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This meeting of the Tree Board was called to order on Wednesday, January 20, 2016 at 5:30 P.M. at Grimes City Hall.

Roll Call: Present: Mark Dungan, James Hinchliff, Russ Lickteig, Allison Courtright, Lee Goldsmith, Greg Hayes
Absent: Charmin Sterbenz

I. GENERAL AGENDA ITEMS

I. APPROVAL OF THE AGENDA

Motion by Dungan, Second by Hinchliff to approve the agenda.
Roll call: Ayes-6; Nays-0 Motion passes: 6 - 0.

II. APPROVAL OF THE MINUTES

Motion by Hinchliff, Second by Dungan to approve the minutes from November 18, 2015.
Roll call: Ayes-6; Nays-0 Motion passes: 6 - 0.

II. PUBLIC AGENDA ITEMS

1. Finalize list of recommended and non-recommended trees for public land:

The Board reviewed documents drafted by Dungan and Goldsmith that provide a comprehensive guide for trees and shrubs and their recommended placement and planting requirements. Dungan recommended adding another field to the non-recommended list that would briefly summarize the reasons why a planting would be discouraged. General discussion continued on how best to present the planting recommendations to the residents in the future. Dungan also stated that when a list will be offered to the general public, we could include links to other sites that would have greater detail on particular plantings for further research. He also recommended including a disclaimer clearly stating this is a work in progress and would be supplemented as needed as well as encouraging home owners to consider site appropriateness when choosing their plantings. Hinchliff noted that shrubs would be a good addition to the "recommended" list.

2. Event Planning-Volunteer opportunities-Arbor Day:

The Glenstone Park will be the location for the Grimes Arbor Day event which will be held on Saturday April 30, 2016. Goldsmith explained the overall purpose of an Arbor Day Event as an opportunity to teach residents about proper planting practices as well as an opportunity to teach about how trees impact our lives and add to the community. For publication purposes, an announcement of the event will be published as well as a representative from Grimes Living will be invited to attend. Goldsmith said she will contact Trees Forever, the DNR and local arboretums for possible contributions or opportunities to participate with the Grimes event. Hinchliff will contact Canoyer's Greenhouse for any potential contributions. Courtright will

speak to several groups such as Girl Scouts, Little Artists, and the library for volunteers to help the day of the event in addition to checking with Fareway if they would be interested in supplying cookies and juice for the event. Dungan said he was concerned with the landscape design currently available for Glenstone. He stated that he had attended many Arbor Day events and had never participated in one with bagged and balled trees due to the size and difficulty of handling for the volunteers. Goldsmith recommended reviewing the previous planting plan for Glenstone Park and making revisions to the original plan to submit to the City for approval prior to the Arbor Day event. General discussion continued regarding the planting process and coordinating the preparation of the site for the event. Goldsmith suggested that the holes be pre-dug for ease of planting for the volunteers. Goldsmith said she would look into acquiring seeds or seedlings to use as handouts at the Arbor Day event. Goldsmith said the sycamore trees by the mobile home park could be a great source of seeds if they could have access and utilize the city bucket truck to harvest them. Goldsmith stated that she would double check what restrictions might be in place regarding donation acceptance and educational handout requirements. Dungan stated that he would be in contact with Public Works and get the information regarding what suppliers, plant material, and equipment was already designated for the park and let the Board know what he finds out at the next meeting. Courtright stated that another goal for the next meeting is to have a volunteer group or groups available in addition to the general public to help with the Arbor Day event. Hinchliff would draft a disclaimer to use on the web site with the planting recommendations for the Board to review at the next meeting as well.

III. PUBLIC FORUM-

No one was present to address the board.

New Business- Dungan will be going out with the Public Works Administrator over the next month to review the trees on City property and determine a course of action and projected costs for Emerald Ash Borer treatments or removal.

Next meeting will be February 17, 2016.

IV. ADJOURNMENT

Meeting Adjourned at 6:30

Lee Goldsmith, Vice Chair