



101 NE Hawkey, Grimes, Iowa 50111 515.986.3036 Fax 515.986.3846

CITY COUNCIL MEETING

Grimes City Hall 5:30 P.M.

December 10, 2013

Mayor Tom Armstrong

City Council: Jill Altringer, Tami Evans, Craig Patterson

Tom Shatava, Mat Tapper

City Administrator Kelley Brown

City Clerk Rochelle Williams, City Treasurer Deb Gallagher,

City Attorneys Tom Henderson, Erik Fisk

and Kara Sinnard, City Engineer John Gade

Every member of the public and every Council Member desiring to speak shall address the presiding officer, and upon recognition by the presiding officer, shall confine comments to the question under debate, avoiding all indecorous language and references to personalities and abiding by the following rules of civil debate.

- We may disagree, but we will be respectful of one another
- All comments will be directed to the issue at hand
- Personal attacks will not be tolerated

GENERAL AGENDA ITEMS.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Agenda
5. Oath Of Office to Mayor and Council Members
6. Approval of the Consent Agenda (**Discussion is not allowed unless the Mayor or a City Council Member ask for an item to be removed and placed under Council actions for consideration**)
 - A. New Alcohol License for Stevie C's (new owner) Class C Liquor License
 - B. Renewal of Alcohol License for Rehab Bar & Grill Class C Liquor License
 - C. United Rentals for lift truck (used for Christmas decorations) - \$2,821.85
 - D. Task Order No. 3364-13D Water Resource Sustainability and Well Field Improvement Study
 - E. Pay Request # 7 SE Main Street – Absolute Concrete Construction - #120,274.31
 - F. Legal Fees Whitfield & Eddy
 - G. AECOM – Northwest Transportation Corridor Feasibility Study - \$9,066.81
7. Patrol Report



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PUBLIC AGENDA ITEMS Council may consider and potentially act on the following Public Agenda items.

- A. Public Hearing and Action on a Request from Brooke Ridge West for a Land Use Change and Rezone 15.9 acres currently zoned A-1 Agricultural to R2-70 Single Family and two families dwelling
- B. Public Hearing and Action on Rezone Request from Metro Waste Authority from A-1 Agricultural to M-3 Heavy Industrial and a request for waiver of the Hwy 141 Mixed Use Development Corridor District
- C. Approval of Plans and Specifications and Set a Bid Date of Jan. 22, 2014 and a Public Hearing and Award of Contract for Jan. 28, 2014 for the Glenstone Park Phase I
- D. Resolution No. 12-0113 To Fix a Date for a Public Hearing on Prairie Business Park Sanitary Sewer Extension and Action for January 14, 2014.

PUBLIC FORUM

“Those people wishing to address the Council need to sign up on the sheet which has been provided on the table near the door. Each person will be allowed three minutes from the podium and may address no more than two issues per Grimes Rules of Procedure for Conduct of City Business – May 2005.”

COUNCIL ACTIONS

COUNCIL DISCUSSIONS

- 1. Mayor’s Report
 - Appointments, Planning and Zoning, Park & Recreation Advisory Board, Library Board
 - Appointment to E911 Board for Polk and Dallas Counties
 - Appointment to Des Moines MPO Representation for 2014
 - Appointment to Metro Waste Authority Board
- 2. City Attorney’s Report
- 3. City Engineer’s Report
- 4. City Staff Report
- 5. Old Business
- 6. New Business

ADJOURNMENT

CITY COUNCIL MEETING
Tuesday, November 26, 2013
Grimes City Hall 5:30 P.M.

The regular meeting of the Grimes City Council was called to order by Mayor Armstrong on Tuesday, November 26, 2013 at 5:30 P.M. at the Grimes City Hall. Pledge of Allegiance was led by Mayor Armstrong

Roll Call: Present: Tapper, Altringer, Evans, Shatava. Absent: Patterson

GENERAL AGENDA ITEMS.

APPROVAL OF THE AGENDA

Mayor Armstrong asked that Consent Agenda items G and H be moved to Council Actions.

Moved by Shatava, Seconded by Tapper; the agenda with those changes shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

Approval of the Consent Agenda

A. Minutes from previous meeting of November 12, 2013 B. Resolution 11-0513 approving submittal of application for STP Funding for SE 37th Street from IA 141 to S James C. Resolution 11-0613 approving submittal of application for STP Funding for SE 37th Street from IA 141 to 1000' West of NW 100th Street D. Request for approval of ROW from Hunter Farms for SE 19th Street Project E. Fee to do Appraisal of Railroad Property Located Between NE 4th Street and SE 19th Street In Grimes Iowa by Commercial Appraisers of Iowa, Inc. - \$8,000 F. Grimes Public Library Proposal to Remove Existing Siding from Library to Midwest Construction- \$27,729 Claims dated November 26, 2013 in the amount \$517,163.65.

Moved by Evans, Seconded by Tapper; the Consent Agenda shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

PeopleService Report

Steve Robinette from Grimes Water and Wastewater and PeopleService was present to update the Council. He advised that the new Jordan well drilling was moving along as expected and over half of the drilling is complete. Robinette also stated that he was pleased with the testing that they have done on the ASR well.

PUBLIC AGENDA ITEMS Council may consider and potentially act on the following

A. Public Hearing on a Proposal to Enter Into a Water Revenue Loan and Disbursement Agreement.

Mayor Armstrong opened the Public Hearing at 5:35 pm. There being no oral or written comments; the Public Hearing was closed at 5:35 pm.

B. Resolution 11-0713 Taking Additional Action With Respect to a Water Revenue Loan and Disbursement Agreement and Authorizing, Approving and Securing the Payment of a \$950,000 Water Revenue Loan and Disbursement Agreement Anticipation Project Note (IFA Interim Loan and Disbursement Agreement)

City Administrator Brown advised that this is funding that will be used for the planning and engineering of the new water plant.

Moved by Evans, Seconded by Shatava; Resolution 11-0713 taking additional action with respect to a water revenue loan and disbursement agreement anticipation project note shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

C. Resolution 11-0613 Setting a Public Hearing and Action for January 14, 2014 for SE 19th Street Project and ROW Acquisition from IA141 to Johnston City limits.

City Engineer Gade stated that the City received around \$600,000 in Surface Transportation Funds to improve the roadway at SE 19th Street from Hwy 141 east about ½ mile. Gade stated that as part of this process a public hearing is required. He stated that the bid letting is anticipated for the Spring of 2014 and constructed over the summer. Gade advised that on the north side of the right of way the land was dedicated as part of the subdivision process through Princeton subdivision. He added that the south side is still undeveloped and is owned by the Hunter Farms management group.

Moved by Shatava, Seconded by Evans; Resolution 11-0613 setting a Public Hearing and Action for January 14, 2014 for the SE 19th Street Project and ROW acquisition from IA141 to Johnston City limits shall be approved.

Council Member Altringer asked what the cost of this section of roadway would be. City Engineer Gade responded that it would be around 2.7 million.

Moved by Shatava, Seconded by Evans; Resolution 11-0613 setting a Public Hearing and Action for the January 14, 2014 for a SE 19th Street Project and right of way acquisition from IA 141 to the Johnston City limits shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0

PUBLIC FORUM

No one was present to address the Council

COUNCIL ACTIONS

A. Request from Metro Waste Authority for a Rezone from A-1 Agricultural to M-3 Heavy Industrial refer on to Planning and Zoning for Public Hearing and Action on Dec 3, 2013 and City Council for Public Hearing and Action on December 10, 2013

Tom Hadden, Executive Director of Metro Waste Authority, was present for the rezone request. He advised that Metro Waste Authority currently owns two parcels of land, Lot 6 and Parcel C which are located at 4105 SE Beisser Drive. Hadden stated that currently Lot 6 is zoned M-3 and Parcel C is zoned A-1. He added that currently Lot 6 has two salt barns. Metro Waste Authority has plans to build a solid waste transfer station on Lot 6 and part of the site would need to go onto Parcel C which is zoned A-1. Hadden added that instead of paying taxes they will take the valuation of the building as set by the County and will pay the Grimes tax rate of \$12.91 per thousand back to the City each year. He added that the project budget is over 10 million dollars.

Council Member Evans did ask that the roads in this area be reviewed for the higher usage they would receive from the traffic to and from the transfer station. City staff will review the roadway and the impact of the traffic from the transfer station as the project moves along.

Moved by Evans, Seconded by Shatava; the request from Metro Waste Authority for a rezone from A-1 Agricultural to M-3 Heavy Industrial be referred on to Planning and Zoning for a Public Hearing and Action on December 3, 2013 and City Council for a Public Hearing and Action on December 10, 2013 shall be approved.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0

B. Waiver from Metro Waste for an M-3 Use in the Hwy 141 Mixed Use Development Corridor District.

Tom Hadden, Executive Director of Metro Waste Authority, requested a waiver of requirement to allow an M-3 use within the Highway 141 Mixed Use Development Corridor District for a proposed municipal solid waste transfer station to be located at 4105 SE Beisser Drive.

Moved by Evans, Seconded by Tapper; to approve the waiver request from Metro Waste Authority for a M-3 Use in the Hwy 141 Mixed Use Development Corridor District.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0

The waiver request from Metro Waste Authority will be referred onto Planning and Zoning for a Public Hearing and Action on December 3, 2013 and a Public Hearing and Action by City Council on December 10, 2013

(moved from the consent agenda)

G. Approval of City Hall Renovations not to exceed \$125,000

City Council Member Evans thanked Brian Bueche of Grimes Chamber and Economic Development along with staff for reviewing all options for City offices in order to obtain must needed space issues. She added that she felt that these short term renovations were the best option for the City to meet the immediate needs.

Moved by Evans, Seconded by Altringer; the City Hall renovations shall be approved in amount not to exceed \$125,000.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0

H. Approval of Old City Hall Renovations not to exceed \$125,000.

Moved by Evans, Seconded by Altringer; the Old City Hall shall be renovated for business offices for the Grimes Chamber and Economic Development in an amount not to exceed \$125,000.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0

COUNCIL DISCUSSIONS

2. Mayor's Report

Mayor Armstrong wished everyone a safe and Happy Thanksgiving.

3. City Attorney's Report

No report

4. City Engineer's Report

City Engineer Gade stated that much of the paving in sub-divisions is slow due to the weather conditions. He added that most of Main Street is complete with a few items still left on the punch list to be completed. Council Member Shatava asked if the stop light at Main and 2nd Street could be looked at for timing. City Engineer Gade advised they would take a look at the timing of the light at this intersection.

5. City Staff Report

City Administrator Brown advised that she was very appreciative the Council's approval of the remodeling of the City Halls. She added that she is very excited about the future in Grimes.

6. Old Business

7. New Business

ADOURNMENT

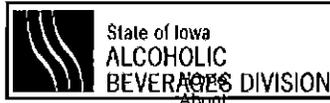
Moved by Altringer, Seconded by Shatava; there being no further business, the meeting shall be adjourned at 6:00 pm.

Roll Call: Ayes: All. Nays: None. Motion passes: 4 to 0.

ATTEST:

Rochelle Williams, City Clerk

Thomas M. Armstrong, Mayor



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Ownership LC_V_49779, Stevie C's, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Corporate applicant's, list all shareholders having 10% or more interest in the corporation and all officers and directors of the corporation regardless of ownership interest. Sole Proprietors shall also include their spouse even if the spouse owns 0% interest. Non-profit corporations or associations need to list officers. Partnerships and Committees not registered with the Secretary of State office will need a trade name filing from their county recorder's office.

If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
John Cavanaugh	6039 NW 49th, Johnston, IA, 60131	100.00 %	View

1

First Name: <input type="text"/>		Last Name: <input type="text"/>	
Address: <input type="text"/>			
Address Line 2: <input type="text"/>			
City: <input type="text"/>	State: <input type="text" value="Please Select"/>		
Zip: <input type="text"/>			
Position: <input type="text"/>	SS#: <input type="text"/>	U.S. Citizen: <input type="text" value="Please Select"/>	
Date of Birth: <input type="text" value="MM/DD/YYYY"/>	% of Ownership: <input type="text"/>		
Add			

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Applicant LC_V_49779, Stevie C's, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen. The navigation links on the top may also be used to move around the application.

Corporation Name/Sole Proprietor Name/Partnership Name(s): (Sole Proprietorship, Partnership, Corporation, etc.)

Name of Business (D/B/A):

Address of Premise:

Address Line 2:

City:

County:

Zip:

Business Phone: Cell / Home Phone:

Same Address

Mailing Address:

Mailing Address Line 2:

City: State:

Zip:

Contact Name:

Phone: Email Address:

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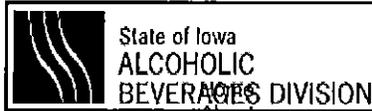


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Criminal History LC_V_49779, Stevie C's, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
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<input type="text" value="No"/>	Have you ever been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
<input type="text" value="No"/>	Have any of the owners listed in the ownership screen ever been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
<input type="text" value="None"/>	If no arrests, indictments, summons or convictions are applicable select "NONE".

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Privileges LC0038829, Rehab Bar & Grill, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

Select one or more of the privileges you wish to have for your Class C Liquor License (LC) (Commercial). If no privileges are applicable please leave all boxes unchecked and hit the next button.

PRIVILEGES:	
<input type="checkbox"/>	Brew Pub
<input type="checkbox"/>	Catering Privilege
<input type="checkbox"/>	Class B Native Wine Permit
<input type="checkbox"/>	Class B Wine Permit (Carryout Wine - Includes Native Wine)
<input type="checkbox"/>	High Proof Brew Pub
<input type="checkbox"/>	Living Quarters
<input type="checkbox"/>	Outdoor Service
<input checked="" type="checkbox"/>	Sunday Sales

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Ownership LC0038829, Rehab Bar & Grill, Grimes

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If you want to change ownership information at renewal time please finish the renewal with the current ownership listed. When you are finished please go to the Action List and submit an Ownership Update Application along with the license renewal.

Owners:

Name	Address	Percentage	
Sherri Hlatt	307 3rd Avenue, Slater, IA, 50244	100.00 %	View

1

First Name: <input type="text"/>	Last Name: <input type="text"/>
Address: <input type="text"/>	
Address Line 2: <input type="text"/>	
City: <input type="text"/>	State: <input type="text" value="Please Select"/>
Zip: <input type="text"/>	
Position: <input type="text"/>	SS#: <input type="text"/>
Date of Birth: <input type="text" value="MM/DD/YYYY"/>	% of Ownership: <input type="text"/>
U.S. Citizen: <input type="text" value="Please Select"/>	
Add	

Please make sure you press "Add" after each owner's information is listed above before pushing the next button.

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Criminal History LC0038829, Rehab Bar & Grill, Grimes

After completion click on the NEXT link to continue to the next screen, or the BACK link to return to the previous screen.
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No <input type="checkbox"/>	Since this license was last issued, has anyone listed in the ownership screen been convicted of a felony offense in Iowa or any other state of the United States? If yes, list on the next (Violations) screen.
No <input type="checkbox"/>	Since the license was last issued, have any of the owners listed in the ownership screen been charged, arrested, indicted, convicted or received a deferred judgment for any violation of any state, county, city, federal or foreign law? All information shall be reported regardless of the disposition, even if dismissed or expunged. Include pending charges. DO NOT include traffic violations, except those that are alcohol related. If yes, list violations on the next (Violations) screen.
None <input type="checkbox"/>	If no arrests, indictments, summons or convictions are applicable since the license was last issued, select 'NONE'.

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Applicant License **LC0038829, Rehab Bar & Grill, Grimes**

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.
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<p style="text-align: center;">LENGTH OF LICENSE REQUESTED: (Choose one of the following):</p> <p><input checked="" type="radio"/> 12 month</p> <p><input type="radio"/> 8 month</p> <p><input type="radio"/> 6 month</p> <p><input type="radio"/> 14 day</p> <p><input type="radio"/> 5 day</p>	<p style="text-align: center;">License Status: Submitted to Local Authority</p> <p>Original issue date of license: <input type="text" value="12/01/2011"/> MM/DD/YYYY</p> <p>Issue date of current license: <input type="text"/> MM/DD/YYYY</p> <p>License effective date: <input type="text" value="12/02/2013"/> MM/DD/YYYY</p> <p>License expiration date: <input type="text" value="12/01/2014"/> MM/DD/YYYY</p> <p>Number of days notice: <input type="text" value="0"/></p> <p>70 day notice: <input type="text" value="0"/></p> <p>Cancel date: <input type="text"/> MM/DD/YYYY</p>
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 515-265-5689 FAX

RENTAL RETURN INVOICE



115741409-001

Job Site

LIBRARY
 200 NW JAMES ST
 GRIMES IA 50111-8000

Office: 515-986-3036 Cell: 515-402-1039

3.1.208 1 MB 0.405 10894S21.p01 626320930 1-1 0



CITY OF GRIMES
 101 N HARVEY STREET
 GRIMES IA 50111-2180

Customer # : 435072
 Invoice Date : 11/25/13
 Rental Out : 11/18/13 09:00 AM
 Rental In : 11/22/13 09:28 AM
 UR Job Loc : 200 NW JAMES ST, GRI
 UR Job # : 4
 Customer Job ID:
 P.O. # : 12923
 Ordered By : BLAKE PUTNEY
 Written By : JAMES MEYER II
 Salesperson : JAMES PHELPS

Invoice Amount: \$2,821.85

Terms: Due Upon Receipt
 Payment options: Contact our credit office 763-509-2461
 REMIT TO: UNITED RENTALS (NORTH AMERICA)
 PO BOX 840514
 DALLAS TX 75284-0514

RENTAL ITEMS:							
Qty	Equipment	Description	Minimum	Day	Week	4 Week	Amount
1	10137125	BOOM 84-86' TELESCOPIC 4WD Make: JLG Model: 860SJ Serial: 0300170353 Meter out: 619.00 Meter in: 636.00		903.00	2510.00	4625.00	2,510.00
						Rental Subtotal:	2,510.00
SALES/MISCELLANEOUS ITEMS:							
Qty	Item		Price		Unit of Measure		Extended Amt.
1	ENVIRONMENTAL CHARGE	[ENV/MCI]	13.550		(EA) EACH		13.55
7	DYED DIESEL	[DYEDDSL/MCI]	6.900		(EA) EACH		48.30
1	DELIVERY CHARGE		125.000		(EA) EACH		125.00
1	PICKUP CHARGE		125.000		(EA) EACH		125.00
						Sales/Misc Subtotal:	311.85
						Agreement Subtotal:	2,773.55
						Fuel:	48.30
						Total:	2,821.85

COMMENTS/NOTES:

ON SITE:
 BLAKE 515-729-2333 KENT 515-402-1039

 * CUSTOMER IS RESPONSIBLE FOR CALLING *
 * ALL PIECES OF EQUIPMENT OFF RENT *

PO #12

RECEIVED DEC 2 2013

CC Approval 12-10-2013

THIS INVOICE IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL AGREEMENT, WHICH ARE INCORPORATED HEREIN BY REFERENCE.

A COPY OF THE RENTAL AGREEMENT IS AVAILABLE UPON REQUEST.



TRANSMITTAL

Aspen Business Park | 414 South 17th Street, Suite 107 | Ames, Iowa 50010

DATE: December 3, 2013

TO: Kelley Brown
City of Grimes
101 North Harvey
Grimes, IA 50111

RE: Task Order No. 3364-13D – Water Resource Sustainability and Well Field Improvement Study

DELIVERY: US Mail

ITEMS: 1. Two (2) copies of Task Order No. 3364-13D

COMMENTS:

Kelley,

Enclosed for your review are two (2) copies of Task Order #3364-13D for the Water Resource Sustainability and Well Field Improvement Study as we discussed. Please review this and let me know if you have any questions. We are proposing to use Leggette, Brashears, & Graham, Inc. (LBG) as a subconsultant to complete this work. We have proposed an hourly estimated fee, and have included two options. For Option 1, the groundwater modeling will be completed by LBG. For option two, the groundwater modeling would be completed by IDNR. IDNR has done this for us on other projects, but it would be subject to their willingness to participate in this investigation and their availability and schedule. The total estimated fees for Option 1 are \$78,400, and for option 2 are \$57,900. In addition to the fees included in this Task Order, there are additional costs that will be incurred in order to complete this study. The City will need to procure and pay for the services of contractor(s) to perform the geoprobe survey and site drilling and test pumping. The City will also need to pay for laboratory testing costs associated with the test wells. The estimated amount to these additional costs is \$80,000 - \$90,000.

We appreciate the opportunity to offer these services to the City of Grimes. If you have any questions or concerns, please give me a call. Thank you.

Steven J. Troyer, P.E.

COPY TO: John Gade

**This is Task Order No. 3364-13D,
consisting of six (6) pages.**

Task Order

In accordance with paragraph 1.01 of the Master Agreement between Owner and Engineer for Professional Services dated December 15, 2003 ("Agreement"), Owner and Engineer agree as follows:

Specific Project Data

A. Title: Groundwater Resource Sustainability and Well Field Improvement Study

B. Description and Background: The Grimes well field production is currently restricted by low water levels in the shallow active wells. Hydrographs seem to indicate that lower than average precipitation and increased water supply demand are the primary reasons for the decline in local aquifer water levels and resulting well field production. Water for the City is currently obtained from groundwater that is pumped from a well field that consists of three shallow wells completed in the Middle Des Moines River alluvial aquifer (IDNR Source Water Protection Assessment) with reported well depths of 67, 75.5 and 82 feet. Engineer has prepared several hydrographs of water levels and precipitation that show very clearly there is a relationship between the decline in water levels observed in the City wells and the low local precipitation prior to Spring 2013 and throughout the summer of 2013. The water levels in the City wells have not yet recovered despite an increase in local precipitation during the spring of 2013.

This study will evaluate the sustainability of the aquifer under current and future pumping demands, as well as provide recommendations for potentially improving well field operations and identification of possible locations for additional well(s) to meet current and projected pumping demands.

1. Services of Engineer - Basic Services of Engineer shall be as per Exhibit A except as modified below:

a. A1.01 (Study and Report Phase) - As per Exhibit A of the Master Agreement, but with the following additions and revisions:

Scope of Work: The following scope of work is based on discussions with the Owner, Engineer, Engineer's Consultant, historical City water level data, and experience with similar projects.

The scope of work will be completed in phases, the first of which will involve a review of existing information and identification of data gaps. The second phase will include activities to address data gaps by collecting additional field data and evaluating the newly gathered data and will assess the sustainability of the aquifer under current and future pumping demands. The third phase is project documentation and preparation of a project report. More information on each phase is provided below.

Phase 1: Obtain and Review Existing Information

The purpose of Phase 1 work is to obtain relevant hydrogeologic and historical well data that will be evaluated in this study. The results of this phase will provide the information needed to identify data gaps that will need to be addressed. The tasks to be completed for Phase 1 are as follows:

Task 1: Review Existing Data and Reports

- Identify data sources, which will include (but not be limited to) records of the Owner, Engineer, IDNR, and USGS;
- Obtain data of interest, including well logs, river and stream flow, historical aquifer pumping tests, groundwater flow models, groundwater levels, pumping rates, well rehabilitation and performance records;
- Discuss with Owner current and projected pumping demands; and
- Discuss with Owner any concerns with current and/or future well field operations, and individual well maintenance and performance issues.

Task 2: Evaluate City Well Performance Data

- Evaluate well rehabilitation records for additional information on historic trends in water levels, specific capacity, and pumping capacity; and
- Compare gathered diagnostic data and trend analyses to the age of the well, well construction, and the locations of wells relative to one another and aquifer boundaries.

Task 3: Create Conceptual Hydrogeologic Model of Aquifer

- Use existing well logs and aquifer maps to create a conceptual hydrogeologic model that shows the general extent and thickness of the aquifer at the well field and surrounding area;
- Create diagrams of geologic cross sections and show groundwater flow direction; and,
- Compare maps and cross sections to the previous studies and groundwater flow models.

Task 4: Determine and Tabulate Aquifer Parameters

- Tabulate existing specific capacity and aquifer pumping test results;
- If needed and data is available, conduct quantitative analyses to determine aquifer parameters (transmissivity, storativity) using existing aquifer pumping test and specific capacity test data; and,
- Determine if aquifer test data can be used to aid in model calibration and aquifer sustainability evaluation.

Task 5: Explore Possibility to Engage IDNR in Field Investigation and Groundwater Modeling

- Participate in correspondence with Owner and IDNR to see if there is an interest within IDNR to become an active participant in the collection of field data and groundwater modeling.

Phase 2 (Option 1): Site Investigation and Data Collection to Address Data Gaps

This option assumes Engineer and Engineer's Consultant are conducting the site investigation without IDNR's participation. The objective of Phase 2 work is to address data gaps identified in Phase 1.

Task 1: Conduct Geoprobe Survey to Refine Geologic Information in Areas Identified as Possible Well Field Expansion Areas

- Work with the Owner to plan and flag beginning and ending points for each survey line (assume a total of five survey lines and a total of four days);
- Assist the Owner in procuring contractor services to perform the geoprobe survey;
- Coordinate with contractor performing the geoprobe survey;
- Use results of geoprobe survey to refine Phase 1 maps of aquifer thickness and depth;

Work to be completed by Contractor. Contractor shall be hired directly by Owner. This work is NOT included in Engineer's scope.

- Mobilize rig and crew and conduct geologic cross sections using geoprobe equipped with down-hole electric resistivity tool to provide multiple vertical resistivity profiles along each survey line.

Task 2: Site Drilling and Aquifer Pumping Test

- Assist the Owner in procuring contractor services to perform the site drilling and test pumping;
- Coordinate with contractor performing the site drilling and test pumping;
- Survey each test well for relative location and elevation.

Work to be completed by Contractor. Contractor shall be hired directly by Owner. This work is NOT included in Engineer's scope.

- Drill three test holes in area identified during Phase 2, Task 1 as having promise as possible future well locations;
- Complete the best single test hole as a 2-inch diameter temporary observation well;
- Install two additional observation wells to facilitate data collection during the aquifer test;
- Construct a 6-inch diameter test production well;
- Execute a 72-hour constant rate aquifer pumping test (collecting water level drawdown data from site wells using computer pressure transducers and periodic manual readings of water level and pumping rate);
- Collect a minimum of 72 hours of water level recovery (using same equipment installed for the pumping test);

Task 3: Numerical Groundwater Flow Model

- Construct, calibrate, and use a numerical groundwater flow model to determine the aquifer and well field sustainable yield during average and drought climatic conditions as well as determine proper well spacing and placement for expansion of the existing well field.

Task 4: Evaluate Well Field Optimization Strategies

- Evaluate the well field using analytical methods and the groundwater flow model;
- Determine optimum well field operations considering well performance data, well interference, variable aquifer characteristics, and drought conditions under current and future pumping demands;

- Determine if the existing number of wells and well field configuration can be operated to meet future demands; and,
- Identify potential concerns with the current well field configuration and, if needed, recommend modifications to address the concerns.

Phase 2 (Option 2): Site Investigation and Data Collection to Address Data Gaps

This option assumes IDNR is conducting the preliminary site investigation and numerical groundwater flow modeling with Engineer and Engineer's Consultant participation. The objective of Phase 2 work is to address data gaps identified in Phase 1.

Task 1: IDNR to Conduct Electrical Resistivity Survey to Refine Geologic Information in Areas Identified as Possible Well Field Expansion Areas

- Work with Owner to plan and flag beginning and ending points for each survey line (assume a total of five survey lines and a total of two days);
- Consult with IDNR regarding electrical conductivity survey lines;
- Use results to refine Phase 1 maps of aquifer thickness and depth;
- Prepare a brief technical memorandum that will present the results of Phase 2, Task 1 work and confirm or revise subsequent work scope.

Task 2: Site Drilling and Aquifer Pumping Test

- Assist the Owner in procuring contractor services to perform the site drilling and test pumping;
- Coordinate with contractor performing the site drilling and test pumping;
- Survey each test well for relative location and elevation.

Work to be completed by Contractor. Contractor shall be hired directly by Owner. This work is NOT included in Engineer's scope.

Drill three test holes in area identified during Phase 2, Task 1 as having promise as possible future well locations and to validate the EG results.

- **Complete the best test hole as a 2-inch diameter temporary observation well;**
- **Install two additional observation wells to facilitate data collection during the aquifer test;**
- **Construct a 6-inch diameter test production well;**
- **Execute a 72-hour constant rate aquifer pumping test (collecting water level drawdown data from each site well using computerized pressure transducers and periodic manual readings of water level and pumping rate);**
- **Collect a minimum of 72 hours of water level recovery (using same equipment installed for the pumping test);**

Task 3: IDNR to Conduct Numerical Groundwater Flow Model

- Assist IDNR on modeling work by providing background information and data, including data from recent and past aquifer and well pumping tests. Assist IDNR by recommending model scenarios and possible well spacing and placement for expansion of the existing well field.

Task 4: Evaluate Well Field Optimization Strategies

- Evaluate the City well field using analytical methods and the groundwater flow model;
- Determine optimum well field operations considering well performance data, well interference, variable aquifer characteristics, and drought conditions under current and future pumping demands;
- Determine if the existing number of wells and well field configuration can be operated to meet future demands; and,
- Identify potential concerns with the current well field configuration and, if needed, recommend modifications to address the concerns.

Phase 3: Analyze Data and Report Results

Summarize the data gathered and results from the above phases in a final report that will include the following:

- A summary of the conceptual hydrogeologic model;
- Results of the individual well performance evaluations and recommendations on wells that should be rehabilitated or replaced;
- Quantitative analysis of historical and/or proposed aquifer test data;
- Graphs of water level and drawdown versus time data for all wells monitored during the well performance evaluations or aquifer pumping test;
- Pumping water levels presented on cross sections and mapped;
- Evaluation and explanation of any potential well interference concerns;
- Results of the aquifer sustainability evaluation and a description of concerns on the long-term use of the aquifer by the Owner under current and future pumping demands;
- Recommendations for well field operations based on the optimization evaluation, and identification of possible locations for a replacement well or new well(s) to meet current and projected pumping demands; and,
- A well field diagram that identifies the recommended locations and number of wells to meet the required demand.

- b. **A1.02 (Preliminary Design Phase)** - Not included as part of this task order.
- c. **A1.03 (Final Design Phase)** - Not included as part of this task order.
- d. **A1.04 (Bidding Phase)** - Not included as part of this task order.
- e. **A1.05 (Construction Phase)** - Not included as part of this task order.
- f. **A1.06 (Post-Construction Phase)** - Not included as part of this task order.

2. Owner's Responsibilities - As per Exhibit B of the Master Agreement, but with the following additional responsibilities:

- 1) The Owner shall be responsible for procuring contractor services to perform the geoprobe survey and site drilling and test pumping.
- 2) The Owner shall be responsible for obtaining a right of entry for the properties identified for drilling and/or other investigation activities, if required.
- 3) The Owner shall be responsible for all property and easement acquisitions, including associated property surveys and easement plats as per B.2.01.C.3, if required.
- 4) The Owner shall be responsible for obtaining professional services associated with wetland delineation, if required.
- 5) The Owner shall pay for all permit fees associated with the project. Such fees are not included in this Task Order.
- 6) The Owner shall pay for all laboratory testing costs.

3. Times for Rendering Services

Anticipated Times for Rendering the Study and Report Phase services are as follows:

- Phase 1: completed within 75 days of authorization to proceed.
- Phase 2: completed within 120 days after completion of Phase 1, authorization to proceed with Phase 2, and receipt of Right of Entry for the identified properties. This will be subject to the availability of the contractors performing the work. For option 2, this will be subject to IDNR's availability and schedule.
- Phase 3: completed within 45 days after completion of Phase 2.

Adjustments in the schedule may be required if modifications to the phases and tasks are necessary after initial evaluations.

4. **Payments to Engineer** - As per Exhibit C and as follows:

Study and Report Phase	Method of Payment	Estimated Amount
Phase 1	Method B -- Standard Hourly Rates	\$16,700
Phase 2 (Option 1)	Method B -- Standard Hourly Rates	\$46,300
Phase 2 (Option 2)	Method B -- Standard Hourly Rates	\$25,800
Phase 3	Method B -- Standard Hourly Rates	\$15,400
Total Phase 1, Phase 2 (Option 1), and Phase 3		\$78,400
Total Phase 1, Phase 2 (Option 2), and Phase 3		\$57,900

Notes:

- (1) Amounts listed above based on Standard Hourly Rates and Reimbursable Expenses are estimates only; actual fees and charges for those items may differ from the estimated amounts, but will not exceed the estimated amount without prior written approval by the Owner.
- (2) Costs for contractor work for the geoprobe survey and drilling and test pumping are not included in Engineer's fees. Owner shall procure and pay for those costs separately.

5. **Engineer's Consultants:**

- 1) Leggette, Brashears & Graham, Inc., (LBG) Kansas City, Missouri

6. **Engineer's Liability:**

- 1) *Engineer's Liability Limited to Amount of Engineer's Compensation.* To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, employees, agents, and Engineer's Consultants, and any of them, to Owner and anyone claiming by, through, or under Owner for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to a Specific Project from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Engineer or Engineer's officers, directors, partners, employees, agents, or Engineer's Consultants, or any of them, shall not exceed the total compensation received by Engineer for this Task Order.
- 2) *Exclusion of Special, Incidental, Indirect and Consequential Damages.* To the fullest extent permitted by law, and notwithstanding any other provision in the Agreement, Engineer and Engineer's officers, directors, partners, employees, agents, and Engineer's Consultants shall not be liable to Owner or anyone claiming by, through, or under Owner for any special, incidental, indirect, or consequential damages whatsoever arising out of, resulting from, or in any way related to a Specific Project or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied of Engineer or Engineer's officers, directors, partners, employees, agents, or Engineer's Consultants, or any of them.
- 3) *Extension of Protection.* The Owner agrees to extend any and all liability limitations and indemnifications provided by the Owner to the Engineer to those individuals and entities the Engineer retains for performance of the service under this agreement, including but not limited to the Engineer's officers and employees and their heirs and assigns, as well as the Engineer's sub-consultants and their officers, employees, heirs and assigns.

7. **Other Modifications to Master Agreement** - Not applicable

8. **Attachments** - None

9. **Documents Incorporated By Reference** - None

Approval & Acceptance: Approval & Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin work upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2013.

Engineer

Signature Date

Steven J. Troyer, P.E.
Name

Principal
Title

Designated Representative for Task Order:

Steven J. Troyer, P.E.
Name

Principal
Title

414 South 17th St, Suite 107, Ames, IA 50010
Address

stroyer@foxeng.com
E-Mail Address

515-233-0000
Phone

515-233-0103
Fax

Owner

Signature Date

Kelley Brown
Name

City Administrator
Title

Designated Representative for Task Order:

Kelley Brown
Name

City Administrator
Title

101 NE Harvey Street, Grimes, IA 50111
Address

kelbrown@ci.grimes.ia.us
E-Mail Address

515-986-3036
Phone

515-986-3846
Fax

Contractor's Application for Payment No. 7

Unit Price Contract

Project: SE Main Street Improvements Absolute Concrete Construction Application Date: 12/10/2013
 To (Owner): City of Grimes Owner's Project No.: Period From: 11/1/2013
 Via (Engineer): FOX Engineering Engineer's Proj. No.: 1005-03M Period To: 11/30/2013

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	8/13/2013	\$261.50	
2	9/10/2013	\$3,167.40	
3	11/5/2013	\$7,202.87	
TOTALS		\$10,631.77	\$10,631.77

1. ORIGINAL CONTRACT PRICE..... \$ 1,985,000.05
 2. Net change by Change Orders..... \$ 10,631.77
 3. Current Contract Price (Line 1 + 2)..... \$ 1,995,631.82
 4. TOTAL COMPLETED AND STORED TO DATE
 (Column F on Progress Estimate)..... \$ 2,074,745.84
 5. RETAINAGE:
 a. 5% X \$2,074,745.84 Work Completed..... \$ 103,737.29
 b. 5% X Stored Material..... \$
 c. Less Total Retainage Released Early..... \$
 d. Total Retainage (Line 5a + Line 5b - Line 5c)..... \$ 103,737.29
 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 1,971,008.55
 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 1,850,734.24
 8. AMOUNT DUE THIS APPLICATION..... \$ 120,274.31
 9. BALANCE TO FINISH, PLUS RETAINAGE
 (Column G on Progress Estimate + Line 5 above)..... \$ 24,623.27

Contractor's Certification
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____ Date: _____

Payment of: \$ 120,274.31
 (Line 8 or other - attach explanation of the other amount)
 is recommended by: _____ (Engineer) _____ (Date)
 Payment of: \$ 120,274.31
 (Line 8 or other - attach explanation of the other amount)
 is approved by: _____ (Owner) _____ (Date)

Endorsed by the Construction Specifications Institute.

Progress Estimate

For (Contract): SE Main Street Improvements
 Contractor: Absolute Concrete Construction

Contractor's Application

Owner's Proj. No.: 1005-03M
 Engineer's Proj. No.: 1005-03M
 Application Number: 7
 Application Date: 12/10/2013

A		B				C			D		E		F		G
Bid Item No.	Item Description	Bid Quantity	Quantity Change (by Change Order)	Total Quantity	Unit Price	Extended Price	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)			
1.01	MOBILIZATION	1		1	\$60,267.47	\$60,267.47	1	\$60,267.47		\$60,267.47	100.0%				
1.02	TRAFFIC CONTROL & STAGING	1		1	\$8,300.00	\$8,300.00	1	\$8,300.00		\$8,300.00	100.0%	\$375.00			
1.03	CHANGEABLE MESSAGE SIGN, PORTABLE	12		12	\$75.00	\$900.00	7	\$525.00		\$525.00	58.3%				
1.04	REMOVAL AND REPLACEMENT OF MAILBOX	1		1	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100.0%				
1.05	TEMPORARY MAILBOXES	1		1	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%				
1.06	REMOVAL OF SIGNS	1		1	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%				
1.07	REMOVALS, MISCELLANEOUS	1		1	\$25,000.00	\$25,000.00	1	\$25,000.00		\$25,000.00	100.0%				
2.01	CLEARING AND GRUBBING	1		1	\$45.00	\$45.00	1	\$45.00		\$45.00	100.0%				
2.02	TOPSOIL FURNISH AND SPREAD	717	10	717	\$18.75	\$94,687.50	717	\$32,265.00		\$32,265.00	103.0%	-\$2,812.50			
2.03	EXCAVATION, CLASS 10	5,050	164	5,050	\$3.92	\$19,896.12	1,492	\$13,728.24		\$13,728.24	106.5%	-\$4838.12			
2.04	SUBGRADE PREPARATION, 6-INCH	13,847		13,847	\$6.54	\$90,668.58	1,443	\$94,372.20		\$94,372.20	135.3%	-\$24,616.56			
2.05	MODIFIED SUBBASE, 6-INCH	10,668		10,668	\$28.50	\$304,434.00	200	\$5,700.00		\$5,700.00	100.0%				
2.06	TEMPORARY ROOF	8		8	\$280.00	\$2,240.00	11	\$3,850.00		\$3,850.00	137.5%	-\$1,050.00			
2.07	REMOVAL OF STRUCTURE, EXISTING STORM SEWER STRUCTURE	8		8	\$9.00	\$72.00	267	\$2,403.00		\$2,403.00	100.8%	-\$18.00			
2.08	REMOVAL OF PIPE, EXISTING STORM SEWER	285		285	\$5,800.00	\$1,661,000.00	1	\$5,800.00		\$5,800.00	100.0%	\$4,700.00			
2.09	ABANDONMENT OF EXISTING WATER MAIN	1		1	\$23.50	\$23.50	1	\$4,700.00		\$4,700.00	333.5%	-\$2,969.50			
3.01	TRENCH FOUNDATION	200		200	\$8.50	\$1,700.00	667	\$5,669.50		\$5,669.50	116.8%	-\$2,432.25			
3.02	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL	200		200	\$11.75	\$2,350.00	1,442	\$16,943.50		\$16,943.50	100.0%				
4.01	STORM SEWER, POROUS BACKFILL MATERIAL	1,235		1,235	\$29.25	\$36,111.75	373	\$10,910.25		\$10,910.25	100.0%				
4.02	STORM SEWER, TRENCHED, PVC OR RCP, 12-INCH	373		373	\$29.25	\$10,910.25	1,567	\$45,443.00		\$45,443.00	100.0%				
4.03	STORM SEWER, TRENCHED, RCP, 15-INCH	1,567		1,567	\$29.00	\$45,443.00	12	\$696.00		\$696.00	100.0%				
4.04	STORM SEWER, TRENCHED, RCP, 18-INCH	12		12	\$58.00	\$696.00	12	\$696.00		\$696.00	100.0%				
4.05	STORM SEWER, TRENCHED, RCP, 24-INCH	913		913	\$37.00	\$33,781.00	913	\$33,781.00		\$33,781.00	100.0%				
4.06	STORM SEWER, TRENCHED, RCP, 30-INCH	217		217	\$35.00	\$7,595.00	217	\$11,935.00		\$11,935.00	100.0%				
4.07	REPLACEMENT OF STORM SEWER, RCP, 36-INCH	178		178	\$69.00	\$12,282.00	178	\$12,282.00		\$12,282.00	100.0%	\$5,515.00			
4.08	STORM SEWER, TRENCHLESS, PVC, 6-INCH	91		91	\$65.00	\$5,915.00	179	\$5,370.00		\$5,370.00	122.6%	-\$990.00			
4.09	STORM SEWER, TRENCHLESS, PVC, 8-INCH	146		146	\$30.00	\$4,380.00	146	\$47,488.00		\$47,488.00	107.5%	-\$3,328.00			
4.10	SANITARY SEWER SERVICE REPLACEMENT	1,380		1,380	\$32.00	\$44,160.00	1,484	\$67,070.00		\$67,070.00	108.6%	-\$5,295.00			
4.11	SANITARY SEWER SERVICE CONNECTION	35		35	\$17,775.00	\$617,775.00	38	\$61,775.00		\$61,775.00	25.0%	\$4,245.00			
4.12	SANITARY SEWER SERVICE LOWERING	4		4	\$1,415.00	\$5,660.00	1	\$1,415.00		\$1,415.00	75.0%	\$480.00			
4.13	SANITARY SEWER CLEANOUT	4		4	\$480.00	\$1,920.00	3	\$1,440.00		\$1,440.00	100.0%	\$480.00			
4.14	EXISTING TILE INVESTIGATION	1		1	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%				
4.15	PIPE APRON, CONCRETE, 36-INCH	1		1	\$1,892.00	\$1,892.00	1	\$1,892.00		\$1,892.00	100.0%				
4.16	SUBDRAIN, 6-INCH	301		301	\$13.00	\$3,913.00	354	\$4,602.00		\$4,602.00	117.6%	-\$689.00			
4.17	SUBDRAIN CLEANOUT, 8-INCH DIAMETER	4		4	\$372.20	\$1,488.80	4	\$1,492.80		\$1,492.80	100.0%				
4.18	STORM SEWER SERVICE, 4-INCH	150		150	\$28.00	\$4,200.00	99	\$2,774.00		\$2,774.00	66.0%	\$1,326.00			
4.19	SUMP LINE--2-INCH	80		80	\$28.00	\$2,240.00	80	\$2,240.00		\$2,240.00	100.0%				

Progress Estimate

For Contract: SE Main Street Improvements
 Contractor: Absolute Concrete Construction

Contractor's Application

Owner's Proj. No.: 1005-03M
 Engineer's Proj. No.: 1005-03M
 Application Number: 7
 Application Date: 12/10/2013

A		B					C			D		E		F		G
Bid Item No.	Item Description	Bid Quantity	Quantity Change (By Change Order)	Total Quantity	Unit Price	Extended Price	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F/B)	Balance to Finish (G - F)				
5.01	WATER MAIN CONNECTIONS, SIDE STREETS	2		2	\$2,470.00	\$4,940.00	2	\$4,940.00		\$4,940.00	100.0%	\$2,750.00				
5.02	WATER MAIN CONNECTIONS, SIDE STREETS	5		5	\$3,110.00	\$15,550.00	5	\$15,550.00		\$15,550.00	100.0%	-\$1,770.00				
5.03	TEMPORARY WATER SERVICE	1		1	\$2,750.00	\$2,750.00	1	\$2,750.00		\$2,750.00	100.0%	-\$1,080.00				
5.04	WATER MAIN, TRENCHED, PVC OR DIP, 6-INCH	278		278	\$17.00	\$4,726.00	288	\$4,896.00		\$4,896.00	103.6%					
5.05	WATER MAIN, TRENCHED, PVC OR DIP, 8-INCH	1,837		1,837	\$24.00	\$44,088.00	1,882	\$45,168.00		\$45,168.00	102.4%					
5.06	GATE VALVE, 6-INCH	1		1	\$795.00	\$795.00	1	\$795.00		\$795.00	100.0%					
5.07	GATE VALVE, 8-INCH	7		7	\$1,700.00	\$11,900.00	11	\$18,700.00		\$18,700.00	157.1%	-\$4,400.00				
5.08	WATER MAIN LOWERING	1		1	\$1,550.00	\$1,550.00	1	\$1,550.00		\$1,550.00	100.0%	\$1,550.00				
5.09	WATER SERVICE PIPE, 3/4" COPPER	972	-88	884	\$14.00	\$12,376.00	823	\$11,522.00		\$11,522.00	94.2%	\$774.00				
5.10	WATER SERVICE PIPE, 2" COPPER	25		25	\$31.00	\$775.00						\$775.00				
5.11	WATER SERVICE HARDWARE	28	-2	26	\$1,070.00	\$27,820.00	27	\$28,890.00		\$28,890.00	103.8%	-\$1,070.00				
5.12	WATER SERVICE TRANSFER	4		4	\$5,080.00	\$20,320.00	3	\$3,810.00		\$3,810.00	75.0%	\$1,270.00				
5.13	FIRE HYDRANT ASSEMBLY, WM-201	5		5	\$3,495.00	\$17,475.00	6	\$20,970.00		\$20,970.00	120.0%	-\$3,495.00				
5.14	REMOVE AND SALVAGE FIRE HYDRANT	1		1	\$750.00	\$750.00	4	\$3,000.00		\$3,000.00	400.0%	-\$2,250.00				
5.15	WATER MAIN TESTING	1		1	\$1,850.00	\$1,850.00	1	\$1,850.00		\$1,850.00	100.0%					
6.01	STORM SEWER MANHOLE, SW, 401, 48-INCH	4		4	\$1,918.50	\$7,918.50	4	\$7,918.50		\$7,918.50	100.0%					
6.02	STORM SEWER MANHOLE, SW, 401, 60-INCH	4		4	\$2,665.00	\$10,660.00	4	\$10,660.00		\$10,660.00	100.0%					
6.03	INTAKE, SW-501	5		5	\$1,516.50	\$7,582.50	6	\$9,099.00		\$9,099.00	120.0%	-\$1,516.50				
6.04	INTAKE, SW-502	3		3	\$1,980.00	\$5,940.00	3	\$5,940.00		\$5,940.00	100.0%					
6.05	INTAKE, SW-511	9		9	\$1,380.00	\$12,420.00	8	\$11,040.00		\$11,040.00	88.9%	\$1,380.00				
6.06	INTAKE, SW-512, 24-INCH DIA.	3		3	\$1,300.00	\$3,900.00	3	\$3,900.00		\$3,900.00	100.0%					
6.07	INTAKE, SW-512, 30-INCH DIA.	3		3	\$1,535.00	\$4,605.00	3	\$4,605.00		\$4,605.00	100.0%					
6.08	INTAKE, SW-512, 38-INCH DIA.	3		3	\$1,755.00	\$5,265.00	3	\$5,265.00		\$5,265.00	100.0%					
6.09	INTAKE, SW-513	1		1	\$1,930.00	\$1,930.00	1	\$1,930.00		\$1,930.00	100.0%					
6.10	REMOVE & REPLACE BRICK CONE ON BLOCK MANHOLE	6		6	\$2,850.00	\$17,100.00	6	\$17,100.00		\$17,100.00	100.0%					
6.11	CONNECTION TO EXISTING INTAKE	10,824		10,824	\$39.75	\$430,651.50	12,150	\$477,187.50		\$477,187.50	103.8%	-\$3,650.00				
7.01	PAVING, MAINLINE, 7-INCH PCC	1		1	\$18,255.00	\$18,255.00	3	\$54,765.00		\$54,765.00	300.0%	-\$36,510.00				
7.02	PCC PAVEMENT SAMPLES AND TESTING	10,563		10,563	\$10,000.00	\$105,630.00	1,215	\$12,150.00		\$12,150.00	100.0%	-\$93,480.00				
7.03	REMOVAL OF PAVEMENT, MAINLINE	10,563		10,563	\$65.00	\$686,745.00	1,097	\$71,315.00		\$71,315.00	103.9%	-\$615,430.00				
7.04	REMOVAL OF PAVEMENT, SIDEWALK/ALLEY/DRIVEWAY	4,289		4,289	\$31.50	\$134,203.50	4,661	\$146,923.50		\$146,923.50	108.7%	-\$12,720.00				
7.05	REMOVAL OF PAINT MARKINGS	10		10	\$57.75	\$577.50	10	\$577.50		\$577.50	100.0%					
7.06	REMOVAL OF PAINT MARKINGS	1,357		1,357	\$28.50	\$38,674.50	1,377	\$39,244.50		\$39,244.50	101.5%	-\$570.00				
7.07	SIDEWALK, PCC, 5-INCH, STREETSCAPE	1,332		1,332	\$33.00	\$43,956.00	1,386	\$45,738.00		\$45,738.00	104.1%	-\$1,782.00				
7.08	SIDEWALK, PCC, 6-INCH, INTEGRAL	107		107	\$44.50	\$4,761.50	85.5	\$3,804.75		\$3,804.75	79.9%	\$956.75				
7.09	SIDEWALK, PCC, 6-INCH, COLORED	300		300	\$44.50	\$13,350.00	209	\$12,860.50		\$12,860.50	96.3%	\$489.50				
7.10	SIDEWALK, PCC, 6-INCH, COLORED & STAMPED	91		91	\$61.00	\$5,551.00	91	\$5,551.00		\$5,551.00	100.0%					
7.11	CURB RAMP & COMMON PAD (COLORED)	313		313	\$50.00	\$15,650.00	360	\$18,000.00		\$18,000.00	115.0%	-\$2,350.00				
7.12	DETECTABLE WARNING	342		342	\$33.50	\$11,457.00	402	\$13,467.00		\$13,467.00	117.5%	-\$2,010.00				
7.13	BRICK PAVEMENT SIDEWALK INSETS	144		144	\$12.50	\$1,800.00	144	\$1,800.00		\$1,800.00	100.0%					
7.14	LANDSCAPE EDGER, PCC, 12-INCH X 12-INCH	480		480	\$20.00	\$9,600.00	461	\$9,220.00		\$9,220.00	96.0%	\$380.00				
7.15	SIDEWALK, BEAM-CURB, 7-INCH	43		43	\$50.00	\$2,150.00	40	\$2,000.00		\$2,000.00	93.0%	\$150.00				
7.16	PAVED STEP	1		1	\$1,700.00	\$1,700.00	1	\$1,700.00		\$1,700.00	100.0%					
7.17	DRIVEWAY, PAVED, PCC, 6-INCH	1,178	148	1,326	\$50.50	\$67,077.00	1,953	\$98,626.50		\$98,626.50	147.8%	-\$31,549.50				
7.18	PARKING LOT, PAVED, PCC, 6-INCH	2,858		2,858	\$30.00	\$85,740.00	2,970	\$89,100.00		\$89,100.00	100.4%	-\$360.00				
7.19	PCC FULL DEPTH PATCH	121		121	\$92.00	\$11,132.00	175	\$14,350.00		\$14,350.00	144.6%	-\$3,218.00				
7.20	CLASS A ROADSTONE	30		30	\$20.00	\$600.00	30	\$600.00		\$600.00	100.0%					
7.21	TYPE A SIGNS, SHEET ALUMINUM	150		150	\$38.00	\$5,700.00	122.5	\$4,275.00		\$4,275.00	75.0%	\$1,425.00				
7.22	SIGN POST	32		32	\$315.00	\$10,080.00	24	\$7,560.00		\$7,560.00	75.0%	\$2,520.00				
7.23	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	124	1.21	125.21	\$78.75	\$9,860.25	56	\$4,410.00		\$4,410.00	44.7%	\$5,450.25				
7.24	PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	11		11	\$84.50	\$929.50	10	\$845.00		\$845.00	90.9%	\$94.50				
7.25	GROOVES CUT FOR PAVEMENT MARKINGS	124		124	\$136.50	\$16,926.00	5.12	\$690.88		\$690.88	4.1%	\$16,235.12				
7.26	GROOVES CUT FOR SYMBOLS AND LEGENDS	11		11	\$105.00	\$1,155.00						\$1,155.00				

Progress Estimate

For (contract): SE Main Street Improvements
 Contractor: Absolute Concrete Construction

Contractor's Application

Owner's Proj. No.: 1005-03M
 Engineer's Proj. No.: 1005-03M
 Application Number: 7
 Application Date: 12/16/2013

A		B				C		D		E		F		G	
Bid Item No.	Description	Bid Quantity	Quantity Change (By Change Order)	Total Quantity	Unit Price	Extended Price	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (G - F)			
9.01	DECORATIVE FENCING	84	-84		\$23.00	\$1,914.00	590	\$19,470.00		\$19,470.00	101.7%	-\$330.00			
9.02	SOD	580		580	\$33.00	\$19,140.00	590	\$19,470.00		\$19,470.00	101.7%	-\$330.00			
9.03	WATER FOR SOD	925		925	\$7.00	\$6,475.00	888	\$6,216.00		\$6,216.00	107.6%	-\$441.00			
9.04	RIP RAP, CLASS E REVEMENT	15		15	\$50.00	\$750.00	31	\$1,550.00		\$1,550.00	206.7%	-\$800.00			
9.05	EROSION CONTROL MULCHING, HYDROMULCHING	2		2	\$900.00	\$1,800.00	2,667	\$2,400.30		\$2,400.30	133.4%	-\$600.30			
9.06	EROSION CONTROL BLANKET	50		50	\$3.00	\$150.00						\$150.00			
9.07	TURF REINFORCEMENT MATTING	50		50	\$15.00	\$750.00						\$750.00			
9.08	SILT FENCE, INSTALL & REMOVE	200		200	\$2.50	\$500.00						\$500.00			
9.09	SILT FENCE, CLEAN-OUT	200		200	\$0.50	\$100.00						\$100.00			
9.10	FILTER SOCK	200		200	\$2.80	\$560.00						\$560.00			
9.11	INTAKE PROTECTION, DROP-IN	17		17	\$150.00	\$2,550.00	150	\$420.00		\$420.00	75.0%	\$1,000.00			
9.12	POLE BASE, DECORATIVE	35		35	\$1,000.00	\$35,000.00	35	\$35,000.00		\$35,000.00	100.0%	\$0.00			
9.13	POLE BASE, 30" AFG	7		7	\$1,000.00	\$7,000.00	7	\$7,000.00		\$7,000.00	100.0%	\$0.00			
9.14	POLE BASE, 4" AFG	2		2	\$1,000.00	\$2,000.00	2	\$2,000.00		\$2,000.00	100.0%	\$0.00			
9.15	POLE, TYPE P1	27		27	\$1,422.80	\$38,394.00	27	\$38,394.00		\$38,394.00	100.0%	\$0.00			
9.16	POLE, TYPE P2	8		8	\$1,486.00	\$11,888.00	8	\$11,888.00		\$11,888.00	100.0%	\$0.00			
9.17	POLE, TYPE P3	7		7	\$391.00	\$2,737.00	7	\$2,737.00		\$2,737.00	100.0%	\$0.00			
9.18	POLE, TYPE P4	2		2	\$782.00	\$1,564.00	2	\$1,564.00		\$1,564.00	100.0%	\$0.00			
9.19	LIGHT FIXTURE, TYPE F1	35		35	\$1,348.00	\$47,180.00	35	\$47,180.00		\$47,180.00	100.0%	\$0.00			
9.20	LIGHT FIXTURE, TYPE F2	4		4	\$727.00	\$2,908.00	4	\$2,908.00		\$2,908.00	100.0%	\$0.00			
9.21	LIGHT FIXTURE, TYPE F3	2		2	\$727.00	\$1,454.00	2	\$1,454.00		\$1,454.00	100.0%	\$0.00			
9.22	LIGHT FIXTURE, TYPE F4	3		3	\$850.00	\$2,550.00	3	\$2,550.00		\$2,550.00	100.0%	\$0.00			
9.23	LIGHT FIXTURE, TYPE F5	1		1	\$945.00	\$945.00	1	\$945.00		\$945.00	100.0%	\$0.00			
9.24	ELECTRIC CONTROL, PEDESTAL	1		1	\$8,000.00	\$8,000.00	1	\$8,000.00		\$8,000.00	100.0%	\$0.00			
9.25	12"x18" PULL BOX	3		3	\$500.00	\$1,500.00	3	\$1,500.00		\$1,500.00	100.0%	\$0.00			
9.26	TRENCH	3,250	695	3,945	\$1.50	\$5,917.50	3,945	\$5,917.50		\$5,917.50	100.0%	\$0.00			
9.27	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 1" DIA.	1,040	245	1,285	\$2.76	\$3,546.60	1,085	\$2,994.60		\$2,994.60	84.4%	\$552.00			
9.28	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 2" DIA.	1,390	100	1,490	\$4.27	\$6,362.30	1,490	\$6,362.30		\$6,362.30	100.0%	\$0.00			
9.29	CONDUIT BORED, SCHEDULE 80 PVC, 1" DIA.	790	350	1,140	\$5.58	\$6,361.20	1,140	\$6,361.20		\$6,361.20	100.0%	\$0.00			
9.30	CONDUIT BORED, SCHEDULE 80 PVC, 1 1/2" DIA.	320	-245	75	\$9.00	\$675.00	75	\$675.00		\$675.00	100.0%	\$0.00			
9.31	CONDUIT BORED, SCHEDULE 80 PVC, 2" DIA.	100	-100		\$9.00	\$0.00						\$0.00			
9.32	CONDUIT BORED, SCHEDULE 80 PVC, 2 1/2" DIA.	350	-350		\$9.00	\$0.00						\$0.00			
9.33	CONDUIT BORED, SCHEDULE 80 PVC, 2 1/2" DIA.	80	-80		\$9.00	\$0.00						\$0.00			
9.34	CABLE 1/2" #6 AWG, 600 VOLT	13,860		13,860	\$2.10	\$29,106.00	13,860	\$29,106.00		\$29,106.00	100.0%	\$0.00			
9.35	CABLE 1/2" #8 AWG, 600 VOLT	2,070		2,070	\$1.80	\$3,726.00	2,070	\$3,726.00		\$3,726.00	100.0%	\$0.00			
9.36	CABLE 1/2" #10 AWG, 600 VOLT	17,980		17,980	\$1.10	\$19,778.00	17,980	\$19,778.00		\$19,778.00	100.0%	\$0.00			
9.37	ELECTRIC SERVICE TO ELECTRICAL CONTROL PEDESTAL	1		1	\$1,625.00	\$1,625.00	1	\$1,625.00		\$1,625.00	100.0%	\$0.00			
9.38	JOOF CIRCUIT TO EXISTING BUILDING	1		1	\$721.00	\$721.00	1	\$721.00		\$721.00	100.0%	\$0.00			
CO1.1	DELETE FILTER FABRIC FOR ITEM 4.01		1,050			-\$2,257.50		-\$2,257.50		-\$2,257.50	112.0%	\$270.90			
CO1.2	MINOR EXTRA WORK ITEMS		1		\$2,519.00	\$2,519.00	1	\$2,519.00		\$2,519.00	100.0%	\$0.00			
CO2.1	WATER SERVICE PIPE, 1" COPPER		76		\$16.80	\$1,276.80	93	\$1,562.40		\$1,562.40	122.4%	-\$285.60			
CO2.2	WATER SERVICE HARDWARE, 1"		1		\$1,205.00	\$1,205.00	5	\$6,025.00		\$6,025.00	500.0%	-\$4,820.00			
CO2.3	WATER SERVICE PIPE, 4" PVC		52		\$28.05	\$1,458.60	147	\$4,123.35		\$4,123.35	282.7%	-\$2,664.75			
CO2.4	GATE VALVE, 4-INCH		2		\$1,017.50	\$2,035.00	4	\$4,070.00		\$4,070.00	200.0%	-\$2,035.00			
CO2.5	WATER SERVICE FITTING, 4"x6" TEE		2		\$440.00	\$880.00	4	\$1,760.00		\$1,760.00	200.0%	-\$880.00			
CO3.1	CONDUIT IN TRENCH, SCHEDULE 40 PVC, 2 1/2" DIA.		80		\$8.80	\$704.00	90	\$792.00		\$792.00	112.5%	-\$88.00			
CO3.2	HYDRANT EXTENSION		1		\$1,100.00	\$1,100.00	1	\$1,100.00		\$1,100.00	100.0%	\$0.00			
CO3.3	RETAINING TEE CREDIT		1		-\$236.00	-\$236.00	1	-\$236.00		-\$236.00	100.0%	\$0.00			
	4-FT TALL WHITE VINYL FENCE		84		\$35.00	\$2,940.00									
Totals						\$1,995,631.82		\$2,074,745.84		\$2,074,745.84	104.0%	-\$79,114.02			

WHITFIELD & EDDY P. L. C.

ATTORNEYS & COUNSELORS AT LAW

317 Sixth Avenue, Suite 1200
Des Moines, IA 50309-4195
Telephone 515-288-6041
Facsimile 515-246-1474
www.whitfieldlaw.com

Gary Gately	Richard J. Kirschman	Matthew D. Jacobson	Matthew D. Giles	Mt. Pleasant:	Of Counsel:
David L. Phipps	John F. Fatino	Nicholas O. Cooper	Van T. Everett	Philip McCormick	Harley A. Whitfield
Benjamin B. Ullem	Jason M. Casini	John H. Moorlach	Sarah S. James	Diana L. Miller	Denise M. Hill
Bernard L. Spaeth, Jr.	J. Campbell Helton	Erik S. Fisk	Bryce K. Dalton		
Jaki K. Samuelson	Sally A. Reavely	Kimberly S. Bartosh		West Des Moines:	Retired:
Kevin M. Reynolds	Anjela A. Shults	Stephen W. Tyler	Ankeny:	John A. Templar, Jr.	A. Roger Witke
Thomas H. Burke	Stephen E. Doohen	Shannon J. Woods	Mark R. Gray	Greg A. Naylor	Alanson K. Elgar
Thomas Henderson	Drew J. Gentsch	Amos E. Hill	David D. Nelson	Jeffrey D. Stone	Robert L. Fanter
Thomas S. Reavely	Stephen D. Marso	Jennifer L. Smith	Elissa M. Thompson	Jason T. Farley	George H. Frampton
Gary A. Norton	Kara M. Sinnard	Ashleigh E. O'Connell			Robert G. Bridges
Maureen Roach Tobin	Jon E. Kramer	S. Luke Craven			
G. Mark Rice	B. MacPaul Stanfield	William C. Scales			

Direct Line/E-Mail
(515) 246-5559
henderson@whitfieldlaw.com

December 5, 2013

Ms. Kelley L. Brown
Grimes City Administrator
101 N. Harvey Street
Grimes, Iowa 50111

Re: City of Grimes Legal Services (176170-010, 176170-0102 and 176170-0865)

Dear Kelley:

Enclosed please find fee statements for legal services concerning general matters, council meetings and Chris Propst. If you have any questions about these fee statements, please feel free to give me a call.

Thank you for your consideration.

Very truly yours,


Thomas Henderson

TH/tl
Enclosures

WHITFIELD & EDDY P. L. C.

ATTORNEYS & COUNSELORS AT LAW

317 Sixth Avenue, Suite 1200
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

City of Grimes
Grimes City Hall
P. O. Box 457
Grimes, Iowa 50111

INVOICE 167641
November 30, 2013

176170-0101
City Of Grimes - General

Responsible Attorney: Thomas I. Henderson
For Professional Services Rendered Through November 30, 2013

CURRENT INVOICE:

Current Fees	16,572.50
Current Costs	800.00

TOTAL DUE CURRENT INVOICE: 17,372.50

Total Due Aging Report:

	0-30	31-60	61-90	91+	TOTAL DUE
	CURRENT	PAST DUE	PAST DUE	PAST DUE	
TOTALS	17,372.50	0.00	0.00	0.00	17,372.50

PLEASE REMIT PAYMENT TO:

WHITFIELD & EDDY, P.L.C.
Accounting Department
317 Sixth Avenue, Suite 1200
Des Moines, IA 50309

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Thank You!

WHITFIELD & EDDY P. L. C.

ATTORNEYS & COUNSELORS AT LAW

317 Sixth Avenue, Suite 1200
Des Moines, IA 50309-4195
Telephone 515-288-6041
Facsimile 515-246-1474
www.whitfieldlaw.com

Gary Gately	Richard J. Kirschman	Matthew D. Jacobson	Matthew D. Giles	Mt. Pleasant:	Of Counsel:
David L. Phipps	John F. Fatino	Nicholas O. Cooper	Van T. Everett	Philip McCormick	Harley A. Whitfield
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Maureen Roach Tobin	Jon E. Kramer	S. Luke Craven			
G. Mark Rice	B. MacPaul Stanfield	William C. Scales			

Direct Line/E-Mail
(515) 246-5559
henderson@whitfieldlaw.com

December 3, 2013

Ms. Kelley L. Brown
City Administrator
101 N. Harvey Street
Grimes, IA 50111

Re: City of Grimes Legal Services (176170-102)

ACTION	AMOUNT
Attendance at council meetings of July 9, 2013, August 13, 2013, September 10, 2013, September 24, 2013, October 8, 2013, October 22, 2013, November 12, 2013 and November 26, 2013 (8 meetings x \$200 = \$1,600.00)	\$1,600.00
<hr/>	
TOTAL	\$1,600.00

WHITFIELD & EDDY P.L.C.

ATTORNEYS & COUNSELORS AT LAW

317 Sixth Avenue, Suite 1200
Des Moines, IA 50309
Telephone: 515-288-6041
Federal ID. No 42-0643980

City of Grimes
Grimes City Hall
101 N. Harvey St
Grimes, Iowa 50111

INVOICE 167642
November 30, 2013

176170-0865
Propst, Chris / Infraction

Responsible Attorney: Thomas I. Henderson
For Professional Services Rendered Through November 30, 2013

CURRENT INVOICE:

Current Fees	332.50
Current Costs	270.00

TOTAL DUE CURRENT INVOICE: 602.50

Total Due Aging Report:

	0-30	31-60	61-90	91+	TOTAL DUE
	CURRENT	PAST DUE	PAST DUE	PAST DUE	
TOTALS	602.50	0.00	0.00	0.00	602.50

PLEASE REMIT PAYMENT TO:

WHITFIELD & EDDY, P.L.C.
Accounting Department
317 Sixth Avenue, Suite 1200
Des Moines, IA 50309

PLEASE RETURN THIS PAGE
WITH PAYMENT FOR
PROPER CREDIT TO YOUR
ACCOUNT.

Thank You!



AECOM Technical Services, Inc.
 501 Sycamore Street, Suite 222
 Waterloo, Iowa 50703

Cost Plus Fixed Fee Progressive Invoice

Invoice No.: 37396449
 Invoice Period Covered: 10/26/13 through 11/22/13
 Consultant Job No. 60301188

Date: November 26, 2013
 Client Project No.: HDP-3125 (610)--71-77
 City: Grimes
 Client Project Description: Northwest Transportation
 Corridor Feasibility Study
 Client Contact: Ms. Kelley Brown

	Contract Estimate	Cumulative To Date	Current Period
Labor Dollars	\$ 103,515.70	\$ 12,966.20	\$ 1,333.50
Overhead	\$ 162,519.65	\$ 19,890.16	\$ 2,045.59
Direct Expenses			
Mileage	\$ 1,525.50	\$ 364.43	\$ -
Copies	\$ 780.00	\$ 93.39	\$ 29.43
EDM Equipment	\$ -	\$ -	\$ -
GPS Equipment	\$ -	\$ -	\$ -
Miscellaneous/Other	\$ 194.50	\$ -	\$ -
Subconsultants			
Veenstra and Kimm, Inc.	\$ 63,800.00	\$ 17,652.39	\$ 5,219.01
LT Leon Associates	\$ 9,000.00	\$ 513.88	\$ -
Estimated Actual Costs	\$ 341,335.35	\$ 51,480.45	\$ 8,627.53
Subtotal Rounded	\$ 341,300.00		
Fixed Fee	\$ 34,600.00	\$ 4,271.33	\$ 439.28
Authorized Contingency	\$ -		
Total Authorized Amount	\$ 375,900.00		
Total Billed to Date	\$ 55,751.78	\$ 55,751.78	\$ 9,066.81
Remaining Authorized Balance	\$ 320,148.22		
Labor Hours (Prime)	1988.00	265.25	28.50

Check Payment to:
 AECOM Technical Services, Inc.
 An AECOM Company
 1178 Paysphere Circle
 Chicago, IL 60674

ACH Payment to:
 AECOM Technical Services, Inc.
 An AECOM Company
 Bank of America
 Account Number 5800937020
 ABA Number 071000039

Wire Transfer Payment to:
 AECOM Technical Services, Inc.
 An AECOM Company
 Bank of America
 New York, NY 10001
 Account Number 5800937020
 ABA Number 026009593
 SWIFT CODE BOFAUS3N



501 Sycamore Street, Suite 222, Waterloo, IA 50703
 Tel: 319-232-6531 Fax: 319-232-0271

Federal Tax ID No. 95-2661922

ATTN : KELLEY BROWN
 GRIMES, IA, CITY OF
 101 NE HARVEY STREET
 GRIMES, IA 50111

Invoice Date: 26-NOV-13
 Invoice Number: 37396449

Agreement Number: 60301188
 Agreement Description:

Payment Term: 30 DAYS

Please reference Invoice Number and Project Number with Remittance

Project Number : 60301188
 Bill Through Date : 26-OCT-13 - 22-NOV-13

Project Name : Grimes-NW Transportation Corridor Feasibility Study

<u>Labor Multiplier</u>		<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Raw Cost</u>	<u>Billed Amt</u>
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>					
Allyn, Todd L	Project Professional	08-NOV-13	2.00	42.80	85.60	
Bernhardt, Mary E	Project Support	01-NOV-13	1.00	26.00	26.00	
Brimm, Robert C	CAD/GIS Operator	08-NOV-13	5.00	34.59	172.95	
Brimm, Robert C	CAD/GIS Operator	15-NOV-13	9.00	34.59	311.31	
Durbahn, Brenda J	Staff Professional	08-NOV-13	5.50	41.70	229.35	
Lentz, Robert L	Senior Professional	01-NOV-13	1.00	84.71	84.72	
Lentz, Robert L	Senior Professional	08-NOV-13	1.00	84.71	84.72	
Lentz, Robert L	Senior Professional	15-NOV-13	3.50	84.71	296.49	
Lentz, Robert L	Senior Professional	22-NOV-13	0.50	84.71	42.36	
Total Labor Multiplier			28.50		1,333.50	1,333.50
OverHead Markup						2,045.59
Labor CPFF Total						3,379.09
<u>SubConsultant</u>		<u>Date</u>	<u>Inv Number</u>			<u>Billed Amt</u>
<u>Employee Name/Title</u>	<u>Title/Expenditure</u>					
Professional Services	VEENSTRA & KIMM INC	25-OCT-13	4			5,219.01
Total SubConsultant						5,219.01
<u>Reimbursable</u>		<u>Date</u>	<u>Inv Number</u>			<u>Billed Amt</u>
<u>Expenditure Type</u>	<u>Employee/Vendor Name</u>					
Repro, Photo & Blueprint	ARC	12-NOV-13	11301ARC111213			29.43
Total Reimbursable						29.43
<u>Lump Sum</u>						<u>Billed Amt</u>
<u>Description</u>						
Fixed Fee Labor						439.28
Total Lump Sum						439.28
Project Total : Grimes-NW Transportation Corridor Feasibility Study						9,066.81

Invoice Summaries

Total Current Amount :	9,066.81
Retention Amount :	0.00
Pre-Tax Amount :	9,066.81
Tax Amount :	0.00
Total Invoice Amount :	9,066.81

Billing Summaries

<u>Billing Summary</u>	<u>Current</u>	<u>Prior</u>	<u>Total</u>	<u>Limit</u>	<u>Remain</u>
Billings	9,066.81	46,684.97	55,751.78	375,900.00	320,148.22
Billing Total :	9,066.81	46,684.97	55,751.78		



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7818 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

AECOM
501 Sycamore Street, Suite 222
Waterloo, IA 50703

October 25, 2013
Project No: 4991
Invoice No: 4

Project Manager Gregory Röh

Engineering services for NW Transportation Corridor Study:
Professional Services from September 22, 2013 to October 19, 2013
Professional Personnel

	Hours	Rate	Amount	
Hopkin, Tonia	33.50	28.00	938.00	
Roth, Gregory	13.00	56.50	734.50	
Schrick, Phillip	4.00	36.80	147.20	
Waltemath, Roger	11.00	42.70	469.70	
Totals	61.50		2,289.40	
	2.0119 times	2,289.40	4,606.04	
	1.0 times	4,606.04	4,606.04	
Total Labor				4,606.04
Reimbursable Expenses				
Travel			8.48	
Miscellaneous Expense			5.70	
Total Reimbursables			14.18	14.18
Additional Fees				
Fixed Fee 13%			598.79	
Total Additional Fees			598.79	598.79
Billing Limits	Current	Prior	To-Date	
Total Billings	5,219.01	12,433.38	17,652.39	
Limit			63,800.00	
Remaining			46,147.61	

Total this Invoice \$5,219.01

Billings to Date	Current	Prior	Total
Labor	4,606.04	10,964.05	15,570.09
Expense	14.18	28.25	42.43
Unit	0.00	15.75	15.75
Add-on	598.79	1,425.33	2,024.12
Totals	5,219.01	12,433.38	17,652.39



CIVIL DESIGN ADVANTAGE L.L.C.

ENGINEERS, LANDSCAPE ARCHITECTS,
PLANNERS & SURVEYORS

October 30, 2013

Attn: Kelley Brown
City Administrator, City of Grimes
101 N. Harvey Street
Grimes, Iowa 50111

RE: **Brooke Ridge West**
Rezoning Initiation
CDA 1309.386

Dear Ms. Brown:

On behalf of Stanbrough Realty Company, LLC, we submit herewith three copies of the rezoning request for Brooke Ridge West. The site consists of approximately 15.9 acres that is currently zoned A-1 Agricultural. We are proposing to rezone to R2-70 (Single-Family and Two-Family Dwelling District).

Please place this rezoning request on the next available Council Agenda to initiate the rezoning.

Please contact me with any questions.

Sincerely,

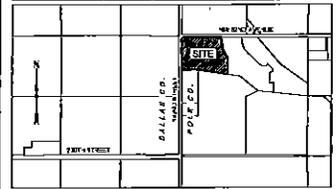
CIVIL DESIGN ADVANTAGE, LLC

R. Dean Roghair, P.E.

copy: John Gade, Fox Engineering
Jeff Stanbrough, Stanbrough Realty Company, LLC



VICINITY MAP (1"=1000')



OWNER

DAVIS REALTY LLC
4983 CODY DRIVE, JR.
WEST DES MOINES, IOWA 50344

APPLICANT

STANBROOK REALTY CO. LLC
1000 BROADWAY ROAD, SUITE 301
0272, IOWA 50221

ENGINEER / SURVEYOR

CIVIL DESIGN ADVANTAGE, LLC
3405 S.E. CROSSROADS DRIVE, SUITE G
GRIMES, IOWA 50111
PH: 515-389-4140

ZONING

EXILING ZONING
A-1 AGRICULTURAL DISTRICT
UNINCORPORATED ZONING
R2-75 SINGLE AND TWO FAMILY DWELLING DISTRICT

BULK REGULATIONS

- 2-20 ZONING
- MIN. LOT WIDTH = 70' WITH NO RESTRICTION ON THE NUMBER OF LOTS ABOVE 70'
- MIN. FRONT YARD = 20'
- MIN. REAR YARD = 20'
- MIN. SIDE YARD = 1-1 STORY 7' / 2 STORY 10' / 3 STORY 12' TOTAL
- IF 50% OR MORE OF THE LOTS ARE EQUAL OR GREATER THAN 70' THE SIDE YARD setback FOR 50% OF THE LOTS SHALL BE MIN. 5' / 7' TOTAL
- IF 50% OR MORE OF THE LOTS ARE EQUAL OR GREATER THAN 80' THE SIDE YARD setback FOR 10% OF THE LOTS SHALL BE MIN. 5' / 7' TOTAL
- IF 50% OR MORE OF THE LOTS ARE EQUAL OR GREATER THAN 80' THE SIDE YARD setback FOR 10% OF THE LOTS SHALL BE MIN. 5' / 7' TOTAL
- CORNER LOTS ARE NOT INCLUDED IN DETERMINING THE PERCENTAGE OF LOTS GREATER THAN 70' OR 80'.

REZONING DESCRIPTION

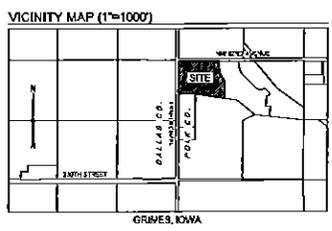
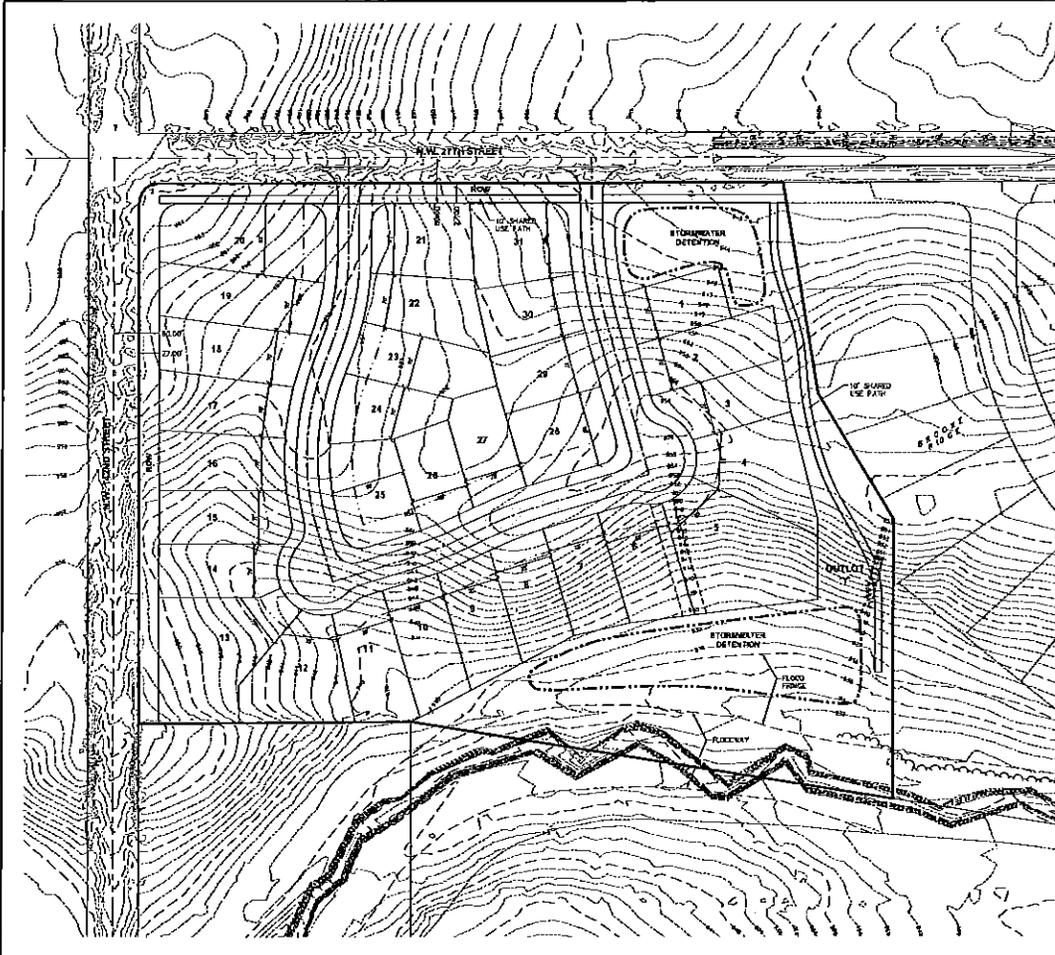
PARCEL A IN LOT 1, RECYCLED SUBDIVISION AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 1133, PAGE 750, IN THE CITY OF GRIMES, IOWA COUNTY, IOWA, DEED# 248257, 1/2 AC. N. OF ROAD PARCELS 1, AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 1484, PAGE 300, IN THE CITY OF GRIMES, IOWA COUNTY, IOWA. PROPERTY CONTAINS 15.00 ACRES (102568 SQUARE FEET). PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS OF RECORD.

ADJACENT OWNERSHIP

- | | |
|---|---|
| 1. HOWARD W. BASKIN
22443 Y AUNGE
GRIMES, IOWA 50111 | 4. DAVIS REALTY LLC
4983 CODY DRIVE UNIT 60
WEST DES MOINES, IOWA 50344 |
| 2. HOWARD W. BASKIN
22443 Y AUNGE
GRIMES, IOWA 50111 | 5. LEE G. & ANNE F. LEWIS
8020 NW 112ND STREET
GRIMES, IOWA 50111 |
| 3. BROOKE RIDGE HOLDINGS LLC
721 MC 4TH PLACE
WEST DES MOINES, IOWA 50313 | 6. BROOKFORD FARMS INC
300 S 405 6TH 104
GRIMES, IOWA 50111 |



CIVIL DESIGN ADVANTAGE
 ENGINEER-RIOR
 3405 S.E. CROSSROADS DRIVE, SUITE G
 GRIMES, IOWA 50111
 PHONE: (515) 389-4140 FAX: (515) 389-4140
 CIVIL DESIGN ADVANTAGE
 BROOKE RIDGE WEST
 REZONING MAP
 1/1
 1:1000 SCALE
 DATE: 10/1/2011



OWNER
 GARD REALTY, LLC
 1832 DODD DRIVE #10
 WEST DES MOINES, IOWA 50344

APPLICANT
 STANBROOK REALTY CO., LLC
 10000 BROADWAY PLACE, SUITE 300
 DALLAS, TEXAS 75240

ENGINEER / SURVEYOR
 CIVIL DESIGN ADVANTAGE, LLC
 3400 S.E. CROSSROADS DRIVE, SUITE G
 GRIMES, IOWA 50344
 PH: 515-261-1400

ZONING
 CELESTIAL ZONING
 S-1 RESIDENTIAL DISTRICT
 PROPOSED ZONING
 R2-20 SINGLE AND TWO FAMILY DWELLING DISTRICT

BULK REGULATIONS

MIN. LOT WIDTH	= 70' WITH NO RESTRICTION ON THE NUMBER OF LOTS ABOVE 70'
MIN. FRONT YARD	= 10' MIN.
MIN. REAR YARD	= 10'
MIN. SIDE YARD	= 10'
MIN. STORY TOTAL	= 1-1 STORY TOTAL
MIN. STORY TOTAL	= 2 STORY TOTAL
MIN. STORY TOTAL	= 3 STORY TOTAL

OF 200' OR MORE OF THE LOTS ARE EQUAL OR GREATER THAN 70' THE SIDE YARD SETBACK FOR 50% OF THE LOTS SHALL BE 10' (SEE FIG. TOTAL)
 IF 50% OR MORE OF THE LOTS ARE EQUAL OR GREATER THAN 80' THE SIDE YARD SETBACK FOR 100% OF THE LOTS SHALL BE 10' (SEE FIG. TOTAL)
 OTHER LOTS ARE NOT MAINTAINED IN DETERMINING IN THE PERCENTAGE OF LOTS GREATER THAN 70' OR 80'.

AREA BREAKDOWN

TOTAL AREA	= 15.90 AC
ADDITIONAL FEDERATED ROW	= 0.93 AC
OUTLOT Y AREA	= 3.88 AC
NET AREA	= 11.00 AC



3400 S.E. CROSSROADS DRIVE, SUITE G
 GRIMES, IOWA 50344
 PHONE: (515) 261-1400 FAX: (515) 261-1410

CIVIL DESIGN ADVANTAGE ENGINEERS, ARCHITECTS, PLANNERS

BROOKE RIDGE WEST
 CONCEPT PLAN

1/1
 1/200-260



Metro Waste Authority
Your Partner in Environmental Solutions

November 21, 2013

Ms. Rochelle Williams
City Clerk
City of Grimes
101 N.E. Harvey Street
Grimes, IA 50111

RE: P-45 Metro Waste Authority Solid Waste Transfer Station
Request for Rezoning of Parcel C

Dear Ms. Williams:

In accordance with the City of Grimes Ordinances, Chapter 165, Section 165.44 Amendments, Metro Waste Authority (MWA) requests the City of Grimes City Council (Council) to rezone Parcel C from A-1 to M-3 to allow for construction of a proposed municipal solid waste transfer station. MWA currently owns two parcels of land, Lot 6 and Parcel C, located at 4105 SE Belsser Drive within the City of Grimes. Currently Lot 6 is zoned M-3 and Parcel C is zoned A-1. Please find attached a copy of the legal description of Parcel C, a list and map of all adjacent property owners within a 250 ft radius (hard copy and Microsoft Excel file), and a conceptual site plan depicting the proposed municipal solid waste transfer station.

In 1998 MWA purchased Lot 6 which is approximately 8 acres with the intent to construct a municipal solid waste transfer station. In conjunction with purchasing Lot 6, MWA received a Special Use Permit for the transfer station dated November 5, 1998 from the City of Grimes Board of Adjustment. To provide additional acreage necessary for efficient development of a transfer station, in 2004 MWA purchased Parcel C which is approximately 2.5 acres and adjacent to Lot 6. In 2008 MWA allowed several of our member communities; including the Cities of Grimes, Des Moines, Clive, and West Des Moines to construct two salt barns and utilize the Lot 6 parcel for salt storage and distribution activities.

In an effort to allow continued operation of the existing salt barns, the transfer station has been located on the northern and eastern portion of Lot 6 (zoned M-3). The transfer station will be a bi-level, fully enclosed building design consisting of a vehicle unloading/tipping floor area in the upper level of the building and two "load-out" refuse hoppers to allow the feeding of waste into the top of transfer tractor-trailers located in the lower level. Outside the transfer station building upper level will be a vehicle maneuvering area for refuse trucks. The attached layout also shows provisions to allow for a small vehicle unloading area to the south of the maneuvering area. As a bi-level facility, the ingress and egress roads to the vehicle maneuvering area and small vehicle area rise at a slope no greater than six percent. This slope is considered good practices and appropriate for the types of vehicles utilizing the facility and winter weather conditions. Additionally, the turning radii of the roads are laid out to allow safe and efficient



Ms. Rochelle Williams
November 21, 2013
Page 2

movement of the large vehicles utilizing the facility. Based on the building location, required grade changes and turning movements, the egress roads from the transfer station vehicle maneuvering area and small vehicle area extend into Parcel C (zoned A-1).

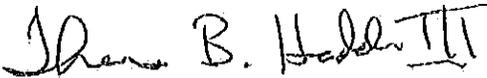
It should also be noted that transfer tractor-trailers will enter the lower level "load-out area" of the transfer station building from the east. This will allow the transfer trallers to directly exit the site to the west after being loaded with waste. To safely and efficiently accommodate this transfer tractor-trailer loading operation, access is through the right-of-way easement onto Parcel C. This transfer tractor-trailer roadway on Parcel C will also connect to the egress roads from the maneuvering and small vehicle areas.

Given the design and operational requirements for a municipal solid waste transfer station and in part the site constraints posed by the existing salt barns, we believe it is necessary and appropriate to extend the road network into Parcel C.

MWA requests the Council rezone Parcel C from A-1 to M-3 to allow portions of the solid waste transfer station on Parcel C. In a separate submittal MWA is simultaneously requesting a Waiver of Requirements to allow M-3 use within the Highway 141 Mixed Use Development Corridor District.

MWA looks forward to working with the City of Grimes on this project. I would encourage you to schedule a tour of our existing facility located on Delaware Avenue if you would like to see first hand the type of facility that is being proposed. If you should require any additional information or have any questions or concerns, please feel free to contact me at (515) 323-6535.

Sincerely,



Thomas B. Hadden III
Executive Director

Attachments: Parcel C Legal Description
Conceptual Site Plan
List and Map of Adjacent Property Owners

cc: Jeff Dworek (MWA)
Doug DeCesare (HDR)
John Dempsey (HDR)
John Gade (Fox Engineering)
James Brick (Brick Gentry)
Kelley Brown (Grimes City Administrator)
File P45.15

**BRICK, GENTRY, BOWERS, SWARTZ,
STOLTZE, SCHULING & LEVIS, P.C.**

ATTORNEYS AND COUNSELORS AT LAW

AMY S. BEATTIE
JAMES R. BOWERS
JAMES E. BRICK
JOSEPH S. BRICK
STEVEN P. BRICK
KENNETH L. BUTTERS
NOLDEN GENTRY
THOMAS J. LEVIS
JAMES H. NERVIG
THOMAS P. SCHLAPKOHL

39TH AND INGERSOLL
550 THIRTY-NINTH STREET, SUITE 200
DES MOINES, IOWA 50312
TELEPHONE: (515) 274-1450
FACSIMILE: (515) 274-1488

MARK R. SCHULING
BRUCE H. STOLTZE
CLIFFORD S. SWARTZ
DAVID E. BRICK
STEPHANIE L. BRICK DREY
PATRICK M. MCGRAW
MATTHEW S. BRICK
OF COUNSEL:
PATRICK W. BRICK

Writers direct e-mail: jhn.nervig@brickgentrylaw.com

February 7, 2005

Tom Haddon
Metro Waste Authority
521 East Locust Street
Des Moines, Iowa 50309

To Whom it May Concern:

Pursuant to your request, we have examined the Abstract of Title to the following described real estate in Polk County, Iowa:

Parcel C of the Survey of the E ½ of the NE ¼ of Section 17, Township 79 North, Range 25 West of the 5th P.M., Polk County, Iowa, as filed December 2, 2004 and recorded in Book 10846, Page 771, of Polk County Iowa records.

Said Abstract is now continued to January 25, 2005, at 9:41 A.M., by continuation No. 507539 prepared by Iowa Title Company. Based entirely upon our examination of the Abstract, it is our opinion that, as of the date of the final continuation mentioned above, good and marketable title to the above-described real estate is held by:

METRO WASTE AUTHORITY

SUBJECT TO the following:

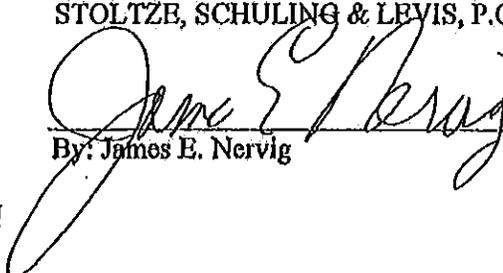
Easements and Restrictions: Said property is subject to easements, covenants, reservations and restrictions filed of record and/or appearing on the Plat.

Entry 11 of the continuation No. 507539 shows a 30-foot wide Sewer Easement, filed on December 1, 1997, in Book 7779, Page 175, which appears to run across the property under examination from west to east.

2. **Taxes:** Entry No. 15 of continuation No. 507539 shows: Real Estate taxes for Fiscal Year 2003-04 and all prior years paid.
3. **Zoning:** The property is subject to the Zoning Ordinances of the City of Grimes, Iowa.

Respectfully submitted,

BRICK, GENTRY, BOWERS, SWARTZ,
STOLTZE, SCHULING & LEVY, P.C.

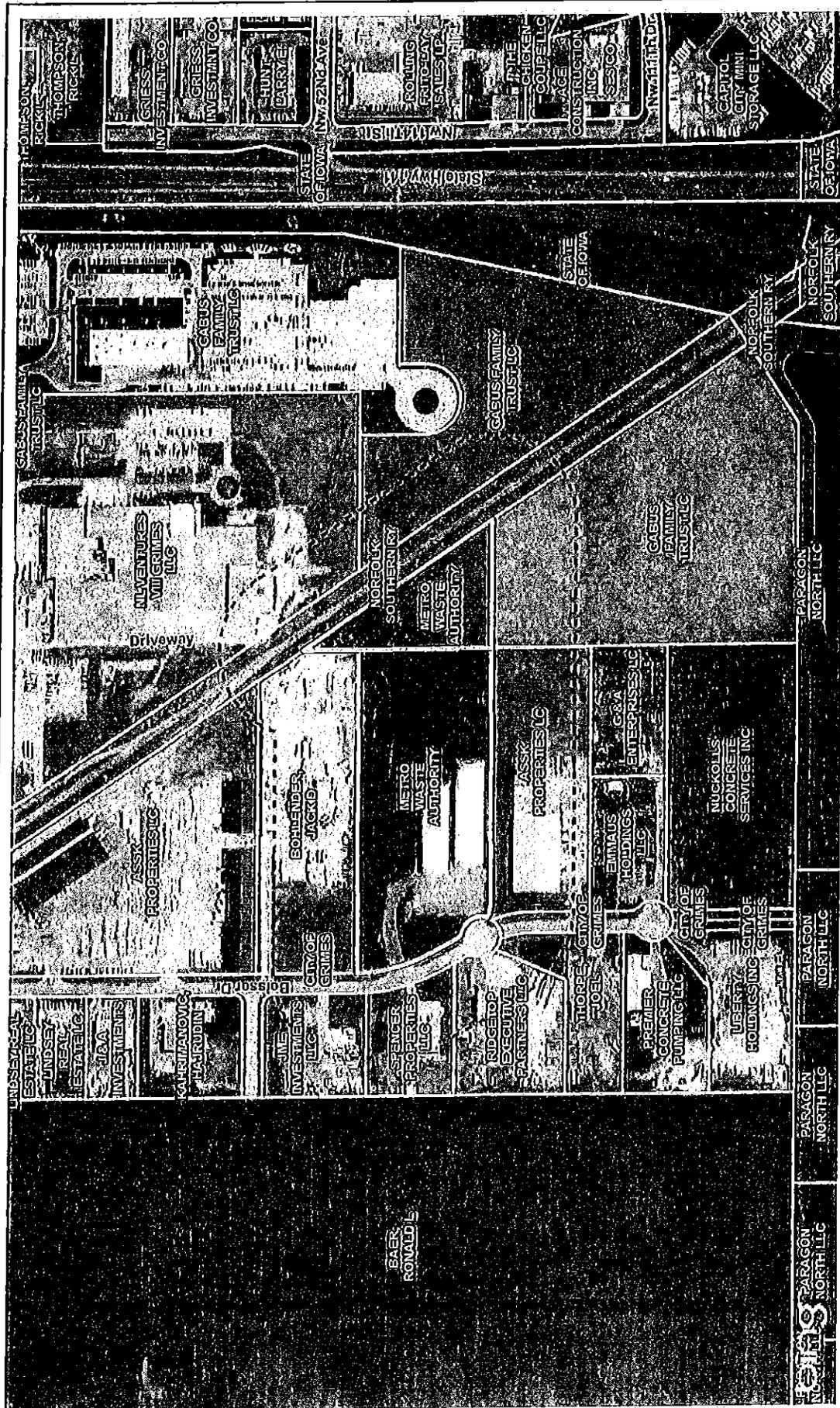


By: James E. Nervig

TITLE GUARANTY DIVISION
Member No. 2621

JEN/mdc

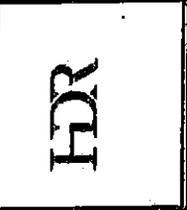
JIMDR:Jim Nervig:Metro Waste Authority:Opinion Final - Grimes



DATE	July 2013
FIGURE	1

Property Information

City of Grimes
Metro Waste Authority



- Legend**
- 250 ft Buffer
 - Properties needing notification
 - Property Boundaries - 2011
 - ▭ Metro Waste Authority Property Boundary

DOCUMENT 00 10 13
ADVERTISEMENT FOR BIDS

~~BIDDING~~ BIDDING, 2014
10:00 AM

~~PROJECT~~ Park Phase 1

~~OWNER~~ Grimes
101 N. Harvey Street
Grimes, IA 50111

~~ENGINEER~~ Advantage
3405 SE Crossroads Drive, Suite G
Grimes, Iowa 50111
(515) 369-4400

~~PRE-BID MEETING~~
10:00 AM
Grimes City Hall
101 N. Harvey Street
Grimes, IA 50111

Sealed bids will be received by the City Clerk at Grimes City Hall, 101 N. Harvey Street, Grimes, Iowa, 50111 until 10:00 AM Central Time, on January 22, 2014.

Bids will be considered by the Owner at a public meeting to be held at the Grimes City Hall at 5:30 pm Central Time, on January 28, 2014 or at such later time and place as may then be fixed.

The general nature of the work is as follows:

The project primarily consists of relocating existing trees, grading, seeding, PCC sidewalk paving, storm sewer, and construction of a playground with modular playground structures. All work to include materials, labor, and equipment necessary for survey, demolition, grading/subgrade preparation, site utilities, concrete paving/edge restraint, and playground equipment including playground surfacing. Project to also include bid alternates for artificial grass playground surface and for a basketball court with goals and a proprietary surface.

The work must commence on or before April 1, 2014 must be substantially complete by May 30, 2014 and must be fully completed by June 30, 2014.

Bidding documents may be examined at:

- Grimes City Hall, 101 N. Harvey Street, Grimes, IA, 50111
- Beeline and Blue, 2507 Ingersoll, Des Moines, IA, 50312
- Master Builders of Iowa, 221 Park Street, Des Moines, IA 50309
- Construction Update Plan Room, 645 32nd Avenue SW, Suite C, Cedar Rapids, IA 52405
- Omaha Builders Exchange, 4255 South 94th Street, Omaha, NE, 68127
- Dubuque Builders Exchange, 801 Cedar Cross Road, Dubuque, IA 52003

Bidding Documents may be obtained from Beeline and Blue, 2507 Ingersoll Avenue, Des Moines, Iowa 50312, Phone: (515-244-1611) for a deposit of \$50 per set (payable to Civil Design Advantage), refundable to the Bidder when Bid Documents are returned in good condition. Members of Master Builders of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the Master Builders of Iowa, Inc.

Each Bidder shall accompany the Bid with a Bid security, in a separate envelope, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of the contract corporate surety bond or bonds, acceptable to the Owner, for the faithful performance of the contract, in an amount equivalent to one hundred percent of the amount of the contract. The bidder's security shall be ten percent (10%) of the bid amount, and shall be in the form of a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States of America, or a certified bank share draft drawn on a credit union in Iowa or chartered under the laws of the United States of America or a bid bond with corporate surety satisfactory to the Owner.

Iowa law provides that on public improvements a resident bidder shall be allowed preference as against a nonresident bidder from a state or foreign country which gives or requires a preference to bidders from that state or foreign country. The preference so allowed shall be equivalent to the preference given or required by the state or foreign country in which the nonresident bidder is a resident.

It is the intent of the Owner to award a contract to the lowest responsible bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities. The Owner reserves the right to reject any or all bids.

Published by order of the City Council of the City of Grimes, Iowa

By: Rochelle Williams

Title: City Clerk

Publish: December 12, 2013

END OF DOCUMENT 00 1013

DOCUMENT 00 10 13
ADVERTISEMENT FOR BIDS

BIDS DUE: January 22, 2014
10:00 AM

PROJECT: Glenstone Park Phase 1

OWNER: City of Grimes
101 N. Harvey Street
Grimes, IA 50111

ENGINEER: Civil Design Advantage
3405 SE Crossroads Drive, Suite G
Grimes, Iowa 50111
(515) 369-4400

PREBID MEETING: January 8, 2014
10:00 AM
Grimes City Hall
101 N. Harvey Street
Grimes, IA 50111

Sealed bids will be received by the City Clerk at Grimes City Hall, 101 N. Harvey Street, Grimes, Iowa, 50111 until 10:00 AM Central Time, on January 22, 2014.

Bids will be considered by the Owner at a public meeting to be held at the Grimes City Hall at 5:30 pm Central Time, on January 28, 2014 or at such later time and place as may then be fixed.

The general nature of the work is as follows:

The project primarily consists of relocating existing trees, grading, seeding, PCC sidewalk paving, storm sewer, and construction of a playground with modular playground structures. All work to include materials, labor, and equipment necessary for survey, demolition, grading/subgrade preparation, site utilities, concrete paving/edge restraint, and playground equipment including playground surfacing. Project to also include bid alternates for artificial grass playground surface and for a basketball court with goals and a proprietary surface.

The work must commence on or before April 1, 2014 must be substantially complete by May 30, 2014 and must be fully completed by June 30, 2014.

Bidding documents may be examined at:

Grimes City Hall, 101 N. Harvey Street, Grimes, IA, 50111
Beeline and Blue, 2507 Ingersoll, Des Moines, IA, 50312
Master Builders of Iowa, 221 Park Street, Des Moines, IA 50309
Construction Update Plan Room, 645 32nd Avenue SW, Suite C, Cedar Rapids, IA 52405
Omaha Builders Exchange, 4255 South 94th Street, Omaha, NE, 68127
Dubuque Builders Exchange, 801 Cedar Cross Road, Dubuque, IA 52003

Bidding Documents may be obtained from Beeline and Blue, 2507 Ingersoll Avenue, Des Moines, Iowa 50312, Phone: (515-244-1611) for a deposit of \$50 per set (payable to Civil Design Advantage), refundable to the Bidder when Bid Documents are returned in good condition. Members of Master Builders of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the Master Builders of Iowa, Inc.

Each Bidder shall accompany the Bid with a Bid security, in a separate envelope, as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of the contract corporate surety bond or bonds, acceptable to the Owner, for the faithful performance of the contract, in an amount equivalent to one hundred percent of the amount of the contract. The bidder's security shall be ten percent (10%) of the bid amount, and shall be in the form of a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States of America, or a certified bank share draft drawn on a credit union in Iowa or chartered under the laws of the United States of America or a bid bond with corporate surety satisfactory to the Owner.

Iowa law provides that on public improvements a resident bidder shall be allowed preference as against a nonresident bidder from a state or foreign country which gives or requires a preference to bidders from that state or foreign country. The preference so allowed shall be equivalent to the preference given or required by the state or foreign country in which the nonresident bidder is a resident.

It is the intent of the Owner to award a contract to the lowest responsible bidder provided the bid has been submitted in accordance with the bidding requirements. The Owner reserves the right to waive informalities or irregularities. The Owner reserves the right to reject any or all bids.

Published by order of the City Council of the City of Grimes, Iowa

By: Rochelle Williams
Title: City Clerk
Publish: December 12, 2013

END OF DOCUMENT 00 1013



December 3, 2014

Mayor and City Council
City of Grimes
101 North Harvey Street
Grimes, IA 50111

**Regarding: Public Hearing Prairie Business Park Sanitary Sewer and Easement
Acquisition
FOX Project: 8630-13C**

Dear Mayor and City Council:

The owner of the parcel located in the SE corner of SE James Street and SE 37th Street wishes to develop this land but no sanitary sewer crosses or abuts the property. As part of the negotiations with the developer, the City of Grimes has agreed to extend a sanitary sewer from an existing nearby sanitary sewer.

There are two options being considered. Option 1 is to extend sewer from the west end of SE 41st Street across the Baer property. Option 2 is to extend sewer from 1320' north of SE 37th Street along the east right of way line of SE James Street.

As a part of the sewer improvement project, the City of Grimes needs temporary construction easements and permanent sanitary sewer easements from either the Grossman property or the Baer property.

In order to comply with current Iowa State Code, the City of Grimes is required to conduct a public hearing for this project. The purpose of this hearing is to inform the public of the project and to give the abutting owners an opportunity to make comments about the project. Establishing a hearing date of January 14, 2014 allows adequate time for public notice. Letters will also be sent to the abutting property owners discussing the project and informing these owners about the day and time of the public meeting.

At the conclusion of the hearing, the City of Grimes, Iowa should consider a resolution that gives final approval to fund the site-specific design, the selection of the proposed route or site location for this public improvement, and to authorize the completion of this public improvement. This resolution should also approve opening negotiations to acquire the property, easement(s), or other rights in real property necessary to construct this public improvement, or to institute condemnation proceedings, if necessary to do so.

FOX Engineering recommends establishing January 14, 2014 as the date for a public hearing on the Prairie Business Park Sanitary Sewer and ROW acquisition.

Sincerely,

Jerry Byg, P.E.
Project Engineer

Cc: John Gade, Kelley Brown

RESOLUTION NO. 12-0113

To fix a date for a public hearing on Prairie Business Park Sanitary Sewer Extension

WHEREAS, the City of Grimes, in the County of Polk, State of Iowa, proposes to acquire property under the power of Eminent Domain for a public improvement project, pursuant to the provisions of Section 6B.2A of the Code of Iowa, for constructing a public improvement project, and it is necessary to fix a date of meeting of the Council, at which it is proposed to take action on the proposed public improvement project and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Council of Grimes, Iowa, as follows:

Section 1. This Council shall meet on the 14th day of January, 2014, at City Hall, located at 101 NE Harvey Street, Grimes, Iowa, at 5:30 p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to consider giving final approval to fund the site specific design and selection of the proposed site location for this public improvement and to authorize the completion of this public improvement.

Section 2. FOX Engineering is hereby directed to give notice of the proposed action to consider final approval to fund the site specific design and selection of the proposed route or site location for this public improvement, to authorize the completion of this public improvement, to provide the time and place where said meeting shall be held, and to provide notice by publication at least once and not less than 4 nor more than 20 days before the meeting in a legal newspaper which has a general circulation in Polk County, Iowa.

The notice shall be in substantially the following form:

**NOTICE OF A PUBLIC HEARING TO CONSIDER A PROPOSED PUBLIC
IMPROVEMENT PROJECT TO
CONSTRUCT A SANITARY SEWER PROJECT
(PRAIRIE BUSINESS PARK SANITARY SEWER)**

To owner(s) and any contract purchaser(s):

Name _____
Address _____

Name _____
Address _____

Under the provisions of Section 6B.2A of the Code of Iowa, a governmental body which proposes to acquire property under power of eminent domain for a public improvement project is required to give notice of intent of a proposed public improvement project to all property owners and contract purchasers, whose property or parts thereof, or interest therein, proposed to be acquired for the project, which may be subject to condemnation.

1. NOTICE OF PROPOSED PUBLIC IMPROVEMENT

Notice is hereby given that the City of Grimes, Iowa (the Acquiring Authority) will consider giving final approval to fund the site specific design, the selection of the proposed route or site location for this public improvement, and to authorize the completion of the Prairie Business Park Sanitary Sewer improvement. The Acquiring Authority proposes to, but has not yet given final approval to open negotiations to acquire the property, easement(s), or other rights in real property necessary to construct this public improvement, or to institute condemnation proceedings, if necessary to do so.

2. DESCRIPTION OF THE GENERAL NATURE OF THE PUBLIC IMPROVEMENT

The proposed public improvement project is as shown on a project plan prepared by FOX Engineering Associates, Inc. The project is known as the Prairie Business Park Sanitary Sewer Improvement and consists of installing 8" sanitary sewer, manholes and other appurtenant items.

3. INTENDED USE OF PRIVATE PROPERTY TO BE ACQUIRED

A. The proposed route or site location of the above-described public improvement is shown on the project plan.

B. If the Acquiring Authority undertakes to construct the above described project, it will be necessary to acquire land for street and utility purposes, by fee title and/or temporary construction easement by negotiated purchase; otherwise it will be necessary for the Acquiring Authority to proceed to institute condemnation to acquire the property rights needed to construct and maintain the public improvement.

4. ACTION REQUIRED TO PROCEED WITH THE PROJECT: OPPORTUNITY FOR PUBLIC INPUT

In order to proceed with the above-described project and complete the acquisition of property and property rights needed for the project, the Acquiring Authority will hold a public hearing to consider giving final approval to fund the site specific design for the public improvement, to make a final selection of the route or site location for the public improvement, to proceed with the construction of the project and to authorize acquisition of private property rights needed for the project by condemnation proceedings, if necessary, on the 14th day of January 2014. You may appear in person at the public hearing and provide input into this process. You may also contact the Acquiring Authority in writing not later than 5:30 p.m. 14th day of January 2014. You may contact the City Clerk at 101 NE Harvey Street, Grimes, Iowa and by phone at (515) 986-3036 for information regarding the public improvement.

5. TIME, DATE, AND PLACE FOR PUBLIC HEARING

The public hearing will be held at 5:30 p.m. on the 14th day of January 2014.

The Project Plan and Statement of the Rights of Individual Property Owners are on file and available for review at the Grimes City Clerks office located at 101 NE Harvey Street, Grimes, Iowa.

IN WITNESS WHEREOF, each of the parties hereto has executed this Resolution as of the date shown opposite its signature below:

THE CITY OF GRIMES, IOWA

By: _____
Mayor

Date: _____

ATTEST:

By: _____

**NOTICE OF A PUBLIC HEARING TO CONSIDER A PROPOSED PUBLIC
IMPROVEMENT PROJECT TO
CONSTRUCT A SANITARY SEWER PROJECT**

To owner(s) and any contract purchaser(s) of properties abutting SE 37th Street from SE James Street to 2600' east of SE James Street (approximately 0.5 miles)

Under the provisions of Section 6B.2A of the Code of Iowa, a governmental body which proposes to acquire property under power of eminent domain for a public improvement project is required to give notice of intent of a proposed public improvement project to all property owners and contract purchasers, whose property or parts thereof, or interest therein, proposed to be acquired for the project, which may be subject to condemnation.

1. NOTICE OF PROPOSED PUBLIC IMPROVEMENT

Notice is hereby given that the City of Grimes, Iowa (the Acquiring Authority) will consider giving final approval to fund the site specific design, the selection of the proposed route or site location for this public improvement, and to authorize the completion of this public improvement. The Acquiring Authority proposes to, but has not yet given final approval to open negotiations to acquire the property, easement(s), or other rights in real property necessary to construct this public improvement, or to institute condemnation proceedings, if necessary to do so.

2. DESCRIPTION OF THE GENERAL NATURE OF THE PUBLIC IMPROVEMENT

The proposed public improvement project is as shown on a project plan prepared by FOX Engineering Associates, Inc. The project is known as the Prairie Business Park Sanitary Sewer project and 8" sanitary sewer, manholes and other appurtenant items.

3. INTENDED USE OF PRIVATE PROPERTY TO BE ACQUIRED

- A. The proposed route or site location of the above-described public improvement is shown on the project plan.
- B. If the Acquiring Authority undertakes to construct the above described project, it will be necessary to acquire land for sanitary sewer purposes, by sanitary sewer easement and temporary construction easement by negotiated purchase; otherwise it will be necessary for the Acquiring Authority to proceed to institute condemnation to acquire the property rights needed to construct and maintain the public improvement.

4. ACTION REQUIRED TO PROCEED WITH THE PROJECT: OPPORTUNITY FOR PUBLIC INPUT

In order to proceed with the above-described project and complete the acquisition of property and property rights needed for the project, the Acquiring Authority will hold a public hearing to consider giving final approval to fund the site specific design for the public improvement, to make a final selection of the route or site location for the public improvement, to proceed with the construction of the project and to authorize acquisition of private property rights needed for the project by condemnation proceedings, if necessary, on the 14th day of January 2014. You may appear in person at the public hearing and provide input into this process. You may also contact the Acquiring Authority in writing not later than 5:30 p.m. 14th day of January 2014. You may contact the City Clerk at 101 NE Harvey Street, Grimes, Iowa and by phone at (515) 986-3036 for information regarding the public improvement.

5. TIME, DATE, AND PLACE FOR PUBLIC HEARING

The public hearing will be held at 5:30 p.m. on the 14th day of January 2014.

The Project Plan and Statement of the Rights of Individual Property Owners are on file and available for review at the Grimes City Clerk's office located at 101 NE Harvey Street, Grimes, Iowa.

IN WITNESS WHEREOF, each of the parties hereto has executed this Resolution as of the date shown opposite its signature below:

THE CITY OF GRIMES, IOWA

By: _____
Mayor

Date: _____

ATTEST:

By: _____
City Clerk

DES MOINES AREA

MPO

METROPOLITAN PLANNING ORGANIZATION

420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50308
Phone: 515.284.0075
www.dnmpo.org

December 3, 2013

The Honorable Tom Armstrong
Mayor of Grimes
Grimes City Hall
101 North Harvey Street
Grimes, IA 50111

Dear Mayor Armstrong:

Subject: Des Moines Area MPO Representation for 2014

Annually, the Des Moines Area Metropolitan Planning Organization (MPO) contacts the City of Grimes to request the Grimes City Council appoint, or reappoint, its representatives to the Des Moines Area MPO and to the Des Moines Area MPO's Transportation Technical Committee (TTC). We are writing to request the Grimes City Council take that action again this year. Our staff has enclosed forms to fill out and return to the Des Moines Area MPO with the latest information on the City of Grimes's appointments to the Des Moines Area MPO and the Des Moines Area MPO TTC for Calendar Year 2014.

The City of Grimes, through the Amended and Substituted Agreement Establishing the Des Moines Area Metropolitan Planning Organization under Chapter 28E, Code of Iowa, (28E Agreement), has one primary representative and one alternate representatives on both the Des Moines Area MPO and the Des Moines Area MPO's TTC. The City of Altoona's current representation is:

Des Moines Area MPO Primary Representatives	Tom Armstrong
Des Moines Area MPO Alternate Representatives	Kelley Brown
Des Moines Area MPO TTC Primary Representatives	John Gade
Des Moines Area MPO TTC Alternate Representative	Jerry Byg

The City of Grimes needs to appoint/reappoint persons to serve on these Des Moines Area MPO committees. The Des Moines Area MPO's 28E Agreement states ". . . *the representative or representatives who serve on the Des Moines Area MPO shall be a member or members of its governing body or other person or persons appointed in the manner approved by such governing body. Alternative representatives may be similarly appointed, on a temporary or permanent basis, as a member government shall determine.*" No person appointed as a representative to one committee may serve as a primary representative or as an alternate representative on the other committee.

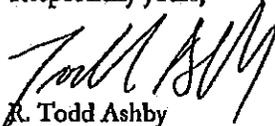
Armstrong/Ashby Letter
Grimes MPO Representatives
December 3, 2013
Page 2

We remind each of the Des Moines Area MPO's member governments that:

- The Des Moines Area MPO urges that there should be a strong link between the appointing city council and its designated Des Moines Area MPO representative, with this link enhancing the ability of the appointed representative to carry forward that city's views when communicating with other member governments and agencies through the Des Moines Area MPO process.
- The Des Moines Area MPO urges that a city, when making its appointment of Des Moines Area MPO and Des Moines Area MPO TTC representatives select individuals who are committed to and willing to attend and participate in the Des Moines Area MPO's meetings and activities on a regular basis.
- The Des Moines Area MPO, following Title VI of the Civil Rights Act of 1964, also urges member governments to consider minority individuals when making these appointments.

In closing, we request that the City of Grimes return the appointments information on or before December 31, 2013. We look forward to receiving the information for the City of Grimes's representatives to the Des Moines Area MPO.

Respectfully yours,



R. Todd Ashby
Executive Director

Enclosures

R/TA:slm

cc: Chris Coleman, MPO Chair
Kelley Brown, City Administrator
Rochelle Williams, City Clerk

**Des Moines Area Metropolitan Planning Organization (MPO)
2014 Representative Information**

MPO Primary

Name: _____

Title: _____

Jurisdiction/Agency: _____

Address: _____
(Please specify Street, Boulevard, Place, Avenue)

City, State, Zip (9 digits, if available): _____

Work (____) _____ Home (____) _____

Fax (____) _____ Cell (____) _____

E-Mail _____

Return by December 31, 2013, to:

Jennifer Ratcliff, Executive Assistant
Des Moines Area Metropolitan Planning Organization
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
FAX: (515) 334-0098

**Des Moines Area Metropolitan Planning Organization (MPO)
2014 Representative Information**

MPO Alternate

Name: _____

Title: _____

Jurisdiction/Agency: _____

Address: _____
(Please specify Street, Boulevard, Place, Avenue)

City, State, Zip (9 digits, if available): _____

Work (____) _____ Home (____) _____

Fax (____) _____ Cell (____) _____

E-Mail _____

Return by December 31, 2013, to:

Jennifer Ratcliff, Executive Assistant
Des Moines Area Metropolitan Planning Organization
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
FAX: (515) 334-0098

**Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee (TTC)
2014 Representative Information**

MPO TTC Primary

Name: _____

Title: _____

Jurisdiction/Agency: _____

Address: _____
(Please specify Street, Boulevard, Place, Avenue)

City, State, Zip (9 digits, if available): _____

Work (____) _____ Home (____) _____

Fax (____) _____ Cell (____) _____

E-Mail _____

Return by December 31, 2013, to:

Jennifer Ratcliff, Executive Assistant
Des Moines Area Metropolitan Planning Organization
420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
FAX: (515) 334-0098

**Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee (TTC)
2014 Representative Information**

MPO TTC Alternate

Name: _____

Title: _____

Jurisdiction/Agency: _____

Address: _____
(Please specify Street, Boulevard, Place, Avenue)

City, State, Zip (9 digits, if available): _____

Work (____) _____ Home (____) _____

Fax (____) _____ Cell (____) _____

E-Mail _____

Return by December 31, 2013, to:

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420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
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FAX: (515) 334-0098