

## CITY COUNCIL MEETING

Tuesday, June 24, 2014

**Grimes City Hall 5:30 P.M.**

The regular meeting of the Grimes City Council was called to order by Mayor Tom Armstrong on Tuesday, June 24, 2014 at 5:30 P.M. at the Grimes City Hall. Mayor Armstrong led the Pledge of Allegiance.

Roll Call: Present: Patterson, Evans, Bickford, Altringer Absent: Blackford

### GENERAL AGENDA ITEMS.

#### **APPROVAL OF THE AGENDA**

Mayor Armstrong asked for approval of the agenda. Moved by Evans, Seconded by Bickford; the agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **Quarterly Report on Metro Waste Authority – Ron Long**

Former Council Member Ron Long who is the City of Grimes representative on the Metro Waste Authority Board provided an update. He advised that Reo Menning has been appointed as the new Executive Director. Long stated that work is starting on the new Metro Waste Authority Transfer Station that is being built in Grimes. Council Member Altringer asked about looking into the possibility of providing a dumpster that would be a place where residents who have overflow on recycling could bring those items. She asked about possibly locating it at the City shop. City Administrator Brown will check into the availability of a recycling dumpster.

#### **Approval of the Consent Agenda**

A. Minutes from June 10, 2014 Council Meeting B. Pay Request to AECOM Technical Services for the Northwest Transportation Corridor Feasibility Study - \$2,246.85 C. Tobacco License for Dollar General - July 1 (*yearly renewal*) D. Central Pump & Motor – SE Liftstation Pump #1 and #2 *removal, rebuild and reinstall* – \$10,489.57 E. Melvin Marsh for Annual Reed Bed Cleaning out of Solids - \$30,250 F. Request for 3% Staff Pay Increase for 2014-2015 City of Grimes Recreation Staff G. Request for 3% Summer Seasonal Staff for Grimes Park and Recreation Staff – effective June 1 H. Request for 3% Increase for all Administrative Staff for 2014/2015 I. Grimes Chamber and Economic Development & Tourism Expenses Request for Reimbursement –\$35,280.21 (*incurred expenses*) J. Purchase of a Tommy Lift in an amount not to exceed \$3,500 K. Purchase of a Walk Behind Street Painter in an amount not to exceed \$5,600 L. Resolution #06-2814 Relating to Financing of a Project to be Undertaken by the City of Grimes, Iowa; Establishing Compliance with Reimbursement Bond Regulations under the Internal Revenue Code and authorizing transfer of funds (*for the SE 19<sup>th</sup> Street Project*) M. Wage Increase Request for Scott Clyce as Building Administrator and Dave Sigler as Asst. Public Works Director N. Resolution #06-2814 Establishing Policies for Expenditure of Funds for Public Purposes (*setting guidelines for expenditure of funds*) O. New Playground Equipment at Waterworks Park – All Inclusive Recreation - \$12,518.53 (*swing sets, geo-dome climber, merry go round*) P. Quit Claim Deed from Kennybrook Owner’s Association (*for the common area and the medians currently maintained by the Association*) Q. ACCUJET – cleaning of sanitary sewers (*north of NW 8<sup>th</sup> to Gabus Dr from James Street west to new area including NE 11<sup>th</sup> to NE 13<sup>th</sup> from James to N Frances Avenue, lateral inspections around SE Capital Circle*) R. Integratedprint Solutions – reversible jersey - \$2,529 (*park and recreation*)

*programs* S. Purchase of a Hot Box for asphalt patching for the Street Dept in an amount not to exceed \$34,000 Claims date June 24, 2014 in the amount of \$468,463.47.

Moved by Bickford, Seconded by Altringer; the Consent Agenda shall be approved.  
Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **PEOPLESERVICE REPORT**

Mark Devine of PeopleService and Grimes Water and Wastewater was present to update the Council. He advised that the wells have dropped 1 ½ feet this past month. He advised that the reeds have been delivered and are ready to be planted in the reed bed.

### **PUBLIC AGENDA ITEMS Council may consider and potentially act on the following Public Agenda items.**

**A.** Third Reading of Ordinance #632 Curb It! Fee effective July 1, 2014 increasing \$.04 to \$2.65 per Household, 1.5% increase

Moved by Patterson, Seconded by Evans; the Third Reading of Ordinance #632 Curb It! Fee shall now pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Moved by Patterson, Seconded by Evans; Ordinance #632 shall now pass.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **PUBLIC FORUM**

Richard Loew of 304 SE Main was present to discuss his property. He is requesting a curb cut in order to have access to his garage off of SE Main Street. Loew advised the Council that he has removed 38 trees and has greatly improved the property. City Administrator Brown advised that the Council would be discussing this issue and she would get back to him.

### **COUNCIL ACTIONS**

#### **A. 28E Agreement for Funding of Emergency Management Administration**

Moved by Altringer, Seconded by Bickford; this item shall be postponed to the next meeting.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

#### **B. Resolution 06-2714 Adopting the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan**

Moved by Patterson, Seconded by Evans; this item shall be postponed to the next meeting.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

### **COUNCIL DISCUSSIONS**

#### **1. Mayor's Report**

Mayor Armstrong thanked PeopleService for their 18 years of service to the City of Grimes and wished them well.

#### **2. City Attorney's Report**

No report

#### **3. City Engineer's Report**

Fox Engineer Mitch Holtz was present to update the Council. He advised that SE Main Street is complete and the final progress payment will be submitted next month. Holtz added that the landscaping is in but will grow and mature over time. He added that the grading has been started on SE 19<sup>th</sup> Street and storm sewer will be started next week. Mayor Armstrong asked if the electrical was going to be put underground in this area and Holtz advised that it would be underground.

**4. City Staff Report**

**5. Old Business**

**6. New Business**

**ADOURNMENT**

Moved by Altringer, Seconded by Bickford; there being no further business, the meeting shall be adjourned at 5:50 pm.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

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Rochelle Williams, City Clerk

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Thomas M. Armstrong, Mayor

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