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This meeting of the Grimes Planning and Zoning Commission was called to order on Monday, January 7, 2013 at 5:53 P.M. at the Grimes City Hall.

Roll Call: Present: Bohan, Chambers, Reneker,  
Absent: Valline, Haar, Liaison Mat Tapper

## **I. GENERAL AGENDA ITEMS**

### **I. APPROVAL OF THE AGENDA**

Motion by Bohan, Second by Chambers to approve the agenda.

Roll call: Ayes-3 Nays-0 Motion passes: 3-0

### **II. APPROVAL OF THE MINUTES**

Motion by Chambers, Second by Bohan to approve the minutes from the December 4, 2012 meeting. Roll call: Ayes: 3 Nays-0 Motion passes: 3 – 0

## **II. PUBLIC AGENDA ITEMS**

### **1. Meadowlark South Plat 2**

Doug Saltsgaver of Engineering Resource Group, 2413 Grand Avenue Des Moines IA 50312 representing the developer, Hubbell Metropolitan Development was present to discuss the Plat. Saltsgaver stated that Plat 2 consists of 20 single family residential lots on 6.06 acres. City Engineer Gade noted that the trail planned on the easement along lots 9 and lot 13 would not be installed until such time as the land directly to the North is developed.

Motion by Chambers, second by Bohan to approve the Meadowlark South Plat 2 per the Fox Engineering letter dated January 3, 2013.

Roll call: Ayes-4, Nays- 0 Motion passes: 4 – 0

## **III. PUBLIC FORUM -None**

## **IV. ZONING ADMINISTRATOR REPORT- None**

1. Old Business- Building Inspector Clyce stated that there were 123 housing permits over the 2012 year. Clyce also stated that the new dental clinic was anticipated to open in the next 30 days and Dogwood Lodge would be complete in about 45 days. Clyce also advised that Fed Ex was anticipated to be operational in May. City Engineer Gade stated that a preliminary plat for Silkwood and a final plat for Bridge Creek are anticipated in the near future.

2. New Business- Next meeting – February 5, 2013

**V. ADJOURNMENT**

Meeting is adjourned at 6:09 pm

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Steve Reneker, Chairperson

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