paving for dumpster pad at 204 SE Main Street, additional paving for gap at rear of 200 SE Main Street, modified sub base quantity adjustment*) C. Fee Proposal for Structural Engineering Services for artwork display wall and foundation project by Tometich Engineering, Inc. in the amount of \$5,800 (*design of wall and foundation and preparation of contract documents for bidding*) D. John Deere 4720 Compact Utility Tractor and accessories from Van-Wall Equipment -\$72,934.18 Mower – state bid price (*public works equipment*) E. Ford F150 Truck from Ed Stivers Ford Lincoln Inc. \$18,956 state bid price (*public works equipment*) F. Certificate of Substantial Completion for the SE Main Street Improvements (*this states that Fox Engineering finds the project to be substantially complete. The engineer attaches a list of items that need to be completed or corrected*) G. Resolution 02-1114 Approving Condemnation of right of way, utility easement, temporary construction easement and storm sewer and drainage channel easement from Hunter Farms for SE 19th Street Project (if negotiations are not successful condemnation will be necessary to keep SE 19th Street Project on schedule with IDOT) H. Resolution 02-1214 Approving condemnation of temporary construction easement from Storage Holdings LLC for SE 19th Street Project. (*property is being sold and current owners have not responded to request for temporary construction easement so condemnation is necessary. New owners would allow the easement so condemnation would not be needed. Condemnation hearing set so as to keep SE 19th Street Project on schedule with IDOT*) I. Class C Beer Permit (BC) with Sunday Sales Alcohol License Renewal for Dollar General Store 3/01/14 (*liquor licenses must be approved annually at local level and license issued by state*) J. Class C Liquor License (LC) with Sunday Sales Alcohol License Renewal for Food Depot Bar and Grill 2/15/14 (*liquor licenses must be approved annually at local level and license issued by state*) K. Codification of current Grimes City Code by Sterling Codifiers – \$11,000 - \$15,000 L. Grimes Master Agreement with Fox Engineering for five year term through December 15, 2018. M. Pay Request 5 to Layne Christensen Company for the Jordan Well \$153,712 (*payment for work completed on well*) N. Pay Request #8 to Absolute Concrete Construction for SE Main Street Improvements - \$13,530.88 (*pay request for work completed on SE Main Street*) O. Claims Report dated February 11, 2014 in the amount of \$524,735.98.

Moved by Evans, Seconded by Patterson; the Consent Agenda shall be approved.
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

FIRE CHIEF REPORT

Chief Krohse was present to update the Council on the fire department. He advised they closed out the month of January with 92 calls. He stated that many of the calls were weather related. Chief Krohse reported that they had received a grant through Prairie Meadows Community Betterment Grants for \$10,000 towards a Lucas Device. He advised that this is an automatic CPR device which cost \$13,800.

PATOL REPORT

Deputy Ballinger of the Polk County Sheriff's department was present. He advised that during the time frame of January 8, 2014 through February 11, 2014 they received 385 calls for service with 193 traffic stops for a total of 578 contacts of which 53 cases were made. Deputy Ballinger advised that many of the calls were weather related. He stated that at the Public Health and Safety Board's recent meeting they had discussed the traffic congestion around South Prairie Elementary and came up with some recommendations for the area along with some recommendations regarding a fire zone ordinance that would assist Walmart.

PUBLIC AGENDA ITEMS

A. Request for Alley Closure Between 300 NE Jacob Street and 308 NE Jacob Street by Rod and Julie Engstrom

Rod and Julie Engstrom of 300 NE Jacob Street were present to address the Council regarding the request to have the alley closed between 300 NE Jacob Street and 308 NE Jacob Street. Julie Engstrom expressed some vandalism issues that have happened to their property in recent months along with speed concerns of the traffic that comes down this alley. She also advised that all four neighbors affected by this alley were now in support of having the alley closed. The Council discussed several options to aid the situation in this area along with whether the alley needed to stay open for any future trails by the City. City Administrator Brown advised the Fox Engineering had looked at this area previously and this would not be an area for a trail. The Council asked City Administrator Brown to find out the costs associated with closing an alley as this cost would be covered by the adjacent property owners. City Administrator Brown will report back to the Council with those estimates.

B. Public Hearing and Approval of Plans and Specification and Award of Contract for the Glenstone Park Phase I

Mayor Armstrong opened the Public Hearing at 6:00 p.m. Bob Gibson of Civil Design Advantage advised that 6 bids were received for the project. He stated that Civil Design Advantage has evaluated the low bid from Edge Commercial and determined the bid is complete and the proposed contract is fair and reasonable. CDA recommends award on the project for the base bid amount of \$154,900 subject to acceptance of contracts, bonds and insurance. Gibson reviewed with the Council the two alternate bids. Alternate 1 was an artificial grass at a cost of \$24,525 and Alternate 2 was a basketball court at a cost of \$37,730. There being no oral or written comments the Public Hearing was closed at 6:04 p.m.

Moved by Patterson, Seconded by Blackford; Glenstone Park Phase I shall be awarded to Edge Commercial for the base bid price of \$154,900 and the Council will evaluate within the next 30 days if they wish to accept either of the alternate bids.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

C. Request from R & R Realty Group on behalf of Stang Property LLC to rezone 15.71 acres from A-1 Agricultural District to M-1A Commercial and Limited Light Industrial to refer onto Planning and Zoning for a Public Hearing and Action on March 4, 2014 and an Public Hearing and action by City Council on March 11, 2014

Greg Cabalka of Kirkham Michael Engineering, 11021 Aurora Avenue, Urbandale, Iowa was present on behalf of R& R Realty Group. Cabalka stated that this property had been brought before Council this last fall. He stated that the property sits on the SE corner of SE 37th Street and South James Street. Cabalka stated that the original site plan was to do master grading on the entire property and build on the east half which is already zoned M-1A Commercial and Limited Light Industrial. He advised that they were back to rezone the west half of the property M-1A as they have decided to build a larger building which would front South James Street.

Moved by Patterson, seconded by Blackford; the request from R&R Realty Group on behalf of Stang Property LLC to rezone 15.71 acres from A-1 Agricultural District to M-1A Commercial and Limited Light Industrial shall be referred to Planning and Zoning for a Public Hearing and Action on March 4, 2014 and a Public Hearing and action by City Council on March 11, 2014 shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

PUBLIC FORUM

Michael Schneider of 608 SE Meadowlark Drive, Grimes addressed the Council. He stated that he was interested in seeing if the Council would allow chickens in the City limits. Schneider advised that currently the code prohibits poultry. He stated that several communities allow hens and not roosters and have other regulations regarding housing. The Council advised that City staff will look further into what other communities allow and will follow up on this request.

COUNCIL ACTIONS

A. 28E to Create a Watershed Management Authority for Walnut Creek

City Administrator Brown asked to have this postponed.

Moved by Evans, Seconded by Blackford; this item shall be postponed to a later date.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

B. Bridge Creek Preliminary Plat 5

Chad Billings, Engineering Resource Group, 2413 Grand Avenue, Des Moines IA 50312 addressed the Council on behalf of JJBT Land Development. Billings stated that their submittal today was for a re-plat of Plat 5 in Bridge Creek. Billings stated this is removing one lot from the original preliminary plat that was previously approved. He advised that this is for the extension of the roadway pavement for the cul-de-sac and extensions of other utilities that service the eleven lots in this development. City Engineer Gade advised that this is in compliance with the master plan they had submitted. He added that P & Z reviewed this plat and recommended approval.

Motion by Blackford, Second by Evans, Bridge Creek Preliminary Plat 5 shall be approved subject to Fox Engineering letter dated January 20, 2014.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

C. Brooke Ridge West Preliminary Plat

Emily Harding, Civil Design Advantage, 3405 Crossroads Drive Suite G Grimes, addressed the Council on behalf of Newblood Development. Harding stated that Brooke Ridge West consists of 30 single family lots and one out-lot that contains two detention basins and a trail. She added that it was rezoned to R2-70. Harding stated that the lot sizes are 70' to above 80' wide. City Engineer Gade advised that the trail is between the two developments and that this shows the trail along the north property line which goes along with the Comprehensive Plan of the City. He added that Planning and Zoning did review this plat and recommend approval.

Altringer asked about trail stopping on the map. Gade stated that this is because there is a stream there and at some point when this develops to the south a trail bridge will be installed as part of a developer's agreement.

Moved by Evans Seconded by Patterson; Brooke Ridge West Preliminary Plat shall be approved subject to Fox Engineering's letter dated January 29, 2014.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

COUNCIL DISCUSSIONS

1. Mayor's Report

2. City Attorney's Report

Attorney Henderson had no report.

3. City Engineer's Report

City Engineer Gade advised that the City of Grimes and City of Johnston have been working together as several projects that are affected at both City's boundaries.

4. City Staff Report

There was no report.

5. Old Business

None

6. New Business

None

ADOURNMENT

Moved by Altringer, Seconded by Evans; there being no further business, the meeting shall be adjourned at 6:33 pm.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

Rochelle Williams, City Clerk

Thomas M. Armstrong, Mayor



The workshop meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, February 11, 2014 at 6:55 p.m. in Grimes City Hall.

Roll Call: Present: Evans, Blackford, Altringer, Patterson Absent: Bickford

APPROVAL OF THE AGENDA

Moved by Evans, seconded by Blackford; the agenda shall be approved.

Roll call. Ayes: All. Nays: None. Motion passes 3 to 0.

1. Budget

The City Council along with City Administrator Brown continued to review budget requests for the 2014-2015 budget.

2. IOOF Discussion

John Koester of Koester Construction was present to discuss his progress on the renovation of the IOOF building in downtown Grimes. He will keep the Council updated on his progress.

New Business

The Council discussed keeping incentives consistent as new business come to Grimes.

Moved by Evans, Seconded by Blackford; there being no further business, the workshop meeting is adjourned at 9:45 pm.

ATTEST:

Rochelle Williams, City Clerk

Thomas M. Armstrong, Mayor



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Privileges **BW0093587, Gortz Haus Gallery, Grimes**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Special Class C Liquor License (BW) (Beer/Wine). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input checked="" type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
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Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road, Ankeny, IA 50021
Toll Free 866.IowaABD (866.469.2223)
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Ownership **BW0093587, Gortz Haus Gallery, Grimes**

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers, Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Betty Odgaard	417 SE 2nd Street, Grimes, IA, 50111	50.00 %	View
Richard Odgaard	417 SE 2nd Street, Grimes, IA, 50111	50.00 %	View

1

First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Address:	<input type="text"/>		
Address Line 2:	<input type="text"/>		
City:	<input type="text" value="Please Select"/>	State:	<input type="text" value="Iowa"/>
Zip:	<input type="text"/>		
Position:	<input type="text"/>	SS#:	<input type="text"/>
Date of Birth:	<input type="text" value="MM/DD/YYYY"/>	% of Ownership:	<input type="text"/>
		U.S. Citizen:	<input type="text" value="Please Select"/>
		Spouse:	<input type="checkbox"/>
<input type="button" value="Add"/>			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road, Ankeny, IA 50021
Toll Free 866.IowaABD (866.469.2223)
Local 515.281.7400

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Applicant License **BW0093587, Gortz Haus Gallery, Grimes**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.
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LENGTH OF LICENSE REQUESTED:

(Choose one of the following):

- 12 month
- 8 month
- 6 month
- 14 day
- 5 day

License Status: Pending Dram Shop

Original issue date of license: MM/DD/YYYY

Issue date of current license: MM/DD/YYYY

License effective date: MM/DD/YYYY

License expiration date: MM/DD/YYYY

Number of days notice:

70 day notice:

Cancel date: MM/DD/YYYY

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POLK COUNTY EMERGENCY MANAGEMENT AGENCY

1907 CARPENTER AVENUE
DES MOINES, IOWA 50314
PH. (515) 286-2107 FAX (515) 323-5256
EMAIL: aj.mumm@polkcountyiowa.gov
WEB SITE: www.polkcountyiowa.gov

A.J. MUMM, DIRECTOR

February 5, 2014

Honorable Thomas M. Armstrong
Mayor, City of Grimes
101 NE Harvey
Grimes, IA 50111

Dear Mayor Armstrong:

The Polk County Emergency Management Agency contacts local jurisdictions annually to request the appointment or reappointment of its primary and alternate representatives to the Polk County Emergency Management Commission. I have enclosed a contact form and a sample resolution that can be used for the official appointments.

Iowa Code Chapter 29C.9 states that *"The commission shall be composed of a member of the board of supervisors, the sheriff, and the mayor from each city within the county. A commission member may designate an alternate to represent the designated entity. For any activity relating to section 29C.17, subsection 2, or chapter 24,(budget approval or budget amendment) participation shall only be by a commission member or a designated alternate that is an elected official from the same designated entity."*

The Commission Member will serve as a strong link between the Polk County Emergency Management Agency and the local jurisdiction and is encouraged to attend quarterly meetings, communicate with other Commission representatives and serve as the local point of contact for emergency management functions.

If you have any questions please feel free to contact me.

Respectfully yours,



A.J. Mumm

Cc: 2013 Commission Members ✓
Enclosures (2): 2014 Commission Membership Survey
Sample Resolution

Proudly serving the communities of:

Alleman - Altoona - Ankeny - Bondurant - Clive - Des Moines - Elkhart - Grimes - Johnston - Mitchellville
Pleasant Hill - Polk City - Polk County - Runnells - Urbandale - West Des Moines - Windsor Heights

Resolution # 02-1414

**Resolution to Appoint a Member and Alternate Member(s) to the Polk County
Emergency Management Commission**

Whereas, the county boards of supervisors and city councils in each county shall cooperate with the Iowa Homeland Security and Emergency Management Department to establish a local emergency management commission to carry out the provisions Iowa Code Chapter 29C; and

Whereas, the commission shall be composed of a member of the board of supervisors, the sheriff, and the mayor from each city within the county; and

Whereas, a commission member may designate an alternate to represent the designated entity; and

Whereas, for any activity related to approval or amendment of the Commission's budget as addressed in section 29C.17, subsection 2, or chapter 24 of the Code of Iowa, participation shall be by a commission member or a designated alternate that is an elected official from the same designated entity; and

Whereas, the commission members shall be the operations liaison officers between their jurisdiction and the commission; and

Whereas, the commission shall meet regularly to determine the mission of its agency and program and provide direction for the delivery of the emergency management services of planning, administration, coordination, training, and support for local governments and their departments; and

Whereas, the commission shall coordinate emergency services in the event of a disaster;

Now, Therefore, Be It Resolved that _____ (name) be appointed as the Emergency Management Commission Member; and

Be it Further Resolved that _____ (name) be appointed as an Alternate Member; and

Be It Further Resolved that the Member or Alternate Member(s) attend the Commission meetings on behalf of _____ (local jurisdiction name).

Chief Elected Official

Attest

Date

Date



Polk County Emergency Management Commission 2014 Membership Survey

Check here if membership information is the same as previous year.

Jurisdiction:	
<u>Primary Member</u>	<u>Alternate Member</u>
Name:	Name:
Title:	Title:
Mailing Address:	Mailing Address:
City, State, Zip:	City, State, Zip:
Work Phone:	Work Phone:
Mobile Phone:	Mobile Phone:
Home Phone:	Home Phone:
Pager:	Pager:
Fax:	Fax:
E-Mail:	E-Mail:

Return to: **A.J. Mumm, Coordinator**
Polk County Emergency Management Agency
1907 Carpenter Avenue
Des Moines, IA 50309
Or Fax To: 515-323-5256



Memorandum

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

SE Main Street Improvements, Grimes, IA
February 7, 2014

To: City of Grimes
Attention: Rochelle Williams
From: Mitch Holtz, P.E.
RE: Early Release of Retained Funds

Absolute Concrete has notified FOX Engineering that they would like an early release of funds for the SE Main Street Improvements project in accordance with Iowa Code Section 26.13. Absolute Concrete has provided the necessary certification that all subs have been given proper notice (in accordance with Iowa Code 26.13) that Absolute will be seeking said early release. The purpose of the request is to have the city of Grimes release and pay funds for all work that has been performed as of the date of their request. The letter of request has been attached.

FOX Engineering has totaled the value of the remaining contract items (\$6,384.50) in addition to the items remaining on the project punchlist generated on January 7, 2014 (\$34,480.13). This total (\$40,864.63) was doubled (\$81,729.26) and subtracted from the total retainage (\$104,449.44) to determine the allowed release of retainage (\$22,720.18).

FOX Engineering has generated a progress payment form that documents this partial release of retainage. FOX recommends that the city of Grimes release retainage in the amount of \$22,720.00 as per Absolute Concrete's request and pursuant to Iowa Code section 26.13. I'll request that you put this progress payment on the February 25, 2014 Council Meeting Agenda.

If you have any questions, please contact me.

Very truly yours,
FOX Engineering Associates, Inc.

Mitch Holtz, P.E.
Project Engineer

Enclosures: *Progress Payment No. 9
Request for Retained Funds, Absolute Concrete*

cc: *Kelley Brown, Grimes City Administrator*

Contractor's Application for Payment No. 9

Unit Price Contract

Project: SE Main Street Improvements From (Contractor): Absolute Concrete Construction Application Date: 2/25/2014
 To (Owner): City of Grimes Owner's Project No.: 1005-03M Period From: _____
 Via (Engineer): FOX Engineering Engineer's Proj. No.: 1005-03M Period To: _____

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	8/13/2013	\$261.50	
2	9/10/2013	\$3,167.40	
3	11/5/2013	\$7,202.87	
4	1/28/2014	\$28,488.01	
TOTALS		\$39,119.78	\$39,119.78

1. ORIGINAL CONTRACT PRICE..... \$ 1,985,000.05
 2. Net change by Change Orders..... \$ 39,119.78
 3. Current Contract Price (Line 1 + 2)..... \$ 2,024,119.83
 4. TOTAL COMPLETED AND STORED TO DATE
 (Column F on Progress Estimate)..... \$ 2,088,988.87
 5. RETAINAGE:
 a. 5% X \$2,088,988.87 Work Completed..... \$ 104,449.44
 b. 5% X _____ Stored Material..... \$ _____
 c. Less Total Retainage Released Early..... \$ _____
 d. Total Retainage (Line 5a + Line 5b - Line 5c)..... \$ 22,720.00
 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 81,729.44
 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 2,007,259.43
 8. AMOUNT DUE THIS APPLICATION..... \$ 1,984,539.43
 9. BALANCE TO FINISH, PLUS RETAINAGE
 (Column G on Progress Estimate + Line 5 above)..... \$ 22,720.00

Contractor's Certification
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 2/7/2014

Payment of: \$ 22,720.00
 (Line 8 or other - attach explanation of the other amount)
 Is recommended by:  (Engineer) 2/11/14 (Date)
 Payment of: \$ 22,720.00
 (Line 8 or other - attach explanation of the other amount)
 Is approved by: _____ (Owner) _____ (Date)

Endorsed by the Construction Specifications Institute.

Progress Estimate

For (Contract): SE Main Street Improvements
 Contractor: Absolute Concrete Construction

Contractor's Application

Owner's Proj. No.: 1005-03M
 Engineer's Proj. No.: 1005-03M
 Application Number: 9
 Application Date: 2/25/2014

A		B				C			D		E		F		G
Bid Item No.	Description	Bid Quantity	Quantity Change (By Change Order)	Total Quantity	Unit Price	Extended Price	Estimated Quantity Installed	Value	Materials Stored (net in C)	Total Completed and Stored to Date (D + E)	% (F/B)	Balance to Finish (B - F)			
1.01	MOBILIZATION	1		1	\$80,287.47	\$80,287.47	1	\$80,287.47		\$80,287.47	100.0%	\$-375.00			
1.02	TRAFFIC CONTROL & STAGING	1		1	\$8,300.00	\$8,300.00	1	\$8,300.00		\$8,300.00	100.0%				
1.03	CHANGEABLE MESSAGE SIGN, PORTABLE	12		12	\$750.00	\$9,000.00	7	\$5,250.00		\$5,250.00	58.3%				
1.04	REMOVAL AND REPLACEMENT OF MAILBOX	1		1	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100.0%				
1.05	TEMPORARY MAILBOXES	1		1	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%				
1.06	REMOVAL OF SIGNS	1		1	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%				
1.07	REMOVALS, MISCELLANEOUS	1		1	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%				
2.01	CLEARING AND GRUBBING	1		1	\$25,000.00	\$25,000.00	1	\$25,000.00		\$25,000.00	100.0%				
2.02	TOPSOIL FURNISH AND SPREAD	717		717	\$45.00	\$32,265.00	717	\$32,265.00		\$32,265.00	100.0%				
2.03	EXCAVATION, CLASS 10	5.040	37	5.077	\$18.75	\$95,193.75	5.02	\$97,577.50		\$97,577.50	102.5%	\$-2,383.75			
2.04	SUBGRADE PREPARATION, 6-INCH	13,047	355	14,202	\$3.02	\$42,505.94	13,550	\$40,606.00		\$40,606.00	109.5%	\$-1,900.16			
2.05	MODIFIED SUBBASE, 6-INCH	10,866	2,878	13,744	\$6.54	\$90,066.68	13,668	\$90,696.72		\$90,696.72	102.6%	\$-630.04			
2.06	TEMPORARY ROCK	200		200	\$38.50	\$7,700.00	200	\$7,700.00		\$7,700.00	100.0%				
2.07	REMOVAL OF STRUCTURE, EXISTING STORM SEWER STRUCTURE	8		8	\$380.00	\$3,040.00	11	\$4,250.00		\$4,250.00	137.5%	\$-1,050.00			
2.08	REMOVAL OF PIPE, EXISTING STORM SEWER	265		265	\$1.00	\$265.00	267	\$2,403.00		\$2,403.00	100.8%	\$-18.00			
2.09	ABANDONMENT OF EXISTING WATER MAIN	1		1	\$5,800.00	\$5,800.00	1	\$5,800.00		\$5,800.00	100.0%				
3.01	TRENCH FOUNDATION	200		200	\$21.50	\$4,300.00	200	\$4,700.00		\$4,700.00	110.0%				
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	200		200	\$8.50	\$1,700.00	677	\$5,669.50		\$5,669.50	333.5%	\$4,700.00			
4.01	STORM SEWER, POROUS BACKFILL MATERIAL	1,295		1,295	\$11.75	\$15,116.25	1,442	\$16,943.50		\$16,943.50	131.8%	\$-1,969.50			
4.02	STORM SEWER, TRENCHED, PVC OR RCP, 12-INCH	373		373	\$29.25	\$10,910.25	373	\$10,910.25		\$10,910.25	100.0%				
4.03	STORM SEWER, TRENCHED, RCP, 15-INCH	1,587		1,587	\$29.00	\$45,823.00	1,567	\$45,443.00		\$45,443.00	100.0%				
4.04	STORM SEWER, TRENCHED, RCP, 18-INCH	12		12	\$38.00	\$456.00	12	\$456.00		\$456.00	100.0%				
4.05	STORM SEWER, TRENCHED, RCP, 24-INCH	913		913	\$27.00	\$24,851.00	913	\$24,851.00		\$24,851.00	100.0%				
4.06	STORM SEWER, TRENCHED, RCP, 30-INCH	217		217	\$55.00	\$11,935.00	217	\$11,935.00		\$11,935.00	100.0%				
4.07	REPLACEMENT OF STORM SEWER, RCP, 36-INCH	178		178	\$89.00	\$15,822.00	178	\$15,822.00		\$15,822.00	100.0%				
4.08	STORM SEWER, TRENCHED, PVC, 8-INCH	91		91	\$65.00	\$5,915.00	91	\$5,915.00		\$5,915.00	100.0%				
4.09	STORM SEWER, TRENCHED, PVC, 8-INCH, DUAL WALL	145		145	\$20.00	\$2,900.00	149	\$2,970.00		\$2,970.00	122.6%	\$5,915.00			
4.10	SANITARY SEWER SERVICE REPLACEMENT	1,280		1,280	\$52.00	\$66,560.00	1,279	\$66,537.00		\$66,537.00	100.0%	\$-990.00			
4.11	SANITARY SEWER SERVICE CONNECTION	35		35	\$17,650.00	\$617,750.00	36	\$637,070.00		\$637,070.00	108.6%	\$-1,328.00			
4.12	SANITARY SEWER SERVICE LOWERING	4		4	\$1,415.00	\$5,660.00	1	\$1,415.00		\$1,415.00	25.0%	\$-4,245.00			
4.13	SANITARY SEWER CLEANOUT	4		4	\$480.00	\$1,920.00	1	\$1,440.00		\$1,440.00	75.0%	\$480.00			
4.14	EXISTING TILE INVESTIGATION	1		1	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%				
4.15	PIPE APRON, CONCRETE, 36-INCH	1		1	\$1,892.00	\$1,892.00	1	\$1,892.00		\$1,892.00	100.0%				
4.16	SUBDRAIN, 8-INCH	301		301	\$13.00	\$3,913.00	354	\$4,602.00		\$4,602.00	117.6%	\$-689.00			
4.17	SUBDRAIN CLEANOUT, 8-INCH DIAMETER	4		4	\$372.00	\$1,488.00	4	\$1,492.80		\$1,492.80	100.0%				
4.18	STORM SEWER SERVICE, 4-INCH	150		150	\$28.00	\$4,200.00	99	\$2,774.00		\$2,774.00	66.0%	\$-1,426.00			
4.19	SUMP LINE - 2-INCH	80		80	\$28.00	\$2,240.00	80	\$2,240.00		\$2,240.00	100.0%				

Progress Estimate

For Contract: SE Main Street Improvements
 Contractor: Absolute Concrete Construction

Contractor's Application

Owner's Proj. No.: 1005-03M
 Engineers Proj. No.: 1005-03M
 Application Number: 9
 Application Date: 2/25/2014

A		B			C		D		E		F		G	
Bid Item No.	Item Description	Old Quantity	Quantity Change (by Change Order)	Total Quantity	Unit Price	Extended Price	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F/B)	Balance to Finish (B - F)		
5.01	WATER MAIN CONNECTIONS, SIDE STREETS	2		2	\$2,470.00	\$4,940.00	2	\$4,940.00		\$4,940.00	100.0%	\$2,750.00		
5.02	TEMPORARY WATER SERVICE	5		5	\$3,170.00	\$15,850.00	5	\$15,850.00		\$15,850.00	100.0%	-\$1,080.00		
5.03	WATER MAIN, TRENCHED, PVC OR DIP, 6-INCH	1		1	\$17.00	\$17.00	288	\$4,896.00		\$4,896.00	103.6%	\$270.00		
5.04	WATER MAIN, TRENCHED, PVC OR DIP, 8-INCH	1,837		1,837	\$795.00	\$1,462,515.00	1,837	\$4,408,800.00		\$4,408,800.00	102.4%	-\$1,080.00		
5.05	GATE VALVE, 8-INCH	7		7	\$1,100.00	\$7,700.00	11	\$7,700.00		\$7,700.00	100.0%			
5.06	GATE VALVE, 12-INCH	1		1	\$1,550.00	\$1,550.00	11	\$12,100.00		\$12,100.00	157.1%	-\$4,400.00		
5.07	WATER MAIN LOWERING	874		874	\$14.00	\$12,236.00	823	\$11,522.00		\$11,522.00	94.2%	\$714.00		
5.08	WATER SERVICE PIPE, 3/4" COPPER	25	-88	17	\$91.00	\$1,547.00	27	\$2,837.00		\$2,837.00	103.6%	\$775.00		
5.09	WATER SERVICE PIPE, 2" COPPER	28	-2	26	\$1,070.00	\$27,820.00	3	\$3,210.00		\$3,210.00	75.0%	-\$1,070.00		
5.10	WATER SERVICE HARDWARE	4		4	\$5,080.00	\$20,320.00	6	\$30,000.00		\$30,000.00	120.0%	-\$1,485.00		
5.11	WATER SERVICE TRANSFER	5		5	\$2,465.00	\$12,325.00	4	\$9,860.00		\$9,860.00	100.0%	-\$2,250.00		
5.12	FIRE HYDRANT ASSEMBLY, VMA-201	1		1	\$750.00	\$750.00	1	\$750.00		\$750.00	100.0%			
5.13	REMOVAL AND SALVAGE FIRE HYDRANT	1		1	\$1,850.00	\$1,850.00	1	\$1,850.00		\$1,850.00	100.0%			
5.14	WATER MAIN TESTS	4		4	\$7,918.00	\$31,672.00	4	\$31,672.00		\$31,672.00	100.0%			
5.15	STORM SEWER MANHOLE, SW, 40", 48-INCH	4		4	\$2,650.00	\$10,600.00	4	\$10,600.00		\$10,600.00	100.0%			
6.01	STORM SEWER MANHOLE, SW, 40", 80-INCH	5		5	\$1,818.00	\$9,090.00	6	\$10,908.00		\$10,908.00	100.0%			
6.02	INTAKE, SW-501	3		3	\$5,650.00	\$16,950.00	3	\$16,950.00		\$16,950.00	100.0%			
6.03	INTAKE, SW-502	9		9	\$1,280.00	\$11,520.00	8	\$10,240.00		\$10,240.00	88.6%	\$1,280.00		
6.04	INTAKE, SW-511	3		3	\$3,900.00	\$11,700.00	3	\$11,700.00		\$11,700.00	100.0%			
6.05	INTAKE, SW-512, 24-INCH DIA.	3		3	\$1,235.00	\$3,705.00	3	\$3,705.00		\$3,705.00	100.0%			
6.06	INTAKE, SW-512, 30-INCH DIA.	3		3	\$1,763.00	\$5,289.00	3	\$5,289.00		\$5,289.00	100.0%			
6.07	INTAKE, SW-512, 36-INCH DIA.	3		3	\$1,763.00	\$5,289.00	3	\$5,289.00		\$5,289.00	100.0%			
6.08	INTAKE, SW-513	1		1	\$1,930.00	\$1,930.00	1	\$1,930.00		\$1,930.00	100.0%			
6.09	REMOVE & REPLACE BRICK CONCRETE BLOCK MANHOLE	8		8	\$3,475.00	\$27,800.00	6	\$20,850.00		\$20,850.00	100.0%	-\$1,516.50		
6.10	CONNECTION TO EXISTING INTAKE	1		1	\$1,825.00	\$1,825.00	3	\$5,475.00		\$5,475.00	300.0%	-\$3,650.00		
7.01	PAVING, MANHOLE, FINCH PCC	10,894		10,894	\$39.75	\$428,700.00	11,412	\$453,627.00		\$453,627.00	105.3%	-\$22,927.50		
7.02	PCC PAVEMENT SAMPLES AND TESTING	1		1	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%			
7.03	REMOVAL OF PAVEMENT, MANLINE	10,583		10,583	\$6.00	\$63,498.00	10,855	\$65,130.00		\$65,130.00	102.8%	-\$1,732.00		
7.04	REMOVAL OF PAVEMENT, SIDEWALK/ALLEY/DRIVEWAY	4,289		4,289	\$15,011.50	\$64,375.00	4,625	\$69,517.50		\$69,517.50	107.8%	-\$1,174.00		
7.05	REMOVAL OF PAINT MARKINGS	10		10	\$577.50	\$5,775.00	10	\$5,775.00		\$5,775.00	100.0%			
7.06	SIDEWALK, PCC, 5-INCH	1,375	18	1,393	\$28.50	\$39,680.25	1,361	\$38,788.50		\$38,788.50	99.0%	\$399.00		
7.07	SIDEWALK, PCC, 6-INCH, STREETScape	1,352		1,352	\$32.00	\$43,264.00	1,411	\$45,252.00		\$45,252.00	105.9%	-\$2,607.00		
7.08	SIDEWALK, PCC, 6-INCH, INTEGRAL	300		300	\$44.50	\$13,350.00	284	\$12,638.00		\$12,638.00	94.7%	\$890.00		
7.09	SIDEWALK, PCC, 6-INCH, COLORED	91		91	\$81.00	\$7,371.00	86	\$7,002.00		\$7,002.00	92.3%	\$472.00		
7.10	CURB RAMP & COMMON PAD (COLORED)	313		313	\$15,630.00	\$4,890.00	385	\$5,959.50		\$5,959.50	156.6%	-\$2,600.00		
7.11	DETECTABLE WARNING	342		342	\$11,457.00	\$3,918.00	410	\$46,827.00		\$46,827.00	139.9%	-\$42,276.00		
7.12	BRICK PAVEMENT SIDEWALK INSETS	144		144	\$1,800.00	\$2,592.00	144	\$2,592.00		\$2,592.00	100.0%			
7.13	LANDSCAPE EDGER, PCC, 12-INCH X 12-INCH	480		480	\$9.00	\$4,320.00	480	\$4,320.00		\$4,320.00	100.0%			
7.14	SIDEWALK BEAN-CURB, 7-INCH	43		43	\$2,150.00	\$92,450.00	40	\$1,700.00		\$1,700.00	100.0%	\$150.00		
7.15	PAVED STEP	1		1	\$1,700.00	\$1,700.00	1	\$1,700.00		\$1,700.00	100.0%			
7.16	DRIVEWAY PAVED, PCC, 6-INCH	1,409	311	1,720	\$80.50	\$138,880.00	2,090	\$167,200.00		\$167,200.00	140.6%	-\$30,350.00		
7.17	PARKING LOT, PAVED, PCC, 6-INCH	2,859		2,859	\$30.00	\$85,770.00	2,896	\$86,880.00		\$86,880.00	97.9%	\$1,660.00		
7.18	PCC FULL DEPTH PATCH	121		121	\$82.00	\$9,922.00	153	\$12,546.00		\$12,546.00	124.7%	-\$3,444.00		
7.19	CLASS A ROADSTONE	30		30	\$600.00	\$18,000.00	30	\$18,000.00		\$18,000.00	100.0%			
7.20	TYPE A SIGNS, SHEET ALUMINUM	150		150	\$38.00	\$5,700.00	150	\$5,700.00		\$5,700.00	100.0%			
7.21	SIGN POST	32		32	\$10,080.00	\$3,225.60	32	\$3,225.60		\$3,225.60	100.0%			
7.22	PAINTED PAVEMENT MARKINGS, WATERBORNE OR SOLVENT-BASED	124	1.21	125.21	\$78.75	\$9,862.50	56	\$4,410.00		\$4,410.00	44.7%	\$5,450.29		
7.23	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	11		11	\$84.50	\$929.50	10	\$845.00		\$845.00	90.9%	\$94.50		
7.24	GROOVES CUT FOR PAVEMENT MARKINGS	124		124	\$136.50	\$16,926.00	112	\$15,180.00		\$15,180.00	94.1%	\$1,746.00		
7.25	GROOVES CUT FOR SYMBOLS AND LEGENDS	11		11	\$105.00	\$1,155.00	5.12	\$537.00		\$537.00	47.4%	\$618.00		

Progress Estimate

For (Contract): SE Main Street Improvements
 Contractor: Absolute Concrete Construction

Contractor's Application

Owner's Proj. No.: 1005-03M
 Engineer's Proj. No.: 1005-03M
 Application Number: 9
 Application Date: 2/25/2014

A		B				C		D		E		F		G
Bid Item No.	Item Description	Bid Quantity	Quantity Change (By Change Order)	Total Quantity	Unit Price	Extended Price	Estimated Quantity (Revised)	Value	Materials Presently Stored (Main C)	Total Completed and Stored to Date (D + E)	% (F/B)	Balance to Finish (G - F)		
9.01	DECORATIVE FENCING	84	-84		\$55.00	\$4,620.00	590	\$19,470.00		\$19,470.00	101.7%	-\$320.00		
9.02	SOD	500		500	\$33.00	\$16,500.00	888	\$6,216.00		\$6,216.00	107.6%	-\$441.00		
9.03	WATER FOR SOD	825		825	\$7.00	\$5,775.00	31	\$1,550.00		\$1,550.00	265.7%	-\$800.00		
9.04	RIP-RAP CLASS & REVEMENT	15		15	\$800.00	\$12,000.00	3,167	\$2,850.30		\$2,850.30	158.4%	-\$1,050.30		
9.05	EROSION CONTROL MULCHING, HYDROMULCHING	2		2	\$150.00	\$300.00								
9.06	EROSION CONTROL BLANKET	50		50	\$15.00	\$750.00								
9.07	TUBE REINFORCEMENT MATTING	50		50	\$35.00	\$1,750.00								
9.08	SILT FENCE INSTALL & REMOVE	200		200	\$2.50	\$500.00								
9.09	SILT FENCE CLEAN-OUT	200		200	\$2.50	\$500.00								
9.10	FILTER SOCK	200		200	\$2.80	\$560.00	150	\$420.00		\$420.00	75.0%			
9.11	INTAKE PROTECTION, DROP-IN	17		17	\$150.00	\$2,550.00	7	\$1,050.00		\$1,050.00	41.2%			
9.12	POLE BASE, DECORATIVE	35		35	\$35.00	\$1,225.00	35	\$7,000.00		\$7,000.00	100.0%			
9.13	POLE BASE, 30" AFG	7		7	\$1,000.00	\$7,000.00	7	\$7,000.00		\$7,000.00	100.0%			
9.14	POLE BASE, 4" AFG	2		2	\$1,000.00	\$2,000.00	2	\$2,000.00		\$2,000.00	100.0%			
9.15	POLE, TYPE P1	27		27	\$1,620.00	\$43,740.00	27	\$38,394.00		\$38,394.00	100.0%			
9.16	POLE, TYPE P2	8		8	\$1,480.00	\$11,840.00	8	\$11,868.00		\$11,868.00	100.0%			
9.17	POLE, TYPE P3	7		7	\$391.00	\$2,737.00	7	\$2,737.00		\$2,737.00	100.0%			
9.18	POLE, TYPE P4	2		2	\$782.00	\$1,564.00	2	\$782.00		\$782.00	100.0%			
9.19	LIGHT FIXTURE, TYPE F1	25		25	\$1,248.00	\$31,200.00	35	\$47,160.00		\$47,160.00	100.0%			
9.20	LIGHT FIXTURE, TYPE F2	4		4	\$2,968.00	\$11,872.00	4	\$2,968.00		\$2,968.00	100.0%			
9.21	LIGHT FIXTURE, TYPE F3	2		2	\$7,454.00	\$14,908.00	2	\$1,454.00		\$1,454.00	100.0%			
9.22	LIGHT FIXTURE, TYPE F4	3		3	\$890.00	\$2,670.00	3	\$1,650.00		\$1,650.00	100.0%			
9.23	LIGHT FIXTURE, TYPE F5	1		1	\$345.00	\$345.00	1	\$345.00		\$345.00	100.0%			
9.24	ELECTRIC CONTROL PEDESTAL	1		1	\$8,000.00	\$8,000.00	1	\$8,000.00		\$8,000.00	100.0%			
9.25	1 1/2" X 18" PULL BOX	3		3	\$500.00	\$1,500.00	3	\$1,500.00		\$1,500.00	100.0%			
9.26	TRENCH	3,945	695	3,945	\$1.50	\$5,917.50	3,945	\$5,917.50		\$5,917.50	100.0%			
9.27	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 1" DIA.	1,040	245	1,040	\$2.76	\$2,870.40	1,085	\$2,994.60		\$2,994.60	94.4%			
9.28	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 1 1/2" DIA.	1,380	100	1,380	\$6.36	\$8,776.80	1,490	\$6,262.30		\$6,262.30	100.0%			
9.29	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 2" DIA.	790	350	1,140	\$6.36	\$7,232.40	1,140	\$6,262.30		\$6,262.30	100.0%			
9.30	CONDUIT BORED, SCHEDULE 80 PVC, 1" DIA.	250	-245	5	\$9.00	\$45.00	75	\$675.00		\$675.00	100.0%			
9.31	CONDUIT BORED, SCHEDULE 80 PVC, 1 1/2" DIA.	100	-100		\$9.00	\$900.00								
9.32	CONDUIT BORED, SCHEDULE 80 PVC, 2" DIA.	350	-350		\$9.00	\$3,150.00								
9.33	CONDUIT BORED, SCHEDULE 80 PVC, 2 1/2" DIA.	80	-80		\$9.00	\$720.00								
9.34	CABLE 1C #6 AWG, 100 VOLT	13,660		13,660	\$2.10	\$28,686.00	13,660	\$29,106.00		\$29,106.00	100.0%			
9.35	CABLE 1C #6 AWG, 600 VOLT	2,070		2,070	\$1.80	\$3,726.00	2,070	\$3,312.00		\$3,312.00	100.0%			
9.36	CABLE 1C #10 AWG, 600 VOLT	17,980		17,980	\$1.10	\$19,778.00	17,980	\$19,778.00		\$19,778.00	100.0%			
9.37	ELECTRIC SERVICE TO ELECTRICAL CONTROL PEDESTAL	1		1	\$1,625.00	\$1,625.00	1	\$1,625.00		\$1,625.00	100.0%			
9.38	POOF CIRCUIT TO EXISTING BUILDING	1		1	\$721.00	\$721.00	1	\$721.00		\$721.00	100.0%			
CO11	DELETE FILTER FABRIC FOR ITEM 4.01		1,050	1,050	\$2.57	\$2,698.50	1,176	\$2,528.40		\$2,528.40	100.0%	\$270.90		
CO12	MANOR EXTRA WORK ITEMS		1	1	\$2,519.00	\$2,519.00	1	\$2,519.00		\$2,519.00	100.0%			
CO21	WATER SERVICE PIPE, 1" COPPER		76	76	\$18.80	\$1,428.80	93	\$1,562.40		\$1,562.40	122.4%	-\$285.60		
CO22	WATER SERVICE HARDWARE, 1"		1	1	\$1,205.00	\$1,205.00	5	\$6,025.00		\$6,025.00	500.0%	-\$4,820.00		
CO23	WATER SERVICE PIPE, 4" PVC		52	52	\$28.05	\$1,458.60	147	\$4,123.35		\$4,123.35	282.7%	-\$2,664.75		
CO24	GATE VALVE, 4-INCH		2	2	\$1,017.50	\$2,035.00	4	\$4,070.00		\$4,070.00	200.0%	-\$2,035.00		
CO25	WATER SERVICE FITTING, 4" W/TEE		2	2	\$460.00	\$920.00	4	\$1,760.00		\$1,760.00	200.0%	-\$840.00		
CO26	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 2 1/2" DIA.		80	80	\$6.80	\$544.00	90	\$612.00		\$612.00	112.5%			
CO31	HYDRANT EXTENSION		1	1	\$1,100.00	\$1,100.00	1	\$1,100.00		\$1,100.00	100.0%			
CO32	RETAINING TEE CREDIT		1	1	-\$236.00	-\$236.00	1	-\$236.00		-\$236.00	100.0%			
CO33	4-FT TALL WHITE VINYL FENCE		84	84	-\$55.00	-\$4,620.00	64	\$2,940.00		\$2,940.00	100.0%			
Totals														
												\$2,088,988.87		
												\$2,088,988.87		
												103.2%		
												-\$84,859.04		



February 7, 2014

Fox Engineering
414 S 17th St.
Suite 107
Ames, IA 50010

Re: Grimes SE Main Street Improvements
Absolute Project # ACC13-004

To Whom It May Concern:

Absolute Concrete is requesting the early release of a portion of funds retained on the public improvement project designated as Grimes SE Main Street Improvements for which we were the prime contractor for. This request is being made in pursuant to Iowa Code section 26.13. Absolute Concrete has notified all known subcontractors and suppliers who have or may have provided labor or materials at least ten calendar days prior to this request. The amount of retained funds available to be released is in the amount of \$22,720.00. This notice is provided in accordance with Iowa Code section 26.13.

Sincerely,

Brian Watson

505 1ST AVE, SLATER, IOWA 50244 PHONE 515-228-3030 FAX 515-228-3031



Steven Robinette
PeopleService INC.
Grimes Water Treatment Plant
1801 N. James Street
Grimes, IA 50111

February 12, 2014

Kelley Brown
101 N. Harvey
Grimes, Ia 50111

Kelley:

Attached is a purchase order (#13262) in the amount of \$4,712.05 that I was hoping to get on the next council agenda. It is for preventive maintenance parts for the water treatment plant and repair parts for the old water plant. Please let me know if there is anything else you may need from me. Thank you.

Sincerely



Steven Robinette
Grimes Water Treatment Plant
PeopleService, INC
Grimes, IA

P.O. No. _____

13262

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier VESCO
Name

8217 Upland Circle
Address

952-941-2678
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Cl2 System, Line Recal system, PO_v+F</u>			<u>\$4,712⁰⁵</u>
<u>+ Old plant PM parts</u>			
<u>* See attached Order</u>			

PURCHASE JUSTIFICATION: New + Old Water Plant Maintenance
parts

DEPARTMENT: Water

LINE ITEM: 600-810-6310

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: [Signature] DATE: 2/12/14
PURCHASE ORDER APPROVAL AND ASSIGNMENT

[Signature]
Kelley L. Brown City Administrator/Clerk
Date: 2-12-14

Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy

P.O. No. _____

12247

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Physio-control
 Name _____
 Address 11811 Willows Road NE
P.O. Box 9723
Redmond, WA 98073-9723
 Phone Number/Fax Number 800-442-1142

ITEMS	QTY	UNIT PRICE	TOTAL
Lucas II CPR device	1	\$13,477.30	\$13,477.30
Lucas II Meadows Grant	1	-10,000.00	-10,000.00
Total After Grant			3,477.30

PURCHASE JUSTIFICATION: Finish Payment from grant to purchase LUCAS 2 device.

DEPARTMENT: Fire/Rescue.

LINE ITEM: 001-5-150 + 6310 = \$2000.00
- 6340 = \$1477.30

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: [Signature] DATE: 2/10/14

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley L. Brown City Administrator/Clerk

Date

Council Approval date: (if over \$2500)

- Purchaser's Copy
 Vendor's Copy
 File Copy



Grimes Fire and Rescue

02/11/2014

TO:
Physio-Control
Attn: Rep Support
1-800-732-0956

From:
Sean McAndrew
Grimes Fire and Rescue
515-334-5390

Ordering quote 1-269844238 for Grimes Fire and Rescue.

Thanks,

Sean McAndrew
Grimes Fire Department
515-418-4924



Physio-Control, Inc.
 11811 Willows Road NE
 P.O. Box 97023
 Redmond, WA 98073-9723 U.S.A
 www.physio-control.com
 tel 800.442.1142
 fax 800.732.0956

To: Lieutenant Sean McAndrew
 Grimes Fire and Rescue
 200 S James St
 GRIMES, IA 50111
 Phone: (515) 986-4444
 smcandrew83@hotmail.com

Quote#: 1-269844238
Rev#: 1
Quote Date: 02/10/2014
Sales Consultant: Ryan From
 800-442-1142 x 72287
FOB: Redmond, WA
Terms: All quotes subject to credit approval and the following terms & conditions

Contract: None

Exp Date: 04/14/2014

Line	Catalog # / Description	Qty	Price	Unit Disc	Trade-In	Unit Price	Ext Total
1	99576-000024 - LUCAS 2, 2.1 Chest Compression System Includes LUCAS 2 unit with Back Plate, Carrying Bag, Two (2) Patient Straps, Stabilization Strap, 3 Suction Cups, 1 Rechargeable Battery and Instructions for Use. One year warranty.	1	\$14,495.00	\$2,174.25	\$0.00	\$12,320.75	\$12,320.75
2	11576-000039 - LUCAS 2 BATTERY	1	\$672.00	\$100.80	\$0.00	\$571.20	\$571.20
3	11576-000055 - LUCAS 2 POWER SUPPLY WITH CORD,REDEL,US	1	\$339.00	\$50.85	\$0.00	\$288.15	\$288.15
4	11576-000046 - LUCAS 2 SUCTION CUP, DISPOSABLE 3-PACK	1	\$132.00	\$19.80	\$0.00	\$112.20	\$112.20

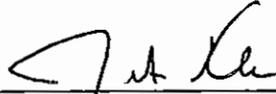
SUB TOTAL \$13,292.30
 ESTIMATED TAX \$0.00
 ESTIMATED SHIPPING & HANDLING \$185.00
GRAND TOTAL \$13,477.30

Pricing Summary Totals	
List Price:	\$15,638.00
Cash Discounts:	- \$2,345.70
Tax + S&H:	+ \$185.00

GRAND TOTAL FOR THIS QUOTE \$13,477.30

**TO PLACE AN ORDER, PLEASE FAX A COPY OF THE QUOTE AND PURCHASE ORDER TO:
800-732-0956, ATTN: REP SUPPORT**

PHYSIO-CONTROL, INC. REQUIRES WRITTEN VERIFICATION OF THIS ORDER. A PURCHASE ORDER IS REQUIRED ON ALL ORDERS \$10,000 OR GREATER BEFORE APPLICABLE FREIGHT AND TAXES. THE UNDERSIGNED IS AUTHORIZED TO ACCEPT THIS ORDER IN ACCORDANCE WITH THE TERMS AND PRICES DENOTED HEREIN. SIGN TO THE RIGHT:



CUSTOMER APPROVAL (AUTHORIZED SIGNATURE)
JAMES A KROLL

NAME FIRE CHIEF

TITLE
2/10/14

DATE

Ref. Code: CH/02865202/1-4GNP54

Notes:

Taxes, shipping and handling fees are estimates only and are subject to change at the time of order. Shipping and handling applies to ground transport only. Physio-Control will assess a \$10 handling fee on any order less than \$200.00.

Above pricing valid only if all items in quote are purchased (optional items not required).

To receive a trade-in credit, Buyer agrees to return the trade-in device(s) within 30 days of receipt of the replacement device(s) to Physio-Control's place of business or to an authorized Physio-Control representative. Physio-Control will provide instructions for returning the device(s) and will pay for the associated shipping cost.

In the event that trade-in device(s) are not received by Physio-Control within the 30-day window, Buyer acknowledges that this quote shall constitute a purchase order and agrees to be invoiced for the amount of the trade-in discount. Invoice shall be payable upon receipt.

Items listed above at no charge are included as part of a package discount that involves the purchase of a bundle of items. Buyer is solely responsible for appropriately allocating the discount extended on the bundle when fulfilling any reporting obligations it might have.

If Buyer is ordering service, Buyer affirms reading and accepts the terms of the Physio-Control, Inc. Technical Service Support Agreement which is available from your sales representative or <http://www.physio-control.com/uploadedFiles/products/service-plans/TechnicalServiceAgreement.pdf>

TERMS OF SALE

General Terms

Physio-Control, Inc.'s acceptance of the Buyer's order is expressly conditioned on product availability and the Buyer's assent to the terms set forth in this document and its attachments. Physio-Control, Inc. agrees to furnish the goods and services ordered by the Buyer only on these terms, and the Buyer's acceptance of any portion of the goods and services covered by this document shall confirm their acceptance by the Buyer. These terms constitute the complete agreement between the parties and they shall govern any conflicting or ambiguous terms on the Buyer's purchase order or on other documents submitted to Physio-Control, Inc. by the Buyer. These terms may only be revised or amended by a written agreement signed by an authorized representative of both parties.

Pricing

Unless otherwise indicated in this document, prices of goods and services covered by this document shall be Physio-Control, Inc. standard prices in effect at the time of delivery. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services covered by this document. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services covered by this document unless Physio-Control, Inc. receives a copy of a valid exemption certificate prior to delivery. Please forward your tax exemption certificate to the Physio-Control, Inc. Tax Department P.O. Box 97006, Redmond, Washington 98073-9706.

Payment

Unless otherwise indicated in this document or otherwise confirmed by Physio-Control, Inc. in writing, payment for goods and services supplied by Physio-Control, Inc. shall be subject to the following terms:

- Domestic (USA) Sales - Upon approval of credit by Physio-Control, Inc., 100% of Invoice due thirty (30) days after Invoice date.
- International Sales - Sight draft or acceptable (confirmed) Irrevocable letter of credit.

Physio-Control, Inc. may change the terms of payment at any time prior to delivery by providing written notice to the Buyer.

Delivery

Unless otherwise indicated in this document, delivery shall be FOB Physio-Control, Inc. point of shipment and title and risk of loss shall pass to the Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from the Buyer, Physio-Control, Inc. will obtain transportation on the Buyer's behalf and for the Buyer's account.

Delays

Delivery dates are approximate. Physio-Control, Inc. will not be liable for any loss or damage of any kind due to delays in delivery or non-delivery resulting from any cause beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio-Control, Inc. inability to obtain goods from its usual sources. Any such delay shall not be considered a breach of Physio-Control, Inc. and the Buyer's agreement and the delivery dates shall be extended for the length of such delay.

Inspections and Returns

Claims by the Buyer for damage to or shortages of goods delivered shall be made within thirty (30) days after shipment by providing Physio-Control, Inc. with written notice of any deficiency. Payment is not contingent upon immediate correction of any deficiencies and Physio-Control, Inc. prior approval is required before the return of any goods to Physio-Control, Inc. Physio-Control, Inc. reserves the right to charge a 15% restocking fee for returns. The Physio-Control Returned Product Policy is located at http://www.physio-control.com/uploadedFiles/support/ReturnPolicy_3308529_A.pdf.

Service Terms

All device service will be governed by the Physio-Control, Inc. Technical Services Support Agreement which is available from your sales representative or <http://www.physio-control.com/uploadedFiles/products/service-plans/TechnicalServiceAgreement.pdf>. All devices that are not under Physio-Control Limited Warranty or a current Technical Service Support Agreement must be inspected and repaired (if necessary) to meet original specifications at then-current list prices prior to being covered under a Technical Service Support Agreement. If Buyer is ordering service, Buyer affirms reading and accepts the terms of the Technical Service Support Agreement.

Warranty

Physio-Control, Inc. warrants its products in accordance with the terms of the standard Physio-Control, Inc. product warranty applicable to the product to be supplied. Physio-Control, Inc. warrants services and replacement parts provided in performing such services against defects in accordance with the terms of the Physio-Control, Inc. service warranty set forth in the Technical Service Support Agreement. The remedies provided under such warranties shall be the Buyer's sole and exclusive remedies. Physio-Control, Inc. makes no other warranties, express or implied, including, without limitation, NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO-CONTROL, INC. BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.

Patent & Indemnity

Upon receipt of prompt notice from the Buyer and with the Buyer's authority and assistance, Physio-Control, Inc. agrees to defend, indemnify and hold the Buyer harmless against any claim that the Physio-Control, Inc. products covered by this document directly infringe any United States of America patent.

Miscellaneous

a) The Buyer agrees that products purchased hereunder will not be reshipped or resold to any persons or places prohibited by the laws of the United States of America. b) Through the purchase of Physio-Control, Inc. products, the Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products, and the Buyer expressly agrees not to reverse engineer or decompile such products or related software and information. c) The rights and obligations of Physio-Control, Inc. and the Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the State of Washington, United States of America. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorneys fees, shall be reimbursed by the other party.

Date: 2 10 14

Purchase Order #: GrimesLUCAS

Bill to: Customer #

Account Name: Grimes Fire and Rescue
 Address: 200 S James St
 City, St, Zip: Grimes, IA 50111

Ship to (Where devices are physically shipping): Customer #

Account Name: Grimes Fire and Rescue
 Address: 10225 nw 62nd ave
 City, St, Zip: Johnston, IA 50131

Tax Information

Is Order Taxable?
 (Circle One) Yes No

If Exempt Please Provide Exemption Info.
 State: (attach exemption document if applicable)
 Number:

End User (Where devices will be placed): Customer #

Account name: Same as bill to
 Address:
 City, St, Zip:
 Contact Name: Sean McAndrew
 Contact Phone #: 5154184924

Sales Consultant: Ryan From
 FOB: FOB REDMOND
 Shipping: GROUND
 Terms: NET 30

Bill To: Customer Contacts:

Name: Sean McAndrew
 Title: EMS
 Phone: 5154184924
 Fax: E-mail: smcandrew83@hotmail.com

Quote #: 1-269844238 See Attached Quote for the detail of items ordered. TOTAL \$ AMOUNT OF PRODUCTS PURCHASED 13,477.30

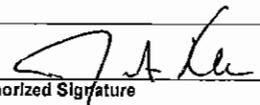
Line #	Catalog #	Description	Quantity	Unit Cost	Extended Cost
1	99576-000024	LUCAS 2	1.00	12,320.75	12,320.75
2	11576-000039	LUCAS 2 Battery	1.00	571.20	571.20
3	11576-000055	LUCAS 2 Power Supply	1.00	288.20	288.15
4	11576-000046	LUCAS 2 Suction Cup	1.00	112.20	112.20
5					-
6					-

VENDOR/SUPPLIER: Physio-Control Inc
 P.O. BOX 97006
 REDMOND, WA 98073-9706

Subtotal	13,292.30
Estimated Freight	185.00
Subtotal	-
Sales Tax (Enter local Rate) 8.5000%	-
ESTIMATED PO AMOUNT	\$13,477.30

Comments:

JAMES A KROHSE
 Print Name


 Authorized Signature

2/10/14
 Date

Notes:
 ACTUAL TAXES, FREIGHT AND HANDLING FEES SHOULD BE ADDED AT TIME OF SHIPMENT, IF APPLICABLE.
 A REVISED PO IS REQUIRED FOR ANY CHANGES TO PRODUCT OR QUANTITIES PURCHASED.

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier Midwest Breathing Air LLC
Name

25854 Garland St Morning Sun IA 52640
Address

800-517-6455
Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>Bauer Compressor</u>			<u>\$ 3295⁰⁰</u>

PURCHASE JUSTIFICATION: Replace current system with an upgraded filtration system. System used to fill SCBA cylinders with breathing air.

DEPARTMENT: Fire Rescue

LINE ITEM: 001-5-150-6504

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: R. [Signature] DATE: 2-12-14

PURCHASE ORDER APPROVAL AND ASSIGNMENT

Kelley L. Brown City Administrator/Clerk

Date

Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy

Midwest Breathing Air, L.L.C.

25854 Garland St

Morning Sun, IA 52640

800-517-6455

Fax: (319)868-3023

Web Site: www.midwestbreathingair.com

E-mail: sales@midwestbreathingair.com

Bid Proposal

Date	Proposal #
1/20/2014	12388

BILL TO:

Grimes Fire Dept
101 NE Harvey Street
Grimes, IA 50111

SHIP TO:

Grimes Fire Dept
200 South James Street
Grimes, IA 50111

Terms	P.O. No.
Net 30	

Item	Description	Qty	Unit Price	Total
Used Bauer	Used Bauer Verticus FS7E1 Single Phase 7 cfm 3 stage 334 Hours Auto drains Max Pressure 5000 psi	1	6,495.00	6,495.00
trade-in	Trade in Bauer Capitano 11-E1 5 cfm compressor	1	-3,200.00	-3,200.00
Air Test Annual	Start Up Air Test	1	0.00	0.00
Installation	Installation and Instruction on operation	1	0.00	0.00
This Bauer 7 cfm compressor will allow 130 hrs cartridge service life.				

Thanks for the opportunity to be of service to your Department			Subtotal	\$3,295.00
<i>Fittings to connect the fill stations/cascade to compressor may be charged in addition to the above estimate due to unknown variants in your station equipment, logistics, etc.</i>			Sales Tax (7.0%)	\$0.00
			Total	\$3,295.00

Prices are subject to change.

Customer Acceptance _____ Date _____ PO# _____

Rochelle Williams

From: Steve Robinette <SRobinette@peopleservice.com>
Sent: Friday, February 14, 2014 9:35 AM
To: Rochelle Williams
Subject: UI Hygienics lab

Rochelle,

I have a PO that should show up today for Uofl Hygienics lab for \$3775 that I was hoping could get put on the next consent agenda. Thank you and have a wonderful weekend!

Steven Robinette

Lead Operator
Grimes Water and Wastewater
(515)986-3176 Office
(515)202-9028 Cell

NOTICE: This e-mail message (including any file attachment) is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged and/or confidential. If you are not the intended recipient, any dissemination, distribution or copying of this communication is strictly prohibited. If you received this communication in error, please notify us immediately by reply e-mail and delete or destroy all copies of this message and any file attachment. Thank you!



Invoice#: 31740

CREDIT CARD USING FOR PAYMENT			
<input type="checkbox"/> MasterCard	<input checked="" type="checkbox"/> VISA		CHECK#:
CREDIT CARD NUMBER:			CC BILLING ZIP CODE:
SIGNATURE			CARD EXPIRATION DATE
INVOICE DATE 01/31/2014	INVOICE AMT: \$3,775.00	CLIENT #: 166	
ENTER AMOUNT PAID \$			

00991

GRIMES WATER SUPPLY %PEOPLESERVICE
1801 N JAMES STREET
GRIMES, IA 50111

PLEASE REMIT WITHIN 21 DAYS TO:
STATE HYGIENIC LABORATORY
PO BOX 310405
DES MOINES, IA 50331-0405

F.I.D. # 42-6004813
TEST PRICING INQUIRIES: (319) 335-4500
ACCOUNT RECEIVABLE INQUIRY:(319) 335-4442

FOR PROPER CREDIT, PLEASE DETACH TOP OR INCLUDE INVOICE # AND AMOUNT WITH YOUR PAYMENT.

INVOICE HISTORY

DATE	INVOICE	CHARGES	PAYMENTS	ADJUSTMENTS	BALANCE
01/31/2014	31740	\$3,775.00	\$0.00	\$0.00	\$3,775.00
12/31/2013	30618	\$4,712.00	(\$4,712.00)	\$0.00	\$0.00
11/30/2013	29420	\$3,008.00	(\$3,008.00)	\$0.00	\$0.00
ACCOUNT BALANCE:					\$3,775.00

MESSAGES

Beginning August 1, 2013 the SHL remittance address has changed to:

State Hygienic Laboratory
PO Box 310405
Des Moines, IA 50331-0405

You may also contact us with questions via email at:
shl-receivable@uiowa.edu

As we are currently duplexing when printing invoices which are mailed, please be sure to turn pages over to find detailed information of current invoice. Thank you

8100

CURRENT	1-60 DAYS	61-90 DAYS	91-120 DAYS	OVER 120 DAYS	ACCOUNT BALANCE
\$3,775.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,775.00
INVOICED TO	BILLING DATE	AMT. Owed or (Credit)	INVOICE#		
166 GRIMES WATER SUPPLY %PEOPLESERVICE	01/31/2014	\$3,775.00	31740		

		GCMS Trihalomethanes by EPA 524.2 ANALYTE QUANTITY = 5	\$61.00
		Haloacetic Acids (HAAs) by EPA 552.2 ANALYTE QUANTITY = 6	\$76.00
12/24/2013	141885	REF-asr phase 2, COL-robinette steve, LOC-grimes asr Metals by EPA 200.8	\$20.00
12/26/2013	141931	REF-influent/24 hr, COL-crandall rob, LOC-raw bldg BOD, Carbonaceous 5 Day by SM 5210 B 18th	\$36.00
12/26/2013	141932	REF-effluent 24hr comp, COL-crandall rob, LOC-clarifier disc BOD, Carbonaceous 5 Day by SM 5210 B 18th Ammonia as N by LAC 10-107-06-1J	\$36.00 \$19.00
12/26/2013	141933	COL-robinette steve, LOC-asr phase 2 recovery 75% Ammonia as N by LAC 10-107-06-1J	\$19.00
12/26/2013	141934	REF-asr phase 2, COL-robinette steve, LOC-grimes asr Metals by EPA 200.8	\$20.00
12/30/2013	142137	REF-asr phase 2 recovery, COL-robinette steve, LOC-grimes as GCMS Trihalomethanes by EPA 524.2 ANALYTE QUANTITY = 5 Haloacetic Acids (HAAs) by EPA 552.2 ANALYTE QUANTITY = 6	\$61.00 \$76.00
12/30/2013	142138	REF-asr phase 2 recovery, COL-robinette steve, LOC-grimes as GCMS Trihalomethanes by EPA 524.2 ANALYTE QUANTITY = 5 Haloacetic Acids (HAAs) by EPA 552.2 ANALYTE QUANTITY = 6	\$61.00 \$76.00
12/30/2013	142139	REF-asr phase 2 recovery, COL-robinette, LOC-grimes asr Metals by EPA 200.7	\$20.00
12/30/2013	142140	REF-influent, COL-vieth jr. ernie, LOC-raw bldg/bar screen BOD, Carbonaceous 5 Day by SM 5210 B 18th Total Suspended Solids by USGS I-3765-85	\$36.00 \$19.00
12/30/2013	142147	REF-effluent, COL-vieth jr. ernie, LOC-clarifier effluent #3 BOD, Carbonaceous 5 Day by SM 5210 B 18th Total Suspended Solids by USGS I-3765-85 Ammonia as N by LAC 10-107-06-1J	\$36.00 \$19.00 \$19.00
12/30/2013	142148	REF-asr phase 2 recovery, COL-robinette steve, LOC-grimes as Nitrate as N by EPA 300.0 Nitrite as N by EPA 300.0	\$19.00 \$19.00
12/30/2013	142149	REF-asr phase 2 recovery, COL-robinette steve, LOC-grimes as Fluoride by SM 4500-F C 18th Mercury by EPA 200.8 Metals by EPA 200.7 Metals by EPA 200.8 ANALYTE QUANTITY = 7	\$19.00 \$30.00 \$20.00 \$140.00
12/30/2013	142150	REF-asr phase 2 recovery, COL-robinette steve, LOC-grimes as GCMS Volatiles by EPA 524.2 ANALYTE QUANTITY = 21 GCMS Semivolatiles by EPA 525.2 ANALYTE QUANTITY = 6 Acid Herbicides by EPA 515.3 ANALYTE QUANTITY = 6	\$189.00 \$189.00 \$189.00
01/02/2014	142331	REF-Inf/composite, COL-vieth ernie jr., LOC-raw bldg/bar scr BOD, Carbonaceous 5 Day by SM 5210 B 18th	\$36.00

INVOICED TO	BILLING DATE	AMT. Owed or (Credit)	INVOICE#
166 GRIMES WATER SUPPLY %PEOPLESERVICE	01/31/2014	\$3,775.00	31740

P.O. No. _____

13264

CITY OF GRIMES

101 N. Harvey, Grimes, IA 50111 phone: 515-986-3036 fax: 515-986-3846

PURCHASE REQUEST/PURCHASE ORDER

Source/Supplier U of I Hygienics Lab
 Name
PO Box 310405 DSM, IA 50331
 Address
319-335-4442
 Phone Number/Fax Number

ITEMS	QTY	UNIT PRICE	TOTAL
<u>ASR Testing</u>			<u>\$3,775⁰⁰</u>

PURCHASE JUSTIFICATION: ASR special testing

DEPARTMENT: Water

LINE ITEM: 600-310-6419

BEGINNING BUDGET BALANCE: _____

ENDING BUDGET BALANCE: _____

PURCHASE REQUESTED BY: [Signature] DATE: 2/14/14
 PURCHASE ORDER APPROVAL AND ASSIGNMENT

[Signature] _____ DATE: 2-17-14
 Kelley L. Brown City Administrator/Clerk Date

CC App 2-25-14
 Council Approval date: (if over \$2500)

- Purchaser's Copy
- Vendor's Copy
- File Copy

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Grimes in POLK & DALLAS County, Iowa

will meet at Grimes City Hall 101 NE Harvey Street

at 5:30 p.m. on March 11, 2014

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2014

by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property 1	5,706,134	79,170	5,785,304
Less: Uncollected Property Taxes-Levy Year 2			0
Net Current Property Taxes 3	5,706,134	79,170	5,785,304
Delinquent Property Taxes 4		4,000	4,000
TIF Revenues 5	1,155,957		1,155,957
Other City Taxes 6	321,501	-74,308	247,193
Licenses & Permits 7	361,825		361,825
Use of Money and Property 8	58,100	4,400	62,500
Intergovernmental 9	818,736	2,000	820,736
Charges for Services 10	4,525,200	901,200	5,426,400
Special Assessments 11	100,000		100,000
Miscellaneous 12	18,300	-6,800	11,500
Other Financing Sources 13	3,352,511	1,000,000	4,352,511
Total Revenues and Other Sources 14	16,418,264	1,909,662	18,327,926
Expenditures & Other Financing Uses			
Public Safety 15	2,130,808	254,000	2,384,808
Public Works 16	1,975,213	-30,000	1,945,213
Health and Social Services 17	12,000		12,000
Culture and Recreation 18	1,260,990	504,959	1,765,949
Community and Economic Development 19	137,656		137,656
General Government 20	687,286	344,389	1,031,675
Debt Service 21	2,799,472	-10,562	2,788,910
Capital Projects 22	7,525,000		7,525,000
Total Government Activities Expenditures 23	16,528,425	1,062,786	17,591,211
Business Type / Enterprises 24	3,360,016	445,000	3,805,016
Total Gov Activities & Business Expenditures 25	19,888,441	1,507,786	21,396,227
Transfers Out 26	3,352,511		3,352,511
Total Expenditures/Transfers Out 27	23,240,952	1,507,786	24,748,738
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 28	-6,822,688	401,876	-6,420,812
29			
Beginning Fund Balance July 1 30	15,617,126		15,617,126
Ending Fund Balance June 30 31	8,794,438	401,876	9,196,314

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Revenue increases are due to increase in water and sewer revenues as well as building development fees because of increases in housing. As well an additional \$1,000,000 in financing due to a SRF loan for the new Jordan Well. Increases in spending are due to the Jordan Well, building development fees and remodeling of the Library, the old City Hall and the new City Hall to increase the efficiency of the existing space. \$1,000,000 of reserve funds are being used for these projects.

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Kelley L Brown, City Administrator
City Clerk/ Finance Officer Name

**NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE**

FISCAL YEAR BEGINNING JULY 1, 2014 - ENDING JUNE 30, 2015

City of Grimes, Iowa

The City Council will conduct a public hearing on the proposed Budget at Grimes City Hall 101 NE Harvey
on 03/11/2014 at 5:30 P.M.

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
City Clerk, and at the Library.
The estimated Total tax levy rate per \$1000 valuation on regular property . . . 12.91511
The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375
At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of,
any part of the proposed budget.

5159863036 Kelley L. Brown/City Administrator
phone number *City Clerk/Finance Officer's NAME*

	Budget FY 2015	Re-est. FY 2014	Actual FY 2013
	(a)	(b)	(c)
Revenues & Other Financing Sources			
Taxes Levied on Property	1 6,018,791	5,785,304	5,384,023
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 6,018,791	5,785,304	5,384,023
Delinquent Property Taxes	4 1,000	4,000	0
TIF Revenues	5 1,281,086	1,165,957	1,335,445
Other City Taxes	6 331,288	247,193	247,908
Licenses & Permits	7 361,825	361,825	379,832
Use of Money and Property	8 46,900	62,500	66,922
Intergovernmental	9 950,428	820,736	1,303,716
Charges for Services	10 5,836,800	5,426,400	4,390,333
Special Assessments	11 100,000	100,000	199,663
Miscellaneous	12 34,500	11,500	114,162
Other Financing Sources	13 5,536,463	4,352,511	10,250,952
Total Revenues and Other Sources	14 20,499,081	18,327,926	23,672,956
Expenditures & Other Financing Uses			
Public Safety	15 2,816,720	2,384,808	1,766,701
Public Works	16 1,988,000	1,945,213	1,401,187
Health and Social Services	17 13,000	12,000	4,600
Culture and Recreation	18 1,350,292	1,765,949	869,581
Community and Economic Development	19 165,570	137,656	122,300
General Government	20 729,441	1,031,675	655,158
Debt Service	21 2,782,336	2,788,910	3,734,868
Capital Projects	22 5,125,000	7,525,000	2,683,365
Total Government Activities Expenditures	23 14,970,359	17,591,211	11,237,760
Business Type / Enterprises	24 3,587,837	3,805,016	2,880,484
Total ALL Expenditures	26 18,558,196	21,396,227	14,118,244
Transfers Out	27 3,536,463	3,352,511	3,138,037
Total Expenditures/Transfers Out	28 22,094,659	24,748,738	17,256,281
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29 -1,595,578	-6,420,812	6,416,675
Continuing Appropriation	0	0	
Beginning Fund Balance July 1	30 9,196,314	15,617,126	9,200,451
Ending Fund Balance June 30	31 7,600,736	9,196,314	15,617,126



Date: February 19, 2014

To: City of Grimes

From: Steve Robinette Lead Operator Mark Devine

Joel Royer, Ernie Vieth, Rob Crandell, David Guthrie Operators

O & M Report: February 2014

Water Operation & Maintenance

The new Jordan Well is nearing completion. The valve pits, hydrant and tie-in is complete and water from this well could be used when we are prepared to run it. We are waiting to finish our winter maintenance at the water treatment plant before we start running this Jordan water through the plant. When ready, which should be in 2-3 weeks, we will run 1200gpm through the plant to see how our plant will treat this new source water and adjust our chemical feeds accordingly. After that we will blend about 50/50 with Jordan and shallow well water to test that ratio which will be our normal blend when using the new well.

Our existing shallow wells have not shown any change in water level this week but that may change when we measure next week due to the snow melt.

We have had many discussions with the IDNR regarding our plans and the different operating scenarios we may face this coming year (i.e. new Jordan/Xenia/old plant etc..) and they were comfortable with how we may/may not proceed.

Wastewater Operation & Maintenance

The cold weather and associated ice has been causing a number of problems at the wastewater plant that we have never experienced before. Ice had built up in Clarifier #3 to the point that the scraper/scum arm overtorqued and shutdown. When this happens, nothing can be done except draining it and work to thaw the ice. We have two, smaller, clarifiers that were available but getting these pieces of equipment operating under the same conditions was a large undertaking as well. The warmer weather has certainly helped free things up and all three clarifiers are back online and operating.

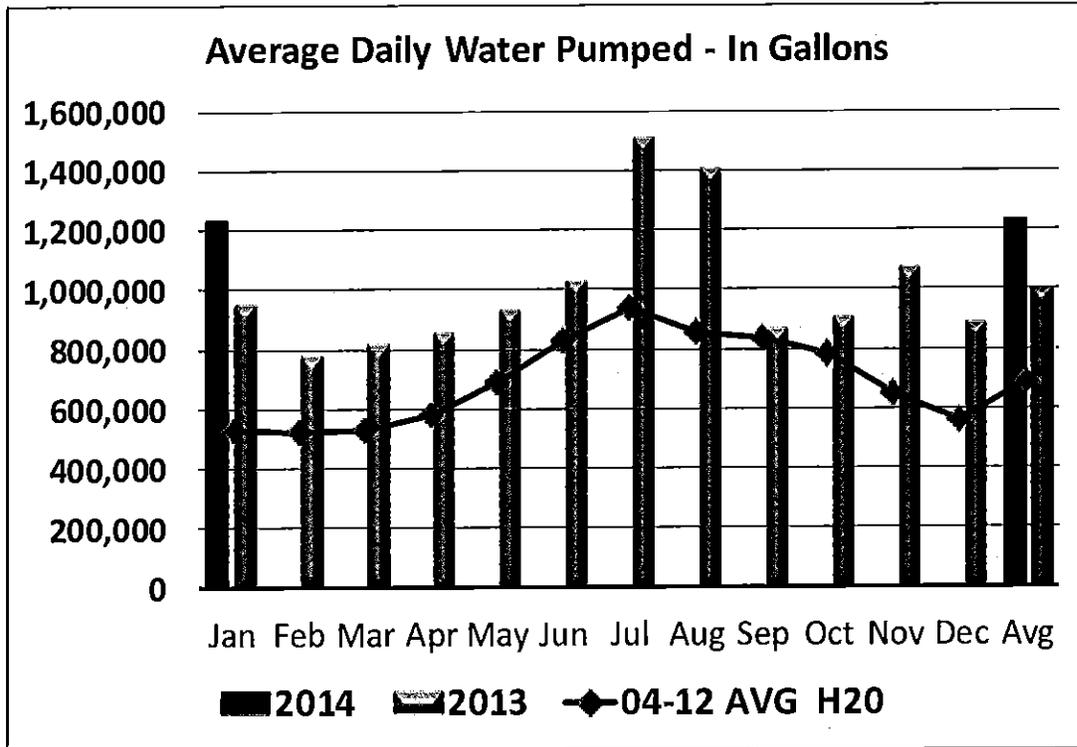
Distribution Operation & Maintenance

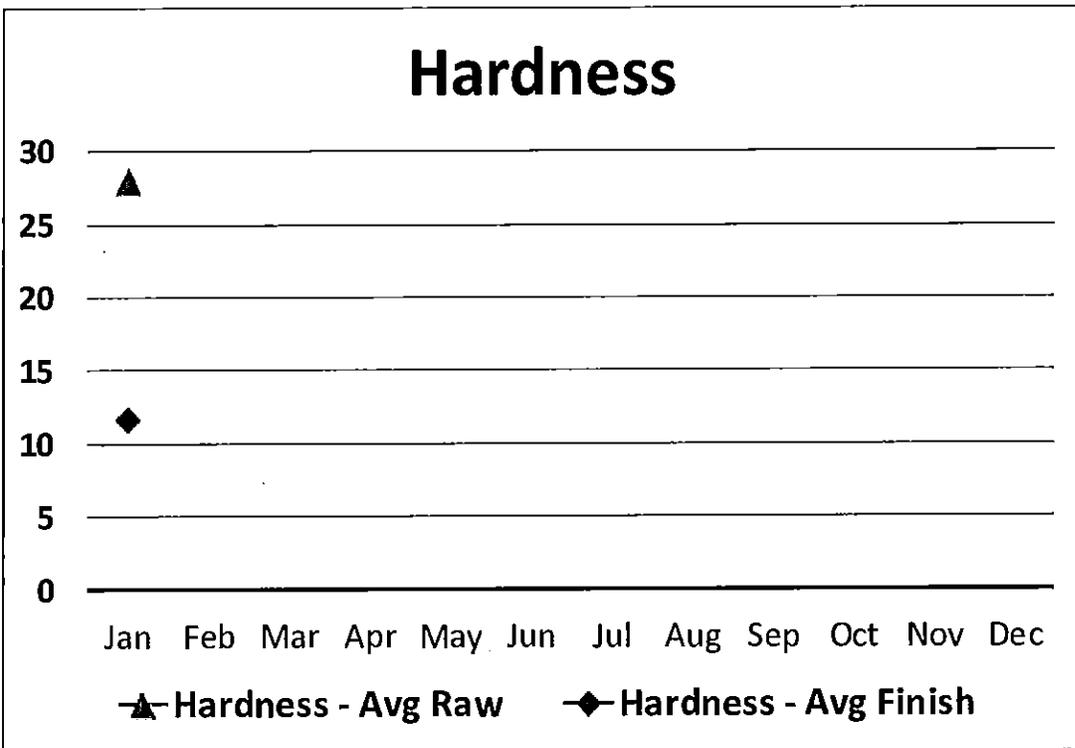
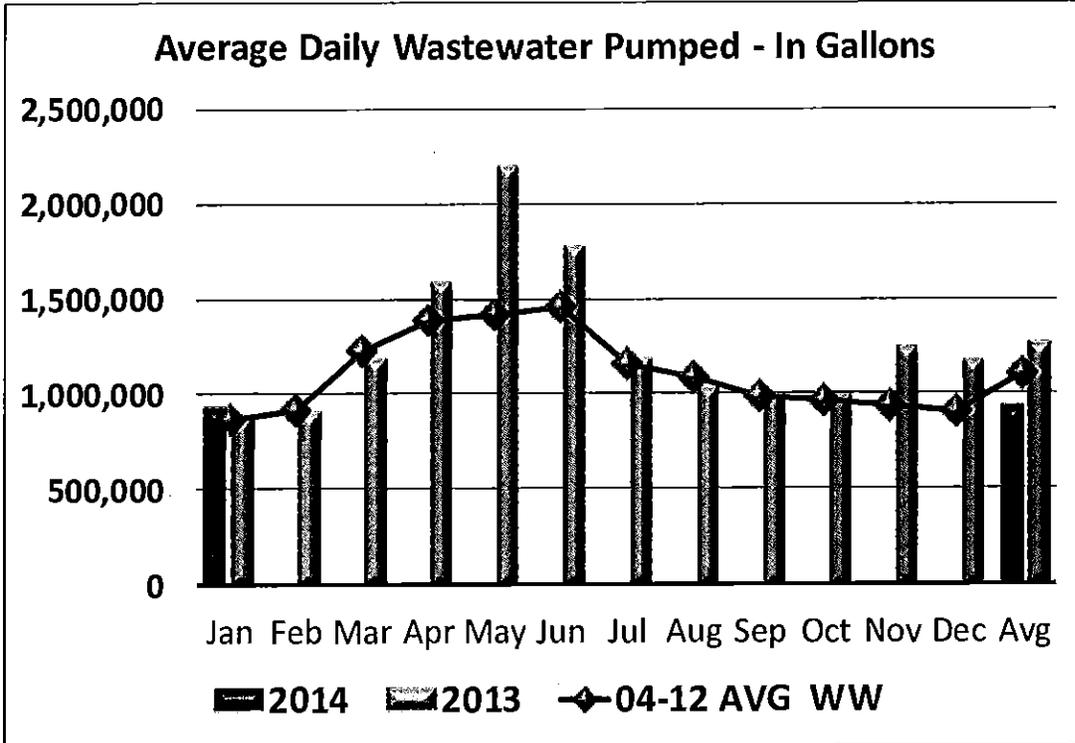
We are pleased to report that we have taken on a 2nd intern from DMACC's water/wastewater program. His name is Jake Solsma and is relatively new to plant operations but has been in the family business of underground/utility construction for some time now so he is familiar with this line of work.

PeopleService^{INC.}

Water & Wastewater Professionals

Water	Units			
Average Daily Pumped	gallons	1,233,000	892,000	952,000
Maximum Daily Pumped	gallons	1,534,000	1,308,000	1,355,000
Minimum Daily Pumped	gallons	857,000	723,000	705,000
Hardness				
Hardness - Avg Raw	grains	27.90	27.70	25.60
Hardness - Avg Finish	grains	11.60	11.75	8.65
Iron mgl				
Avg Raw	mg/L	5.87	5.51	4.91
Avg Finish	mg/L	0.34	0.22	0.09
Flouride mgl				
Avg Raw Fl.	mg/L	0.30	0.68	0.25
Avg Finish Fl.	mg/L	0.67	0.22	0.64
Wastewater				
BOD				
BOD Effluent Avg	mg/L	1.8	2.8	1.8
BOD Effluent Permit Limit	mg/L	25	25	25
TSS				
TSS Effluent Avg	mg/L	14.5	7.8	5.0
TSS Effluent Permit Limit	mg/L	30	30	30
Nitrogen Ammonia				
NA Effluent Avg	mg/L	0.08	0.13	0.03
NA Effluent Permit Limit	mg/L	6.2	2.8	6.2
Effluent Flow				
Average Daily	gallons	930,000	1,183,000	898,000
Maximum Daily	gallons	1,258,000	1,477,000	1,089,000
Minimum Daily	gallons	821,000	898,000	757,000
Distribution				
Work Order	#	97	385	85
Locates	#	88	171	134
Meters Installed				
Residential	#	18	12	10
Commercial	#	1	0	0
Temp Hydrants	#	1	1	0
Disconnect Notices	#	95	0	56
Sevice Disconnected	#	10	1	16
Hydrants flushed	#	2	5	1
Valves Excercised	#	3	8	9
Manholes Inspected	#	6	7	3
Service Lines Inspected				
Water Lines	#	9	9	13
Sewer Lines	#	9	9	13
Storm Sewers	#	9	9	13







THE TOMORROW PLAN

Partnering for a Greener Greater Des Moines

Resolution 02-1314

RESOLUTION OF SUPPORT

Whereas, the Federal Interagency Partnership for Sustainable Communities has selected Greater Des Moines as one of 45 Initial regions to pursue regional sustainable development planning;

Whereas, the people of Greater Des Moines wish to strengthen diversity and equity in order to promote the environmental and economic health of the region, this community, its neighborhoods, and its individuals;

Whereas, we intend to stay attentive to the needs of future generations and to the current shifting trends in demographics, economics, and nature, as well as expectations of significant regional growth;

Whereas, we value the integration of social, economic, and natural resource needs and opportunities with a strategic direction for the region's future;

Whereas, we intend to build on current cooperative ventures throughout the region to find additional opportunities to collaborate, create efficiencies, and provide higher quality services to residents;

Whereas, the means to a vibrant, lasting future includes a healthy environment, in addition to expanded choices and access within the areas of health, food, transportation, housing, work, culture, education, and play;

Whereas, steps can be taken today that will lead to a well-balanced tomorrow that maximizes the betterment of the entire region;

Whereas, local governments, community organizations, and the public developed The Tomorrow Plan as a voluntary, best practices guide for local jurisdictions, stakeholder organizations and 28-E organizations, including the MPO, but does not dictate specific funding strategies or policy decisions that are within the authority of these organizations or jurisdictions.

Therefore, be it resolved that we, the members of Grimes City Council, endorse the vision, mission, goals, strategies, and initiatives presented in The Tomorrow Plan and intend to continue working within our community and across the region to help this plan become reality.

Passed and approved this 25th day of February 2014 by the Grimes City Council.

ATTEST:

Thomas M. Armstrong, Mayor

Rochelle Williams, City Clerk

Walnut Creek Watershed Management Authority Agreement

Between Dallas County, Polk County, City of Clive, City of Dallas Center, City of Des Moines, City of Grimes, City of Johnston, City of Urbandale, City of Waukee, City of West Des Moines, City of Windsor Heights, Dallas County Soil and Water Conservation District, Polk County Soil and Water Conservation District, and the Des Moines Area Metropolitan Planning Organization.

This Joint and Cooperative Agreement (hereinafter referred to as the "Agreement") is entered into pursuant to the authority of the *Code of Iowa*, Chapter 28E as of the _____ day of _____, 2014 by and between Dallas County, Iowa; Polk County, Iowa; the City of Clive, Iowa; the City of Dallas Center, Iowa; the City of Des Moines, Iowa; the City of Grimes, Iowa; the City of Johnston, Iowa; the City of Urbandale, Iowa; the City of Waukee, Iowa; the City of West Des Moines, Iowa; the City of Windsor Heights, Iowa; the Dallas County Soil and Water Conservation District; the Polk County Soil and Water Conservation District; and, the Des Moines Area Metropolitan Planning Organization. All entities shall be referred to hereinafter as the Parties.

WHEREAS, Iowa Code section 466B of the *Code of Iowa* authorizes two (2) or more political subdivisions, defined as including cities, counties and/or soil and water conservation districts, all of which must be located within the same United States Geological Survey Hydrologic Unit Code (HUC) 8 watershed, to enter into agreement under Chapter 28E of the *Code of Iowa* to establish a watershed management authority to enable cooperation in supporting watershed planning and improvements for the mutual advantage of the political subdivisions involved; and,

WHEREAS, pursuant to *Code of Iowa* Section 466B.22, a watershed management authority may perform all of the following duties:

1. Assess the flood risks in the watershed.
2. Assess the water quality in the watershed.
3. Assess options for reducing flood risk and improving water quality in the watershed.
4. Monitor federal flood risk planning and activities.
5. Educate residents of the watershed area regarding water quality and flood risks.
6. Seek and allocate moneys made available to the Authority for purposes of water quality and flood mitigation.
7. Make and enter into contracts and agreements and execute all instruments necessary or incidental to the performance of the duties of the Authority; and,

WHEREAS, the Parties deem establishment of the Walnut Creek Watershed Management Authority (hereinafter referred to as the "Authority"), a watershed management authority encompassing all of the Walnut Creek watershed, which falls within the same HUC 8 watershed, to be of mutual advantage; and,

WHEREAS, it is mutually desired to enter into this Agreement pursuant to *Code of Iowa* Chapter 28E for the purpose of establishing the Authority to carry out watershed planning and improvements in the Walnut Creek Watershed.

NOW THEREFORE, it is agreed by and between the parties as follows:

SECTION I. IDENTITY OF THE PARTIES.

- I.1 The Counties of Dallas and Polk are each a municipality of the State of Iowa, organized and operating pursuant to *Code of Iowa* Chapter 331. Their respective addresses are:

Dallas County
801 Court Street
Adel, Iowa 50003

Polk County
111 Court Avenue
Des Moines, Iowa 50309

- I.2 The Cities of Clive, Dallas Center, Des Moines, Grimes, Johnston, Urbandale, Waukee, West Des Moines, and Windsor Heights are each a municipality of the State of Iowa, organized and operating pursuant to *Code of Iowa* Chapters 364 and 372. Their respective addresses are:

City of Clive
1900 NW 114th Street
Clive, Iowa 50325

City of Dallas Center
1502 Walnut Street
Dallas Center, Iowa 50063

City of Des Moines
400 Robert D. Ray Drive
Des Moines, Iowa 50309

City of Grimes
101 N Harvey Street
Grimes, Iowa 50111

City of Johnston
6221 Merle Hay Road
Johnston, Iowa 50131

City of Urbandale
3600 86th Street
Urbandale, Iowa 50322

City of Waukee
230 W Hickman Road
Waukee, Iowa 50263

City of West Des Moines
4200 Mills Civic Parkway
West Des Moines, Iowa 50265

City of Windsor Heights
1133 66th Street
Windsor Heights, Iowa 50311

- 1.3 The Soil and Water Conservation Districts of Dallas and Polk are each a governmental division of the State of Iowa as defined in *Code of Iowa* Section 161A.3(6) and a soil and water conservation district established pursuant to *Code of Iowa* Section 161A.5(1). Their respective addresses are:

Dallas County SWCD
907 Court Street, Suite B
Adel, Iowa 50003

Polk SWCD
1513 North Ankeny Blvd. Suite 3
Ankeny, Iowa 50023-4167

- 1.4 The Des Moines Area Metropolitan Planning Organization is a formal transportation body for Greater Des Moines, carrying out the intent of 23 CFR 450. Its address is:

Des Moines Area Metropolitan Planning Organization
420 Watson Powell, Jr., Way, Suite 200
Des Moines, Iowa 50309

SECTION 2. WALNUT CREEK WATERSHED BOUNDARY.

The area within this Agreement shall be known as the Walnut Creek Watershed Boundary. At the inception of this Agreement, this Boundary is shown in Attachment A.

SECTION 3. PURPOSE.

- 3.1 The purpose of this Agreement is to provide for the manner in which the parties shall cooperate with one another to successfully encourage, plan for, and implement watershed activities within the Walnut Creek watershed, including but not limited to the following activities authorized pursuant to *Code of Iowa* Section 466B.22:
 - 3.1.1 Assess the flood risks in the watershed.
 - 3.1.2 Assess the water quality in the watershed.
 - 3.1.3 Assess options for reducing flood risk and improving water quality in the watershed.
 - 3.1.4 Monitor federal flood risk planning and activities.
 - 3.1.5 Educate residents of the watershed area regarding water quality and flood risks.
 - 3.1.6 Seek and allocate moneys made available to the Authority for purposes of water quality and flood mitigation.
 - 3.1.7 Make and enter into contracts and agreements and execute all instruments necessary or incidental to the performance of the duties of the Authority. The Authority shall not have the power to acquire property by eminent domain. All interests in lands shall be held in the name of the Party wherein said lands are located.

SECTION 4. GOVERNANCE.

- 4.1 It is the intention of this Agreement that the Authority be established as an administrative agency and that the inherent governmental powers of any Party not be affected in any way beyond the terms of this Agreement.
- 4.2 A joint board of the Parties known as the Walnut Creek Watershed Management Authority Board (herein after referred to as the "Board") shall be responsible for coordinating watershed planning and improvements and executing activities directed to fulfilling the purposes of this Agreement. The Board shall be comprised of one appointee from each county, city, and district participating in this Agreement. Except as otherwise provided in this Agreement, the actions of the Board shall be the actions of the Authority.
- 4.3 The Board shall comply with the Open Meeting Law (Iowa Code Chapter 21), Open Records Law (Iowa Code Chapter 22) and gender balance requirements (Iowa Code Section 69.16A).

- 4.4 The Board will develop, adopt, and from time-to-time amend governing bylaws, operating policies, and administrative procedures.

SECTION 5. DURATION.

This Agreement shall be in effect in perpetuity until terminated pursuant to Section 12.

SECTION 6. POWERS AND DUTIES.

- 6.1 The parties to this Agreement shall retain all powers and duties conferred by law but shall work together in the exercise of such powers and the performance of this Agreement. These powers shall not be transferred to the Authority. Each party shall be responsible for:
- 6.1.1 Identifying opportunities for funding and in-kind support for the undertaking of watershed planning and improvements within the Walnut Creek watershed boundary;
 - 6.1.2 Identifying opportunities for infrastructure development and planning capable of assessing and mitigating flood risks in the watershed;
 - 6.1.3 Identifying the most effective best management practices for water quantity and water quality improvements in the watershed;
 - 6.1.4 Participating in educational/outreach programs regarding water quality and flood risks;
 - 6.1.5 Identifying opportunities for infrastructure development and planning to assess and mitigate water quality in the watershed;
 - 6.1.6 Providing support for the administration of any projects, including technical, financial and clerical, as agreed to by the Parties;
 - 6.1.7 Securing such financing, including grants, loans and the issuance of bonds of loan agreements, as determined by the respective Party to be necessary or desirable to achieve the objectives of the agreement;
 - 6.1.8 Designing and bidding of projects;
 - 6.1.9 Administering contracts; and
 - 6.1.10 Observing construction.

SECTION 7. OPERATIONS

- 7.1 Within its available resources through funding or in-kind support, the Authority may employ one or more staff members.
- 7.2 In addition to other powers and duties, the Authority will oversee the performance of all staff members and in-kind contributions to the Authority of personnel, materials, and equipment.
- 7.3 Within its available resources through funding or in-kind support, the Authority may acquire or lease equipment and supplies necessary to its work, acquire or lease office space, acquire and manage facilities related to its work, and insure against identified risks.
- 7.4 The Authority may enter into cooperative agreements and other contracts with other agencies, entities, and individuals.
- 7.5 The Board may create committees and task forces to support its work and, within its available resources through funding or in-kind support, engage experts and consultants.

SECTION 8. MANNER OF FINANCING.

- 8.1 The Board may solicit, accept and receive donations, endowments, gifts, grants, reimbursements and other such funds, as well as in-kind contributions, as necessary to support work pursuant to this Agreement. It is agreed and understood by the parties hereto that no financial obligations upon any party are intended to be created hereby.
- 8.2 No action to contribute funds by a Board member of the Authority is binding on the Party that he or she represents without official approval by the governing body of that Party. No Party may be required to contribute funds to the Authority.
- 8.3 The Board will review each opportunity for funding or in-kind support. After review of the opportunity, a fiscal agent will be nominated. The fiscal agent would be a Party or other organization meeting the fiscal agent standards outlined in the bylaws.
- 8.4 All funds received for use by the Authority shall be held in a special fund by one of the Parties who shall act as the fiscal agent, pursuant to a written Fiscal Agent Agreement between the fiscal agent and the Authority. When funds are provided as a grant or loan directed to a Party of the Authority for a project administered by that Party, the funds shall be retained and administered by that Party.

SECTION 9. SEVERABILITY/INVALIDITY.

If any term, provision or condition of this Agreement shall be determined to be invalid by a court of competent jurisdiction, such invalidity shall in no way effect the validity of any other term,

provision or condition of this Agreement, and the remainder of the Agreement shall survive in full force and effect unless to do so would substantially impair the rights and obligations of the Parties to this Agreement or substantially frustrate the attainment of the purposes of this Agreement.

SECTION 10. GOVERNING LAW.

This Agreement shall be governed by and interpreted under the laws of the State of Iowa.

SECTION 11. AMENDMENTS.

- 11.1 This Agreement may be amended at any time by the Parties. All amendments shall be in writing, signed by all of the Parties, and filed in an electronic format with the Iowa Secretary of State as required by Iowa Code section 28E.8 (2011).
- 11.2 Any Party desiring an amendment to this Agreement shall notify other Parties of its desire, and the reasons for the request. Such a request shall be in writing to the other governing bodies of the Parties, and shall be considered by their governing body without unreasonable delay and within no more than ninety (90) days of receipt.
- 11.3 If the request is agreed to by the other Parties, each Party shall prepare and submit to the others a certified resolution confirming the affirmative vote of the Party's governing body.
- 11.4 The Amendment shall take effect ten (10) days following receipt of the last such resolution by the other Parties. Amendments shall be filed and recorded as required by Section 15 hereof.

SECTION 12. ADDITIONAL PARTIES.

- 12.1 A City, County, or Soil and Water Conservation District within the Walnut Creek Watershed who is not a Party, may request, in writing to the Authority, to become a Party.
- 12.2 Such a request shall be considered and decided by a 2/3 vote of the Board, and shall become effective when the new Party has signed the then-current Agreement pursuant to a resolution of its governing body and the requisite filing with the Iowa Secretary of State and/or County Auditor has been accomplished.

SECTION 13. TERMINATION OF AGREEMENT.

This Agreement shall terminate upon the mutual agreement of the governing bodies of all Parties in the Authority. Upon termination, all property and money then owned by the Authority shall be distributed equally among its members after payment of all debts. Any funds donated under a stipulation limiting their use shall be dispersed consistent with the owner's direction. The governing body of each jurisdiction may individually withdraw from their participation in the Agreement after providing the Authority a written 90 notice of intent. Such withdrawal will forfeit any right to a distribution in conjunction with a subsequent termination of this Agreement.

SECTION 14. EFFECTIVE DATE.

This Agreement shall take effect upon execution by the Parties as required by law and filing with the Secretary of State in an electronic format.

SECTION 15. NOTICES.

Notices under this Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the representative designated to receive notice for each Party as set forth in this Agreement. The effective date of any notice under this Agreement shall be the date of actual delivery of such notice and not the date of dispatch. The preferred means of notice shall be either actual hand delivery, certified US Mail, return receipt requested with postage prepaid thereon, or by recognized overnight delivery service, such as FedEx or UPS.

Notices shall be delivered to the following persons regarding each Party:

County: Chairperson, Dallas County Board of Supervisors
Dallas County Administration
801 Court Street
Adel, Iowa 50003

County: Chairperson, Polk County Board of Supervisors
Polk County Administration
111 Court Avenue
Des Moines, Iowa 50309

Clive: Mayor, City of Clive
1900 NW 114th Street
Clive, Iowa 50325

Dallas Center: Mayor, City of Dallas Center
1502 Walnut Street
Dallas Center, Iowa 50063

Des Moines: Mayor, City of Des Moines
400 Robert D. Ray Drive
Des Moines, Iowa 50309

Grimes: Mayor, City of Grimes
101 N Harvey Street
Grimes, Iowa 50111

Johnston: Mayor, City of Johnston
6221 Merle Hay Road
Johnston, Iowa 50131

Urbandale: Mayor, City of Urbandale
3600 86th Street
Urbandale, Iowa 50322

Waukee: Mayor, City of Waukee
230 W Hickman Road
Waukee, Iowa 50263

West
Des Moines: Mayor, City of West Des Moines
4200 Mills Civic Parkway
West Des Moines, Iowa 50265

Windsor
Heights: Mayor, City of Windsor Heights
1133 66th Street
Windsor Heights, Iowa 50311

Dallas
Soil & Water
Conservation
District: Chairperson, Dallas County SWCD
907 Court Street, Suite B
Adel, Iowa 50003

Polk
Soil & Water
Conservation
District: Chairperson, Polk SWCD
1513 North Ankeny Blvd. Suite 3
Ankeny, Iowa 50023-4167

Des Moines
Area
Metropolitan
Planning

Organization: Chairperson, Des Moines Area MPO
420 Watson Powell, Jr., Way, Suite 200
Des Moines, Iowa 50309

Or such other address as any Party may specify by notice to the other Parties.

SECTION 16. RECORDATION.

This Agreement shall be recorded pursuant to the requirements of *Code of Iowa*, Chapter 28E.

SECTION 17. ENTIRE AGREEMENT.

This Agreement and attachments hereto constitute the entire Agreement among the Parties and supersedes or replaces any prior agreements among the Parties relating to its subject matter.

SECTION 18. NO WAIVER.

The waiver or acceptance by any Party of a breach or violation of any provision(s) of this Agreement by another Party shall not operate as, or be construed to be, a waiver of any other or subsequent breach.

SECTION 19. NO ASSIGNMENT OR DELEGATION.

Neither this Agreement, nor any right or obligation under it, may be assigned, transferred or delegated in whole or in part to any outside entity without the prior approval of the Board.

SECTION 20. AUTHORITY AND AUTHORIZATION.

Each party to this Agreement shall supply to the Authority a copy of the resolution by the governing body of each Party as evidence of the power and authority of each Party to enter into this agreement.

SECTION 21. HEADINGS AND CAPTIONS.

The paragraph headings and captions set forth in this Agreement are for identification purposes only and do not limit or construe the contents of the paragraphs.

SECTION 22. SIGNATURE PAGES.

The Parties agree that this Agreement has attached to it signature pages which shall be assembled and filed together with the Agreement and shall together constitute one and the same instrument. A completed copy of the Agreement with executed signature pages shall be sent to each Party.

Dated this ____ day of _____, 2014.

DALLAS COUNTY, IOWA

BY:

Board of Supervisors Chair

ATTEST:

County Auditor

Dated this ____ day of _____, 2014.

POLK COUNTY, IOWA

BY:

Board of Supervisors Chair

ATTEST:

County Auditor

Dated this ____ day of _____, 2014.

CLIVE, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

DALLAS CENTER, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

DES MOINES, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

GRIMES, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

JOHNSTON, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

URBANDALE, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

WAUKEE, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

WEST DES MOINES, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

WINDSOR HEIGHTS, IOWA

BY:

Mayor

ATTEST:

City Clerk

Dated this ____ day of _____, 2014.

DALLAS SOIL AND WATER CONSERVATION DISTRICT
DALLAS COUNTY, IOWA

BY: _____
Chairperson

ATTEST: _____
Secretary

Dated this ____ day of _____, 2014.

POLK COUNTY SOIL AND WATER CONSERVATION DISTRICT
POLK COUNTY, IOWA

BY: _____
Chairperson

ATTEST: _____
Secretary

Dated this ____ day of _____, 2014.

DES MOINES AREA METROPOLITAN PLANNING ORGANIZATION

BY: _____
Chairperson

ATTEST: _____
Secretary

**CITY OF GRIMES
NOTICE OF HEARING AND INVITATION TO BID
FOR**

**ASR Well No. 1
Well Pump and Control Building Improvements
Grimes, Iowa**

NOTICE IS HEREBY GIVEN:

Sealed proposals will be received by the City Clerk, City of Grimes, Iowa, in her office at City Hall, 101 NE Harvey, Grimes, Iowa, until 2:30 PM (local time) on March 18, 2014, for the project described as ASR Well No. 1, Well Pump and Control Building Improvements, Grimes, Iowa, as hereinafter described in general and as described in detail in the Bidding Requirements and Contract Documents for said improvements now on file in the office of the City Clerk. Proposals will be opened and read at City Hall at 2:30 PM (local time) on March 18, 2014. Proposals will be acted upon by the City Council at a meeting to be held at 5:30 PM on March 25, 2014 in the City Council Chambers, Grimes, Iowa or at such later time as may be designated at said meeting.

At 5:30 PM on March 25, 2014 at the regularly scheduled Grimes City Council meeting in the City Council Chambers, a hearing will be held the proposed Bidding Requirements, Contract Documents (drawings and specifications) and Estimate of Cost for said project, and at said hearing any interested person may appear and file objections thereto.

The extent of the work involved is as follows: Installation of a new ASR well pump, demolition of existing water treatment plant equipment, installation of chemical feed systems, installation of piping and valves, HVAC and plumbing replacement, building renovations, structural modifications, and installation of associated electrical equipment.

The method of construction shall be by contract in accordance with the Bidding Requirements and Contract Documents for said Improvements approved by the Grimes City Council.

Each proposal shall be made out on a blank form furnished by the City and shall be submitted in a sealed envelope marked, ASR Well No. 1, Well Pump and Control Building Improvements, Grimes, Iowa. Each proposal must be accompanied either by a cashier's check or certified check in the amount of five percent (5%) drawn on an Iowa bank or a bank chartered under the laws of the United States, a Bid Bond or credit union certified share draft in the amount of five percent (5%) of the proposal, drawn on a credit union in Iowa or chartered under the laws of the United States and filed in an envelope separate from the one containing the proposal, made payable to the City of Grimes, Iowa, and said check or draft may be cashed or the Bid Bond declared forfeited by the City of Grimes, Iowa as liquidated damages in the event the successful bidder fails to enter into a contract within fifteen (15) days of the Notice of Award and post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law and the Specifications.

Payment to the Contractor for said construction will be made in cash from the following sources: Cash from any fund of City of Grimes, Iowa, which may be legally used for such purposes; proceeds derived from the sale and issuance of Utility Revenue Bonds, or Federal or State grants or loans.

The Contractor will be paid each month Ninety-five Percent (95%) of the Engineer's Estimate of the value of work completed at the end of the preceding month. Final payment will be made no sooner than thirty (30) days after completion of the work and acceptance by the Owner.

The work under the proposed contract shall commence within thirty (30) days of the written "Notice to Proceed." Demolition and new construction work on the former Water Treatment Plant and well cannot begin until October 1, 2014. The work shall be substantially completed by June 1, 2015, and with final completion by July 1, 2015, subject to any changes granted by the Owner.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor.

The Owner reserves the right to reject any or all proposals and to waive informalities.

The successful bidder will be required to furnish a bond in an amount equal to 100% of the contract price, and said bond to be issued by a responsible surety approved by the Owner and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and the warranty of the materials and workmanship for not less than two (2) years from the time of acceptance of said improvements by the City Council.

Bidding Requirements and Contract Documents governing the construction of the proposed improvements have been prepared by FOX Engineering Associates, Ames, Iowa, which documents and the proceedings of the City Council referring to and defining said improvements are hereby made a part of this Notice and the proposed contract by reference and the proposed contract shall be executed to comply therewith.

The Owner reserves the right to defer acceptance of any proposal for a period not to exceed forty-five (45) days from the date of receipt of proposals.

Complete digital project bidding documents are available at www.questcdn.com. Prospective bidders may download the digital plan documents at no cost, but must input the Quest project cost number 3064781 on the website's project search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, printing, and working with this digital project information. Website registration is necessary to ensure that prospective bidders remain informed of addendum and other essential communications prior to the bid date. If the prospective bidder has a concern about the validity of the digital information downloaded from www.questcdn.com, then prospective bidder shall access the paper copies on file at the Owner's or the Engineer's office to verify the information in question.

Copies of said Bidding Requirements and Contract Documents are now on file in the office of the City Clerk, City Hall, Grimes, Iowa, for examination by prospective bidders, and prospective bidders may obtain copies from FOX Engineering Associates, 414 South 17th Street, Suite 107, Ames, Iowa, 50010. A deposit charge of \$100.00 per set of Bidding Requirements and Contract Documents will be made, all of which will be refunded if returned in reusable condition within 14 days of the Award of Contract. If all documents are not returned in reusable condition and within 14 days, the deposit shall be forfeited.

Published by order of the City Council of Grimes, Iowa

City Clerk



ORDINANCE #625

**AN ORDINANCE AMENDING THE GRIMES CODE OF ORDINANCES
CHAPTER 106 COLLECTION OF SOLID WASTE SERVICES**

BE IN ENACTED BY THE CITY COUNCIL OF THE CITY OF GRIMES, IOWA

SECTION 1. Purpose. The purpose of this Ordinance is to amend the Grimes Code of Ordinances Chapter 106 under 106.01 Collection Services.

SECTION 2. Amendment. Pursuant to the Grimes Code of Ordinances Chapter 106, Section 106.04 shall be amended to read as follows:

106.04 LOCATION OF CONTAINERS. Containers for the storage of solid waste waiting collection shall be placed at the curb or alley line by the owner or occupant of the premises served. Containers or other solid waste placed at the curb line shall not be so placed more than twenty-four (24) hours in advance of the regularly scheduled collection day and shall be promptly removed from the curb line following collection. Yard waste containers or bundles must be placed three to six feet from other solid waste containers. ~~There is no limit to the number of containers.~~ If the 96 gallon container is full and resident has additional garbage this may be picked up by placing garbage in bags next to the container. A bag of garbage by itself will not be picked up. Additional bags shall not be placed in containers.

SECTION 3. Repealer. All ordinances or parts of ordinances in conflict with the provisions of these ordinances are hereby repealed.

SECTION 4. Severability Clause. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5: Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the City Council on this th day of 2014 and approved on this th day of , 2014.

Thomas M. Armstrong, Mayor

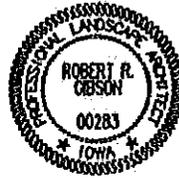
Rochelle Williams, City Clerk

City of Grimes
101 N. Harvey
Grimes, Iowa 50111
Phone 515.986.3036 fax 515.986.3846

Tabulation of Bids

Owner:
Project:
Bid Date & Time:
Location:
COA Project No:

City of Grimes
Glenstone Park Phase 1
February 5, 2014
Grimes City Hall
1305.191



I hereby certify that the portion of this technical submission described below was prepared by me or under my direct supervision and responsible charge. I am a duly licensed Professional Landscape Architect under the laws of the State of Iowa.

NAME AND ADDRESS OF BIDDER	Engineer's Cost Opinion	Edge Commercial 3155 SE Mlehe Dr. Suite 2 Grimes, IA 50111	Joiner Construction 11996 490th Street Piano, IA 52581	MPS Engineers 1444 Illinois Street Des Moines, IA 50314
BID SECURITY		N	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #1		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #2		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #3		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #4		Y	Y	N
STATEMENT OF BIDDER QUALIFICATIONS		N	N	N
ITEM DESCRIPTION	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
Base Bid	\$157,000.00	\$154,800.00	\$171,535.00	\$172,499.00
Alternate #1	\$28,600.00	\$24,525.00	\$32,500.00	\$31,000.00
Alternate #2	\$29,000.00	\$37,730.00	\$39,625.00	\$30,000.00
Total Base Bid and Alternates		\$217,155.00	\$243,660.00	\$233,499.00

NAME AND ADDRESS OF BIDDER		Elder Corporation 5088 E. University Ave. Des Moines, IA 50327	KE Builders, LLC 1133 155th Street Boone, IA 50036	Brocon Services, LLC 6220 NW Beaver Drive Johnston, IA 50131
BID SECURITY		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #1		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #2		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #3		Y	Y	Y
ACKNOWLEDGEMENT OF ADDENDUM #4		Y	Y	Y
STATEMENT OF BIDDER QUALIFICATIONS		Y	N	Y
ITEM DESCRIPTION	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
Base Bid	\$157,000.00	\$180,000.00	\$183,000.00	\$214,000.00
Alternate #1	\$28,600.00	\$30,000.00	\$42,000.00	\$34,000.00
Alternate #2	\$29,000.00	\$35,000.00	\$29,600.00	\$52,000.00
Total Base Bid and Alternates		\$245,000.00	\$254,600.00	\$300,000.00

**CITY OF WEST DES MOINES
DEVELOPMENT AND PLANNING
CITY COUNCIL SUBCOMMITTEE MEETING
City Hall Training Room
Thursday, May 2, 2013**

Attending:

Council Member Ted Ohmart
Council Member Jim Sandager
City Manager Greg Sparks
Deputy City Manager/City Clerk Jody Smith
Development Planning and Inspection Manager
Christopher Shires
Economic Development Director Clyde Evans

City Engineer Duane Wittstock
Principal Engineer Brian Hemesath
City Attorney Dick Scieszinski
Assistant to the City Manager Aaron Chittenden
Planner Naomi Hamlett
Planner Linda Schemmel
Planner Lynne Twedt

Guests: Adam Trost, resident – Item #1

David Ball, resident

The meeting of the Development and Planning City Council Subcommittee was called to order at 7:30 a.m.

1. Annexation Moratorium Process

Community and Economic Development Director Evans provided information on the recent annexation boundary discussions between the cities of Cummings and West Des Moines which was also attended by Council Members Ohmart and Sandager. Mr. Evans continued with a visual presentation and pointed out the proposed boundary lines. Determined by state law, the final agreement would be for 10 years. This did not seem problematic as there would probably be no development or sanitary sewer during this time in the vast majority of the area. Sanitary sewer maintenance, location, pumping, and lift station costs were mentioned. City Engineer Wittstock commented that it would be most efficient to run a trunk sewer westerly up the North River.

Discussion ensued and different line delineations were discussed. Council Member Sandager commenting that he would like the Colby property included in the West Des Moines boundary line. Deputy City Manager Smith stated that it made sense to have straight lines by including both sides of the Beardsley property. It was mentioned that Cummings was not interested in having St. John's Cemetery back even though you need to drive through Cummings to access the cemetery.

Mr. Evans stated that he would be generating a map reflecting boundary line suggestions, and that he would provide future meeting dates when identified.

Directions: The Council Members recommended a specific demarcation line between the two cities and identified an area where neither City would be able to annex during the term of the agreement.

2. Chickens in Single Family Residential Zoning Districts

Development Planning and Inspection Manager Shires stated that Adam Trost, a West Des Moines resident, has requested that the City re-examine the prohibition on having chickens in single family residential zoning districts. This subcommittee visited this issue in 2007 and, at that time, it was not recommended that the City change the current zoning that prohibits chickens in single family zoning districts. Chickens and other farm animals are allowed in West Des Moines on Residential Estate (RE), subject to approval of a special use permit, and on Open Space/Agricultural (OS) zoned property.

The committee was provided with copies of a power point presentation on a workshop entitled, "Housing and Space Requirements – Chickens in the Backyard" which took place in Springfield, Missouri, February 2011.

Mr. Trost stated that he and his family were always interested in having chickens as they felt that there were many health benefits to consuming fresh eggs. He was informed that having chickens in single family residentially zoned properties was prohibited in West Des Moines.

Mr. Trost commented on the model regulations proposed in the Springfield document stating that it was close to what he thought the City of West Des Moines should adopt which would be up to six (6) chickens on a quarter acre or less, no detectible smells allowed, chickens contained within coops at all times, chicken coops located at least three (3) feet from the property line and 25 feet from any business or residence. Mr. Trost believes that residents should be allowed to raise their own eggs as it would be a great educational tool for children, as well as the many health benefits previously mentioned. He also commented that with moveable coops called chicken tractors, chickens would consume all the bugs (mosquitos, fleas, ticks, etc.) from the yard, as well as fertilize and weed the yard. The main problem with chickens would be the smell and noise which could be mitigated with only allowing a small number of chickens, with the stipulation they had to be contained and cleaned up after. Mr. Trost does not believe chickens should be in the front yard, only the back, and never allowed free range.

Mr. Shires conducted a survey of other metro cities with the following results:

- Des Moines – allows up to 25 chickens per typical family lot.
- Johnston – allows up to two chickens for residential lots over 20,000 sq. ft.
- Windsor Heights – allows up to two chickens on a typical single family lot.
- Altoona, Ankeny, Pleasant Hills, Urbandale, Waukee – chickens are not allowed within single family zoned areas.

Mr. Shires commented that staff has concerns with the nuisance complaints and code enforcement issues that will come with allowing chickens in residential areas. He continued that the desirability of allowing chickens in West Des Moines may change over time, but that at this time it may be best to hold off on making any changes to the City Code. We can continue to monitor this topic and review how other metro cities react and deal with this issue.

Council Member Sandager stated that he agreed with the comments expressed by Mr. Shires. His concerns are that this is an urban environment, and that previously when there were chickens, there were many neighbor complaints.

Council Member Ohmart commented that he understood the health benefits of fresh eggs, but that fresh eggs are available. He also stated that in the past neighbors have objected vehemently. Council Member Ohmart expressed that he was not willing to change his position for allowing chickens in West Des Moines at this time.

David Ball, West Des Moines resident, expressed his support for allowing chickens.

Council Member Sandager continued that benefits have to be weighed, and that at this time, he did not see support for allowing chickens at this time. He also commented on the problem with taking up enforcement staff time to address the enforcement and nuisance issues that chickens may generate.

Directions: The Council Members were not in support of amending City Code to allow chickens in single family residentially zoned properties at this time.

3. Upcoming Projects

- **Twin Peaks Restaurant** – As a way to attract more business, the applicant has requested a PUD amendment for the restaurant located along University Avenue east of 50th Street to allow a regular Thursday evening bike (motorcycle) night from 5-9 p.m. all summer, as weather permits. Twin Peaks proposes to obtain an expanded liquor license for an outdoor area and close part of the parking lot off for motorcycles, a beer tent, and have bands or DJs. Currently, the City Code allows for no more than four, four-day events such as this per year. Mr. Shires continued that the only option for Twin Peaks to have more than four events would be to amend the PUD which governs the larger development. Staff has concerns with the noise that would be generated, as well as setting precedence as other bars and/or restaurants may want the same consideration.

Three areas in the City are allowed more than four special events during the summer. West Glen and Jordan Creek Mall were designed as entertainment districts within their PUDs to allow this type of use; also, it was specifically written into the City Code to allow additional special events in Valley Junction on 5th Street. Twin Peaks is located in an office park district and is not considered an entertainment district area.

Housing & Space Requirements

Chickens in the Backyard Workshop
Springfield, MO
February 26, 2011



UNIVERSITY OF MISSOURI
Extension

Bob Schultheis
Natural Resource Engineering Specialist

Overview



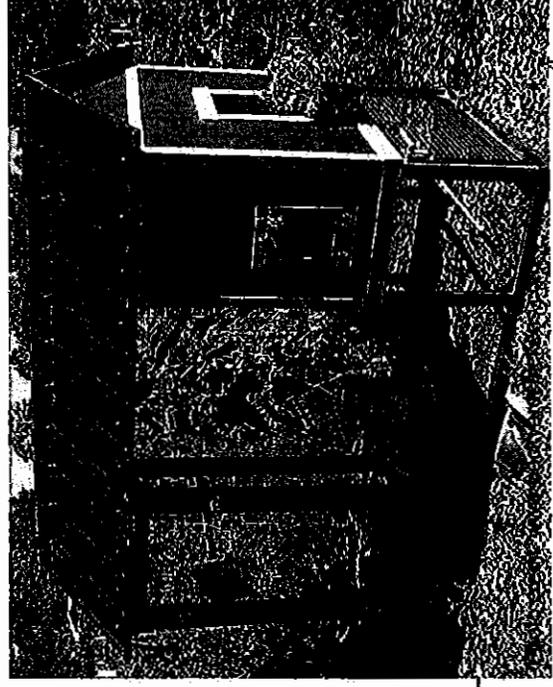
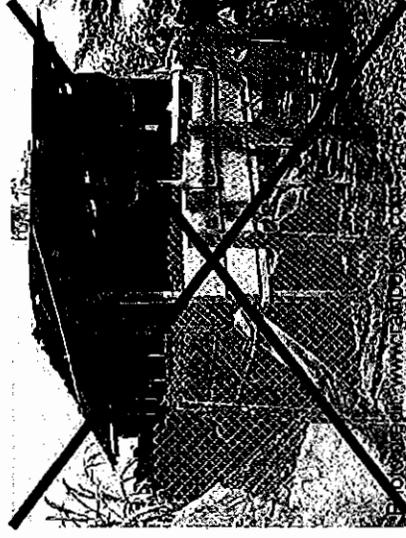
- Plan before you build
- Space needs
- Housing types
- Predator protection
- Storage
- Flooring
- Lighting
- Ventilation
- Water & feed
- Nests & roosts

Before You Build ¹

- Maximum of 6 hens; no roosters
 - Shall only be located to the rear of the dwelling
 - Setback distances
 - At least 3 feet from the property line
 - At least 25 feet from another residence, business, school or church
 - Odors not detectable at the property line
 - Housing must be clean, dry, odor-free, neat & sanitary at all times
 - Zoning Ordinance Subsection 1-1331
 - City Code Section 18-24
-

Before You Build ²

- Check with your neighbors first
 - Show them what you plan to build
 - Make it look attractive or inconspicuous
- Decide type of housing
 - Build new
 - Acquire and refurbish
 - Buy kit and assemble
 - Buy finished unit
- Ordinance enforcement
 - City of Springfield's Building Development Services Dept.
417-864-1010



Chicken Data Summary

	Floor area per bird (indoors)	Floor area per bird (outdoors)	Feeder space per bird	Feed needs per bird	Roost space per bird
Chicks	0-4 weeks	0.5 sq. ft.	1.5"-2.0"		
	4-8 weeks	1 sq. ft.	2.5"		
	8-12 weeks	2 sq. ft.	3.5"		6"; spaced 12" o.c.
Layers	Light breeds	3 sq. ft.	4.0"	0.25 lb./day (85-90 lbs./yr)	8"; spaced 12"-14" o.c.
	Heavy breeds	4 sq. ft.	5.0"	0.3 lb./day (100-110 lbs./yr)	9"; spaced 12"-14" o.c.

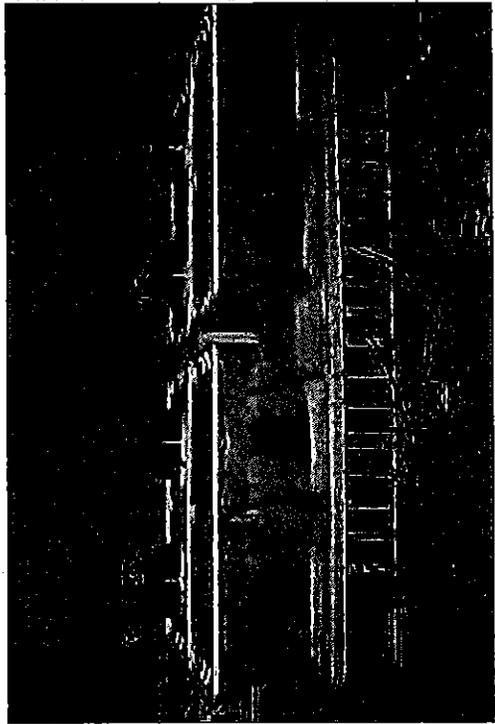
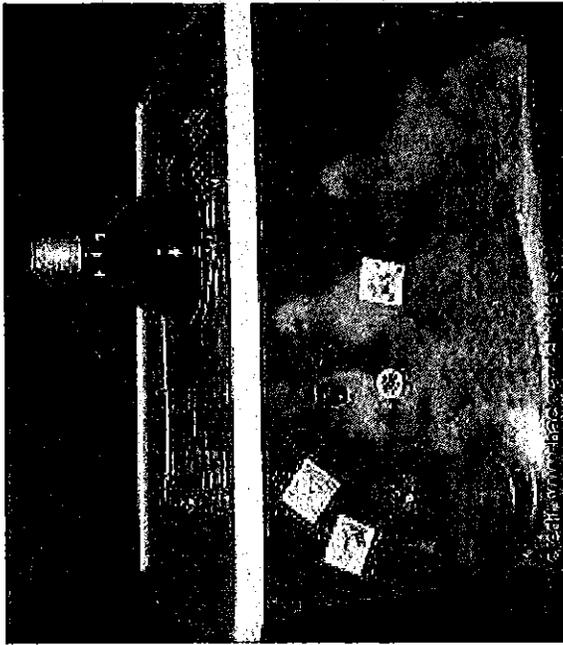
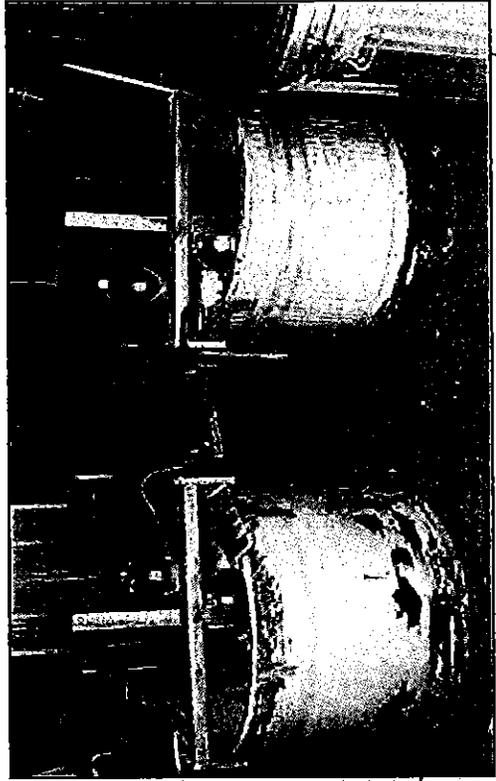
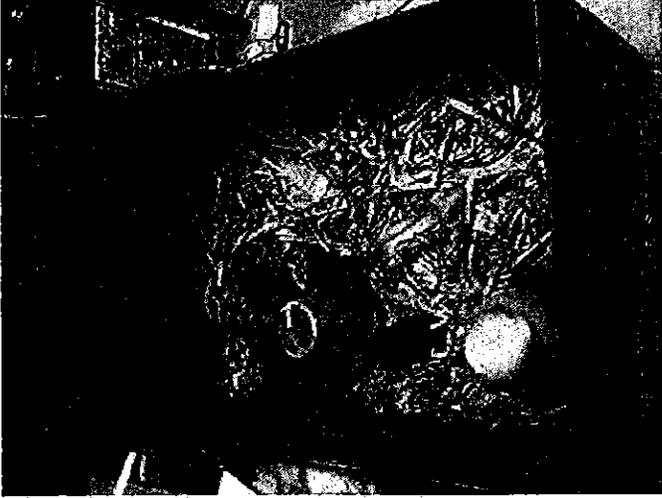
	Water needs per bird	Waste per bird
Chicks	0-4 weeks	
	4-8 weeks	1.5-2 oz./day
	8-12 weeks	4 oz./day 6-8 oz./day
Layers	Cool weather (70°F)	8-10 oz./day
	Warm weather (80°F)	10-14 oz./day
	Hot weather (>90°F)	14-16 oz./day

¼ lb./day + litter

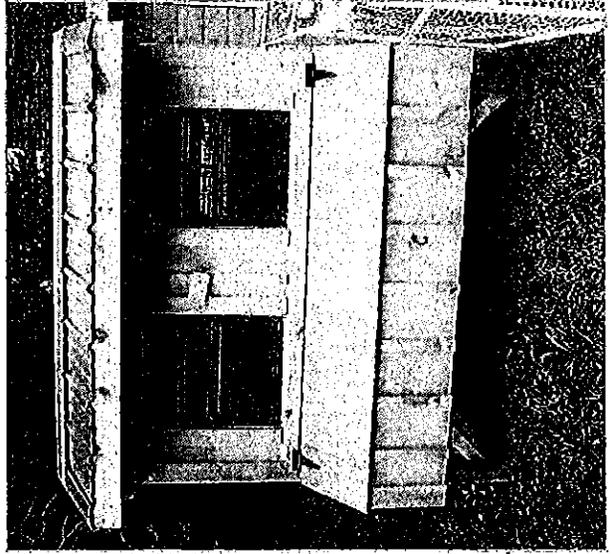
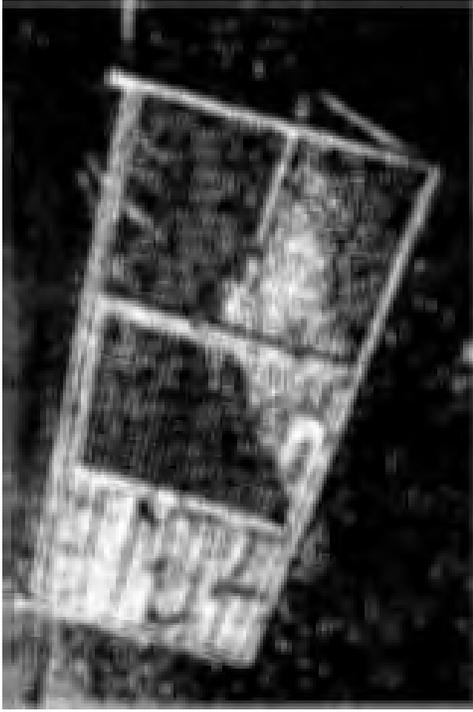
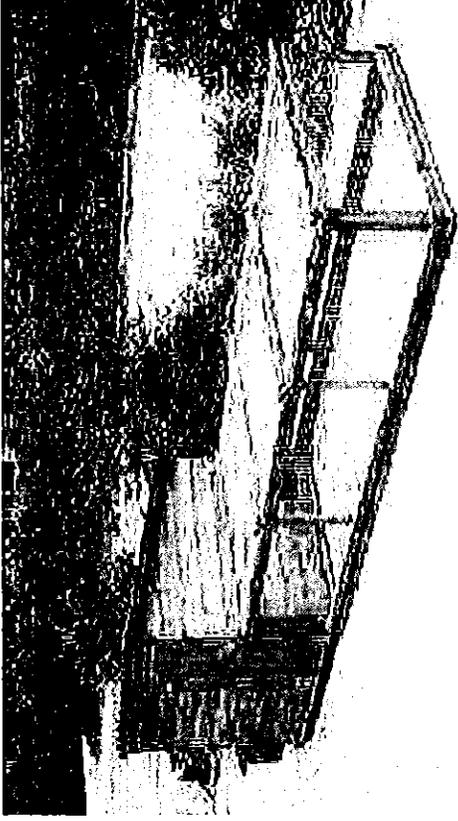
Housing Types

- Definitions:
 - Brooders = for raising chicks
 - Henhouse, with or without outside runs = for birds only
 - Chicken tractors = bottomless movable pens with housing
 - Chicken coop = large enough for humans to enter
 - Housing should be clean, dry, draft-free, comfortable year-round
 - Larger spaces lessen odor, flies, disease
 - Use pressure-treated lumber for wood in contact with ground
-

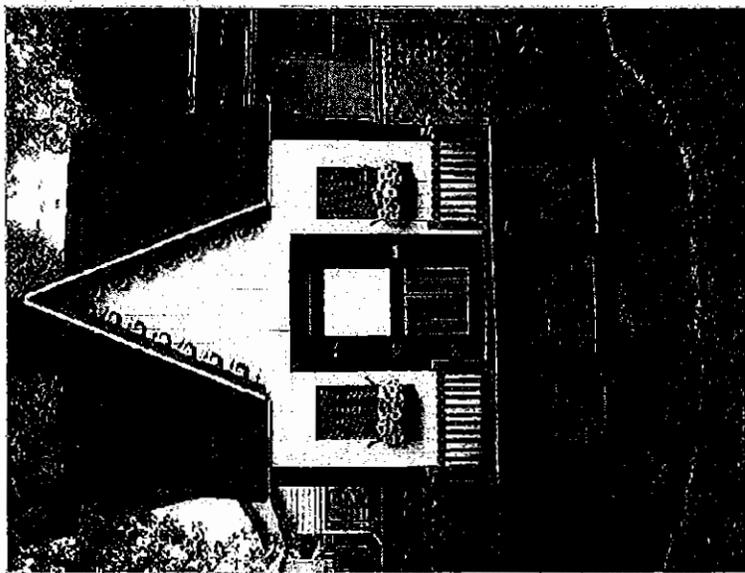
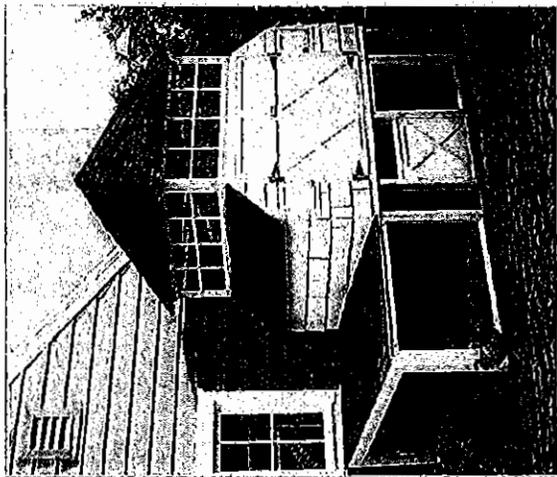
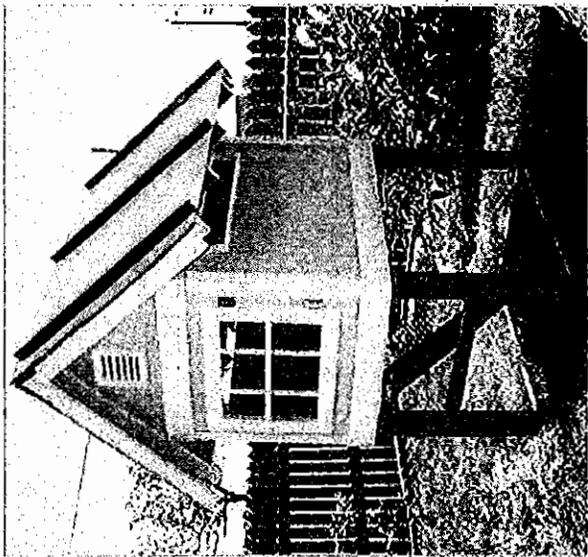
Brooders



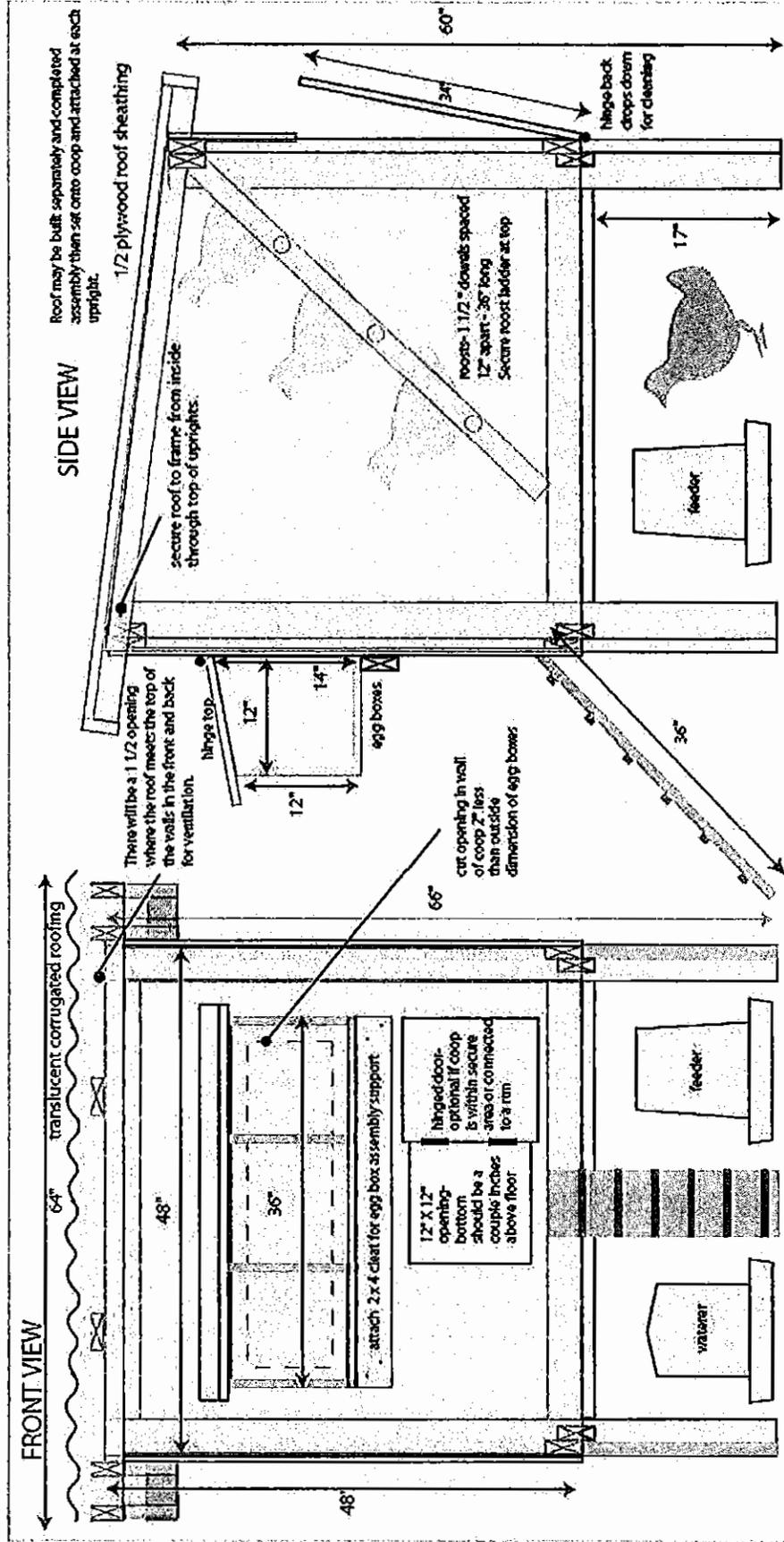
Henhouses



Henhouses



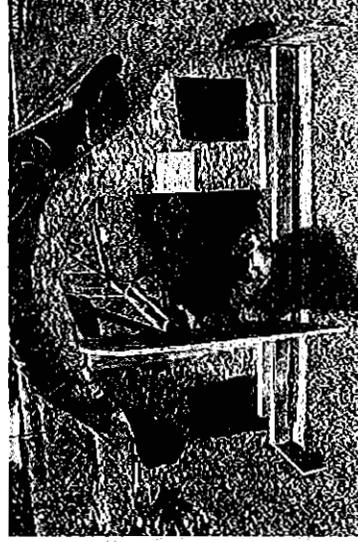
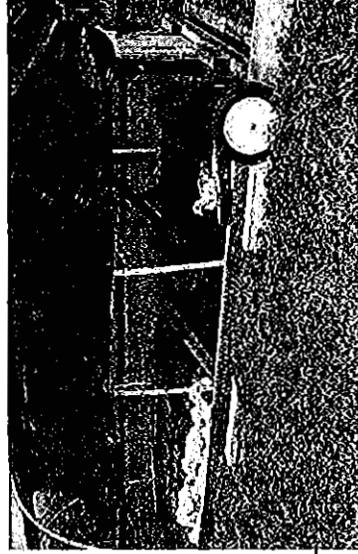
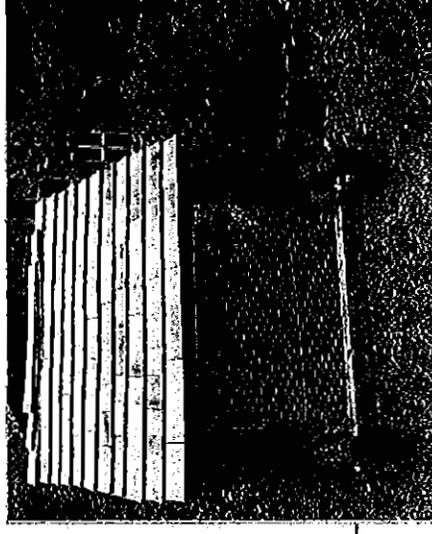
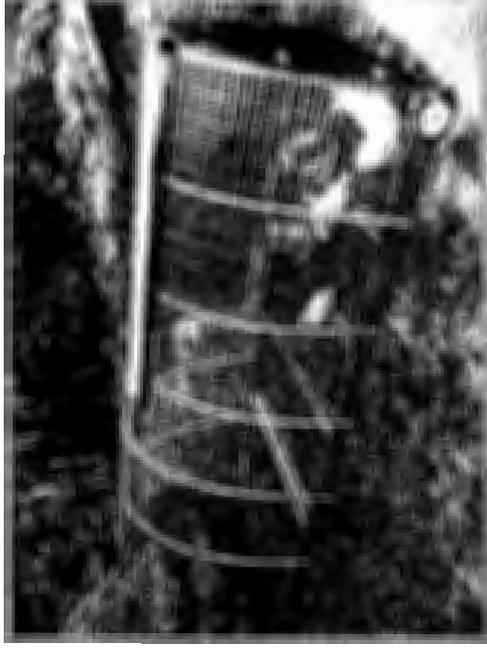
Henhouse for 6 Birds



Graphic courtesy of Purina Mills, Inc.

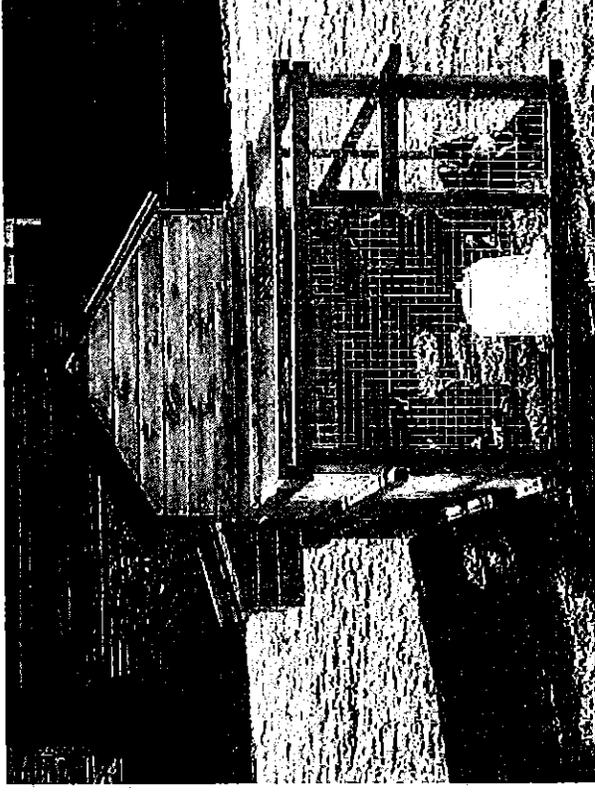
Chicken Tractor

- Bottomless, portable shelter-pen that fits over garden beds
- Many designs
- Most commonly used with fruit & vegetable production
- Popular among sustainable production enthusiasts

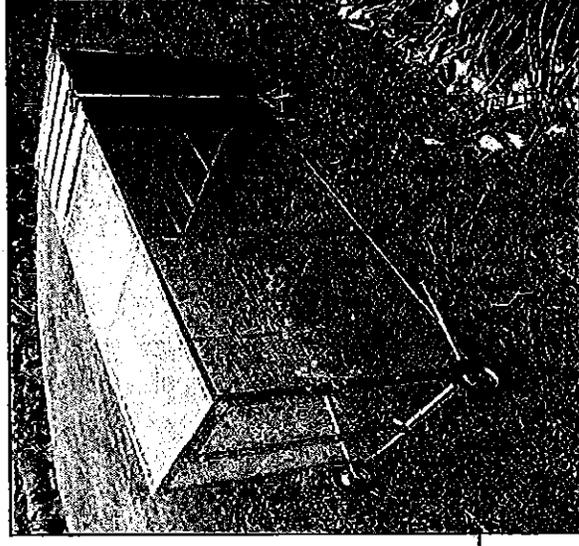


Chicken Tractor

- Advantages
 - Can be moved very easily
 - Insect control
 - Source of fertilizer
 - Used in urban areas



- Disadvantages
 - Ground can become barren
 - Semi-labor intensive
 - Not made for a large amount of poultry



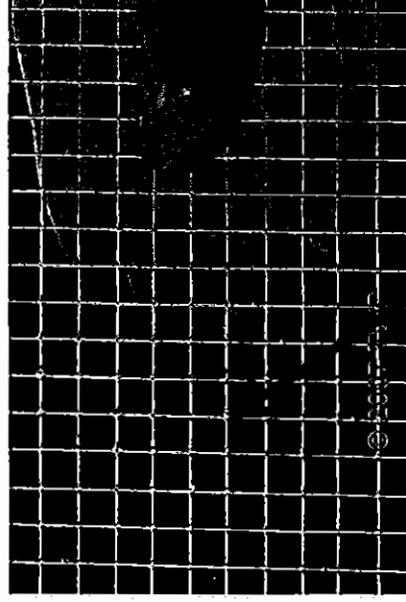
Predator Protection ¹

- Daytime threats
 - Dogs (#1), cats, foxes, hawks, coyotes
- Night-time threats
 - Cats, raccoons, possums, owls, rodents
- Predators are reluctant to travel across open territory
- Have as little tree cover as possible; poultry have a sixth sense in open air



Predator Protection ²

- Secure coop door latches at night
- Staple heavy wire screening to inside of windows & vents
- Use screened outdoor runs



1/4" hardware cloth

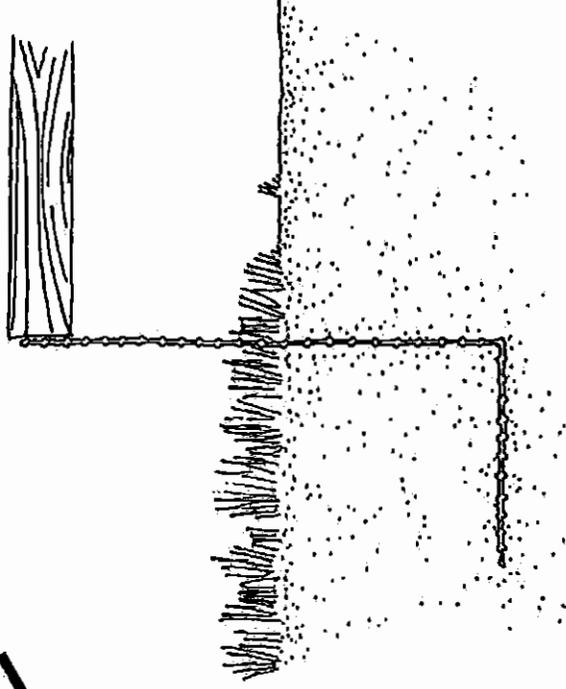
Chicken wire

Predator Protection ³

- Bury wire fencing 6-12" deep in ground



NO



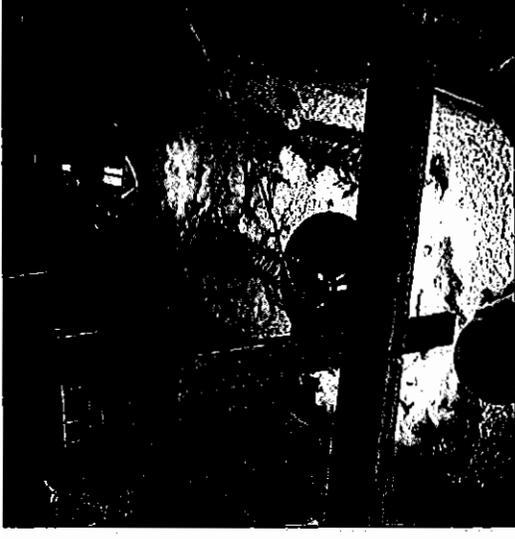
YES

Storage for Feed, Bedding, Manure (for 6 layers)



- **Feed**
 - 2 lbs./day = Fifteen 50-lb. bags/year
- **Bedding**
 - Shavings = 9 lbs./cu.ft.
 - Need 6 cu.ft. to cover 24 sq. ft. floor 3" deep
- **Manure**
 - Excreted at 75% moisture; weighs 60 lbs./cu.ft.
 - Shavings absorb 2 lbs. (1 quart) water per 1 lb. bedding
 - No more than 3 cu. ft. stored, in fully-enclosed structure with a roof or lid

Brooder Requirements



- Made of many different materials
- Home until sufficiently feathered
- Most critical stage of growth
- First weeks determine long-term survival & development
- Check your chicks at least twice per day
- Space = 1 square foot per bird
- Heat
 - 2 heat lamps (in case one burns out)
 - 95°F for week 1; then decrease 5°F per week to 70°F (need thermostat)

Brooder Requirements

- Litter
 - 3 inches of clean dry litter (*No sawdust, cedar or newspaper*)
 - Keep litter **dry & clean** around water & feed
 - Water = clean & fill daily
 - Feeders
 - Place near heat, but not directly underneath source
 - Fresh food in front of chicks at all times
 - Delivery Day
 - Brooder should be up and running 24 hr before chicks arrive
 - Have them sent overnight
 - Show each bird water source
-

Henhouse Flooring

- 3/4" exterior-grade plywood or concrete
- 3" deep absorbent litter that is clean, mold-free, dry, but not dusty
 - Pine shavings, rice hulls, chopped straw, shredded newspaper, peanut shells, ground corn cobs
 - Hardwood shavings can produce mold
 - Cedar shavings mat and enhance odors
- Stir litter to keep it from packing
- Replace wet litter with dry to reduce odors
- Move waterers regularly to prevent wet areas

Lighting

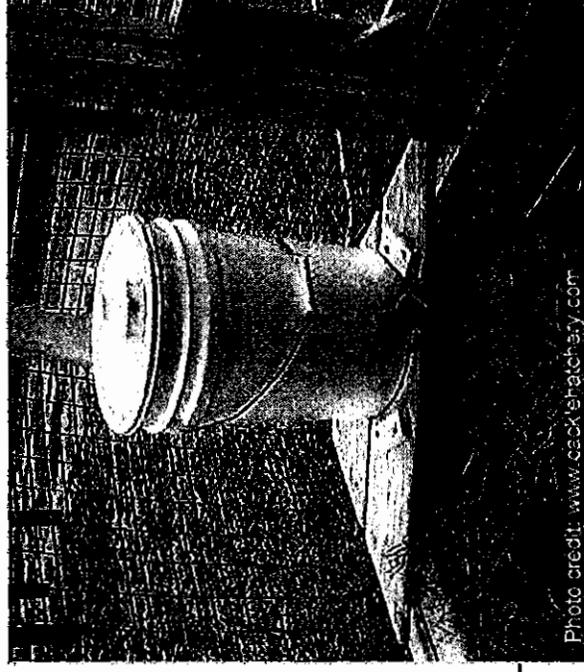
- Laying hens need adequate light year-round
 - Hens molt and quit laying with decreased hours of light
 - Intensity affects cannibalism, aggression, feed & water intake
 - Photo period affects reproductive & egg production cycles, total feed intake & growth rate
- Maximize production with 14-16 hours of “daylight”
 - Provide two (one is spare) 15-25 watt light bulbs on timer
 - Birds will usually lay one egg every 25 hours

Ventilation

- Place windows on the south side of the henhouse
 - Ensures light and warmth during winter
 - Use slanted window sills to discourage roosting
- Place vents on the south or east side
 - Chickens cannot sweat; they start to pant around 95°F
 - Ensures proper ventilation in summer months
 - Dampness & ammonia odor indicate lack of ventilation
- Insulate roof and walls
 - Reduces summer heat gain
 - Reduces moisture accumulation

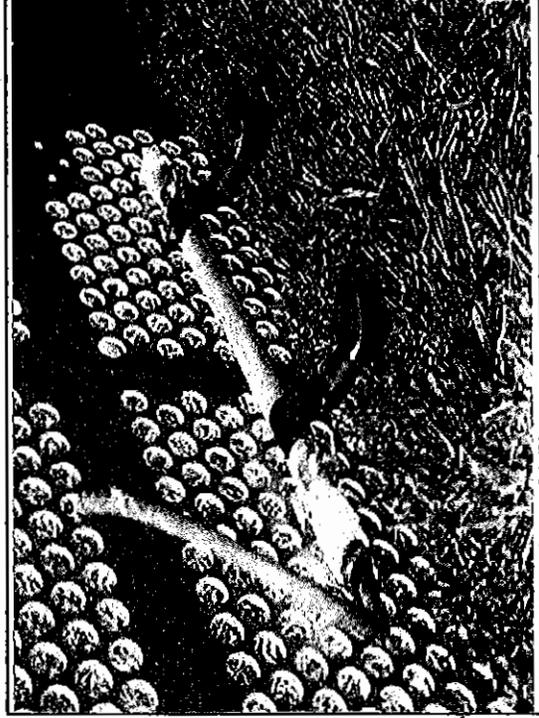
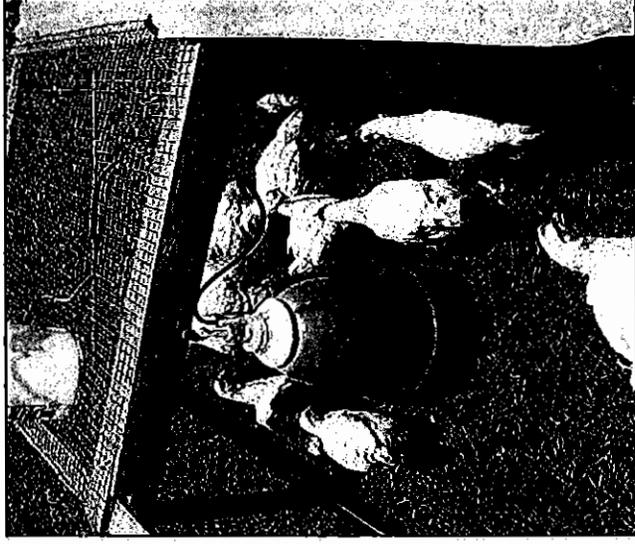
Water

- Water supply constant, clean & fresh
 - Water intake varies greatly with weather
 - White buckets stay cooler than colored buckets
- Waterer placement
 - Bottom of waterer at bird's back height
 - Within 15 feet of feeders
 - Place in shade in warm weather for bird comfort



Water

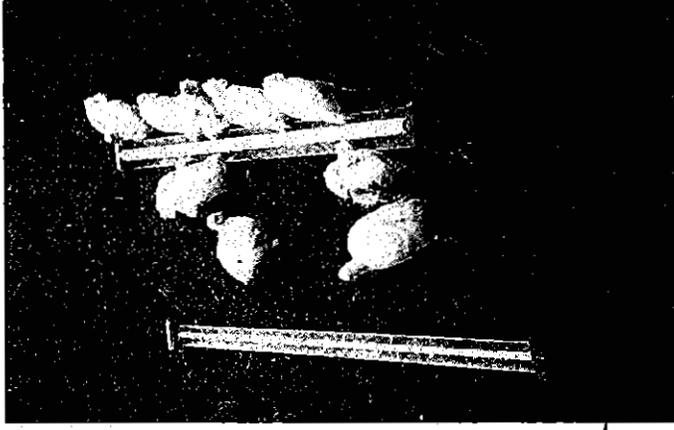
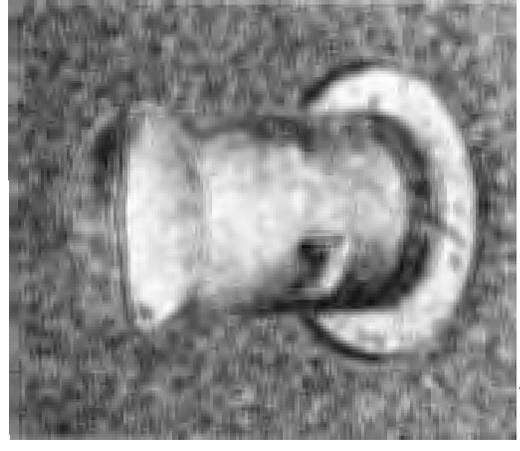
- 5-gallon bucket atop the pen will gravity-feed a bell waterer
- Mesh screen across top
- Attach to pen
- Hoses can feed nipple waterers



Feeders

- Hanging System
 - Raise and lower to bird height
 - Outer lip level with bird's back
 - Keeps feed clean; prevents spillage & spoilage

- Trough Feeder Systems
 - Chickens more susceptible to disease
 - Taken out of pen before moving
 - More chickens can feed at once

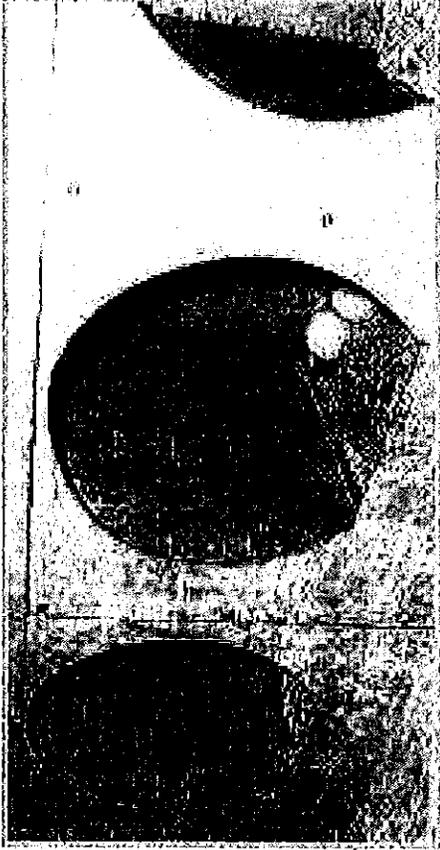


Nests

- Provide one nest for every 4-5 hens
- 12" x 12" in size
- Wood, metal or plastic
- Place on W or E wall for south-facing coop
- Landing board on front for easier entrance/exit
- Provide bedding to prevent egg breakage

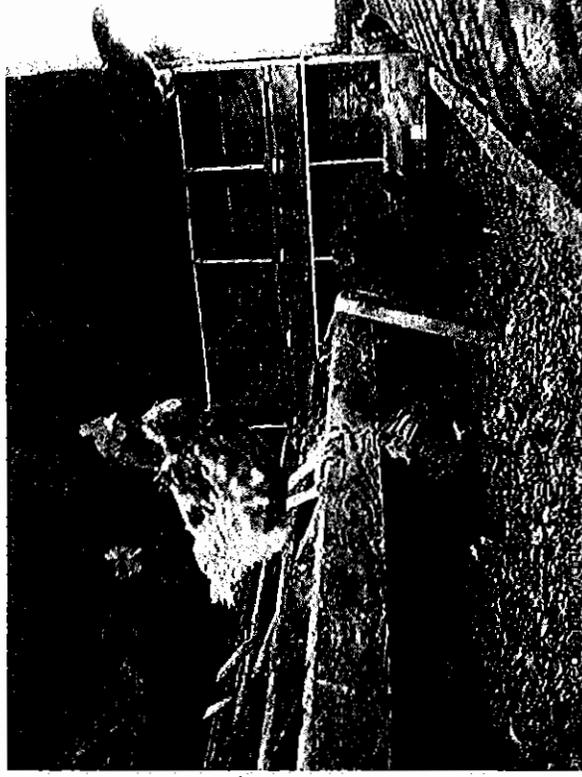


Photo credit: www.cacklehatchery.com



Roosts

- Allow 8" to 9" of roost space per bird
- Space roosts 12-14" apart
- 1½" dowels or 2x2" lumber works well
- May have to teach birds to use roosts



Resources

- Web: extension.missouri.edu/publications
- G8350 Managing a Family Chicken Flock
extension.missouri.edu/explorepdf/agguides/poultry/g08350.pdf
- G8351 Brooding and Growing Chicks
extension.missouri.edu/explorepdf/agguides/poultry/g08351.pdf

- University of MO Extension – Webster County
 - Phone: 417-859-2044
 - Web: extension.missouri.edu/webster/backyardchickens

Questions?

Robert A. (Bob) Schultheis
Natural Resource Engineering Specialist
Webster County Extension Center
800 S. Marshall St.
Marshfield, MO 65706
Voice: 417-859-2044
Fax: 417-468-2086
E-mail: schultheisr@missouri.edu
Web: extension.missouri.edu/webster

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Extension

Program Complaint Information

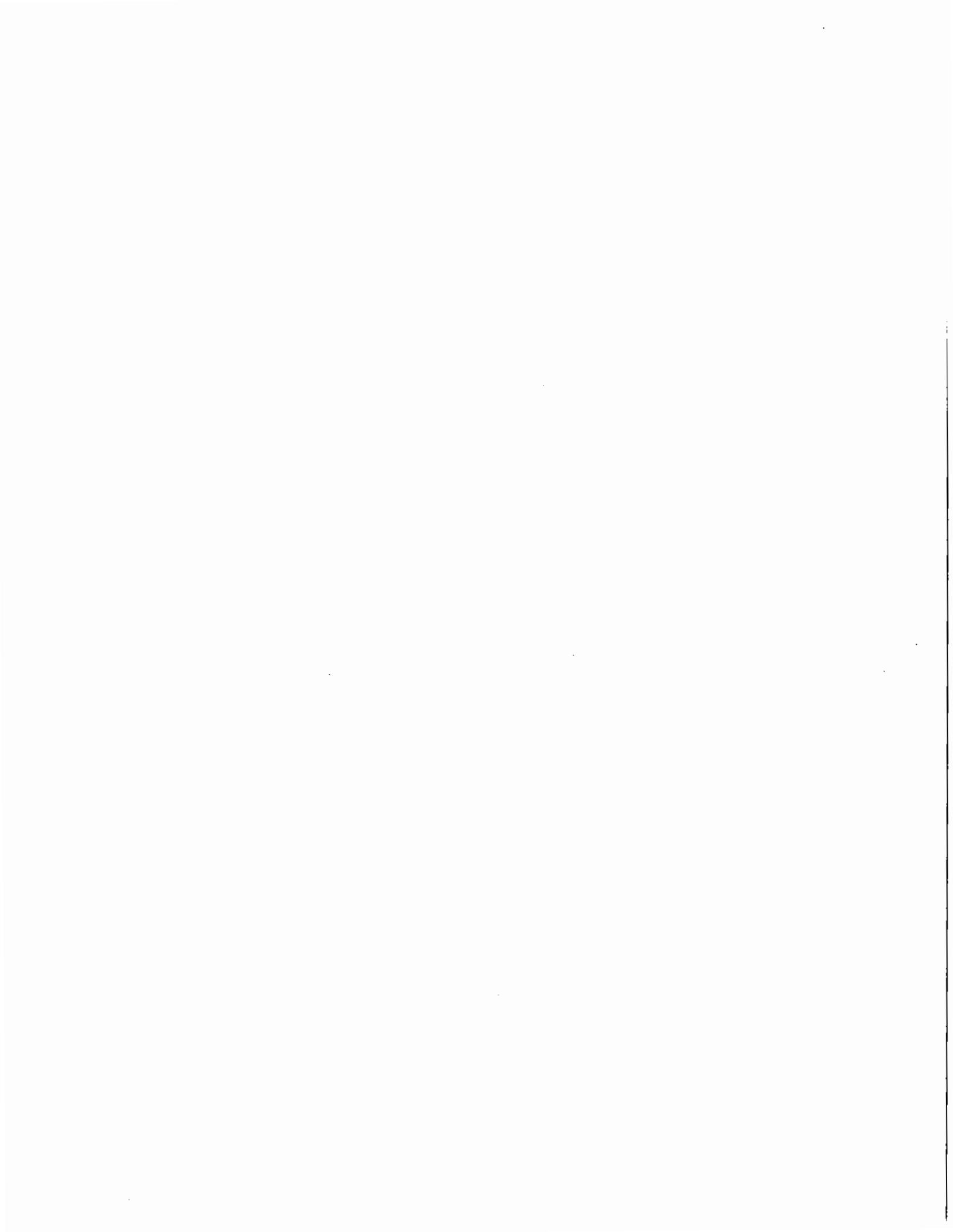
To file a program complaint you may contact any of the following:

- University of Missouri
 - MU Extension AA/EEO Office
109 F. Whitten Hall, Columbia, MO 65211
 - MU Human Resources Office
130 Heinkel Bldg, Columbia, MO 65211

USDA

- Office of Civil Rights, Director
Room 326-W, Whitten Building
14th and Independence Ave., SW
Washington, DC 20250-9410

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Dallas Center-Grimes Community School District
Board of Directors Meeting
Wednesday, February 24, 2014
Dallas Center-Grimes High School
Grimes, Iowa 50111

6:00 PM - 2014-2015 Budget Work Session - Public Welcome
Dinner Break - approximately 6:45 PM
7:00 PM - Call the Regular Meeting to Order

Tentative Agenda

1. Members present/Acknowledge quorum
2. Receive Visitors and Read Miscellaneous Communications
3. Approval of Agenda
4. Approved minutes of previous meeting (s)
5. Presentation of bills for approval (Directors Doug Rants and Scott Brown)
6. Consent Agenda
 - a. Open enrollment
 - b. Contract approvals, and re-assignment, and resignations, request for leave, and changes
 - c. Approval summer driver's education teacher
 - d. Timberline Billing Service, LLC - Agreement of Service
 - e. Wells Fargo Bank- Ninth Amendment to Lease
 - f. Field Trip Request - DC-G High School
7. Public Hearing regarding days vs hours school calendar for the 2014-15 school year
8. Reports
 - a. Written Reports
 - b. Check Presentation
 - c. RSP and Associates - Enrollment projections
 - d. Building Level Reports
 - i. 2014-15 Budget - Michelle Wearmouth
 - e. Associate Superintendent
 - i. Special Education Audit Report
 - ii. ISU Career Fair
 - iii. Board Policy Feedback
 - iv. Medication Administration Admin Regs
 - v. Secondary Professional Development
 - vi. Assessment Results
 - f. Superintendent
 - i. Building permits within the district
 - ii. Kindergarten & OK Enrollment Projections

- iii. Class Size Review
- iv. Construction Update - North Ridge Elementary
- v. Principal Hire
- vi. Annual Staff Recognition Banquet
- vii. Preschool Audit Report
- viii. Staff Update
- ix. Safety Committee Information
- x. Future Meeting Presentations

g. Business Manager

- i. Revenue and expenditure summary report
- ii. Public Budget Comparison
- iii. S&P rating 2014
- iv. Budget Amendment
- v. Nutrition Audit Report
- vi. Review of South Prairie Insurance Claim

h. Board Members

9. Old Business

10. New Business

- a. Resolution approving Inter-fund loan
- b. Resolution authorizing the Redemption of General Obligation School Bonds
- c. Approve publishing certified budget 14-15 public hearing notice in the NE Dallas County Record and to set a public hearing date as March 24, 2014
- d. Approve publishing certified budget Amendment 13-14 public hearing notice in the NE Dallas County Record and to set a public hearing date as March 24, 2014
- e. Course Addition Approval
- f. Open Enrollment Denied
- g. Approve teacher election list for contracts
- h. Approve Medication Administration Admin Regs
- i. Financial Statements
- j. Board Commendations

11. Written and oral communications

- a. Next regular board meeting, Monday, March 24, 2014

12. Adjourn